

Public Safety Committee
Warren County Office of Emergency Services
AGENDA
November 22, 2021

Committee Members: DIAMOND, Magowan, Braymer, Frasier and Shepler - *Chair of the Board shall serve as an Ex-Officio member when needed in accordance with the Section C(4) of the Rules of the Board*

- I. Committee meeting called to order by Chairman
- II. Motion to approve minutes of prior committee meeting
- III. Action Agenda/New Business
 1. **Request:** Resolution request for a new contract with New York Fire & Signal Corporation to provide hydrostatic testing for scuba and oxygen cylinders at a rate of \$19.95 per cylinder.
Rationale: This contract would commence on January 1, 2022 and terminate on December 31, 2022 with the possibility of two (2) annual extensions. The cost for hydrostatic testing is \$19.95 per cylinder and the contract amount would not exceed \$5,000 per year. Funding is available in the 2022 budget request.
 2. **Request:** Resolution request to extend the existing contract with Glens Falls Fire Department for fire investigation services.
Rationale: This is an annual contract that needs to be extended for the provision of fire cause and origin services for the period January 1-December 31, 2022. The hourly rate is \$175/hour with a four (4) hour minimum and funding is available in the 2022 budget request for G/L code A.3410 470 Fire Prevention and Control – Contract.
 3. **Request:** Resolution request for a new contract with Kraken Scuba to provide dive training services in an amount not to exceed \$10,000 per year aggregate.
Rationale: The agreement would commence on January 1, 2022 and terminate on December 31, 2022 with the possibility of two (2) annual extensions. The contract shall be available to the Warren County Marine Rescue Team and Warren County Sheriff's Office Dive Team with funds expended from the respective OES and Sheriff's Office budget codes.
 4. **Request:** Resolution request for a transfer of funds from A.1990 469 Contingent Account – Other Payments/Contributions to A.9950 910 Transfers, Capital Projects in the amount of \$2,152.46.
Rationale: Transfer needed to pay outstanding liability associated with Capital Project H358, Hazard Mitigation Grant Program.
 5. **Request:** Resolution request to close capital project H358 Hazard Mitigation Grant Program.
Rationale: This project is complete and there are no funds to return to the funding source.
- IV. Information for Discussion/Review
- V. Referrals and Pending Items
- VI. Privilege of the Floor and Public Comment (please allow for 15 second delay on live stream meetings)

VII. Motion to adjourn

Attachments

- #1 Request for New Contract
- #2 Request for Extending, Rescinding or Amending Existing Contract
- #3 Request for New Contract
- #3A Written Quote Comparison
- #4 Request for Transfer of Funds
- #5 Miscellaneous

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: Office of Emergency Services

DATE: November 22, 2021

- (a) Is this a Result of a Bid or Request for Proposal?
No
- (b) Purpose of Contract:
To provide hydrostatic testing for scuba and oxygen cylinders at a cost of \$19.95 per cylinder
- (c) Name of Contractor:
New York Fire & Signal Corp.
- (d) Address of Contractor: **4 Glens Falls Technical Park Road
Glens Falls, NY 12801**
- (e) Contractor's Contact Person and Telephone Number:
Tim Roberts 518-798-9551 tim@nyfire.biz
- (f) Has or will the Contract be provided, if so, please attach:
To be provided
- (g) Commencement Date of Contract:
January 1, 2022
- (h) Termination Date of Contract:
December 31, 2022 with the possibility of two annual extensions
- (i) Payment Provisions: i) lump sum amount
ii) hourly rate amount
iii) total amount not to exceed **\$5,000 per year**
iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.)
Upon completion of services
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, Title, and Amount:

Various department budget codes

Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

*as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 4

Request for Extending, Rescinding or Amending Existing Contract

DEPARTMENT NAME: Office of Emergency Services

DATE: November 22, 2021

- (a) Purpose of Contract Change:
Contract extension
- (b) Resolution Number, or Numbers if Amended, which Authorized the Original Contract:
408 of 2006, 653 of 2010 & 93 of 2017
- (c) Name of Contractor:
Glens Falls Fire Department
- (d) Address of Contractor: **134 Ridge Street, Glens Falls, NY 12801**
- (e) Contractor's Contact Person and Telephone Number:
Chief James Schrammel 518-761-3822
- (f) Commencement Date of Extension: **January 1, 2022**
- (g) Termination Date of Extension: **December 31, 2022**
- (h) Payment Provisions: i) lump sum amount
ii) hourly rate amount **\$175/hour - 4 hour minimum**
iii) total amount not to exceed
iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.)
Upon completion and receipt of investigation report
- (i) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, and Title, and Amount:
A.3410 470 - Fire Prevention & Control, Contract

Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

*as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: Office of Emergency Services

DATE: November 22, 2021

- (a) Is this a Result of a Bid or Request for Proposal?
No
- (b) Purpose of Contract:
To provide scuba training services for the Warren County Marine Rescue Team and Warren County Sheriff's Office Dive Team.
- (c) Name of Contractor:
Kraken Scuba
- (d) Address of Contractor: **1592 Central Avenue
Albany, NY 12205**
- (e) Contractor's Contact Person and Telephone Number:
Anna Barfield 518-456-8146 krakenscubadiving@gmail.com
- (f) Has or will the Contract be provided, if so, please attach:
To be provided
- (g) Commencement Date of Contract:
January 1, 2022
- (h) Termination Date of Contract:
December 31, 2022 with the possibility of two annual extensions
- (i) Payment Provisions: i) lump sum amount
ii) hourly rate amount
iii) total amount not to exceed **\$10,000 per year**
iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.)
Upon completion of training services
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR Capital Project OR Capital Reserve Project Number, Title, and Amount:**

Various department budget codes

Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

*as listed in budget and LOGOS

2022 Training Rates

	Waterhorse	Kraken	ROG Scuba
Open Water	\$ 650.00	\$ 450.00	\$ 525.00
Advanced Open Water	\$ 430.00	\$ 300.00	\$ 375.00
Rescue Diver	\$ 450.00	\$ 350.00	\$ 375.00
Enriched Air Nitrox	\$ 289.00	\$ 220.00	\$ 250.00
Equipment Specialist	\$ 159.00	\$ 175.00	\$ 150.00
Boat Diver	\$ 119.00	\$ 200.00	
Deep Diver	\$ 279.00	\$ 250.00	\$ 300.00
Drysuit Diver	\$ 189.00	\$ 200.00	\$ 250.00
Full Face Mask		\$ 150.00	\$ 125.00
Ice Diver	\$ 415.00	\$ 300.00	\$ 350.00
Night Diver	\$ 189.00	\$ 250.00	\$ 300.00
Peak Performance Buoyancy	\$ 149.00	\$ 200.00	
Search & Rescue	\$ 329.00	\$ 250.00	\$ 300.00
Underwater Navigator	\$ 289.00	\$ 250.00	
Underwater Photographer	\$ 199.00	\$ 200.00	
Underwater Videographer	\$ 199.00	\$ 200.00	
Photo & Video Dual Course		\$ 260.00	
Wreck Diver	\$ 329.00	\$ 250.00	
Emergency First Response Primary & Secondary Care	\$ 149.00	\$ 150.00	
Emergency Oxygen Provider	\$ 99.00	\$ 150.00	

Highlighted courses include the initial courses and most commonly requested

RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: Office of Emergency Services

SIGNED:

DATE: November 22, 2021

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
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Please state reason for transfers requested:

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions	A.9950 910	Transfers, Capital Projects	\$2,152.46

Please state reason for transfer request:

Transfer needed to pay outstanding liability associated with Capital Project H358, Hazard Mitigation Grant Program
Please file original request with Clerk of the Board and retain copy for your records.

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: Office of Emergency Services

DATE: November 22, 2021

- (a) Purpose of Request:
To authorize closure of the following capital project.

H358 Hazard Mitigation Grant Program

- (b) Details:
This project is complete and there are no funds to return to funding source.

- (c) Previous Resolution Number:

- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS