

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: PUBLIC SAFETY

DATE: NOVEMBER 22, 2021

COMMITTEE MEMBERS PRESENT:

SUPERVISORS: MAGOWAN
BRAYMER (VIA ZOOM)
SHEPLER

COMMITTEE MEMBERS ABSENT:

SUPERVISORS: DIAMOND
FRASIER

OTHERS PRESENT:

REPRESENTING THE SHERIFF'S OFFICE:

JAMES LAFARR, SHERIFF

REPRESENTING THE OFFICE OF EMERGENCY SERVICES:

ANN MARIE MASON, DIRECTOR

RACHEL E. SEEBER, CHAIRWOMAN OF THE BOARD

RYAN MOORE, COUNTY ADMINISTRATOR

LARRY ELMEN, COUNTY ATTORNEY

AMANDA ALLEN, CLERK OF THE BOARD

SARAH MCLLENITHAN, DEPUTY CLERK OF THE BOARD

FRANK E. THOMAS, BUDGET OFFICER

SUPERVISORS DRISCOLL

GERAGHTY

HOGAN (VIA ZOOM)

WILD

TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR

DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS

MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST

LESLIE LOVELACE, SECRETARY TO THE CLERK OF THE BOARD

Please note, the following contains a summarization of the November 22, 2021 meeting of the Public Safety Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <https://warrencountyny.gov/mma>

Note: Pursuant to New York State Legislation (S.50001/A.40001): "Notwithstanding the provisions of article 7 of the public officers law to the contrary, any state agency, department, corporation, office, authority, board, or commission, as well as any local public body, or public corporation as defined in section 66 of the general construction law, or political subdivisions as defined in section 100 of the general municipal law, or a committee or subcommittee or other similar body of such entity, shall be authorized to meet and take such action authorized by law without permitting in public in-person access to meetings and authorize such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed." All of the Committee members in attendance were physically present, aside from Ms. Braymer, who attended virtually.

In the absence of Committee Chairman Diamond, Mr. Magowan, as Vice-Chair, called the meeting of the Public Safety Committee to order at 9:28 a.m.

Copies of the Office of Emergency Services (OES) and Sheriff agendas were distributed to those in attendance. Copies of the agendas are on file with the meeting minutes.

Motion was made by Ms. Shepler, seconded by Ms. Braymer and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

The Committee began with a review of the OES agenda, which included the following requests:

1. To authorize a new contract with New York Fire & Signal Corp. to provide hydrostatic testing for scuba and oxygen cylinders at a cost of \$19.95 per cylinder, for a total amount not to exceed \$5,000, for a term commencing January 1, 2022 and terminating December 31, 2022.

Motion was made by Ms. Shepler, seconded by Ms. Braymer and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the December 17th Board meeting. *A copy of the resolution request form is on file with the minutes.*

2. To extend the contract with Glens Falls Fire Department to provide fire investigative services at a rate of \$175/hour, with a 4 hour minimum, for a term commencing January 1, 2022 and terminating December 31, 2022.

Motion was made by Ms. Braymer, seconded by Ms. Shepler and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the December 17th Board meeting. *A copy of the resolution request form is on file with the minutes.*

3. To authorize a new contract with Kraken Scuba to provide dive training services for the Warren County Marine Rescue Team and Warren County Sheriff's Office Dive Team, in an amount not to exceed \$10,000 per year, for a term commencing January 1, 2022 and terminating December 31, 2022 with the option to extend for two additional one-year terms.

Motion was made by Ms. Braymer, seconded by Ms. Shepler and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the December 17th Board meeting. *A copy of the resolution request form is on file with the minutes.*

4. To authorize a transfer of funds in the amount of \$2,152.46 from Budget Code A.1990 469, *Contingent Account - Other Payments./Contributions*, to Budget Code A.9950 910, *Transfers, Capital Projects*, to cover the costs related to Capital Project H358, *Hazard Mitigation Grant Program*.
5. To close Capital Project H358, *Hazard Mitigation Grant Program* due to the project being completed.

Motion was made by Ms. Shepler, seconded by Ms. Braymer and carried unanimously to approve the requests as outlined above and forward same to the Finance Committee. *Copies of the resolution request forms are on file with the minutes.*

Prior to proceeding to a review of the Sheriff's agenda, Ann Marie Mason, *Director, Office of Emergency Services*, suggested naming the new Office of Emergency Services Storage Building after Brian LaFlure, former Director of the Office of Emergency Services.

Motion was made by Ms. Braymer, seconded by Ms. Shepler and carried unanimously approving the concept of naming the building after former Office of Emergency Services Director, Brian LaFlure, and refer same to the County Facilities Committee.

The Committee moved on to review the Sheriff's agenda which included the following requests:

- 1) To amend the service provider agreement with Watch Systems, LLC for Offender Watch registered sex offender tracking and reporting system to reflect the commencement date of the agreement to May 1, 2021.

Motion was made by Ms. Shepler, seconded by Ms. Braymer and carried unanimously to approve the request as outlined above and the necessary resolution was approved for the December 17th Board meeting. *A copy of the resolution request form is on file with the minutes.*

- 2) To authorize a new contract with Bear Communications, Inc. to provide maintenance and repairs of the communications consoles in the Emergency Communications Center in an amount not to exceed \$11,124 for a term commencing January 1, 2022 and terminating December 31, 2022 with the option to extend for two additional one year terms.

Motion was made by Ms. Shepler, seconded by Ms. Braymer and carried unanimously to approve the request as outlined above and the necessary resolution was approved for the December 17th Board meeting. *A copy of the resolution request form is on file with the minutes.*

- 3) To authorize a transfer of funds amongst various budget codes totaling \$514,500 to cover a deficit in salaries.

Motion was made by Ms. Shepler, seconded by Ms. Braymer and carried unanimously to approve the request as outlined and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

- 4) To appropriate funds in the amount of \$466,000 from Budget Code A.909.00. *General Fund Balance*, to various budget codes to cover deficits for collective bargaining agreements with the Police Benevolent Association, the Sheriff's Employees' Alliance and unexpected operating expenditures.

Motion was made by Ms. Shepler, seconded by Ms. Braymer and carried unanimously to approve the request as outlined above and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

- 5) To amend the 2021 County Budget in the amount of \$80,629 from Budget Code A.3110 120, *General Sheriff's Law Enforcement Salaries - Overtime*, to various budget codes for dedicated patrol services provided to the Village of Lake George and Six Flags Great Escape.

Motion was made by Ms. Shepler, seconded by Ms. Braymer and carried unanimously to approve the request as outlined above and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

- 6) To amend the Table of Organization and Salary Schedule to create the position of Patrol Officer #6, *Annual Salary \$44,735* and delete the position of Civil Law Enforcement Officer #2, *Annual Salary \$68,929*, effective December 20, 2021.

Motion was made by Ms. Shepler, seconded by Ms. Braymer and carried unanimously to approve the request as outlined above and refer same to the Personnel, Administration & Higher Education Committee. *A copy of the resolution request form is on file with the minutes.*

- 7) To fill the new position of Patrol Officer #6, *Annual Salary \$44,735*, effective December 20, 2021.

Motion was made by Ms. Braymer, seconded by Ms. Shepler and carried unanimously to approve the request as outlined above and refer same to the Personnel, Administration & Higher Education Committee for reporting purposes. *A copy of the resolution request form is on file with the minutes.*

- 8) To fill the vacant position of Patrol Officer #8, *Annual Salary \$44,735*, due to creation.
- 9) To fill the vacant position of Patrol Officer #10, *Annual Salary \$44,735*, due to creation.
- 10) To fill the vacant position of Patrol Officer #15, *Annual Salary \$44,735*, due to creation.
- 11) To fill the vacant position of Patrol Officer #18, *Annual Salary \$44,735*, due to creation.

Motion was made by Ms. Shepler, seconded by Ms. Braymer and carried unanimously to approve the requests as outlined above and refer same to the Personnel, Administration & Higher Education Committee for reporting purposes. *Copies of the Notice of Intent to Fill Vacant Position forms are on file with the minutes.*

- 12) To fill the vacant position of Patrol Officer #4, *Annual Salary \$44,735*, due to resignation.

Motion was made by Ms. Shepler, seconded by Ms. Braymer and carried unanimously to approve the request and refer same to the Personnel, Administration & Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

- 13) To fill the vacant position of Investigator #6, *Annual Salary \$83,503*, due to retirement.

Motion was made by Ms. Shepler, seconded by Ms. Braymer and carried unanimously to approve the request and refer same to the Personnel, Administration & Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

14) To fill the vacant position of Patrol Officer #TBD, *Annual Salary \$44,735*, due to promotion. Motion was made by Ms. Shepler, seconded by Ms. Braymer and carried unanimously to approve the request and refer same to the Personnel, Administration & Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

15) To authorize an agreement with Trinity Services Group, Inc. to provide inmate account services/commissary for the Warren County Correctional Facility at no cost to the County for a term commencing January 1, 2022 and terminating December 31, 2026.

Motion was made by Ms. Shepler, seconded by Ms. Braymer and carried unanimously to approve the request as outlined above and the necessary resolution was approved for the December 17th Board meeting. *A copy of the resolution request form is on file with the minutes*

The Items for Discussion portion of the agenda was reviewed which included:

1. Amend the titles of all part-time School Resource Officers to Special Patrol Officer.

Motion was made by Ms. Braymer, seconded by Mr. Shepler and carried unanimously to approve the request to amend the Table of Organization and Salary Schedule to change the titles of all part-time School Resource Officers to Special Patrol Officer and refer same to the Personnel, Administration & Higher Education Committee.

There being no further business to come before the Public Safety Committee, on motion made by Ms. Braymer, seconded by Ms. Shepler and carried unanimously, Mr. Magowan adjourned the meeting at 10:09 a.m.

Respectfully submitted,
Leslie Lovelace, Secretary to the Clerk of the Board