

**PUBLIC WORKS COMMITTEE  
DPW AGENDA  
February 23, 2021**

Committee Members: *Conover*, Hogan, Dickinson, Thomas and Bruno

**I. Committee meeting called to order by Chair**

**II. Approval of minutes of prior Committee Meeting**

**III. Action Agenda/New Business Items**

1. Request: Notice of Intent to fill a vacant position of MEO (M) #26  
Rationale: Due to a promotion
2. Request: Notice of Intent to fill a vacant position of MEO (M) #5  
Rationale: Due to a promotion
3. Request: New Contract  
Rationale: Application of Pavement Markings
4. Request: New Contract  
Rationale: Multidiscipline Engineering Services
5. Request: New Contract  
Rationale: Palisades Road over Brant Lake Bridge Replacement
6. Request: Amend Contract -Consultant  
Rationale: Supplemental Agreement Palisades Road over Brant Lake Bridge Replacement
7. Request: Amend Grant – FHWA/NYS DOT *WAITING ON GRANT AGREEMENT*  
Rationale: Palisades Road over Brant Lake Bridge Replacement
8. Request: Increase Capital Project  
Rationale: Palisades Road over Brant Lake Bridge Replacement
9. Request: New Contract  
Rationale: 13<sup>th</sup> Lake Road Culvert Replacement
10. Request: Amend Contract -Consultant  
Rationale: Supplemental Agreement for 13<sup>th</sup> Lake Road Culvert Replacement
11. Request: Amend Budget  
Rationale: Insurance Recovery
12. Request: Miscellaneous Resolution for Fuel Farms  
Rationale: Enter into 5 year Fuel Farm Land Leases with Towns.

**IV. Discussion Items:**

**V. Referrals/Pending Items**

**VI. Privilege of the floor and public comment (please allow for 15 second delay on live stream meetings)**

**VII. Motion to Adjourn**

- Attachments:
1. Resolution Request Form No. 12 – Notice of Intent to Fill Vacant Position
  2. Resolution Request Form No. 12 – Notice of Intent to Fill Vacant Position
  3. Resolution Request Form No. 12 – Notice of Intent to Fill Vacant Position
  4. Resolution Request Form No. 3 – New Contract
  5. Resolution Request Form No. 3 – New Contract

6. Resolution Request Form No. 3 – New Contract
7. Resolution Request Form No. 4 – Amend Contract
8. Resolution Request Form No. 6 – Amend Grant
9. Resolution Request Form No. 9 – Increase Capital Project
10. Resolution Request Form No. 3– New Contract
11. Resolution Request Form No. 4 – Amend Contract
12. Resolution Request Form No. 7 – Amend Budget
13. Resolution Request Form No. 20 Misc. Resolution

# RESOLUTION REQUEST FORM NO. 12

Schedule "A"

## NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an *existing* funded position in their budget that is vacated due to a retirement, resignation, termination or promotion. This notice may not be used for requests to create a *new* position. For complete instructions on the procedure to be followed, see the reverse of this form.

### DEPARTMENT HEAD COMPLETES THIS SECTION

Department: Public Works Payroll Dept. No: 19.63  
Title of Position: MEO (M) #26 Base Salary of Position: \$36,214 Grade: 9  
Filling at Step # (If Known): \_\_\_\_\_  
Budget code and title: D.5110 County Roads.Maintenance of Roads Union  Non-Union   
This position is vacated due to:  Retirement  Resignation  Termination  Promotion  Other  
Employee No./Last Name: #12760 Tyrell, G. Date of Vacancy: 02/15/2021  
Is this position mandated?  Yes  No Is the position reimbursable?  Yes  No  
Source of reimbursement:  Federal \_\_\_\_\_%  State \_\_\_\_\_%  Other \_\_\_\_\_%

### CIVIL SERVICE STATUS AND HUMAN RESOURCES DIRECTOR APPROVAL

Competitive-active eligible list  Competitive-no list (*hiring would be provisional*)  Non-Competitive  Other \_\_\_\_\_  
Actual Impact to Budget Report will be provided monthly by Human Resources Director.  
Candidate's qualifications must be approved by Personnel Officer prior to hiring. PO 2/12/21  
Human Resources Director has approved this form when initialed. HS 2/12/21

### COUNTY ADMINISTRATOR COMPLETES THIS SECTION

- The Administrator has no objection to the filling of the vacancy.  
 The Administrator objects to the filling of the vacancy.

Administrator Signature [Signature] Date 2/12/21

### BUDGET OFFICER COMPLETES THIS SECTION

- The Budget Officer has no objection to the filling of the vacancy.  
 The Budget Officer objects to the filling of the vacancy.

Budget Officer Signature \_\_\_\_\_ Date \_\_\_\_\_

### SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee \_\_\_\_\_

- The committee has no objection to the filling of the vacancy.  
 The committee objects to the filling of the vacancy.  
 In the case of an emergency, Committee Chair has no objection to the filling of the vacancy.  
 In the case of an emergency, Committee Chair objects to the filling of the vacancy.

Ranking Committee Member Signature \_\_\_\_\_ Date \_\_\_\_\_

# RESOLUTION REQUEST FORM NO. 12

Schedule "A"

## NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an *existing* funded position in their budget that is vacated due to a retirement, resignation, termination or promotion. This notice may not be used for requests to create a *new* position. For complete instructions on the procedure to be followed, see the reverse of this form.

### DEPARTMENT HEAD COMPLETES THIS SECTION

Department: Public Works Payroll Dept. No: 19.63  
Title of Position: MEO (M) #5 Base Salary of Position: \$36,214 Grade: 9  
Filling at Step # (If Known): \_\_\_\_\_  
Budget code and title: D.5110 County Road.Maintenance of Roads Union  Non-Union   
This position is vacated due to:  Retirement  Resignation  Termination  Promotion  Other  
Employee No./Last Name: #12757/Perrone Date of Vacancy: 02/15/2021  
Is this position mandated?  Yes  No Is the position reimbursable?  Yes  No  
Source of reimbursement:  Federal \_\_\_\_\_ %  State \_\_\_\_\_ %  Other \_\_\_\_\_ %

### CIVIL SERVICE STATUS AND HUMAN RESOURCES DIRECTOR APPROVAL

Competitive-active eligible list  Competitive-no list (*hiring would be provisional*)  Non-Competitive  Other \_\_\_\_\_  
**Actual Impact to Budget Report will be provided monthly by Human Resources Director.**  
**Candidate's qualifications must be approved by Personnel Officer prior to hiring.** *PA 2/12/21*  
Human Resources Director has approved this form when initialed. *NS 2/12/21*

### COUNTY ADMINISTRATOR COMPLETES THIS SECTION

- The Administrator has no objection to the filling of the vacancy.  
 The Administrator objects to the filling of the vacancy.

Administrator Signature *[Signature]* Date 2/12/21

### BUDGET OFFICER COMPLETES THIS SECTION

- The Budget Officer has no objection to the filling of the vacancy.  
 The Budget Officer objects to the filling of the vacancy.

Budget Officer Signature \_\_\_\_\_ Date \_\_\_\_\_

### SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee \_\_\_\_\_

- The committee has no objection to the filling of the vacancy.  
 The committee objects to the filling of the vacancy.  
 In the case of an emergency, Committee Chair has no objection to the filling of the vacancy.  
 In the case of an emergency, Committee Chair objects to the filling of the vacancy.

Ranking Committee Member Signature \_\_\_\_\_ Date \_\_\_\_\_

## ***RESOLUTION REQUEST FORM NO. 3***

### ***Request for New Contract***

**DEPARTMENT NAME: DPW**

**DATE: 2/23/2021**

- (a) Is this a Result of a Bid or Request for Proposal? Bid
- (b) Purpose of Contract: WC 7-21 Application of Pavement Markings
- (c) Name of Contractor: TBD
- (d) Address of Contractor: TBD
- (e) Contractor's Contact Person and Telephone Number: TBD
- (f) Has or will the Contract be provided, if so, please attach:
- (g) Commencement Date of Contract: Upon Execution
- (h) Termination Date of Contract: April 30, 2022, with 2 possible one year extensions.
- (i) Payment Provisions:
  - i) lump sum amount
  - ii) hourly rate amount
  - iii) total amount not to exceed
  - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (j) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, and Title, and Amount: Various projects

## ***RESOLUTION REQUEST FORM NO. 3***

### ***Request for New Contract***

**DEPARTMENT NAME:** DPW

**DATE:** 2/23/2021

- (a) Is this a Result of a Bid or Request for Proposal? Request for Proposals
- (b) Purpose of Contract: WC 22-21 Multidiscipline Engineering Services
- (c) Name of Contractor: TBD
- (d) Address of Contractor: TBD
- (e) Contractor's Contact Person and Telephone Number: TBD
- (f) Has or will the Contract be provided, if so, please attach:
- (g) Commencement Date of Contract: 5/7/2021
- (h) Termination Date of Contract: 5/6/2022 with 2 one-year extensions possible
- (i) Payment Provisions:
  - i) lump sum amount
  - ii) hourly rate amount
  - iii) total amount not to exceed
  - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (j) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: OR Capital Project OR Capital Reserve Project Number, and Title, and Amount:

## ***RESOLUTION REQUEST FORM NO. 3***

### ***Request for New Contract***

**DEPARTMENT NAME:** DPW

**DATE:** 2/23/2021

- (a) Is this a Result of a Bid or Request for Proposal? Bid WC 5-21
  
- (b) Purpose of Contract: Award construction contract to lowest responsive bidder for Palisades Road over Brant Lake Inlet Bridge Replacement in the Town of Horicon (Bids due TBD)
  
- (c) Name of Contractor: TBD
  
- (d) Address of Contractor: TBD
  
- (e) Contractor's Contact Person and Telephone Number: TBD
  
- (f) Has or will the Contract be provided, if so, please attach:
  
- (g) Commencement Date of Contract: Upon Execution
  
- (h) Termination Date of Contract: Upon Project Completion
  
- (i) Payment Provisions:
  - i) lump sum amount
  - ii) hourly rate amount
  - iii) total amount not to exceed TBD
  - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
  
- (j) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, and Title, and Amount: H322.9550 280 Palisades Road over Brant Lake Inlet Brige Replacement

## ***RESOLUTION REQUEST FORM NO. 4***

### ***Request for Extending, Rescinding or Amending Existing Contract***

**DEPARTMENT NAME: DPW**

**DATE: 2/23/2021**

- 1037
- (a) Purpose of Contract Change: Consultant Supplemental Agreement No. 3 for Palisades Road over Brant Lake Inlet Project for additional right of way and construction inspection services
  - (b) Resolution Number, or Numbers if Amended, which Authorized the Original Contract: 234 of 2011
  - (c) Name of Contractor: Foit Albert Associates
  - (d) Address of Contractor: 435 New Karner Road, Albany, NY 12205
  - (e) Contractor's Contact Person and Telephone Number: Jack Robson (518) 452-1037
  - (f) Commencement Date of Extension: Upon Execution
  - (g) Termination Date of Extension: Until Complete
  - (h) Payment Provisions:
    - i) lump sum amount
    - ii) hourly rate amount
    - iii) total amount not to exceed \$295,567.00 (Increase)
    - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
  - (i) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, and Title, and Amount: H322.9550 280 Palisades Road over Brant Lake Inlet Project

## Architectural/Engineering Consultant Agreement

NYSDOT PIN 1759.28 Municipal Contract No. \_\_\_\_\_

Agreement made this \_\_\_\_\_ day of \_\_\_\_\_, 2021 by and between

### Warren County

Having its principal office at 1340 State Route 9, Lake George, NY 12945 (the "Municipality")

And

Foit-Albert Associates, PC with its office at Hanover Square, 435 New Karner Road, Albany, NY 12205 (the "Consultant").

### WITNESSETH:

WHEREAS, in connection with a federal-aid project funded through the New York State Department of Transportation ("NYSDOT") identified for the purposes of this agreement as Palisades Road (CR 26) over Brant Lake Inlet Bridge Repairs, PIN 1759.28, the Municipality has sought to engage the services of a Consultant Engineer to perform the scope of services described in Attachment "A" annexed hereto; and

WHEREAS, in accordance with required Consultant selection procedures, including applicable requirements of NYSDOT and/or the Federal Highway Administration ("FHWA"), the Municipality has selected the Consultant to perform such services in accordance with the requirements of this Agreement; and

WHEREAS, this Supplemental Agreement No. 3, shall supplement and amend the agreement entered into between the County of Warren and Foit-Albert Associates, P.C. on June 23, 2011, for engineering services relative to the repair of the Palisades Road Bridge over Brant Lake Inlet bridge in the Town of Horicon, New York, and

WHEREAS, the Chairman of the Warren County Board of Supervisors, is authorized to enter this Agreement on behalf of the Municipality,

NOW, THEREFORE, the parties hereto agree as follows:

#### ARTICLE 1. DOCUMENTS FORMING THIS AGREEMENT

This contract consists of the following:

- **Agreement Form** - this document titled "Architectural/Engineering Consultant Agreement";
- **Attachment "A"** –
- Scope of Services;
- **Attachment "B"** – Salary Schedule (Exhibit A), Direct Non-salary Costs (Exhibit B), Staffing Tables (Exhibit C), and Summary of Cost (Exhibit D).

#### ARTICLE 2. SCOPE OF SERVICES/STANDARD PRACTICES AND REQUIREMENTS.

IN WITNESS WHEREOF, the parties have duly executed this Agreement effective the day and year first above written.

Reference: Municipality Contract # \_\_\_\_\_

<u>Municipality – Warren County</u> By: _____ Title: _____ Date: _____	<u>Consultant</u> By: _____ Gerard J. Sentz, P.E. Title: <u>Vice President, Engineering</u> Date: _____
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ACKNOWLEDGEMENT OF WARREN COUNTY

STATE OF NEW YORK

ss:

COUNTY OF WARREN

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_ before me, the subscriber, personally came \_\_\_\_\_ to me known, who, being by me duly sworn, did depose and say; the he/she resides in \_\_\_\_\_, New York; that he/she is the \_\_\_\_\_ of the \_\_\_\_\_, the corporation described in and which executed the foregoing instrument; that he/she is the authorized with the execution of the matter herein provided for, and that he/she signed and acknowledged the said instrument in his/her position as a duly authorized representative of Municipality.

\_\_\_\_\_  
Notary Public, \_\_\_\_\_ County, N.Y.

ACKNOWLEDGEMENT OF THE CONSULTANT

STATE OF NEW YORK

ss:

COUNTY OF

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_ before me personally came \_\_\_\_\_ to me known and known to me to be the person described in and who executed the foregoing instrument and he/she acknowledged to me that he executed same.

\_\_\_\_\_  
Notary Public, \_\_\_\_\_ County, N.Y.

Foit-Albert Associates  
 Exhibit C  
 Salary Schedule  
Palisades Road (CR 26) over Brant Lake Inlet  
Warren County

JOB TITLE	ASCE (A) OR NICET (N) GRADE						OVERTIME CATEGORY
		Existing Rate	Projected Rate	Max Rate			
		June 2020	June 2021	July 2020	July 2021	July 2022	
Senior Project Manager	VII (A)	\$75.50	\$77.77	75.50	\$77.77	\$80.10	A
Project Manager	VI (A)	50.50	\$52.02	52.00	\$53.56	\$55.17	A
Sr. Engineer	V (A)	47.50	\$48.93	49.00	\$50.47	\$51.98	B
Engineer	III (A)	32.75	\$33.73	35.00	\$36.05	\$37.13	B
Jr. Engineer	I/II (A)	27.00	\$27.81	27.00	\$27.81	\$28.64	B
Senior Environmental Scientist	IV (N)	31.25	\$32.19	40.75	\$41.97	\$43.23	A
Environmental Scientist	III (N)	31.25	\$32.19	31.50	\$32.45	\$33.42	C
Sr. CADD Designer	III (N)	37.25	\$38.37	37.25	\$38.37	\$39.52	C
CADD Designer	I/II (N)	32.25	\$33.22	32.25	\$33.22	\$34.22	C
Construction Inspector IV	IV (N)	47.58	\$49.01	48.50	\$49.96	\$51.46	C
Construction Inspector IV (OT)	IV (N)	47.58	\$49.01	48.50	\$49.96	\$51.46	C
Construction Inspector III	III (N)	43.50	\$44.81	44.00	\$45.32	\$46.68	C
Construction Inspector III (OT)	III (N)	43.50	\$44.81	44.00	\$45.32	\$46.68	C

NOTES:

- (1) Hourly rates shall not exceed those shown above
- (2) Written approval from Warren County must be received by the Consultant before using titles shown in the Salary Schedule but not shown in the Staffing Table.

OVERTIME POLICY

- Category A - No overtime compensation.
- Category B - Overtime compensated at straight time rate.
- Category C - Overtime compensated at straight time rate x 1.50.

Overtime applies to hours worked in excess of the normal working hours of 8 hours per day.

Night shift work shall be compensated at ten (10) percent above the regular hourly rate for the hours worked during a night shift period, as approved by the County for this agreement. Reimbursement for the night shift work shall be paid at the overtime rate or at the night shift differential rate, which ever is higher, but not in combination of the two rate. All overtime policies stated herein shall apply when determining a reimbursement, Night shift differential shall be paid for hours worked between 4 PM and 6 AM.

Foit-Albert Associates  
Exhibit D  
Summary

Palisades Road (CR 26) over Brant Lake Inlet  
Warren County

		Total	PIN .221	PIN ,321
Item IA, Direct Technical Salaries Office (estimated)	subject to audit	\$ 14,003.40	\$ 4,657.84	\$ 9,345.56
Item IA, Direct Technical Salaries Field (estimated)	subject to audit	\$ 97,435.45		\$ 97,435.45
Item IB, Direct Technical Salaries, Premium Portion of Overtime (estimated)		\$ 7,507.18		\$ 7,507.18
Item II, Direct Non-Salary Cost (estimated)	subject to audit	\$ 42,764.50		\$ 42,764.50
Item IIA, Sub Consultant Cost	subject to audit	\$ 3,121.00	\$ 3,121.00	
Item III, Overhead Field (estimated)	subject to audit 88%	\$ 85,743.20		\$ 85,743.20
Item III, Overhead Office (estimated)	subject to audit 136%	\$ 19,044.62	\$ 6,334.66	\$ 12,709.96
Item IV, Net Fee (negotiated)	12%	\$ 25,947.20	\$ 1,319.10	\$ 24,628.10
Total Estimated Cost		\$ 295,566.55	\$ 15,432.60	\$ 280,133.94
MAXIMUM AMOUNT PAYABLE		\$ 300,000.00		

## ***RESOLUTION REQUEST FORM NO. 6***

### ***Request to Amend or Extend Existing Grant***

**DEPARTMENT NAME: DPW**

**DATE: 2/23/2021**

- (a) Purpose of Grant Amendment: Supplemental Agreement No. 3 for Palisades Road (CR 26) over Brant Lake Inlet Repair Project, Town of Horicon
- (b) Resolution No. which Authorized Original Application and Grant: 242 of 2011
- (c) Name of Grantor: NYSDOT
- (d) Address of Grantor: 50 Wolf Road, Albany, NY 12205
- (e) Grantor's Contact Person and Telephone Number: Lorenzo Distefano, 485-1715
- (f) Has or Will the Grant Amendment or Grant Extension be provided, if so, Please Attach? Yes
- (g) Effective Date of Amendment or Extension: Upon Execution
- (h) Termination Date of Amendment or Extension: Upon Completion
- (i) Total Dollar Amount Involved (not to exceed): increase of \$1,831,570.00
- (j) Is a Budget amendment required? **No** If yes, please complete and submit Form No. 7.
- (k) Are the funds to go into a Capital Project or Capital Reserve Project? **Yes** If yes, also complete and submit Form No. 8 or Form No. 9, as applicable.
- (l) Is a Local Share Required? **No** If Yes, Where are the Funds? List Budget Code (with title), Object Code (with title), and Amount **OR** Capital Project **OR** Capital Reserve Project Number and Title and Amount: H322.9550 280 Palisades Road over Brant Lake Inlet

***RESOLUTION REQUEST FORM NO. 9***

***Request to Increase or Decrease or Amend Existing Capital Project or  
Capital Reserve Project\****

*\*If this is the result of a grant award, also complete and submit Form No. 5 or 6*

**DEPARTMENT NAME: DPW**

**DATE: 2/23/2021**

- (a) Exact Title and Number of Project\*: PIN 1759.28 Palisades Road (CR 26) over Brant Lake Inlet Bridge Replacement (H322.9550 280), Town of Horicon
- (b) Is this a Capital Project? Yes
- (c) Is this a Capital Reserve Project? No
- (d) Amount of Increase (if applicable): \$1,739,991.00
- (e) Amount of Decrease (if applicable):
- (f) Source of Funding (if Increase) (including name & title of codes, etc.):

\$1,465,256.00 Federal Share

\$ 274,735.00 State Marchiselli Share

\$ 0.00 Local Match Share (no additional local match needed at this time)

- (g) Changes in Funding (if Amendment):
- (h) Purpose of Increase or Decrease or Amendment: Increase federal and state funds for additional right of way , construction and construction inspection services.

## ***RESOLUTION REQUEST FORM NO. 3***

### ***Request for New Contract***

**DEPARTMENT NAME: DPW**

**DATE: 2/23/2021**

- (a) Is this a Result of a Bid or Request for Proposal? Bid WC 6-21
  
- (b) Purpose of Contract: Award construction contract to lowest responsive bidder for 13<sup>th</sup> Lake Road Culvert Replacement in the Town of Johnsbury (Bids due TBD)
  
- (c) Name of Contractor: TBD
  
- (d) Address of Contractor: TBD
  
- (e) Contractor's Contact Person and Telephone Number: TBD
  
- (f) Has or will the Contract be provided, if so, please attach:
  
- (g) Commencement Date of Contract: Upon Execution
  
- (h) Termination Date of Contract: Upon Project Completion
  
- (i) Payment Provisions:
  - i) lump sum amount
  - ii) hourly rate amount
  - iii) total amount not to exceed TBD
  - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.)
  
- (j) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, and Title, and Amount: H375.9550 280 13<sup>th</sup> Lake Road Culvert Replacement

## ***RESOLUTION REQUEST FORM NO. 4***

### ***Request for Extending, Rescinding or Amending Existing Contract***

**DEPARTMENT NAME: DPW**

**DATE: 2/23/2021**

- (a) Purpose of Contract Change: Consultant Supplemental Agreement No. 1 for Thirteenth Lake Road (CR78) Culvert Replacement in the Town of Johnsbury for additional Preliminary Engineering, Right of Way and Construction Inspection Services
- (b) Resolution Number, or Numbers if Amended, which Authorized the Original Contract: Resolution 224 of 2019
- (c) Name of Contractor: CHA Consulting
- (d) Address of Contractor: 3 Winners Circle, Albany, NY 12205
- (e) Contractor's Contact Person and Telephone Number: Joe Cimino 518-453-4550
- (f) Commencement Date of Extension: Upon Execution
- (g) Termination Date of Extension: Upon Completion
- (h) Payment Provisions:
  - i) lump sum amount
  - ii) hourly rate amount
  - iii) total amount not to exceed \$114,575
  - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (i) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: OR Capital Project OR Capital Reserve Project Number, and Title, and Amount: H375.9550 280 13<sup>th</sup> Lake Road Culvert Replacement

# Architectural/ Engineering Consultant Supplemental Agreement No. 1

PIN 1761.12

Supplemental Agreement made this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ by and between

**Warren County**

(municipal corporation)

having its principal office at 1340 State Route 9; Lake George, NY 12845 (the "Municipality")

and

**CHA Consulting, Inc.** with its office at 3 Winners Circle; Albany, NY 12205 (the "Consultant")

**WITNESSETH:**

WHEREAS, by an Agreement dated May 30, 2019 the MUNICIPALITY engaged the CONSULTANT for **Thirteenth Lake Road (CR 78) over unnamed Watercourse** (hereinafter referred to as "PROJECT"), and the MUNICIPALITY, in accordance with Article 7 of the Original Agreement, has instructed the CONSULTANT to perform Extra Work, such work being described in Attachment B, which is attached hereto and made part of hereof.

BE IT KNOWN, that the MUNICIPALITY has entered into an Agreement with the NEW YORK STATE DEPARTMENT OF TRANSPORTATION (hereinafter referred to as the STATE) for the project funding for the project. As such, the STATE has certain responsibilities for review and administration of this Agreement.

NOW, THEREFORE, the parties hereto agree as follows:

## **ARTICLE 1. DOCUMENTS FORMING THIS AGREEMENT**

This agreement consists of the following:

■ Agreement Form - this document titled "Architectural/Engineering Consultant Agreement";

■ Attachment "A" - Project Description and Funding;

■ Attachment "B" - Task List;

■ Attachment "C" - as applicable, Staffing Rates, Hours, Reimbursables and Fee.

IN WITNESS WHEREOF, the parties have duly executed this Supplemental Agreement effective the day and year first above written.

Reference: PIN 1761.12

Municipality -  by: _____ _____ Date: _____	Consultant  by: _____ _____ Date: _____
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**Warren County**

STATE OF NEW YORK

ss:

COUNTY OF \_\_\_\_\_

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ before me, the subscriber, personally appeared to me known, who, being by me duly sworn, did depose and say; that he/she resides in the \_\_\_\_\_, New York; that he/she is the \_\_\_\_\_ of the \_\_\_\_\_, the entity described in and which executed the foregoing instrument; that he/she is the authorized with the execution of the matter herein provided for, and that he/she signed and acknowledged the said instrument in his/her position as a duly authorized representative of Municipality.

\_\_\_\_\_  
Notary Public, \_\_\_\_\_ County, N.Y.

**CHA Consulting, Inc.**

STATE OF NEW YORK

ss:

COUNTY OF \_\_\_\_\_

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ before me, the subscriber, personally appeared to me known, who, being by me duly sworn, did depose and say; that he/she resides in the County of \_\_\_\_\_, New York; that he/she is the Partner of Clough Harbour & Associates LLP, which executed the foregoing instrument; that he/she is authorized with the execution of the matter herein provided for, and that he/she signed and acknowledged the said instrument in his/her position as a duly authorized representative of Consultant.

\_\_\_\_\_  
Notary Public, \_\_\_\_\_ County, N.Y.

Attachment A  
Architectural/ Engineering Consultant Agreement  
Project Description and Funding

PIN: 1761.12  
BIN: N/A

Term of Agreement Ends : December 31, 2021

Main Agreement     Amendment to Agreement [add identifying #]     Supplement to Agreement

**Phase of Project Consultant to work on:**

P.E./Design     ROW Incidentals     ROW Acquisition     Construction, C/I, & C/S

Dates or term of Consultant Performance:  
Start Date: upon execution  
Finish Date: upon completion

**PROJECT DESCRIPTION:**

PIN 1761.12  
Thirteenth Lake Road (CR 78) over unnamed Watercourse  
Town of Johnsbury, NY

This Supplemental Agreement is for:

- (1) Effort to re-survey and design the preliminary layout of the proposed culvert as a result of the field 36356 changes that occurred (and new existing conditions that resulted) from the October 31, 2019 rain storm that resulted in the wash-out of the existing culverts and changed the alignment of the existing stream. - \$6,911.76
- (2) Additional ROW Incidental Services - \$3,651.00
- (3) Construction Inspection Services - \$104,012.00

**MAXIMUM AMOUNT OF ADDITIONAL FUNDS FOR ALL COMPENSATION PAYABLE UNDER THIS SUPPLEMENTAL AGREEMENT FOR THE SCOPE OF WORK DESCRIBED IN ATTACHMENT B FOR THE PROJECT DESCRIBED IN THIS ATTACHMENT A, OTHERWISE IN ACCORDANCE WITH THE CHOSEN METHOD OF COMPENSATION AND OTHER TERMS OF THIS AGREEMENT:**

**\$114,575.00**

**MAXIMUM AMOUNT OF FUNDS FOR ALL COMPENSATION PAYABLE UNDER THE ORIGINAL CONTRACT AND ALL SUBSEQUENT SUPPLEMENTAL AGREEMENTS FOR THE PROJECT DESCRIBED IN THIS ATTACHMENT A:**

**\$252,975.00**

Exhibit A, Page 2b  
Staffing Table

Thirteenth Lake Road (CR78) Culvert Replacement  
 PIN# 1761.12

Supplemental Agreement No. 1

CONSTRUCTION ADMINISTRATION SERVICES

CHA Consulting, Inc.

JOB TITLE	ASCE (A) OR NICET (N) GRADE EQUIV.	TOTAL HOURS	PROJ HOURLY RATE	DIRECT SALARY COST
PROJECT CI MANAGER	V (A)	64	\$56.50	\$3,616.00
RESIDENT ENGINEER	IV (N)		\$50.50	\$0.00
PROJECT ENGINEER IV	IV (A)		\$80.05	\$0.00
TECHNICAL TYPIST	NA	26	\$25.50	\$663.00
OFFICE ENGINEER	III (N)	63	\$50.25	\$3,165.75
INSPECTOR	II (N)		\$38.25	\$0.00
<b>TOTALS</b>		<b>153</b>		<b>\$7,445.00</b>

Notes:

- 1.) **Assume PM 13 weeks construction- 64 hrs**
  - Assume 3 hrs support per week = 39 hrs
  - Bi-weekly progress mtgs (6 ea) x 1.5 hrs/ea = 9 hrs
  - Pre-construction - 8 hrs
  - Post-construction - 8 hrs
- 2.) **Office Engineer - 63 hrs**
  - 3 hrs/week during construction = 39 hrs
  - Setup of budget & matls in Appia = 24 hrs
- 3.) **EBO/Certified Payroll Reviews - 26 hrs**
  - 2 hrs/week during construction = 26 hrs

# ***RESOLUTION REQUEST FORM NO. 7***

## ***Request to Amend County Budget\****

***\*If this is the result of a grant award, also complete and submit Form No. 5 or 6***

**DEPARTMENT NAME: Department of Public Works**

**DATE: February 23, 2021**

- (a) Purpose of Amendment: To Amend 2021 budget \$1,999.77 dollars to reflect Insurance Recovery payment dated January 8, 2021, for guiderail repairs, DOL 8/24/20.
  
- (b) Appropriation Code, Object Code, Full Title and Amount: D.3310 410 County Road, Traffic Control, Supplies \$1,999.77.
  
- (c) Revenue Code (with title), and Amount: D.3310 2680 County Road, Traffic Control, Insurance Recovery \$1,999.77

# **RESOLUTION REQUEST FORM NO. 20**

## **MISCELLANEOUS**

*\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.*

**DEPARTMENT NAME: DPW**

**DATE: 2/23/2021**

- (a) Purpose of Request: Renew the Fuel Farm Lease Agreements with the Town of Bolton, Town of Hague, Town of Horicon, Town of Johnsborg, and the Town of Lake Luzerne for the next 5 years
  
- (b) Details: 5 Year Fuel Farm Lease Agreement with Towns. The County will pay a rental in the sum of \$1,200 to each of the Towns whom have a County Fuel Farm on their property. The Towns will pay all electrical cost associated with the fuel farms.
  
- (c) Previous Resolution Number: 613 of 2015
  
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title\* and Amount: DM.5140 411 Road Machinery, Motor Fuel Farms, Rent - Building/Property

**Sample: A.8021 470 Planning & Community Development – Contract**

\* as listed in budget and LOGOS



# Warren County Board of Supervisors

## RESOLUTION NO. 613 OF 2015

**Resolution introduced by Supervisors Merlino, Conover, Wood, Taylor, Frasier, Dickinson, Simpson, Sokol and Vanselow**

### **REVISING THE DEPARTMENT OF PUBLIC WORKS FUEL FARM LEASE AGREEMENTS WITH THE TOWNS OF BOLTON, JOHNSBURG, HAGUE, HORICON AND LAKE LUZERNE**

WHEREAS, the Superintendent of the Department of Public Works is requesting to standardize the Fuel Farm Lease Agreements with the Towns of Bolton, Johnsburg, Hague, Horicon and Lake Luzerne, wherein 1) all agreements will be for a five (5) year term, commencing upon execution of the Fuel Farm Lease Agreements by both parties; 2) the County shall pay each of the Towns a rental fee in a sum not to exceed One Thousand Two Hundred Dollars (\$1,200) per year; and 3) the Towns will pay all electrical costs associated with the Fuel Farms and the Public Works Committee has recommended that the County standardize the Fuel Farm Lease Agreements, now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to execute the Fuel Farm Lease Agreements with the Towns of Bolton, Johnsburg, Hague, Horicon and Lake Luzerne with the terms and conditions as set forth above in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code DM.5140 411 Road Machinery, Motor Fuel Farms, Rent - Building/Property.

**PUBLIC WORKS COMMITTEE  
PARKS, RECREATION AND RAILROAD AGENDA  
February 23, 2021**

Committee Members: *CONOVER*, Hogan, Dickinson, Thomas, and Bruno

**I. Committee Meeting Call to Order by Chair**

**II. Approval of minutes of prior Committee Meeting**

**III. Action Agenda/New Business**

1. Request: Amend County Budget

Rationale: To Amend Up Yonda budget from deferred revenue to allow for use of grant funds.

**IV. Information for Discussion/Review**

1. NYS Grant -in-Aid 2020-2021

**V. Referral/Pending Items**

1. Mr. Conover requested that Mr. Hajos contact the County Attorney to determine if there were any general liability issues regarding snowmobilers crossing through road intersections on the railroad corridor and report back to the Committee. (11.24.20)

**VI. Privilege of the floor and public comment** (Please allow for 15 second delay on live stream meetings)

**VII. Motion to Adjourn**

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**Attachments:**

1. Resolution Request Form No. 7 – Amend County Budget

# ***RESOLUTION REQUEST FORM NO. 7***

## ***Request to Amend County Budget\****

***\*If this is the result of a grant award, also complete and submit Form No. 5 or 6***

**DEPARTMENT NAME: Public Works – Parks, Recreation & Railroad**

**DATE: February 23, 2021**

- (a) Purpose of Amendment: To Amend 2021 Up Yonda Farm budgets from Deferred Revenue A.691.00, \$6,000.00 dollars, representing the Junior Pearsall Grant of \$1,000.00 and the Charles R. Wood Foundation Grant of \$5,000.00.
  
- (b) Appropriation Code, Object Code, Full Title and Amount:
  - A.7111 110 General, Up Yonda Farm, Salary-Regular - \$3,715.00
  - A.7111 426 General, Up Yonda Farm, Subscriptions - \$400.00
  - A.7111 410 General, Up Yonda Farm, Supplies - \$1,600.00
  - A.7111 830 General, Up Yonda Farm, Social Security – 230.73
  - A.7111 831 General, Up Yonda Farm, Medicare – 54.27
  
- (c) Revenue Code (with title), and Amount: N/A.

## TYPICAL JUNCTION (STATE FUNDED TRAIL)

A Guidepost showing corridor ID sign and reflector. An orange reflector or orange reflective tape should also be installed above the junction identification sign.

The main feature of any guidepost is to show the identification of that intersection.

Parks has established the following guidelines for all junction identification signs:

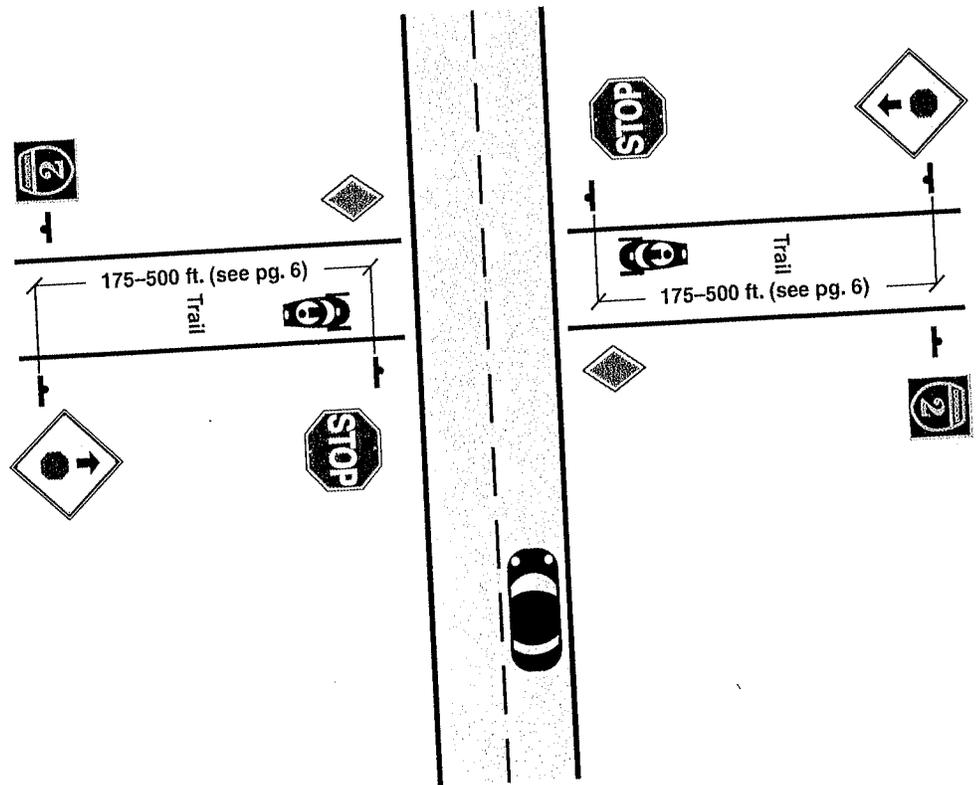
- 5 inches wide by 7 inches high, yellow text on a brown background; identifications begin with the 4-letter abbreviation followed by a number.



FIGURE 7

## SIGNING A ROAD CROSSING

FIGURE 8



**PUBLIC WORKS COMMITTEE – SOLID WASTE & RECYCLING**  
**DPW AGENDA**  
**February 23, 2021**

Committee Members: *Conover*, Hogan, Dickinson, Thomas and Bruno

- I. Committee meeting called to order by Chair**
- II. Approval of minutes of prior Committee Meeting**
- III. Action Agenda/New Business Items**
- IV. Discussion Items:**
  - 1. LSWMP - Update
  - 2. Job Description - *pending*
  - 3. Permits - *pending*
- V. Referrals/Pending Items**
- VI. Privilege of the floor and public comment (please allow for 15 second delay on live stream meetings)**
- VII. Motion to Adjourn**

\_\_\_\_\_  
Attachments: