

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: PUBLIC WORKS

DATE: MARCH 4, 2021

COMMITTEE MEMBERS PRESENT:

SUPERVISORS: CONOVER
HOGAN
DICKINSON
THOMAS
BRUNO
GERAGHTY

OTHERS PRESENT:

KEVIN HAJOS, SUPERINTENDENT OF PUBLIC WORKS
TIM BENWAY, DIRECTOR, PARKS, RECREATION & RAILROAD
RACHEL E. SEEBER, CHAIRWOMAN OF THE BOARD
RYAN MOORE, COUNTY ADMINISTRATOR
MARY E. KISSANE, COUNTY ATTORNEY
SARAH MCLENITHAN, DEPUTY CLERK OF THE BOARD
SUPERVISORS BEATY

COMMITTEE MEMBER ABSENT:

SUPERVISOR: MERLINO

BRAYMER
LEGETT
MAGOWAN
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS
TOSHA BROWNELL, COMPUTER HELP DESK TECHNICIAN
MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST

Please note, the following contains a summarization of the March 4, 2021 meeting of the Public Works Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <https://warrencountyny.gov/mma>

Note: As per Governor Cuomo's Executive Order 202.1: "Article 7 of the Public Officers Law, to the extent necessary to permit any public body to meet and take such actions authorized by the law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed". All of the Committee members in attendance participated via video or teleconference, except for Supervisors Thomas and Geraghty who were physically present.

Mr. Conover called the meeting of the Public Works Committee to order at 1:48 p.m.

Copies of the Parks, Recreation & Railroad agenda were distributed to those in attendance, those participating remotely accessed the agenda via the Warren County website. *A copy of the agenda is on file with the meeting minutes.*

Motion was made by Ms. Hogan, seconded by Mr. Dickinson and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Commencing the review of the Parks, Recreation & Railroad agenda, Kevin Hajos, *Superintendent of Public Works*, discussed the RFP (*Request for Proposals*) for use of the County Fairgrounds located in the Town of Warrensburg. He informed there was only one proposal received from a company that planned to host glamping. He informed this was a different glamping group that used the property in the past, explaining they met all the criteria stated in the RFP. He notified originally the western portion of the Fairgrounds property was not included in the RFP, but since the release of the RFP that had changed and they were only restricting from use of the pavilions and the 4-H barn. He informed this proposal was more in-depth than last year's glamping proposal. He said this new company was excited to start taking reservations and had expressed interest in using the west portion of the Fairgrounds property

for weddings, and the 4-H barn for a farmers market.

Mr Hajos inquired if the Committee wanted to create a negotiating team to move forward with the RFP. Ms. Hogan said she thought the western area was reserved and Mr. Hajos replied he tried to keep the location reserved for Parks & Recreation. Mr. Geraghty informed he had spoke with the individual who hosted the Warrensburg Farmers Market and they indicated there would not be a conflict with GlampADK using the 4-H barn for their Farmers Market. Ms. Hogan expressed she did not want GlampADK's Farmers Market to interfere with the other towns markets. Mr. Conover inquired how many glamping sites were offered in the past and Mr. Hajos answered there were forty. Mr. Dickinson inquired what they were doing about sewage and water and Mr. Hajos replied this was monitored by the Warren County Department of Health, who tested the water throughout the year; he apprised GlampADK would provide a shower truck that would not overload the septic system. He informed the RFP included instruction that they were responsible for having the septic system pumped at the end of their season. Ms. Hogan noted the proposal reflected intentions to offer kayak and tubing rentals, but said she thought they were restricted from using the water from the Fairgrounds property; Mr. Hajos replied they had access on the opposite side of the County-owned bridge. Mr. Conover recommenced that this matter be reviewed in relation to insurance and indemnifications moving forward. Mr. Hajos notified he had inquired about this company's rating which was an A+, apprising he had received only positive remarks from those who he spoke to. Mr. Dickinson commented this was a good revenue source for the County. Mr. Conover asked if there were any problems within the Town of Warrensburg regarding glamping and Mr. Geraghty replied in the negative, informing in the past there had only been a small issue with noise during the night.

Mr. Conover announced an executive session would be necessary to discuss contractual matters and negotiations.

Motion was made by Ms. Hogan, seconded by Mr. Dickinson and carried unanimously to enter into an executive session pursuant to Section 105(f) of the Public Officer's Law.

Executive session was held from 2:02 p.m. until 2:37 p.m.

Upon reconvening, motion was made by Ms. Hogan, seconded by Mr. Dickinson and carried unanimously to move forward in creating a negotiation team consisting of Supervisors Geraghty, Bruno and Hogan to settle the final terms for the contract with GlampADK. Mr. Conover noted if it was determined Supervisors Geraghty, Bruno and Hogan created a quorum of any Committee, the negotiation team would be reduced by one member to Supervisors Geraghty and Bruno.

There being no further business to come before the Committee, on motion made by Mr. Dickinson, seconded by Mr. Bruno and carried unanimously, Mr. Conover adjourned the meeting at 2:38 p.m.

Respectfully submitted,
Molly Ganotes-Gleason, Legislative Office Specialist