

**PUBLIC WORKS COMMITTEE
PARKS, RECREATION AND RAILROAD
April 20, 2021**

Committee Members: *CONOVER*, Hogan, Dickinson, Thomas, Bruno, Geraghty and Merlino

I. Committee Meeting Call to Order by Chair

II. Approval of minutes of prior Committee Meeting

III. Action Agenda/New Business

1. Request: Amend County Budget for the receipt of a donation
Rationale: Judge Courtenay Hall provided a donation to Up Yonda Farms
2. Request: Amend Contract
Rationale: Amend contract with snowmobile clubs for clarification of Trail Maintenance.

IV. Information for Discussion/Review

1. Stocking Report
2. Electric Bikes/Scooters on Bikepath

V. Referral/Pending Items

VI. Privilege of the floor and public comment (Please allow for 15 second delay on live stream meetings)

VII. Motion to Adjourn

Attachments:

1. Resolution Request No. 7 – Amend Budget
2. Resolution Request No.4 – Amend Contract

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

****If this is the result of a grant award, also complete and submit Form No. 5 or 6***

DEPARTMENT NAME: Department of Public Works, Up Yonda Farm

DATE: 4/20/21

- (a) Purpose of Amendment:
To Amend the County Budget to increase DPW / Up Yonda Farm Appropriations with Revenue Funds obtained by donation from Judge Courtenay Hall.

- (b) Appropriation Code, Object Code, Full Title and Amount:
A.7111 260 General, Up Yonda Farm, Other Equipment \$ 1,000

- (c) Revenue Code (with title), and Amount:
A.7111 2706 General, Up Yonda Farm, Donation \$1,000.00

RESOLUTION REQUEST FORM NO. 4

Request for Extending, Rescinding or Amending Existing Contract

DEPARTMENT NAME: Parks, Recreation and Railroad - DPW

DATE: 4/20/21

- (a) Purpose of Contract Change: To amend contract to reflect/clarify trail grooming and development reimbursements.
- (b) Resolution Number, or Numbers if Amended, which Authorized the Original Contract: 481, 482, 483, 484 of 2020
- (c) Name of Contractor: Town of Lake Luzerne, Thurman Connection Snowmobile Club, Hague Sno-Goer Snomobile Club and the North Warren Trailblazer Snowmobile Club
- (d) Address of Contractor: NA
- (e) Contractor's Contact Person and Telephone Number:
- (f) Commencement Date of Extension: Upon Execution
- (g) Termination Date of Extension: Upon Completion
- (h) Payment Provisions:
 - i) lump sum amount
 - ii) hourly rate amount
 - iii) total amount not to exceed
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (i) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, and Title, and Amount:

Claiming Reimbursement for Warren County Funding

- I. Project year: January 1st – December 31st
- II. Quarterly submission of reimbursement documentation
 - January 1st – March 31st
 - April 1st – June 30th
 - July 1st – September 30th
 - October 1st – December 31st

Trail Maintenance / Development items to include the following:

1. All documentation for reimbursement **must** show the following information
 - Date of Invoice/ expense
 - Vendor's name
 - Detailed or itemized invoice of item/s purchased
 - Proof of payment ; (Bank statement & Canceled check)
2. Items eligible for reimbursement:
 - Purchase of groomers / snowmobile / drags
 - Handheld Power equipment
 - Hand Tools
 - General Expenditures
 - a. Utility Bills for Groomer Storage Buildings only
 - b. *Fuel for storage buildings. (Groomer fuel is not an eligible for reimbursement) * Grant-in-Aid Program*
 - c. Contractor work on trails
 - d. Lumber
 - e. Culverts
 - f. Fencing
 - g. Material for Trail Repair
 - Crushed Stone
 - Gravel
 - Sand
 - Blended Fill

It is the TME's responsibility to ensure all documentation for county reimbursement is **not also** included in the OPRHP Snowmobile Unit New York State Grant -in-Aid – Program.

3. Items **NOT** eligible for reimbursement:

- Any item entered into the NYS Grant-in-Aid Program for reimbursement
- Membership Fees
- Fuel and lubricants
- Parts and repairs
- Taxes: Property, local and sales tax
- Land owners
- Labor cost for volunteers

****OPRHP Snowmobile Unit New York State Grant –in-Aid Program:***

If a groomer needs repair, the project is a reimbursement grant and is not designed to immediately cover emergency repair cost in any case. TME's are expected to budget their expenses during the Project year and use the 70% "up front" portion and 30% remainder in addition to their own funds.

The Grooming Usage Rates: Reflects cost associated with fuel, lubricants, normal wear and tear, maintenance, equipment repairs, replacement allowance are factored into the rate.

The following waters have been stocked by Warren County Fish Hatchery as of:

4/12/2021

	Number	Species	Length(in.)	Date Stocked		Number	Species	Length(in.)	Date Stocked
Town of Bolton					Town of Lake George				
Brown's Pond	100	Brook Trout			English Brook	450	Brook Trout	9.6"	4/8/2021
Edgecomb Pond	500	Rainbow Trout				45	Brook Trout(2yr)	10.3"	4/8/2021
	100	Rainbow Trout(2yr)							
Northwest Bay Brook	400	Brook Trout			West Brook	50	Brook Trout	10.3"	4/7/2021
	40	Brook Trout(2yr)							
Town of Chester					Town of Lake Luzerne				
Trout Brook	350	Brook Trout	10.1"	4/12/2021	Lake Luzerne	1000	Rainbow Trout	9.5"	4/7/2021
	36	Brook Trout(2yr)	10.1"	4/12/2021					
Schroon River:									
Starbuckville Dam	150	Rainbow Trout(Fall)			Town of Queensbury				
					Clendon Brook	100	Brook Trout	9.6"	4/1/2021
Tumblehead Falls	450	Rainbow Trout	9.5"	4/9/2021	Gurney Lane Pond	100	Brook Trout	10.3"	4/7/2021
	68	Rainbow Trout(2yr)	14.9"	4/9/2021	Halfway Brook	750	Brook Trout	9.6"	4/1/2021
	450	Brook Trout	10.3"	4/9/2021	Hovey Pond	300	Brook Trout	10.3	3/31/2021
	13	Brook Trout(2yr)	10.3"	4/9/2021		200	Brook Trout	9.7"	4/12/2021
	150	Rainbow Trout(Fall)			Glen Lake	350	Rainbow Trout(Fall)		
					Town of Stony Creek				
Palmer Pond	500	Rainbow Trout			Roaring Branch	400	Brook Trout	9.6"	4/8/2021
(AIR STOCK)	200	Brook Trout							
City of Glens Falls					Town of Thurman				
Crandall Pond	200	Rainbow Trout	9.5"	3/31/2021	Patterson Brook	800	Brook Trout	9.6"	4/8/2021
	50	Rainbow Trout(2yr)	14.9"	3/31/2021					
	250	Rainbow Trout	8.5"	4/12/2021	Town of Warrensburg				
	50	Rainbow Trout(2yr)	14.9"	4/12/2021	Hatchery Grounds Pond	30	Rainbow Trout	9.5"	3/31/2021
Town of Hague						10	Rainbow Trout(2yr)	14.9"	3/31/2021
Hague Brook	100	Brook Trout	9.7"	4/12/2021		30	Rainbow Trout	9.5"	4/9/2021
Jabe Pond	1000	Rainbow Trout							
Town of Horicon									
Spuytenduivel Brook	200	Brook Trout	9.7"	4/12/2021					
Mill Pond	550	Rainbow Trout	8.8"	4/9/2021					
	200	Rainbow Trout(2yr)	14.9"	4/9/2021					
Town of Johnsburg					Schroon River				
Hudson River	300	Rainbow Trout(Fall)			Gristmill Section	600	Rainbow Trout	9.5"	4/8/2021
						60	Rainbow Trout(2yr)	14.9"	4/8/2021
Mill Creek	575	Brook Trout	10.05"	4/9/2021	Riverbank Section	250	Rainbow Trout	9.5"	4/9/2021
	58	Brook Trout(2yr)	10.05"	4/9/2021		68	Rainbow Trout(2yr)	14.9"	4/9/2021
						450	Brook Trout	10.3"	4/9/2021
North Creek	750	Rainbow Trout	9.25"	4/12/2021		13	Brook Trout(2yr)	10.3"	4/9/2021
	75	Rainbow Trout(2yr)	14.9"	4/12/2021		150	Rainbow Trout(Fall)		
North Creek Recreation Pond	250	Rainbow Trout	9.5"	4/8/2021	Viele Pond	300	Rainbow Trout	9.5"	4/8/2021
						300	Brook Trout	10.3"	4/8/2021
Thirteenth Lake	2800	Rainbow Trout							