

**WARREN COUNTY BOARD OF SUPERVISORS**

**COMMITTEE: PUBLIC WORKS**

**DATE: MAY 25, 2021**

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**COMMITTEE MEMBERS PRESENT:**

SUPERVISORS: CONOVER  
DICKINSON  
THOMAS  
BRUNO  
GERAGHTY  
MERLINO

**OTHERS PRESENT:**

KEVIN HAJOS, SUPERINTENDENT OF PUBLIC WORKS  
TIM BENWAY, DIRECTOR, PARKS, RECREATION & RAILROAD  
J.P. FASANO, REPRESENTING ADIRONDACK CYCLING ADVOCATES  
RACHEL E. SEEBER, CHAIRWOMAN OF THE BOARD  
RYAN MOORE, COUNTY ADMINISTRATOR  
AMANDA ALLEN, CLERK OF THE BOARD  
ROBERT TERWILLIGER, FIRST ASSISTANT COUNTY ATTORNEY

**COMMITTEE MEMBER ABSENT:**

SUPERVISOR HOGAN

SUPERVISORS BEATY

BRAYMER  
DRISCOLL  
FRASIER  
LEGGETT  
MAGOWAN  
SMITH  
STROUGH  
WILD

ROBERT BLAIS, MAYOR, VILLAGE OF LAKE GEORGE  
JOANNE CONLEY, DIRECTOR, TOURISM  
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR  
LEXIE DELUREY, DIRECTOR, REAL PROPERTY TAX SERVICES  
LEISA GRANT, PRINCIPLE ACCOUNT CLERK, TOURISM DEPARTMENT  
KRISTIN HANIFIN, DEVELOPMENT/EVENT COORDINATOR  
DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS  
LESLIE LOVELACE, SECRETARY TO THE CLERK OF THE BOARD  
ROBIN MAPP, AIRPORT MANAGER  
GINA MINTZER, EXECUTIVE DIRECTOR, LAKE GEORGE REGIONAL CHAMBER OF  
COMMERCE & CVB  
SARAH MCLENITHAN, DEPUTY CLERK OF THE BOARD

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*Please note, the following contains a summarization of the May 25, 2021 meeting of the Public Works Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <https://warrencountyny.gov/mma>*

*Note: As per Governor Cuomo's Executive Order 202.1: "Article 7 of the Public Officers Law, to the extent necessary to permit any public body to meet and take such actions authorized by the law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed". All of the Committee members were physically present, except for Supervisor Dickinson who participated virtually.*

Mr. Conover called the meeting of the Public Works Committee to order at 9:33 a.m.

Prior to commencing the agenda review, Mr. Conover called for a motion to approve the minutes of the prior Committee meeting, subject to correction by the Clerk of the Board. The necessary motion was made by Mr. Thomas, seconded by Mr. Geraghty and carried unanimously.

Commencing the review of the Parks, Recreation & Railroad agenda, Tim Benway, *Director, Parks, Recreation & Railroad*, presented a request to fill the vacant position of Building Maintenance Mechanic, *Grade 15, Base Annual Salary \$42,141*.

Motion was made by Mr. Merlino, seconded by Mr. Thomas and carried unanimously to approve the request as presented and

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forward same to the Personnel, Administration & Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

Proceeding to the Information for Discussion/Review portion of the agenda, Mr. Benway reported on the stocking that had been done this year and the Heritage Program which would be completed in the Fall. Mr. Conover remarked this the stocking program was not only beneficial for County residents and their children, but also those who visited the region to fish.

Next, Kevin Hajos, *Superintendent of Public Works*, informed he was notified by Ms. Hogan that the individual who was managing the Glamp ADK site on the Warren County Fairgrounds property had offered the use of a few of their tents to house individuals who were coming to work for the summer months in the County as a result of the lack of housing available for these individuals. He apprised he did not believe this would have any impact on the contract they had with the County.

Continuing with the agenda review, Messrs. Benway and Hajos spoke regarding the kinetic sand that would be used in the augmented reality sand box that was purchased for the department by the Warren County Soil & Water Conservation District to mimic erosion along streams, waterways and mountains to be used as a teaching tool.

Mr. Hajos distributed a map of two parcels of land that were part of the County-owned Railroad property to the Committee members, indicating the Town of Johnsbury had expressed an interest in obtaining these properties; *a copy of the map is on file with the meeting minutes.* He stated the Town owned the property adjacent to these parcels and would like to acquire them so they could hold events, such as their Summer Concert series there. He advised he was bringing this forward today for informational purposes and to answer any questions the Committee may have.

A discussion ensued.

Proceeding to the Referral/Pending Items portion of the agenda, Mr. Hajos apprised J.P. Fasano, *Representing Adirondack Cycling Advocates*, was present virtually to opine on the use of electric bikes/scooters on the Warren County Bike Trail.

Mr. Fasano spoke regarding how permitting electric bikes/scooters on the Warren County Bike Trail would differentiate the trail from others located within the State and assist with attracting visitors to the region. He also noted that electric bikes/scooters were not classified as a motor vehicle; however, he indicated, his understanding was the they were not permitted on the Warren County Bike Trail unless permission from the County was obtained. He suggested the County consider permitting electric bikes/scooters on the Warren County Bike Trail and put into place a speed limit of 15 miles per hour.

A discussion ensued during which a motion was made by Mr. Dickinson and seconded by Mr. Merlino to authorize the use of electric bikes/scooters on the Warren County Bike Trail.

Further discussion ensued following which Mr. Dickinson amended his motion and Mr. Merlino amended his second to include providing for this authorization pending review and approval by the County Attorney. Mr. Conover called the question and the motion was carried unanimously and the necessary resolution was authorized for the June 16<sup>th</sup> Board Meeting. *A copy of the resolution request form is on file with the minutes.*

Proceeding to the review of the Public Works agenda, Mr. Hajos presented the following requests:

1. To amend the existing grant agreement with the NYS DOT (*New York State Department of Transportation*) to include Supplemental Agreement No. 4 for Capital Project H322, *Palisades Road over Brant Lake Inlet Bridge (CR 26)*, in the amount of \$163,697 for a term commencing upon execution by both parties and terminating upon completion of the work.
2. To increase Capital Project Capital Project H322, *Palisades Road over Brant Lake Inlet Bridge (CR 26)*, in the amount of \$161,985.69.

Motion was made by Mr. Geraghty, seconded by Mr. Thomas and carried unanimously to approve Items 1 and 2 as outlined above and the necessary resolution was authorized for the June 16<sup>th</sup> Board meeting for Item 1 and Item 2 was referred to the

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Finance Committee. *Copies of the resolution request forms are on file with the minutes.*

3. To amend the existing grant agreement with the NYS DOT to add Supplemental Agreement No. 1 for Capital Project H395, *Oxbow Hill & Moon Hill Road (CR 63) Reconstruction*, in the amount of \$2,175,465 for a term commencing upon execution by both parties and terminating August 31, 2021.
4. To amend the existing contract with M.J. Engineering and Land Surveying, P.C., to include Supplemental Agreement No. 1 for construction support and construction inspection services for Capital Project H395, *Oxbow Hill & Moon Hill Road (CR 63) Reconstruction*, in the amount of \$187,000.
5. To increase Capital Project H395, *Oxbow Hill & Moon Hill Road (CR 63) Reconstruction*, in the amount of \$2,175,465.
6. To authorize a new contract with the lowest responsible bidder for Capital Project H395, *Oxbow Hill Road & Moon Hill Road (CR63) Reconstruction*, pursuant to the terms and provisions of the specifications (WC 23-21) and proposal for a term commencing upon execution and terminating 150 after Notice to Proceed.

Motion was made by Mr. Geraghty, seconded by Mr. Merlino and carried unanimously to approve Item 3, 4, 5 and 6 as outlined above and the necessary resolutions were authorized for the June 16<sup>th</sup> Board meeting for Items 3, 4 and 6 and Item 5 was referred to the Finance Committee. *Copies of the resolution request forms are on file with the minutes.*

7. To amend the existing agreement with the NYS DOT to include Supplemental Agreement No. 1 for Capital Project H386, *CR 7 over Halfway Creek Bridge Replacement*, in the amount of \$46,086 for a term commencing upon execution by both parties and terminating of the work.
8. To amend the existing contract with Creighton Manning Engineering to include Supplemental Agreement No. 1 for additional right-of-way incidentals and right-of-way acquisition services in the amount of \$33,337 for a term commencing upon execution by both parties and terminating upon completion of the work.
9. To increase Capital Project H386, *CR 7 over Halfway Creek Bridge Replacement*, in the amount of \$44,086.

Motion was made by Mr. Geraghty, seconded by Mr. Thomas and carried unanimously to approve requests as outlined above and the necessary resolutions were authorized for the June 16<sup>th</sup> Board meeting for Items 7 and 8 and Item 9 was referred to the Finance Committee. *Copies of the resolution request forms are on file with the minutes.*

10. To amend the existing grant agreement with the NYS DOT to include Supplemental Agreement No. 1 for Capital Project H394, *Olmstedville Road (CR 19) Reconstruction*, in the amount of \$90,033 for a term commencing upon execution by both parties and terminating August 31, 2028.
11. To amend the existing contract with McFarland-Johnson, Inc. to include Supplemental Agreement No. 1 to increase preliminary engineering and right-of-way incidental services and to include right-of-way acquisition services for Capital Project H394, *Olmstedville Road (CR 19) Reconstruction*, in the amount of \$80,033.
12. To increase Capital Project H394, *Olmstedville Road (CR 19) Reconstruction*, in the amount of \$90,033.

Motion was made by Mr. Geraghty, seconded by Mr. Merlino and carried unanimously to approve the requests as outlined above and the necessary resolutions were authorized for the June 16<sup>th</sup> Board meeting for Items 10 and 11 and Item 12 was referred to the Finance Committee. *Copies of the resolution request forms are on file with the minutes.*

13. To authorize the Chairwoman of the Board to sign Just Compensation amounts for CR 7 over Halfway Creek Bridge Replacement Project in the Town of Queensbury.

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Motion was made by Mr. Thomas, seconded by Mr. Geraghty and carried unanimously to approve the request as presented and the necessary resolution was authorized for the June 16<sup>th</sup> Board meeting.

14. To authorize a transfer of funds in the amount of \$12,000 from the Contingent Account to Budget Code A.1628 470, *Waste Management Containment, Contract*, to cover the cost of the second household hazardous waste collection event.

Mr. Hajos noted they had only budgeted \$24,000 for the two household hazardous waste collection events, noting the first event was such a success they had spent \$22,000. He added the NYS DEC would be reimbursing them for 50% of the cost.

Motion was made by Mr. Thomas, seconded by Mr. Geraghty and carried unanimously to approve the request as presented and forward same to the Finance Committee. *A copy of the Request for Transfer of Funds form is on file with the minutes.*

15. To authorize submission of a grant application to New York State Department of Environmental Conservation for Climate Smart Communities Grant Program - Organics Management Plan/Reduction of Organic Waste related to the Local Solid Waste Management Plan,

Mr. Hajos informed this request was referred to them by the Economic Growth & Development Committee and would allow them to search for grants, one of which pertained to an Organic Management Plan involving composting. He stated as part of the Local Solid Waste Management Plan the County was going to consider doing a public/private partnership for composting and the grant funding could be used to determine what a composting facility would be comprised of, where it could be located, etc. He mentioned there was a cost associated with the grant, as there was a 50% match required that he did not believe they could apply in-kind services toward. He surmised the cost to be around \$80,000 for a consultant to develop an organics management plan for the County.

A brief discussion ensued following which a motion was made by Mr. Thomas, seconded by Mr. Merlino and carried unanimously to approve the request as presented and the necessary resolution was authorized for the June 16<sup>th</sup> Board meeting.

16. To authorize an intermunicipal agreement with the Village of Lake George for maintenance and revenue collection at the County-owned Westbrook parking lot.

Mr. Hajos advised the prior agreement had expired in 2018 and he had worked with Robert Blais, *Mayor, Village of Lake George*, to develop a new agreement to reflect deducting the 20% processing fee the company the Village of Lake George contracted with was charging the Village for following up on all of the unpaid parking tickets out of the total amount of revenue received prior to providing them with their share of the profits.

Motion was made by Mr. Geraghty and seconded by Mr. Dickinson to approve the request as presented.

A brief discussion ensued following which Mr. Conover called the question and the motion to authorize the intermunicipal agreement with the Village of Lake George as outlined above was carried unanimously and the necessary resolution was authorized for the June 16<sup>th</sup> Board meeting. *A copy of the resolution request form is on file with the minutes.*

Proceeding to the Discussion Items portion of the agenda, Mr. Hajos circulated photographs of several road projects that were being completed; *Copies of all the photographs are on file with the minutes.*

Concluding the agenda review, Mr. Hajos announced the CHIP's (*Consolidated Local Street and Highway Improvement Program*) funding award for the County had increased by around 25% and the PAVE New York and EWR (*Extreme Winter Recovery*) funding had increased by around 53%. He noted these were significant increases which he hoped would allow them to complete more projects later this year.

Mr. Hajos spoke regarding the email he received that the County would be receiving a check from FEMA (*Federal Emergency Management Agency*) for the damage in Hague from the storm that occurred in 2019.

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There being no further business to come before the Committee, on motion made by Mr. Geraghty, seconded by Mr. Thomas and carried unanimously, Mr. Conover adjourned the meeting at 10:28 a.m.

Respectfully submitted,  
Sarah McLenithan, Deputy Clerk of the Board