

**PUBLIC WORKS COMMITTEE
PARKS, RECREATION AND RAILROAD
August 24, 2021**

Committee Members: *CONOVER*, Hogan, Dickinson, Thomas, Bruno, Geraghty and Merlino

I. Committee Meeting Call to Order by Chair

II. Approval of minutes of prior Committee Meeting

III. Action Agenda/New Business

1. Request: Amend Budget for Up Yonda Farms
Rationale: Due to donation
2. Request: New Contract with South Warren Snowmobile Club
Rationale: Maintain Snowmobile Trails
3. Request: New Contract - Thurman Connection Snowmobile Club
Rationale: Use railroad right-of-way for snowmobiles
4. Request: Misc. Resolution
Rationale: To fund railroad, repair and maintenance – bldg/property

IV. Information for Discussion/Review

Swede Mountain Fire Tower - Photos

V. Referral/Pending Items

1. Discussion to continue regarding two parcels of land that were part of the County-owned Railroad property that the Town of Johnsbury had expressed an interest in obtaining so they could hold events, such as their Summer Concert series there. (05.25.21) Update: Town of Johnsbury awaiting the results of a survey on the property late last week before making a decision. (06.22.21).
2. Superintendent of Public Works to work with Budget Officer on developing a plan to present at the next Committee meeting to set aside some funding for general railroad maintenance, with minimal costs, without requiring further approval from the Committee. (06.22.21).
3. Resolution No. 227 of 2021, Introducing Proposed Local Law No. 6 of 2021, Entitled “A Local Law Amending Local Law No. 11 of 2011, Entitled "A Local Law Amending Local Law No. 7 of 1978 and Local Law No. 2 of 1984 to Authorize Snowmobile Usage on the Warren County Bikeway in a Certain Section Designated Within Local Law No. 11 of 2011", to Authorize Class 1 and Class 2 Bike Usage on the Warren County Bikeway,” and Authorizing Public Hearing Thereon, was referred by the full Board at their June 16th Board Meeting to a joint meeting of the Public Works and Public Safety Committee for further discussion. (06.16.21)

VI. Privilege of the floor and public comment (Please allow for 15 second delay on live stream meetings)

VII. Motion to Adjourn

Attachments:

1. Resolution Request No. 7 – Amend Budget
2. Resolution Request No. 4 – New Contract
3. Resolution Request No. 4 – New Contract
4. Resolution Request No. 20 – Misc.

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

****If this is the result of a grant award, also complete and submit Form No. 5 or 6***

DEPARTMENT NAME: Department of Public Works – Parks, Recreation & Railroad

DATE: August 24, 2021

- (a) Purpose of Amendment: To Amend 2021 Public Works, Up Yonda Farm Appropriations with Revenue from a Credit Card Donation made by Gretchen Menzies.

- (b) Appropriation Code, Object Code, Full Title and Amount:
A.7111 410 General, Up Yonda Farm, Supplies, 970.70
A.7111 439 General, Up Yonda Farm, Miscellaneous Fees & Expenses, 29.30

- (c) Revenue Code (with title), and Amount:
A.7111 2706 General, Up Yonda Farm, Donation \$1,000.00

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: Parks, Recreation & Railroad

DATE: 8/24/21

- (a) Is this a Result of a Bid or Request for Proposal? **No**
- (b) Purpose of Contract: **Authorizing agreements between Warren County and the South Warren Snowmobile Club for snowmobile trail maintenance and equipment.**
- (c) Name of Contractor: **South Warren Snowmobile Club c/o Michael Zilm, President**
- (d) Address of Contractor: **P.O. Box 258 Lake Luzerne N.Y. 12846**
- (e) Contractor's Contact Person and Telephone Number: **(518)312-6644**
- (f) Has or will the Contract be provided, if so, please attach: **No**
- (g) Commencement Date of Contract: **8/24/21**
- (h) Termination Date of Contract: **12/31/21**
- (i) Payment Provisions:
 - i) lump sum amount **\$27,000.00**
 - ii) hourly rate amount
 - iii) total amount not to exceed **Same as above**
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. **Quarterly**)
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, Title, and Amount: **Parks, Recreation & Railroad, A7110 .470 Contract \$27,000**

Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

*as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: DPW Parks, Recreation and Railroad

DATE: 8/24/2021

- (a) Is this a Result of a Bid or Request for Proposal?

- (b) Purpose of Contract: Authorizing an agreement for snowmobiles to use Railroad right-of-way between MP 68.30 to MP 95.00

- (c) Name of Contractor: Thurman Connection Snowmobile Club

- (d) Address of Contractor: 133 Bear Pond Road, Athol, NY 12810

- (e) Contractor's Contact Person and Telephone Number: Ken Brooks, President 518 623-3272

- (f) Has or will the Contract be provided, if so, please attach:

- (g) Commencement Date of Contract: Upon Execution

- (h) Termination Date of Contract: 4/15/2022

- (i) Payment Provisions:
 - i) lump sum amount
 - ii) hourly rate amount
 - iii) total amount not to exceed
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.

- (j) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, and Title, and Amount:

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: Public Works - Parks, Recreation & Railroad

DATE: 6/22/2021

- (a) Purpose of Request: To Fund Railroad, Repair & Maint-Bldg/Property A.7113 413 With the Reserve, A899.00 County Railroad Repair.

- (b) Details: Appropriation Code A.7113 413 Railroad, Repair and Maint- Bldg/Property \$1,500 to cover cost of Signal Shutdown.

- (c) Previous Resolution Number:

- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount: Reserve, County Railroad Repair, A899.00, \$1,500.

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS