

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: PUBLIC WORKS

DATE: AUGUST 24, 2021

COMMITTEE MEMBERS PRESENT:

SUPERVISORS: CONOVER
HOGAN
DICKINSON
THOMAS
BRUNO
GERAGHTY

OTHERS PRESENT:

KEVIN HAJOS, SUPERINTENDENT OF PUBLIC WORKS
TIM BENWAY, DIRECTOR, PARKS, RECREATION & RAILROAD
THOMAS SZABO, SOLID WASTE AND RECYCLING COMPLIANCE COORDINATOR
RACHEL E. SEEBER, CHAIRWOMAN OF THE BOARD
RYAN MOORE, COUNTY ADMINISTRATOR
AMANDA ALLEN, CLERK OF THE BOARD
ROBERT TERWILLIGER, ACTING COUNTY ATTORNEY

COMMITTEE MEMBER ABSENT:

SUPERVISOR: MERLINO

SARAH MCLENITHAN, DEPUTY CLERK OF THE BOARD

SUPERVISORS BEATY

BRAYMER

LEGETT

MAGOWAN

MCDEVITT

TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR

LEXIE DELUREY, DIRECTOR, REAL PROPERTY TAX SERVICES

DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS

MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST

Please note, the following contains a summarization of the August 24, 2021 meeting of the Public Works Committee; the meeting in its entirety can be viewed on the Warren County website using the following link:
<https://warrencountyny.gov/mma>

Mr. Conover called the meeting of the Public Works Committee to order at 9:48 a.m.

Copies of the meeting Agendas were distributed to the Committee members and a copies of same are on file with the meeting minutes.

The Committee commenced with a review of the Solid Waste & Recycling agenda. Kevin Hajos, *Superintendent of Public Works*, introduced Thomas Szabo as the new Solid Waste and Recycling Compliance Coordinator. Mr. Szabo apprised the Committee of his background.

Moving on, a request was made for a transfer of funds in the amount of \$3,300 from the Contingent Account to Budget Code A.1628 470, *Waste Management Containment, Contract*, to fund the Household Hazardous Waste Collection event held on July 24, 2021.

Motion was made by Ms. Hogan, seconded by Mr. Thomas and carried unanimously to approve the request as presented and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

A review of the Discussion Items ensued.

Moving along to the review of the Parks, Recreation & Railroad agenda, the following request were presented:

- 1) To amend the County Budget in the amount of \$1,000 to reflect receipt of a donation from Gretchen Menzies.

Motion was made by Ms. Hogan, seconded by Mr. Bruno and carried unanimously to approve the request as presented and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

- 2) To authorize a new contract with the South Warren Snowmobile Club c/o Michael Zilm, *President*, for snowmobile trail maintenance and equipment in an amount not to exceed \$27,000 for a term commencing August 24, 2021 and terminating December 31, 2021.

Motion was made by Mr. Dickinson, seconded by Ms. Hogan and carried unanimously to approve the request as presented and the necessary resolution was authorized for the September 17th Board Meeting. *A copy of the resolution request form is on file with the minutes.*

- 3) To authorize an agreement with Thurman Connection Snowmobile Club for snowmobile use on the County's railroad right-of-way between mile post markers 68.30 and 95.00.

Motion was made by Mr. Thomas, seconded by Mr. Geraghty and carried unanimously to approve the request as presented and the necessary resolution was authorized for the September 17th Board Meeting. *A copy of the resolution request form is on file with the minutes*

- 4) To appropriate funds in the amount of \$1,500 from Budget Code A899.00, *Reserve, County Railroad Repair*, to Budget Code A.7113 413, *Railroad, Repair & Maint-Bldg/Property*, to cover the cost of signal shutdown.

Motion was made by Mr. Geraghty, seconded by Mr. Dickinson and carried unanimously to approve the request as presented and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

The Referral/Pending Items section of the agenda was reviewed with all items being carried forward.

Returning to the Information for Discussion/Review portion of the agenda, photos of the Swede Mountain Fire Tower were circulated and Mr. Hajos giving praised to those who worked on the tower and hiking trail.

Moving on to the DPW agenda review, the following requests were presented:

- 1) To rescind Resolution Nos. 488, 603 and 704 of 2008 and authorize a new resolution incorporating the appropriate specifics of the prior three resolutions and authorizing the Superintendent of Public Works to approve Just Compensation amounts of up to a total amount not to exceed \$10,000 per acquisition and other necessary documents for the acquisition of real property in relation to transportation projects.

Motion was made by Mr. Dickinson, seconded by Mr. Geraghty and carried unanimously to approve the request as presented and the necessary resolution was authorized for the September 17th Board Meeting. *A copy of the resolution request form is on file with the minutes.*

- 2) For a transfer of funds amongst various road projects totaling \$64,318.34 to cover the cost of changed filed conditions.

Motion was made by Mr. Geraghty, seconded by Mr. Thomas and carried unanimously to approve the request as presented and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

- 3) For a transfer of funds amongst various road projects totaling \$10,200 for the purchase of survey equipment and software.

Motion was made by Mr. Geraghty, seconded by Mr. Thomas and carried unanimously to approve the request as presented and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

- 4) To fill the vacant position of HEO #14, *Grade 10, Base Annual Salary \$39,751*, due to promotion.
- 5) To fill the vacant position of MEO (L) #33, *Grade 7, Base Annual Salary \$35,491*, due to resignation.

Motion was made by Mr. Geraghty, seconded by Mr. Bruno and carried unanimously to approve the requests as outlined above and refer same to the Personnel, Administration & Higher Education Committee for reporting purposes. *Copies the Notice of Intent to Fill Vacant Position forms are on file with the minutes.*

- 6) Request to establish Road Project D.5112.8344, *2021 CR#11 Bolton Landing-Riverbank Road*, in the amount of \$410,000.

Motion was made by Mr. Geraghty, seconded by Mr. Thomas and carried unanimously to approve the request as presented and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

Finally, a review of the Discussion Items portion of the agenda occurred.

There being no further business to come before the Public Works Committee, on motion made by Mr. Dickinson, seconded by Mr. Geraghty and carried unanimously, Mr. Conover adjourned the meeting at 11:04 a.m.

Respectfully submitted,
Molly Ganotes-Gleason, Legislative Office Specialist