

**WARREN COUNTY BOARD OF SUPERVISORS**

**COMMITTEE: PUBLIC WORKS**

**DATE: OCTOBER 19, 2021**

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**COMMITTEE MEMBERS PRESENT:**

SUPERVISORS: CONOVER  
HOGAN (VIA ZOOM)  
DICKINSON  
THOMAS  
BRUNO  
GERAGHTY  
MERLINO

**OTHERS PRESENT:**

KEVIN HAJOS, SUPERINTENDENT OF PUBLIC WORKS  
RACHEL E. SEEGER, CHAIRWOMAN OF THE BOARD  
RYAN MOORE, COUNTY ADMINISTRATOR  
SARAH MCLENITHAN, DEPUTY CLERK OF THE BOARD  
ROBERT TERWILLIGER, ACTING COUNTY ATTORNEY  
SUPERVISORS BEATY  
BRAYMER  
DRISCOLL (VIA ZOOM)  
LEGGETT (VIA ZOOM)  
MAGOWAN  
SMITH (VIA ZOOM)  
STROUGH  
WILD  
ROBIN BARKENHAGEN, GLENS FALLS COLLABORATIVE  
AMY COLLINS, TOURISM & DOWNTOWN BUSINESS COORDINATOR, CITY OF GLENS FALLS  
SCOTT HAYDEN, ADIRONDACK FOLK SCHOOL  
GINA MINTZER, EXECUTIVE DIRECTOR, LAKE GEORGE CHAMBER OF COMMERCE & CVB  
ERIC SIY, PRESIDENT, LAKE GEORGE ASSOCIATION  
NANCY TURNER, GLENS FALLS COLLABORATIVE  
JULIE BUTLER, PURCHASING AGENT  
JOANNE CONLEY, DIRECTOR, TOURISM DEPARTMENT  
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR  
LEISA GRANT, PRINCIPLE ACCOUNT CLERK, TOURISM DEPARTMENT  
KRISTEN HANIFIN, DEVELOPMENT/EVENT COORDINATOR, TOURISM DEPARTMENT  
DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS  
MIKE SWAN, COUNTY TREASURER  
LESLIE LOVELACE, SECRETARY TO THE CLERK OF THE BOARD

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Please note, the following contains a summarization of the October 19, 2021 meeting of the Public Works Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <https://warrencountyny.gov/mma>

**Note: Pursuant to New York State Legislation (S.50001/A.40001):** “Notwithstanding the provisions of article 7 of the public officers law to the contrary, any state agency, department, corporation, office, authority, board, or commission, as well as any local public body, or public corporation as defined in section 66 of the general construction law, or political subdivisions as defined in section 100 of the general municipal law, or a committee or subcommittee or other similar body of such entity, shall be authorized to meet and take such action authorized by law without permitting in public in-person access to meetings and authorize such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed.” All of the Committee members were physically present, aside from Supervisor Hogan who attended the meeting remotely.

Mr. Conover called the meeting of the Public Works Committee to order at 9:36 a.m.

A copy of the DPW agenda was distributed to those in attendance, those participating remotely accessed the agenda via the Warren County website. A copy of the agenda is on file with the meeting minutes.

Motion was made by Mr. Geraghty, seconded by Mr. Thomas and carried unanimously to approve the minutes of prior meeting, subject to correction by the Clerk of the Board.

The Committee commenced with a review of the Public Works agenda which included the following requests:

1. To authorize a new contract with the lowest responsible bidder for Periodic Asbestos and Lead Consulting Services pursuant to the terms and provisions of the specifications (WC 51-21) and proposal for a term commencing January 1, 2022 and terminating December 31, 2022 with the option to extend for up to two additional one year terms.

Motion was made by Mr. Thomas, seconded by Mr. Bruno and carried unanimously to approve the request and the necessary resolution was authorized for the November 19<sup>th</sup> Board meeting. *A copy of the resolution request form is on file with the meeting minutes.*

2. To authorize a new contract with the lowest responsible bidder for Cold Milling pursuant to the terms and provisions of the specifications (WC 53-21) and proposal for a term commencing January 1, 2022 and terminating December 31, 2022 with the option to extend for up to two additional one year terms..

Motion was made by Mr. Thomas, seconded by Mr. Geraghty and carried unanimously to approve the request and the necessary resolution was authorized for the November 19<sup>th</sup> Board meeting. *A copy of the resolution request form is on file with the meeting minutes.*

3. To authorize a new contract with the lowest responsible bidder for Construction, Reconstruction of Guard Railing, Posts and Component Parts pursuant to the terms and provisions of the specifications (WC 54-21) and proposal for a term commencing January 1, 2022 and terminating December 31, 2022 with the option to extend for up to two additional one year terms.

Motion was made by Mr. Geraghty, seconded by Mr. Merlino and carried unanimously to approve the request and the necessary resolution was authorized for the November 19<sup>th</sup> Board meeting. *A copy of the resolution request form is on file with the meeting minutes.*

4. To authorize a new contract with Rozell East, Inc. for Crane Services pursuant to the terms and provisions of the specifications (WC 59-21) and proposal for a term commencing January 1, 2022 and terminating December 31, 2022 with the option to extend for up to two additional one year terms.

Motion was made by Mr. Thomas, seconded by Mr. Dickinson and carried unanimously to approve the request and the necessary resolution was authorized for the November 19<sup>th</sup> Board meeting. *A copy of the resolution request form is on file with the meeting minutes.*

5. To amend the existing grant agreement with New York State Department of Transportation to include Supplemental Agreement No. 2 for Capital Project H278, *Middleton Bridge over Schroon River*, to increase the funding for the Preliminary Engineering Phase in an amount not to exceed \$164,789 for term commencing upon execution by both parties and terminating August 30, 2028.
6. To increase Capital Project H278, *Middleton Bridge over Schroon River (Towns of Chester, Bolton, Horicon and Warrensburg)*, in the amount of \$156,549.
7. To amend the existing contract with Foit-Albert Associates to include Supplemental Agreement No. 2 for Capital Project H278, *Middleton Bridge over Schroon River*, to increase the funding for the Preliminary Engineering Phase in an amount not to exceed \$164,789.

Motion was made by Mr. Geraghty, seconded by Mr. Dickinson and carried unanimously to approve the requests as outlined above and the necessary resolutions were authorized for Items 5 and 7 for the November 19<sup>th</sup> Board meeting and Item 6 was referred to the Finance Committee. *Copies of the resolution request forms are on file with the meeting minutes.*

8. To amend the existing grant agreement with New York State Department of Transportation to include Supplemental Agreement No. 1 for Replacement of Dippikill Road and Glen Creek Road over Glen Creek in the Town of Johnsbury for Capital Project H393, *Johnsbury Bridges (Glens Creek Road and Dippikill Road over Glen Creek)*, in an amount not to exceed \$6,708 for term commencing upon execution by both parties and terminating upon completion of the work.
9. To increase Capital Project H393, *Johnsbury Bridges (Glens Creek Road and Dippikill Road over Glen Creek)* in the amount of \$6,708.
- 10) To amend the existing contract with Creighton Manning to include Supplemental Agreement No. 1 to include Right-of-Way Acquisition Phase in an amount not to exceed \$5,908.

Motion was made by Mr. Geraghty, seconded by Mr. Dickinson and carried unanimously to approve the requests as outlined above and the necessary resolutions were authorized for Items 8 and 10 for the November 19<sup>th</sup> Board meeting and Item 9 was referred to the Finance Committee. *Copies of the resolution request forms are on file with the meeting minutes.*

- 11) To fill the vacant position of MEO (L) #26, *Grade 7, Base Annual Salary \$35,491*, due to retirement.

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Motion was made by Mr. Merlino, seconded by Mr. Thomas and carried unanimously to approve the request and refer same to the Personnel, Administration & Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position Form is on file with the meeting minutes.*

12) To fill the vacant position of MEO (M) #14, *Grade 9, Base Annual Salary \$38,251*, due to promotion.

Motion was made by Mr. Thomas, seconded by Mr. Dickinson and carried unanimously to approve the request and refer same to the Personnel, Administration & Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position Form is on file with the meeting minutes.*

Mr. Conover mentioned last Friday was the Warren County Highway Superintendent's Monthly Luncheon which he encouraged anyone who had the opportunity to attend a future meeting of, as they were very insightful.

Finally, a review of the Discussion Items portion of the agenda occurred which consisted of reviews of the 2021 Road and Bridge Project Update, Permit Overhaul for Road Projects, Recyclables Re-bid and Salt Summit.

With regard to the Recyclables Re-bid, a discussion ensued following which a motion was made by Mr. Dickinson, seconded by Mr. Merlino and carried by majority vote, with Ms. Hogan and Mr. Geraghty voting in opposition, to move forward with extending the current contracts for recycling for an additional year.

In regard to the Salt Reduction Program, The Fund for Lake George and LGA (*Lake George Association*) were willing to continue to move the Salt Reduction Program forward, but would require financial assistance in order to do so. Eric Siy, *President, LGA*, noted the Town's of Hague and Lake George had committed \$10,000 each for this purpose and he hoped the County would provide a financial commitment that was substantially more than the \$20,000 that was mentioned during the discussion. It was the consensus of the Committee that Kevin Hajos, *Superintendent of Public Works*, would return to Committee with a proposal at the next meeting for review regarding the County's financial commitment.

A discussion ensued regarding Fort George Road in the Town of Lake George during which Mr. Hajos advised the Town of Lake George was looking to partner on for when it was reconstructed next year by the County to allow them to create a parking lane along the road which would have parking meters; however, he noted, the NYS DEC (*New York State Department of Environmental Conservation*) was seeking a commitment from the County that the reconstruction was going to take place. A brief discussion ensued following which it was the consensus of the Committee to allow Mr. Hajos to send a letter to the NYS DEC indicating same.

Mr. Conover called for Privilege of the Floor/Public Comment, but there was none.

There being no further business to come before the Committee, on motion made by Mr. Dickinson, seconded by Mr. Geraghty and carried unanimously, Mr. Conover adjourned the meeting at 10:11 a.m.

Respectfully submitted,  
Leslie Lovelace, Secretary to the Clerk of the Board  
(*As Transcribed by Sarah McLenithan, Deputy Clerk of the Board*)