

# WARREN COUNTY BOARD OF SUPERVISORS

## COMMITTEE: ARPA ADVISORY

**DATE: JUNE 14, 2022**

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**COMMITTEE MEMBERS PRESENT:**

CLAUDIA BRAYMER (CO-CHAIR)  
DENNIS DICKINSON (CO-CHAIR)  
RACHEL SEEBER (ZOOM/IN PERSON)  
WAYNE LAMOTHE  
RAY AGNEW  
BETH GILLES  
MICHAEL BITTEL  
FRANK THOMAS  
DOUGLAS BEATY  
MICHAEL WILD  
MICHAEL SWAN  
ETHAN GADDY

**OTHERS PRESENT:**

LARRY ELMEN, COUNTY ATTORNEY  
AMANDA ALLEN, CLERK OF THE BOARD  
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD  
SUPERVISORS DRISCOLL (VIA ZOOM)  
GERACI (VIA ZOOM)  
MAGOWAN  
MERLINO  
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY  
ADMINISTRATOR  
DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS  
LIZA OCHSENDORF, DIRECTOR, EMPLOYMENT & TRAINING  
ADMINISTRATION  
MARY SHANNON, VICE PRESIDENT/CLINICAL SERVICES, GLENS  
FALLS HOSPITAL  
PATRICIA HOLLY, WARREN COUNTY RESIDENT  
LESLIE LOVELACE, SECRETARY TO THE CLERK OF THE BOARD

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**COMMITTEE MEMBER ABSENT:**

RYAN MOORE

*Please note, the following contains a summarization of the June 14, 2022 meeting of the ARPA Advisory Committee; the meeting in its entirety can be viewed on the Warren County website using the following link:*  
<https://warrencountyny.gov/mma>

*Note: Pursuant to New York State Legislation (S.50001/A.40001): “Notwithstanding the provisions of article 7 of the public officers law to the contrary, any state agency, department, corporation, office, authority, board, or commission, as well as any local public body, or public corporation as defined in section 66 of the general construction law, or political subdivisions as defined in section 100 of the general municipal law, or a committee or subcommittee or other similar body of such entity, shall be authorized to meet and take such action authorized by law without permitting in public in-person access to meetings and authorize such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed.” All Committee Members in attendance were physically present aside from Ms. Seeber who began her attendance virtually and later joined the meeting in person.*

Ms. Braymer called the meeting of the ARPA Advisory Committee to order at 3:03 p.m.

Motion was made by Mr. Beaty, seconded by Mr. Wild and carried by a unanimous vote of those present (*Mr. Moore absent*) to approve the minutes from the previous ARPA Advisory Committee meeting, subject to correction by the Clerk of the Board.

The ARPA Advisory Committee agenda was distributed to those present; those participating remotely accessed the agenda via the Warren County website. *A copy of the agenda is on file with the minutes.*

Commencing the agenda review with the Action Agenda/New Business Items, Ms. Braymer extended privilege of the floor to Liza Ochsendorf, *Director, Employment & Training Administration*, who thanked the Committee for the requests they had previously approved for her Office, adding she had submitted applications for other projects she would like to present which included the following:

- To allocate \$8,000 in ARPA funding to the Employment & Training Administration to help cover transportation costs of moving workers to Warren County to work.

Motion was made by Mr. Dickinson and seconded by Mr. LaMothe. Discussion ensued with regard to the number of bus and bicycle passes the funds would cover. Ms. Braymer called the question and the motion was carried by a unanimous vote of those present (*Mr. Moore absent*) to approve the request as outlined above and the necessary resolution was authorized for the July 15<sup>th</sup> Board meeting.

- To allocate \$85,000 in ARPA funding to the Employment & Training Administration to provide free or reduced cost training to Warren County residents that will lead to a sustainable job.

Discussion ensued with regard to a partnership between the Adirondack Chamber of Commerce and Employment & Training Administration to allow for necessary job skills training.

Motion was made by Mr. Dickinson and seconded by Mr. Thomas. Discussion ensued with regard to allocating ARPA funding to the Employment & Training Administration similar to the way funding was allocated to the Office of Community Services for mental health projects.

Ms. Braymer called the question for the motion on the floor regarding the allocation of \$85,000, and the motion was carried by a unanimous vote of those present (*Mr. Moore absent*) to approve the request and the necessary resolution was authorized for the July 15<sup>th</sup> Board meeting.

- To allocate \$120,000 in ARPA funding to the Employment & Training Administration to allow for flexible use based on a presentation of a work plan how funds will be used.

Motion was made by Mr. Dickinson and seconded by Mr. LaMothe. Discussion ensued with regard to the possibility of a recession. Ms. Braymer called the question and the motion was carried by a unanimous vote of those present (*Mr. Moore absent*) to approve the request as outlined above and the necessary resolution was authorized for the July 15<sup>th</sup> Board meeting.

- To allocate \$250,000 in ARPA funding to the Employment & Training Administration to cover a new position with labor union experience to help engage school districts with intentional programming to expose high school students to trade careers.

Motion was made by Mr. Dickinson and seconded by Mr. Wild. Discussion ensued with regard to the decreased student population in the Town of Queensbury.

Ms. Braymer extended privilege of the floor to Patricia Holly, *Warren County Resident*, who inquired about assistance for high school guidance counselors. Discussion ensued with regard to expanding career exploration for students. Ms. Braymer called the question and the motion carried by a majority vote of those present (*Mr. Moore absent*), with Ms. Seeber voting in opposition, to approve the allocation of \$250,000 in ARPA funding to the Employment & Training Administration to cover a new position with labor union experience to help engage school districts with intentional programming to expose high school students to trade careers, contingent upon Attorney review and confirmation that funding could be used to support a full time position, and the necessary resolution was authorized for the July 15<sup>th</sup> Board meeting.

Ms. Seeber joined the meeting physically at 3:52 p.m.

Ms. Braymer extended privilege of the floor to Ethan Gaddy, *Assistant County Planner*, who reviewed the

application submission for the Warren County bikeway feasibility study and bikeway safety improvements. Discussion ensued with regard to the bikeway and possible safety improvements.

Mr. Bittel exited the meeting at 3:55 p.m.

Motion was made by Mr. Gaddy and seconded by Mr. Agnew to allocate \$100,000 in ARPA funding to the Planning & Community Development Department to provide a Warren County Bikeway connection feasibility study and Warren County Bikeway improvements; discussion ensued with regard to Bikeway safety improvements. Ms. Braymer called the question and the motion carried by a unanimous vote of those present (*Messrs. Moore and Bittel absent*) and the necessary resolution was authorized for the July 15<sup>th</sup> Board meeting.

Ms. Braymer extended privilege of the floor to Mr. Agnew who introduced Mary Shannon, *Vice-President/Clinical Services, Glens Falls Hospital*, adding Ms. Shannon was in attendance to provide an informational presentation and if a proposal were submitted to the Committee in the future he would recuse himself from dialogue and voting. Ms. Shannon noted the Finance Department was in the process of submitting an application to the Committee. Ms. Shannon reviewed a Power point presentation entitled, "Glens Falls Hospital Emergency Department/Behavioral Health Improvement Project", a copy of which is on file with the meeting minutes.

Mr. Swan exited the meeting at 4:23 p.m. and re-entered the meeting at 4:26 p.m.

Ms. Braymer stated the funding application for Glens Falls Hospital Behavioral Health Department project would be added to pending items on the agenda.

Mr. Agnew extended an invitation to any member interested in a tour of the Crisis Unit at Glens Falls Hospital.

Moving on to the Referrals/Pending Items portion of the agenda, Ms. Braymer stated there were no current pending items but she would add the following items:

- Written ARPA funding distribution plan
- Senior meals program
- Outstanding responses to RFP issued for Tourism related ideas
- Criteria for scoring applications
- Application Deadline - Ms. Braymer stated July 29<sup>th</sup> was 45 days out and she would like to use that as the deadline. Discussion ensued with regard to the date the application would go live on the website. Mr. Gaddy informed technical changes needed to be made prior to posting the live application which were beyond his control.
- Pay to County employees - Mr. Swan apprised his Office had prepared cost factors and inquired if he should send those out to the Committee members and Ms. Braymer replied affirmatively.

Mr. LaMothe mentioned a time sensitive item that should be addressed was the request for \$20,000 allocation in ARPA funding to the Greater Glens Falls Transit Connection (GGFTC) to provide all J-1 Visa students/workers free access to GGFTC public transportation while in the region.

Motion was made by Mr. Dickinson, seconded by Mr. Agnew and carried by a unanimous vote of those present (*Messrs. Moore and Bittel absent*) to approve the allocation of funding to the GGFTC and the necessary resolution was authorized for the July 15<sup>th</sup> Board meeting.

Mr. Gaddy apprised he had received a message that the online application form would go live on Monday June 20<sup>th</sup>. The consensus of the Committee was to move the application deadline from July 29<sup>th</sup> to August 1<sup>st</sup>.

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Ms. Braymer turned the Chair over to Co-Chair Mr. Dickinson and exited the meeting at 4:39 p.m.

Comments submitted via chat to the Director of Public Affairs by “Kim S.” and “J.P. Fasano” were read aloud.

The Committee discussed a date and time for the next meeting, which they determined would be held on June 28<sup>th</sup> at 3:00 p.m.

There being no further business to come before the ARPA Advisory Committee, motion was made by Mr. LaMothe and Mr. Dickinson adjourned the meeting at 4:40 p.m.

Respectfully submitted,  
Leslie Lovelace, Secretary to the Clerk of the Board