

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: ARPA ADVISORY

DATE: JUNE 28, 2022

COMMITTEE MEMBERS PRESENT:

CLAUDIA BRAYMER CO-CHAIR
DENNIS DICKINSON CO-CHAIR
RACHEL SEEBER
WAYNE LAMOTHE
FRANK THOMAS
MICHAEL SWAN
ETHAN GADDY

OTHERS PRESENT:

LARRY ELMEN, COUNTY ATTORNEY
AMANDA ALLEN, CLERK OF THE BOARD
SUPERVISORS DRISCOLL (ZOOM)
GERACI (ZOOM)
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST

COMMITTEE MEMBERS ABSENT:

RAY AGNEW
BETH GILLES
DOUGLAS BEATY
MICHAEL WILD
RYAN MOORE
VACANT

Please note, the following contains a summarization of the June 28, 2022 meeting of the ARPA Advisory Committee; the meeting in its entirety can be viewed on the Warren County website using the following link:
<https://warrencountyny.gov/mma>

Note: Pursuant to New York State Legislation (S.50001/A.40001): “Notwithstanding the provisions of article 7 of the public officers law to the contrary, any state agency, department, corporation, office, authority, board, or commission, as well as any local public body, or public corporation as defined in section 66 of the general construction law, or political subdivisions as defined in section 100 of the general municipal law, or a committee or subcommittee or other similar body of such entity, shall be authorized to meet and take such action authorized by law without permitting in public in-person access to meetings and authorize such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed.” All Committee Members in attendance were physically present.

Ms. Braymer called the meeting of the ARPA Advisory Committee to order at 3:03 p.m.

Motion was made by Mr. Dickinson, seconded by Mr. Swan and carried by a unanimous vote of those present (*Mr. Agnew, Ms. Gilles, Mr. Beaty, Mr. Wild and Mr. Moore absent*) to approve the minutes from the previous ARPA Advisory Committee meeting, subject to correction by the Clerk of the Board.

The ARPA Advisory Committee agenda was distributed to those present; those participating remotely accessed the agenda via the Warren County website. *A copy of the agenda is on file with the minutes.*

Committee was advised Michael Bittel had resigned as an ARPA Advisory member; discussion ensued regarding filling the vacant position.

Action Agenda/New Business Items were reviewed, as follows:

- 1) Application process update was provided; applications portal was now live and a pdf version of the application would be added online which would allow applicants to submit directly to the Planning Department.
- 2) Criteria for scoring applications document provided in the agenda packet was reviewed and minor changes were made to the draft.

A motion was made by Mr. Swan, seconded by Mr. Dickinson and carried by a unanimous vote of those present (*Mr. Agnew, Ms. Gilles, Mr. Beaty, Mr. Wild and Mr. Moore absent*) to accept the draft as amended.

A discussion ensued regarding the ARPA funds allocated for distribution by the Community Services Board for Mental Health. Consensus of the Committee was to invite Robert York, *Director, Office of Community Services*, to the next meeting to provide an update on distribution of the funds allocated.

Continuing with Discussion Item 2, Committee reviewed the “Draft 2022 ARPA Fund Project Budget Summary & Detail” document included in the agenda packet and certain changes were suggested. A motion made by Ms. Seeber, seconded by Mr. Swan and carried by a unanimous vote of those present (*Mr. Agnew, Ms. Gilles, Mr. Beaty, Mr. Wild and Mr. Moore absent*) to add the document to the ARPA funding application once all changes suggested by the Committee were incorporated.

- 3) Committee discussed premium pay cost factors, as outlined in the “Hours Analysis Report - Essential Departments” document distributed; discussion ensued during which the County Attorney indicated there was a constitutional law which prohibited paying for work that had already been performed, but there was a category for premium pay that could be applied to future service. Committee determined discussion on the matter would continue at a future meeting.

Regarding the Referral/Pending Items portion of the agenda, Chair advised the following would be discussed at the next meeting:

- 1) To allocate \$230,000 for the abatement and interior demolition of the former jail building.
- 2) To allocate funding for the Glens Falls Behavioral Health project.
- 3) Writing ARPA funding distribution plan
- 4) Meals on Wheels program.
- 5) Outstanding responses to the RFP issued for tourism related ideas.
- 6) Committee vacancy.
- 7) Update from Office of Community Services on mental health funding.

The Committee discussed a date and time for the next meeting, determining they would meet next on July 20th at 3:00 p.m.

There being no further business to come before the ARPA Advisory Committee, Ms. Braymer declared the meeting adjourned at 4:21 p.m.

Respectfully submitted,
Molly Ganotes-Gleason, legislative Office Specialist