

# WARREN COUNTY BOARD OF SUPERVISORS

## COMMITTEE: ARPA ADVISORY

DATE: AUGUST 9, 2022

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### COMMITTEE MEMBERS PRESENT:

SUPERVISORS CLAUDIA BRAYMER CO-CHAIR  
DENNIS DICKINSON CO-CHAIR  
RACHEL SEEBER  
WAYNE LAMOTHE  
RAY AGNEW  
BETH GILLES  
FRANK THOMAS  
DOUGLAS BEATY  
MICHAEL SWAN  
ETHAN GADDY  
VACANT  
VACANT

### COMMITTEE MEMBER ABSENT:

SUPERVISOR MICHAEL WILD

### OTHERS PRESENT:

SUPERVISOR CRAIG LEGGETT, ACTING COUNTY ADMINISTRATOR  
AMANDA ALLEN, CLERK OF THE BOARD  
ROBERT TERWILLIGER, FIRST ASSISTANT COUNTY ATTORNEY  
SUPERVISORS GERACI (ZOOM)  
HOGAN (ZOOM)  
STROUGH  
TAMMIE DeLORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR  
SARA FRANKENFELD, GIS ADMINISTRATOR  
KEVIN HAJOS, SUPERINTENDENT OF PUBLIC WORKS  
DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS  
GINA MARTIN, OFFICE SPECIALIST, PLANNING & COMMUNITY  
DEVELOPMENT  
JIM SIPLON, PRESIDENT, ECONOMIC DEVELOPMENT CORPORATION  
ROBERT YORK, DIRECTOR, OFFICE OF COMMUNITY SERVICES  
DIANE COLLINS, ZERO WASTE WARREN COUNTY COMMITTEE  
ADAM FREEMAN, HABITAT FOR HUMANITY  
MARY BETH MYLOTT, ZERO WASTE WARREN COUNTY COMMITTEE  
MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST

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*Please note, the following contains a summarization of the August 9, 2022 meeting of the ARPA Advisory Committee; the meeting in its entirety can be viewed on the Warren County website using the following link:*  
<https://warrencountyny.gov/mma>

***Note: Pursuant to New York State Legislation (S.50001/A.40001): “Notwithstanding the provisions of article 7 of the public officers law to the contrary, any state agency, department, corporation, office, authority, board, or commission, as well as any local public body, or public corporation as defined in section 66 of the general construction law, or political subdivisions as defined in section 100 of the general municipal law, or a committee or subcommittee or other similar body of such entity, shall be authorized to meet and take such action authorized by law without permitting in public in-person access to meetings and authorize such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed.” All Committee Members in attendance were physically present.***

Ms. Braymer called the meeting of the ARPA Advisory Committee to order at 3:04 p.m.

Motion was made by Mr. Thomas, seconded by Mr. LaMothe and carried by a majority vote of those present (*Mr. Wild absent*), with Ms. Seeber abstaining, to approve the minutes from the previous ARPA Advisory Committee meeting, subject to correction by the Clerk of the Board.

The ARPA Advisory Committee agenda was distributed to those present; those participating remotely accessed the agenda via the Warren County website. *A copy of the agenda is on file with the minutes.*

Committee was advised a number of applications for ARPA funding had been received and were in the process of being organized, therefore no funding would be awarded at this meeting. As there were a number of members of the public present, privilege of the floor and public comment was offered; the following spoke:

Diane Collins and Mary Beth Mylott, *representing Zero Waste Warren County Committee*, spoke regarding their

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application for a central waste facility infrastructure and outlined the benefits this would provide to the towns.

Jim Siplon, *President, Economic Development Corporation (EDC)*, provided a brief overview of the two applications submitted on behalf of the EDC, the first of which concerned funding to extend broadband coverage in Warren County and the other involved greater housing capacity.

Adam Freedmen, *Habitat for Humanity*, who advised they had the ability to build twenty-five housing units in the Town of Queensbury with the approval of their \$250,000 application for start up fees to build a \$13,000,000 project, adding the COVID-19 pandemic had a huge impact on housing.

There being no further Public Comment, privilege of the floor was extended to Robert York, *Director, Office of Community Services*, who provided an update on the Community Service Board, the requests for funding they had received and the AD Hoc group that had been created to review the applications and make recommendations to the Community Services Board.

Moving on to the Discussion Items portion of the agenda, Ms. Seeber addressed the first item pertaining to the Mental Health Toolbox Proposal, which entailed a training program administered by Mental Health First Aid in partnership with NACo (*National Association of Counties*) and the National Council of Mental Well Being, for all Warren County employees at a cost of \$50,000-\$65,000. It was the consensus of the Committee to invite representatives of NACo and the National Council of Mental Well Being to attend a future meeting to speak on the matter.

Ms. Hogan spoke regarding an application for funding submitted by the Town of Johnsbury to offset sewer district costs in the amount of \$55,000 each year for two years; however, she indicated that she wished to withdraw the application so that the funds would go to other programs.

A lengthy discussion ensued with regard to action taken at the last meeting to appropriate \$4,000,000 in ARPA funding to the Department of Public Works to fund emergency culvert repairs and capital improvements and renovation of the old jail.

A motion was made by Mr. Agnew and seconded by Ms. Seeber to amend the prior appropriation authorized, reducing it from \$4,000,000 to \$2,000,000 in ARPA funding for emergency culvert repairs, capital improvements and renovation of the old jail, and to suggest the remaining \$2,000,000 be appropriated from the General Fund Unappropriated Surplus account. Upon further discussion, Ms. Seeber suggested an amendment to the motion to rescind the appropriation of \$4,000,000 in ARPA funding to the Department of Public Works altogether, and Mr. Agnew agreed to the amendment. Discussion ensued, at the conclusion of which Ms. Braymer called the question; the motion failed due to a lack of majority vote, with Mr. Dickinson, Ms. Gillis, Mr. Thomas, Mr. LaMothe and Mr. Swan voting in opposition (*Mr. Wild absent*).

Motion was then made by Ms. Seeber and seconded by Mr. Agnew to reduce the funding awarded to the Department of Public Works from \$4,000,000 to \$2,000,000 for infrastructure needs. Ms. Braymer called the question and the motion failed due to a lack of majority vote, with Mr. Dickinson, Ms. Gillis, Mr. Thomas, Mr. LaMothe and Mr. Swan voting in opposition (*Mr. Wild absent*).

Moving on, privilege of the floor was extended to Sara Frankenfeld, *GIS Administrator*, who presented a Power Point Presentation in relation to the next discussion item, entitled “*Warren County ARPA Applications Dashboard and Review Form*” and answered questions posed by the Committee. *A copy of the presentation is on file with the minutes.*

The Committee discussed a date and time for the next meeting, which they determined would be held on September 27<sup>th</sup> at 3:00 p.m.

In regards to the application submitted by the Town of Johnsbury which Ms. Hogan indicated she would like to

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withdraw, Ms. Braymer stated she felt it should be included for consideration of funding; no Committee members disagreed.

Regarding the Referral/Pending Item #4, a motion was made by Ms. Seeber, seconded by Mr. Swan and carried by a majority vote of those present (*Mr. Wild absent*), with Mr. Dickinson abstaining, to send a referral to the Occupancy Tax Committee regarding funds to support the RFP (*Request for Proposal*) for Creative Marketing for the Tourism Department.

A brief discussion ensued regarding scoring ARPA Applications to determine who would receive ARPA funding.

Regarding the Referral/Pending Items #6, a motion was made by Mr. LaMothe, seconded by Mr. Dickinson and carried by a majority vote of those present (*Mr. Wild absent*), to amend Resolution No. 420 of 2021 to appoint Tricia Rogers, *President and CEO, Adirondack Regional Chamber of Commerce*, to the ARPA Advisory Committee and refer the same to the Personnel, Administration & Higher Education Committee.

A motion was made by Mr. Swan and seconded by Mr. Agnew, to delete the position left vacant upon the resignation of Ryan Moore, *former Warren County Administrator*. Upon further discussion as to whether Mr. Moore may still like to serve on the Committee in his new position, Mr. Swan rescinded his motion and Mr. Agnew rescinded his second. The consensus of the Committee was to refer to the Personnel, Administration & Higher Education Committee a request to either appoint Mr. Moore under his new title if he wanted to remain on the Committee, or to delete the position altogether if he was not.

Regarding the remaining Referral/Pending Items the following items were not discussed.

- 1) The funding application for Glens Falls Hospital Behavioral Health Project would be submitted by August 1<sup>st</sup>, 2022, this item was addressed during Mr. York's update regarding the Community Service Board distribution of ARPA funds.
- 2) Written ARPA funding distribution plan.
- 3) Meals on Wheels Program.
- 5) In regard to premium pay, the Committee reviewed the information provided by the County Treasurer and the County Administrator and decided the discussion would continue at the next meeting.

There being no further business to come before the ARPA Advisory Committee, on motion made by Mr. Dickinson, Ms. Braymer declared the meeting adjourned at 4:47 p.m.

Respectfully submitted,  
Molly Ganotes-Gleason, Legislative Office Specialist