

**ARPA Advisory Committee**  
**AGENDA**  
**December 20, 2022 @ 2pm**

COMMITTEE MEMBERS: Supervisors Braymer, Dickinson, Seeber, LaMothe, Agnew, Gilles, Thomas, Beaty, Wild,  
Leggett, Gaddy

- I. Committee meeting called to order by Chair(s)
  - II. Approval of minutes of prior Committee Meeting
  - III. Privilege of the floor and public comment
  - IV. Action Agenda/New Business Items:
    - a. Award Funding to remaining applicants
    - b. EMS agency application scoring
  - V. Discussion Items:
  - VI. Privilege of the floor and public comment
  - VII. Motion to adjourn
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LEFT TO AWARD											
Organiz.	Project Name	Total Funding Req:	Category	SubCat.	Prior%	Ave Scor	Cat Rank	Over all Rank	Top Prio		Proposed based on score
									Ave Scor	50% +	
Servants of the Word INC DBA The Open Door	Life Path Program	\$100,000	Address Negative Economic Impacts	Assistance to Non-Profits	67%	75	7 (tie)	10	yes	yes	
Adirondack Community College: Expanding Work, Learn, Play at ADK		\$783,462	Address Negative Economic Impacts	Assistance to Tourism, Travel, Hospitality	44%	63	5	21			493,581.06
Adirondack Community College: Supporting Students in High Demand Health Professions		\$1,281,500	Address Negative Economic Impacts	Municipality expenses to support public sector capacity and workforce	44%	65	1	19			832,975
Warren County Department of Public Works - Solid Waste	Central Recycling Facility	\$1,450,000	Replace Public Sector Revenue Loss		25%	64	1 (tie)	20			928,000
SalvArmy	EmrgShltr	\$250,000									

Remaining ARPA Balance to award above

\$987,520

**EMS**

TOTAL AWARDED EMS---- \$320,000.00

Luz/ Hadley Fir	Radio Upgrade	\$36,990.00
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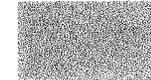
Luz/Had	Tanker	\$450,000
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NQBY Rescue	ALS Vehicle	\$52,300.00
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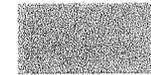
LG EMS	At risk ck/EMS	\$40,000.00
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City of Glens Falls Fire	Ambulance	\$75,000.00
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Rockwell Fal	Ambu Supplies	\$40,000.00
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Bolton	Amb	\$75,000
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JBG	Amb	\$73,000
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BayRidge iSim \$14,575

2nd App



BayRidge Reflec. Jackets \$9,260.50

3rd App



StonyCreek Replace Equip \$72,240

No Budget



WGF Replace Office Equip \$16,450

No Budg/2nd App



Total EMS Ask \$954,816

Fire/EMS ARPA project review

**WORKING DRAFT - FOR COMMITTEE DELIBERATION**

Reviewer	Application	Resubmit?	A. Project Evaluation - Potential Points 35	B. Demonstration of Need - Potential Points 25	C. Community Support and Partnerships - Potential Points 10	D. Financial Support - Potential Points 10	E. Project Budget - Potential Points 20	Total Points Awarded	Comments/Questions	Are you aware of any potential alternative funding sources for this project?
Frank Thomas	Bay Ridge Rescue App1		30	20	0	0	20	70		
Claudia Braymer	Bay Ridge Rescue App1		35	15	5	0	5	60	Town funding?	Town funding
Ray Agnew	Bay Ridge Rescue App1		35	25	10	10	20	100	Recommend full funding.	
Ethan Gaddy	Bay Ridge Rescue App1		30	20	5	5	10	70	Full funding recommended	
Rachel Seeber	Bay Ridge Rescue App1		35	25	10	10	20	100	This is a reasonable ask - esp in conjunction with their application #2 (I appreciate the concepts being submitted separately). I support both modest requests to be funded 100%	
Claudia Braymer	Bay Ridge Rescue App2		35	10	5	0	5	55	Town funding?	
Ray Agnew	Bay Ridge Rescue App2		35	25	10	0	20	90	Recommend full funding	
Ethan Gaddy	Bay Ridge Rescue App2		30	20	5	5	10	70	Full funding recommended	
Rachel Seeber	Bay Ridge Rescue App2		35	25	10	10	20	100	This is a reasonable ask - esp in conjunction with their application #1 (I appreciate the concepts being submitted separately). I support both modest requests to be funded 100%	
Frank Thomas	Bay Ridge Rescue Squad		35	25	10	10	20	100		
Wayne LaMothe	Bolton EMS		28	13	10	10	16	77	If awarded, funding should only be released upon proof of local funding and order form for the ambulance	

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Beth Gilles	Bolton EMS		30	5	0	10	20	65	\$25,000 award	
Rachel Seeber	Bolton EMS		35	22	10	8	20	95		
Ray Agnew	Bolton EMS	Yes	35	25	10	10	20	100	I support funding this at the level we agreed upon at the last meeting.	
Ethan Gaddy	Bolton EMS		30	20	5	5	10	70	Recommend awarding \$40,000	
Frank Thomas	Bolton EMS		35	25	10	10	20	100		
Claudia Braymer	Bolton EMS	Yes	35	15	5	5	10	70	Town funding?	
Rachel Seeber	Bolton EMS	Yes	35	25	10	10	20	100	I am hopeful that we can fund this and that Bolton verified that they can use the dollars if we are not able to fund in its entirety. Also, I think their request is a partial for the equipment - I believe they said they are able to - but again it is something the county should look at as a whole moving forward for shared services and for bulk cost saving methods and purchasing. I would say 100% funding.	
Ray Agnew	City of Glens Falls Fire Depart		30	25	10	10	15	90		
Wayne LaMothe	City of Glens Falls Fire Depart		35	25	10	0	12	82	If awarded, funding should only be released upon proof of local funding and order form for the ambulance	
Beth Gilles	City of Glens Falls Fire Depart		25	5	0	10	20	60	\$25,000 award	

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Rachel Seeber	City of Glens Falls Fire Depart		35	24	10	10	20	99		
Ray Agnew	City of Glens Falls Fire Depart	Yes	35	25	10	10	20	100	I support funding this at the level we agreed upon at the last meeting.	
Ethan Gaddy	City of Glens Falls Fire Depart		30	20	5	5	10	70	Recommend award of \$40,000	
Frank Thomas	City of Glens Falls Fire Depart		35	25	10	10	20	100		
Claudia Braymer	City of Glens Falls Fire Depart		35	25	10	10	10	90	The local municipality is partnering with the applicant on the request.	
Rachel Seeber	City of Glens Falls Fire Depart	Yes	35	25	10	10	20	100	This is a rescore given the review of all applications and we should also fund this request in full given the reflection of ARPA dollars in comparison with all other towns and also the increased mutual aid- this is a critical function and again in the future we should combine all the needs and help with a shared services and purchasing policy	
Ray Agnew	Johnsburg Emergency Squad	Yes	35	25	10	10	10	90	I support funding this at the level we agreed upon at the last meeting.	
Ethan Gaddy	Johnsburg Emergency Squad		30	20	5	5	10	70	Recommend \$40,000 to offset the cost of new equipment NOT for ongoing employee benefits.	

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Frank Thomas	Johnsburg Emergency Squad		35	25	10	10	20	100		
Claudia Braymer	Johnsburg Emergency Squad		35	20	5	5	10	75	Local municipality is partnering with the applicant on the request.	
Rachel Seeber	Johnsburg Emergency Squad		35	25	10	10	20	100	I am hopeful that given the available balance of ARPA dollars we are able to fund this request and also able to provide dollars towards consultants and equip purchases as described- I really appreciate that their POC came to the EMS Advisory board meeting last week.	

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Ray Agnew	Luzerne Hadley Fire Department	Yes	35	25	10	0	20	90		I support funding this at the level we agreed upon at the last meeting - with the caveat that we make one grant and allow them to tell us which project they wish to use the grant for. In other words, I do not support two separate grants for this organization.
Ray Agnew	Luzerne Hadley Fire Department		30	25	0	5	0	60	An important project but not much of an application. None the less, these EMS teams are crucial for our communities and we should support this project.	
Wayne LaMothe	Luzerne Hadley Fire Department		27	10	10	0	16	63		

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Beth Gilles	Luzerne Hadley Fire Department		15	5	0	0	10	30	not a complete application. \$25,000 award	
Rachel Seeber	Luzerne Hadley Fire Department		20	15	6	4	3	48	Could not open the excel doc - did not see a detailed budget nor a break down of community partners and many questions left blank- with that said- I still think this is an important discussion and need and hope that our OES is assisting them with grant apps and replacement of radios- esp those that do not work. Have some questions on the app itself.	

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Ray Agnew	Luzerne Hadley Fire Department	Yes	35	25	10	10	10	90		I support funding this at the level we agreed upon at the last meeting - with the caveat that we make one grant and allow them to tell us which project they wish to use the grant for. In other words, I do not support two separate grants for this organization.
Ethan Gaddy	Luzerne Hadley Fire Department		30	20	5	5	10	70	I recommend awarding full amount for this project or \$40,000 (assuming that this is for the 2022 upgrade, not the fire truck)	
Frank Thomas	Luzerne Hadley Fire Department		35	25	0	0	20	80		

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Claudia Braymer	Luzerne Hadley Fire Department		35	10	5	0	10	60	Contributions from either Town of Hadley or Lake Luzerne?	
Rachel Seeber	Luzerne Hadley Fire Department	Yes	35	25	10	10	20	100	Given the additional information and review of ARPA dollars - there is a direct need to communities to continue to support radio equipment - my comments are the same as the other multiple communities that are in need of radios and share the significant problems	
Rachel Seeber	Luzerne Hadley Fire Department Application 2		10	10	4	0	0	24	if they do not get this funding how will they meet the NFPA standards (what does that stand for) and were any town ARPA dollars provided to assist? Also will this have services that extend into Saratoga county and have they allotted ARPA dollars- I recall other applications that were asked to only provide services in WC - so I want to be sure that we can assist with ARPA- and per the app -no fundraising takes place at all at the station- so how will dollars be raised if total dollars are not awarded- also this application appears to be missing a budget which was not attached	

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Rachel Seeber	Luzerne Hadley Fire Department Application 2	Yes	30	25	10	5	20	90	I am concerned that we do not have enough to help in the full amount requested but what is a reasonable amount that they can still use to help? I have not seen any other request from EMS for 450k - so I am curious to hear how they responded to the calls from ARPA chairs and staff from planning to help in some way- I think there is a need- but 450k is too much of a lift given the small dollars we have to work with now that 6 million went to county needs	
Ray Agnew	North Queensbury Rescue Squad		35	25	10	0	15	85		
Wayne LaMothe	North Queensbury Rescue Squad		35	13	5	0	16	69		
Beth Gilles	North Queensbury Rescue Squad		35	5	0	0	20	60	\$25,000 award	
Rachel Seeber	North Queensbury Rescue Squad		35	25	10	10	20	100		
Ray Agnew	North Queensbury Rescue Squad	Yes	35	25	10	0	10	80	I support funding this at the level we agreed upon at the last meeting - however I believe teh budget is inaccurate. They indicate in kind support of roughly \$53,000, but this does not tie out to the total project cost.	
Frank Thomas	North Queensbury Rescue Squad		35	25	10	10	20	100		

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Claudia Braymer	North Queensbury Rescue Squad		35	20	5	0	5	65	Any other sources of funding (QBY)? Any contribution from the agency?	
Ray Agnew	Rockwell Falls Ambulance Servic		35	25	5	0	0	65	Very sparse application, but again, a crucial community resource.	
Wayne LaMothe	Rockwell Falls Ambulance Servic		27	13	5	0	10	55		
Beth Gilles	Rockwell Falls Ambulance Servic		25	5	0	0	0	30	not a complete application. \$25,000 award	
Rachel Seeber	Rockwell Falls Ambulance Servic		32	24	8	4	5	73		
Ray Agnew	Rockwell Falls Ambulance Servic	Yes	35	25	10	0	15	85	I support funding this at the level we agreed upon at the last meeting.	
Ray Agnew	Rockwell Falls Ambulance Servic	Yes	35	25	10	10	15	95	Recommend funding at the level we approved at the last meeting.	

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Ethan Gaddy	Rockwell Falls Ambulance Servic		30	20	5	5	10	70	\$40,000 for this project	
Frank Thomas	Rockwell Falls Ambulance Servic		35	25	10	10	20	100		
Claudia Braymer	Rockwell Falls Ambulance Servic		35	15	5	0	5	60	No other sources of funding proposed.	
Rachel Seeber	Rockwell Falls Ambulance Servic	Yes	35	25	10	10	20	100	I am very appreciative of the additional documents that were submitted detailing the limited funds available but also the need that is required - esp the type of equipment being asked for is so important to provide to this organization as they support other communities in mutual aid. I hope hope that they approach Saratoga county as well for possible ARPA dollars and/or other types of support given the location of the organization.	
Frank Thomas	Stony Creek Fire		35	25	10	10	20	100		

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Claudia Braymer	Stony Creek Fire		10	10	5	0	5	30	Application describes need for Zoll M Series monitor and defibrillator, and radios, but the remaining needs are unclear, and there is no budget enclosed.	
Ray Agnew	Stony Creek Fire		35	25	10	0	0	70	This is an incomplete application with no budget - but their need is definitely critical with important equipment no longer approved by teh government and in need of replacment. Despite the lack of budget and funding sources I recommend we fund at the top level we agreed upon at the last meeting.	
Ethan Gaddy	Stony Creek Fire		30	20	5	5	10	70	Recommend \$40k in funding	

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Rachel Seeber	Stony Creek Fire		35	25	10	10	20	100	I am happy to see Stony Creek submit this application and I think ARPA dollars can be very helpful to a community that may passthru but is also so remote. My concern about a general theme that I see in this process with respect to EMS are radios- isn't there something the county can do to continue to support or start to support this essential need? For instance they wrote "The fire company needs to replace non-functioning portable radios. These radios are carried by responding EMTs into residents, while outside personnel also have radios. In the event additional help is required, the radio communication is essential." I think this should be funded in its complete ask	
Ray Agnew	Town of Lake George EMS		35	20	10	5	20	90		
Wayne LaMothe	Town of Lake George EMS		27	12	5	10	12	66	The budget sheet indicates a request of \$50,000 in ARPA funds but the application states \$40,000 is requested. Which is correct and where is the additional \$10,000 coming from?	
Beth Gilles	Town of Lake George EMS		30	25	0	5	20	80	\$40,000 award	
Rachel Seeber	Town of Lake George EMS		35	25	10	10	20	100		

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Ray Agnew	Town of Lake George EMS	Yes	35	25	10	7	20	97	I support funding this at the level we agreed upon at the last meeting.	
Frank Thomas	Town of Lake George EMS		35	25	10	10	20	100		
Claudia Braymer	Town of Lake George EMS		35	20	10	5	10	80	Clear description of proposal, and demonstrates both applicant and municipal support towards funding the proposal.	
Claudia Braymer	West Glens Falls EMS		35	10	0	5	5	55	Funding from the municipalities? Funding from Saratoga County ARPA? It will take at least three years to complete this purchase - Will the funds be spent by the ARPA deadline?	
Frank Thomas	West Glens Falls EMS		35	25	10	10	20	100		
Claudia Braymer	West Glens Falls EMS		35	10	5	5	10	65	Funding from municipality? Agency appears to be funding the proposal if ARPA grant is not awarded.	
Ray Agnew	West Glens Falls EMS		35	25	10	0	20	90	Recommend full funding.	

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Rachel Seeber	West Glens Falls EMS		35	25	10	10	20	100	I really appreciate such a realistic budget and request that will not only be beneficial to WGF but also to anyone using their facilities - the County just used their location for an event related to community outreach and again- having the ability to zoom and reach residents in the most northern communities as well as their own members to enhance the safety and response of our community- then this should be supported in full at 100%	

# WARREN COUNTY BOARD OF SUPERVISORS

## COMMITTEE: ARPA ADVISORY

**DATE: DECEMBER 20, 2022**

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**COMMITTEE MEMBERS PRESENT:**

CLAUDIA BRAYMER (CO-CHAIR)  
RACHEL SEEBER  
RAY AGNEW  
FRANK THOMAS  
JOHN TAFLAN, COUNTY ADMINISTRATOR  
ETHAN GADDY

**OTHERS PRESENT:**

LARRY ELMEN, COUNTY ATTORNEY  
AMANDA ALLEN, CLERK OF THE BOARD  
SUPERVISOR MAGOWAN  
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR  
SARA FRANKENFELD, GIS ADMINISTRATOR  
DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS  
GINA MARTIN, OFFICE SPECIALIST, PLANNING & COMMUNITY  
DEVELOPMENT  
LESLIE LOVELACE, SECRETARY TO THE CLERK OF THE BOARD

**COMMITTEE MEMBERS ABSENT:**

DENNIS DICKINSON (CO-CHAIR)  
BETH GILLES  
DOUGLAS BEATY  
MIKE WILD  
WAYNE LAMOTHE

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*Please note, the following contains a summarization of the December 20, 2022 meeting of the ARPA Advisory Committee; the meeting in its entirety can be viewed on the Warren County website using the following link:*  
<https://warrencountyny.gov/mma>

Ms. Braymer called the meeting of the ARPA Advisory Committee to order at 2:02 p.m.

Copies of the ARPA Advisory Committee agenda were distributed to those present; *a copy of the agenda is on file with the minutes.*

Ms. Braymer apprised Mr. Magowan was seated among Committee members; however, she noted he was not a member of the Committee.

Ms. Braymer welcomed John Taflan, the newly appointed County Administrator, who served as an ex-officio Committee member.

Ms. Braymer requested roll call for attendance; the following Committee members were present:

Ms. Braymer, Ms. Seeber, Mr. Agnew, Mr. Thomas, Mr. Gaddy, and Mr. Taflan. *(Mr. Dickinson, Ms. Gilles, Messrs. LaMothe, Beaty and Wild absent).*

There being no members of the public present wishing to address the Committee, the agenda review commenced with the Action Agenda/New Business Items portion section, as follows:

- a. Award funding to remaining applicants - Discussion ensued with regard to the Warren County Department of Public Works Solid Waste Central Recycling Facility. Due to a limited amount of remaining funds a suggestion was made to consider funding the project in phases, noting further information was needed.
- b. EMS agency application scoring - Ms. Braymer informed if the Committee funded all of the Emergency Medical Service (EMS) requests of \$320,000 excluding the Luzerne-Hadley Fire Department Tanker for \$450,000 there would be \$987,520 remaining. Discussion ensued with regard to application scoring during which a document entitled, "Fire/EMS ARPA project review" was distributed; a copy is on file with the minutes.

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Committee reviewed the EMS requests, with the following action being taken:

Motion was made by Ms. Seeber and seconded by Mr. Agnew to appropriate \$40,000 in ARPA funding to the Rockwell Falls Ambulance Service to fund ambulance supplies. Following discussion, Ms. Braymer called the question and the motion was carried by a unanimous vote of those present (*Mr. Dickinson, Ms. Gilles, Messrs. Beaty, LaMothe and Wild absent*) to approve the funding award as outlined above and the necessary resolution was authorized for the January 20<sup>th</sup> Board meeting.

Motion was made by Ms. Seeber and seconded by Mr. Thomas to appropriate \$16,450 in ARPA funding to the West Glens Falls Emergency Medical Service to fund office equipment replacement. Following discussion, Ms. Braymer called the question and the motion carried by a unanimous vote of those present (*Mr. Dickinson, Ms. Gilles, Messrs. Beaty, LaMothe and Wild absent*) to approve the funding award as outlined above and the necessary resolution was authorized for the January 20<sup>th</sup> Board meeting.

Motion was made by Ms. Seeber and seconded by Mr. Thomas to appropriate ARPA funding to the following:

- \$36,990 in ARPA funding to Luzerne-Hadley Fire Department to fund radio upgrade;
- \$52,300 in ARPA funding to North Queensbury Rescue to fund an ALS vehicle;
- \$40,000 in ARPA funding to Lake George Emergency Medical Service to fund emergency medical supplies;
- \$75,000 in ARPA funding to City of Glens Falls fire Department to fund an ambulance;
- \$75,000 in ARPA funding to Bolton Emergency Medical Service to fund an ambulance;
- \$73,000 in ARPA funding to Johnsbury Emergency Medical Service to fund an ambulance;
- \$14,575 in ARPA funding to Bay Ridge to fund iSim;
- \$9,260.50 in ARPA funding to Bay Ridge to fund reflective jackets; and
- \$72,040 in ARPA funding to Stony Creek Fire Department to fund equipment replacement.

Larry Elmen, *County Attorney*, advised the funding category for Lake George Emergency Medical Service and City of Glens Falls Fire Department would be classified as “the costs to improve the design and execution of programs responding to the COVID-19 pandemic and administer or improve the efficacy of programs addressing the public health emergency or it’s negative economic impacts”, rather than non-for-profit entity funding, due to both being municipal entities. Following discussion, Ms. Braymer asked Ms. Seeber and Mr. Thomas if they were in agreement to amend their motions to change the category as suggested by Mr. Elmen and they replied affirmatively. Ms. Braymer called the question and the motion carried by a unanimous vote of those present (*Mr. Dickinson, Ms. Gilles, Messrs. Beaty, LaMothe and Wild absent*) to authorize the funding awards as outlined above and the necessary resolutions were authorized for the January 20<sup>th</sup> Board meeting.

Committee returned to review of remaining applicants which included the following:

With regard to the Luzerne-Hadley Fire Department’s request for \$450,000 for a tanker, there was question as to whether a lower funding amount would help and if any funding had been awarded by Saratoga County. It was noted the Planning Department would contact the applicant and the matter would be discussed again at the next Committee meeting.

Concerning the Salvation Army’s request for \$250,000 to fund an emergency shelter, there was question as to whether a Request For Proposal (*RFP*) was needed to take over the Code Blue homeless shelter. A lengthy discussion ensued with regard to the proposal and the agreement with the Salvation Army authorized at the December 16<sup>th</sup> Board Meeting for the Warren/Hamilton Counties Office for the Aging senior nutrition meal program and how the agreement was contingent upon receiving ARPA funding. It was the consensus of the Committee that more information was needed before the request could be considered.

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Moving to the request from Servants of the Word Inc. dba The Open Door for funding to support their Life Path Program, motion was made by Mr. Thomas and seconded by Ms. Seeber to appropriate \$75,000 in ARPA funding for the program. Upon discussion, Mr. Thomas and Ms. Seeber amended their respective motion and second to increase the appropriation to the full requested amount of \$100,000; Ms. Braymer called the question and the motion carried by a unanimous vote of those present (*Mr. Dickinson, Ms. Gilles, Messrs. Beaty, LaMothe and Wild absent*) to approve the funding award as outlined above and the necessary resolution was authorized for the January 20<sup>th</sup> Board meeting.

With regard to the requests from Adirondack Community College for \$783,462 to fund work, learn, play at Adirondack and for \$1,281,500 to support students in high demand health professions, the Committee discussed how the County was considering its sponsor contribution to the college and whether SUNY had received their own ARPA funding. It was the consensus of the Committee to refrain from making any award on either request at this time.

Ms. Braymer informed since it was the last meeting of the year, she, as co-Chair extended her appreciation to everyone for their participation.

There being no further business to come before the ARPA Advisory Committee, on motion made by Ms. Seeber, seconded by Mr. Thomas and carried by a unanimous vote of those present (*Mr. Dickinson, Ms. Gilles, Messrs. Beaty, LaMothe and Wild absent*), Ms. Braymer adjourned the meeting at 3:00 p.m.

Respectfully submitted,  
Leslie Lovelace, Secretary to the Clerk of the Board