

# Warren County Board of Supervisors

**AGENDA  
FRIDAY JANUARY 21, 2022  
BOARD MEETING**



**10:00 a.m. Call Meeting to Order**

**Pledge of Allegiance - Supervisor Leggett**

**Roll Call**

**Motion to approve minutes of the December 17, 2021 Board Meeting and the January 6, 2022 Organization Meeting, subject to correction by the Clerk**

**Presentation of Employee of the Month Award**

**Report of County Administrator**

**Report of County Attorney**

**Reading of Communications**

**Reading of Resolutions**

**Discussion and Public Comment on Proposed Resolutions**

**Vote on Resolutions**

**Privilege of the Floor**

**Announcements**

**Motion to Adjourn**

# Warren County Board of Supervisors

**JANUARY 21, 2022**  
**BOARD MEETING**  
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| <b><u>RES. NO.</u></b> | <b><u>VOTE</u></b> | <b><u>DESCRIPTION</u></b>  |
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| 19                     |                    | <b>CHAIRMAN GERAGHTY - DESIGNATING MEMBER OF COUNTY JURY BOARD</b>   |
| 20                     |                    | <b>CHAIRMAN GERAGHTY - APPOINTING REPRESENTATIVE TO ADIRONDACK BALLOON FESTIVAL COMMITTEE</b>  |
| 21                     |                    | <b>CHAIRMAN GERAGHTY - APPOINTING MEMBERS OF BOARD OF DIRECTORS OF WARREN-HAMILTON COUNTIES ACTION COMMITTEE FOR ECONOMIC OPPORTUNITY, INC.</b>  |
| 22                     |                    | <b>CHAIRMAN GERAGHTY - APPOINTING REPRESENTATIVES TO ADIRONDACK PARK LOCAL GOVERNMENT REVIEW BOARD</b>   |
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| 27                     |                    | <b>CHAIRMAN GERAGHTY - APPOINTING MEMBERS TO REPRESENT THE RURAL AREAS OF WARREN COUNTY ON THE POLICY COMMITTEE OF THE ADIRONDACK - GLENS FALLS TRANSPORTATION COUNCIL</b>                   |
| 28                     |                    | <b>CHAIRMAN GERAGHTY - APPOINTING MEMBERS TO SERVE ON THE PLANNING COMMITTEE (FORMERLY KNOWN AS THE TECHNICAL ADVISORY COMMITTEE) OF THE ADIRONDACK - GLENS FALLS TRANSPORTATION COUNCIL</b> |
| 29                     |                    | <b>CHAIRMAN GERAGHTY - APPOINTING MEMBER AND ALTERNATE MEMBER TO REPRESENT WARREN COUNTY ON THE REGION 5 OPEN SPACE CONSERVATION ADVISORY COMMITTEE</b>                                      |

# Warren County Board of Supervisors

## JANUARY 21, 2022 BOARD MEETING INDEX



| <u>RES. NO.</u>     | <u>VOTE</u> | <u>DESCRIPTION</u>  |
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| 31                  |             | <b>CHAIRMAN GERAGHTY - APPOINTING MEMBERS TO THE WARREN-WASHINGTON COUNTIES INDUSTRIAL DEVELOPMENT AGENCY AND CIVIC DEVELOPMENT CORPORATION</b>   |
| 32                  |             | <b>GOVERNMENTAL OPERATIONS &amp; ADVOCACY - ADOPTING THE RULES OF THE BOARD OF SUPERVISORS</b>  |
| CA01                |             | <b>CERTIFICATE OF APPOINTMENT - APPOINTING MEMBERS TO THE WARREN COUNTY LABOR/MANAGEMENT COMMITTEE</b>  |
| CA02                |             | <b>CERTIFICATE OF APPOINTMENT - APPOINTING MEMBER OF THE BOARD OF TRUSTEES OF THE SUPREME COURT LIBRARY</b>   |
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| FLOOR<br>RESO NO. 1 |             | WAIVING THE STANDING RULE OF THE BOARD RELATING TO THE REQUIREMENT THAT ALL RESOLUTIONS BE APPROVED THROUGH THE ESTABLISHED COMMITTEE STRUCTURE IN ADVANCE OF A BOARD MEETING IN ORDER TO ENTERTAIN RESOLUTIONS AMENDING THE WARREN COUNTY BUDGET FOR 2022 AND MAKING SUPPLEMENTAL APPROPRIATIONS |
| FLOOR<br>RESO NO. 2 |             | AMENDING WARREN COUNTY BUDGET FOR 2022 FOR THE HEALTH SERVICES DEPARTMENT   |
| FLOOR<br>RESO NO. 3 |             | MAKING SUPPLEMENTAL APPROPRIATIONS  |

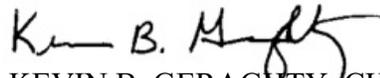
# Warren County Board of Supervisors

## CERTIFICATE OF APPOINTMENT

I, KEVIN B. GERAGHTY, Chairman of the Warren County Board of Supervisors, pursuant to the power vested in me, DO HEREBY APPOINT, the following named persons as members of the Warren County Labor/Management Committee, for a term to expire December 31, 2022:

Supervisors Kevin B. Geraghty, Craig Leggett, Frank Thomas and Eugene J. Merlino, as well as Ryan Moore, County Administrator.

Dated: January 21, 2022



KEVIN B. GERAGHTY, CHAIRMAN  
Warren County Board of Supervisors

# Warren County Board of Supervisors

## CERTIFICATE OF APPOINTMENT

I, KEVIN B. GERAGHTY, Chairman of the Warren County Board of Supervisors, pursuant to the power vested in me, DO HEREBY APPOINT, the following named person as a member of the Board of Trustees of the Supreme Court Library, for the term set opposite his name:

**APPOINTED:**

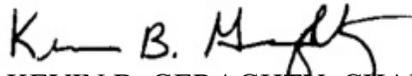
NAME

TERM

Dennis Dickinson

01/01/22 -12/31/22

Dated: January 21, 2022



KEVIN B. GERAGHTY, CHAIRMAN  
Warren County Board of Supervisors

# Warren County Board of Supervisors

## CERTIFICATE OF APPOINTMENT

I, KEVIN B. GERAGHTY, Chairman of the Warren County Board of Supervisors, pursuant to the power vested in me, DO HEREBY APPOINT the following named individuals as members of the Warren County Youth Board, for the term set opposite his/her name:

| <u>NAME/ADDRESS</u>                            | <u>TERM</u>           |
|--|-----------------------|
| Bennet Driscoll (City of Glens Falls - Ward 5) | 1/1/2022 - 12/31/2022 |
| Edna A. Frasier (Town of Hague)                | 1/1/2022 - 12/31/2022 |
| Michael N. Geraci (Town of Horicon)            | 1/1/2022 - 12/31/2022 |
| Debra Runyon (Town of Thurman)                 | 1/1/2022 - 12/31/2022 |

Dated: January 21, 2022

  
KEVIN B. GERAGHTY, CHAIRMAN  
Warren County Board of Supervisors

**Warren County Board of Supervisors**

**RESOLUTION NO. OF 2022**

**RESOLUTION INTRODUCED BY SUPERVISORS**

**WAIVING THE STANDING RULE OF THE BOARD RELATING TO THE REQUIREMENT THAT ALL RESOLUTIONS BE APPROVED THROUGH THE ESTABLISHED COMMITTEE STRUCTURE IN ADVANCE OF A BOARD MEETING IN ORDER TO ENTERTAIN RESOLUTIONS AMENDING THE WARREN COUNTY BUDGET FOR 2022 AND MAKING SUPPLEMENTAL APPROPRIATIONS**

WHEREAS, by Resolution No. 6 of 2021, later amended by Resolution No. 69 of 2021, the Board of Supervisors adopted the Rules of the Board, Section A(5) of which indicates that all resolutions must be approved through the established Committee structure in advance of a Board Meeting, and

WHEREAS, the Board of Supervisors refrained from adopting new Rules at their Organizational Meeting held on January 6, 2022 and is therefore operating under the Rules most recently adopted by Resolution No. 69 of 2021, and

WHEREAS, the Board has agreed to consider resolutions amending the Warren County Budget for 2022 and making supplemental appropriations, now, therefore, be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirements that all resolutions be approved through the established Committee structure in advance of a Board meeting in order to entertain the aforementioned resolutions.

Warren County Board of Supervisors

RESOLUTION NO. OF 2022

RESOLUTION INTRODUCED BY SUPERVISORS

AMENDING WARREN COUNTY BUDGET FOR 2022 FOR THE HEALTH SERVICES DEPARTMENT

RESOLVED, that the following amendments to the Warren County Budget for 2022 are approved and authorized:

Table with 3 columns: CODE, TITLE, AMOUNT. Rows include DEPARTMENT OF HEALTH SERVICES, ESTIMATED REVENUE, and APPROPRIATIONS with specific budget items and amounts.

RESOLVED, that the supplemental appropriations or reductions in estimated revenues and appropriations set forth above are authorized and the County Treasurer be, and he hereby is, authorized and directed to amend the budget of Warren County for 2022 for the estimated revenues, appropriations and codes indicated, and be it further

RESOLVED, that the Warren County budget for 2022 is hereby amended accordingly.

# Warren County Board of Supervisors

**RESOLUTION NO. OF 2022**

**RESOLUTION INTRODUCED BY SUPERVISORS**

**MAKING SUPPLEMENTAL APPROPRIATIONS**

RESOLVED, that the following budget amendments to the Warren County Budget for 2022 are approved and authorized:

| <b>FROM CODE</b>                   |   | <b>TO CODE</b>  |  | <b>AMOUNT</b> |
|------------------------------------|---|-----------------|--|---------------|
| <b>DEPARTMENT: HEALTH SERVICES</b> |   |                 |  |               |
| A.4010 110                         | Health Services,<br>Salaries - Regular          | A.4018.0030 110 | Preventive Program,<br>Disease Control, Salaries-<br>Regular   | \$25,751.00   |
| A.4010 810                         | Retirement                                      | A.4018.0030 810 | Retirement   | 5,407.71      |
| A.4010 830                         | Social Security                                 | A.4018.0030 830 | Social Security  | 3,193.12      |
| A.4010 831                         | Medicare Contribution                           | A.4018.0030 831 | Medicare Contribution  | 746.78        |
| A.4010 110                         | Health Services, Salaries-<br>Regular           | A.4018.0040 110 | Preventive Program, Health<br>Education, Salaries -<br>Regular | 22,192.00     |
| A.4010 810                         | Retirement                                      | A.4018.0040 810 | Retirement   | 4,660.32      |
| A.4010 830                         | Social Security                                 | A.4018.0040 830 | Social Security  | 2,751.81      |
| A.4010 831                         | Medicare Contribution                           | A.4018.0040 831 | Medicare Contribution  | 643.57        |
| <b>SPECIAL ITEMS:</b>              |   |                 |  |               |
| <b>DEPARTMENT: CIVIL SERVICE</b>   |   |                 |  |               |
| A.1990 469.01                      | Contingent Account -<br>Other Payments/Salaries | A.1430 110      | Civil Service, Salaries-<br>Regular                            | \$3,072.00    |
|                                    |   | A.1430 810      | Retirement   | 322.56        |
|                                    |   | A.1430 830      | Social Security  | 190.46        |
|                                    |   | A.1430 831      | Medicare Contribution  | 44.54         |

**DEPARTMENT: SHERIFF LAW ENFORCEMENT**

|               |   |             |  |            |
|---------------|---|-------------|--|------------|
| A.1990 469.01 | Contingent Account -<br>Other Payments/Salaries | A.3110 110  | Sheriff Law Enforcement,<br>Salaries-Regular | \$1,542.00 |
|               |   | A.3110. 810 | Retirement                                   | 362.37     |
|               |   | A.3110 830  | Social Security                              | 95.60      |
|               |   | A.3110 831  | Medicare Contribution                        | 22.36      |

Warren County Board of Supervisors

RESOLUTION NO. OF 2022

RESOLUTION INTRODUCED BY SUPERVISORS

**WAIVING THE STANDING RULE OF THE BOARD RELATING TO THE REQUIREMENT THAT ALL RESOLUTIONS BE APPROVED THROUGH THE ESTABLISHED COMMITTEE STRUCTURE IN ADVANCE OF A BOARD MEETING IN ORDER TO ENTERTAIN RESOLUTIONS REQUESTED BY THE COUNTY ATTORNEY: AUTHORIZING A REPLACEMENT DEED FOR A PARCEL CONVEYED AT THE 1996 PUBLIC ACTION OF PROPERTIES; AUTHORIZING A CORRECTED TAX ROLL FOR 2022 TO CORRECT A CLERICAL ERROR ON THE TAX ROLL FOR A PARCEL IN LAKE LUZERNE; AND AUTHORIZING THE COUNTY AUDITOR TO APPROVE NEW YORK STATE REAL PROPERTY TAX LAW CORRECTION OF ERRORS AND/OR APPLICATIONS FOR REFUNDS**

WHEREAS, by Resolution No. 6 of 2021, later amended by Resolution No. 69 of 2021, the Board of Supervisors adopted the Rules of the Board, Section A(5) of which indicates that all resolutions must be approved through the established Committee structure in advance of a Board Meeting, and

WHEREAS, the Board of Supervisors refrained from adopting new Rules at their Organizational Meeting held on January 6, 2022 and is therefore operating under the Rules most recently adopted by Resolution No. 69 of 2021, and

WHEREAS, the Board has agreed to consider a resolutions: authorizing a replacement deed for a parcel conveyed at the 1996 public action of properties; authorizing a corrected tax roll for 2022 to correct a clerical error on the tax roll for a parcel in Lake Luzerne; and authorizing the County Auditor to approve New York State Real Property Tax Law correction of errors and/or applications for refunds , now, therefore, be it

RESOLVED, that the Board of Supervisors does hereby waive the Standing Rule of the Board relating to the requirements that all resolutions be approved through the established Committee structure in advance of a Board meeting in order to entertain the aforementioned resolutions.

**Warren County Board of Supervisors**

**RESOLUTION NO. OF 2022**

**RESOLUTION INTRODUCED BY SUPERVISORS**

**AUTHORIZING A REPLACEMENT DEED FOR A PARCEL CONVEYED AT THE  
1996 PUBLIC AUCTION OF PROPERTIES**

WHEREAS, Resolution No. 452 of 1996 authorized the sale at public auction of properties acquired by Warren County through real property tax foreclosure, and

WHEREAS, a public auction was held on Saturday, August 24, 1996, of certain parcels of land acquired by the County of Warren upon failure of the owners to redeem within the statutory time period, and

WHEREAS, one John Liapes was the purchaser at said auction of a parcel designated by Town of Queensbury Tax Map Parcel No. 138.-1-1.1 located on Big Boom Road, and

WHEREAS, Resolution No. 551 of 1996 authorized the Chairman of the Board of Supervisors to execute and deliver of the County of Warren conveyances by Bargain and Sale Deeds with Covenant Against Grantor's Acts to purchasers of lands offered for sale at public auction held on August 24, 1996, and

WHEREAS, a Bargain and Sale Deed with Covenant Against Grantor's Acts was duly executed by the Chairman of the Warren County Board of Supervisors and delivered to John Liapes on December 6, 1996, and

WHEREAS, said deed was not recorded by John Liapes and he has since passed away, and

WHEREAS, the representative of the Estate of John Liapes cannot find the original deed and the representative is requesting a replacement deed from Warren County, now, therefore, be it

RESOLVED, that the Chairman of the Warren County Board of Supervisors be, and hereby is, authorized to execute and deliver on behalf of the County of Warren, to the Estate of John Liapes, a replacement deed, and accompanying documents, for the parcel now known as Town of Queensbury Tax Map Parcel No. 309.18-1-33, purchased by John Liapes at the August 24, 1996 auction, in a form approved by the County Attorney.

Warren County Board of Supervisors

RESOLUTION NO. \_\_\_\_\_ OF 2022

RESOLUTION INTRODUCED BY SUPERVISORS

AUTHORIZING A CORRECTED TAX ROLL FOR 2022 TO CORRECT A CLERICAL ERROR ON THE TAX ROLL FOR A PARCEL IN LAKE LUZERNE

WHEREAS, the New York State Real Property Tax Law, Article 5, Sections 554 and 556, empowers a tax levying body the correction of errors on the tax roll and to authorize a refund or credit, and

WHEREAS, there has arisen a situation where a real property owner in the Town of Lake Luzerne has filed an application for Corrected Tax Roll and requested a correction to the 2022 Town of Lake Luzerne and Warren County taxes for Town of Lake Luzerne Tax Map Parcel No. 286.12-1-7, Edward Bus, 1379 Lake Avenue, Lake Luzerne, and

WHEREAS, the Warren County Director of Real Property Tax Services (the "Director") has investigated the matter and issued a report of her findings to the Board of Supervisors, and

WHEREAS, the Board of Supervisors has reviewed the Director's report and the Application for Corrected Tax Roll and has accepted the Director's findings that there is a clerical error on the 2022 Town of Lake Luzerne and Warren County taxes for Town of Lake Luzerne Tax Map Parcel No. 286.12-1-7, now therefore, be it

RESOLVED, that the amount of the clerical error to be corrected is Two Thousand Seven Hundred Sixty-Six Dollars and Twenty-Two Cents (\$2,766.22), representing School District taxes actually paid by the taxpayer, which amount shall be removed from the 2022 Tax Roll, and be it further

RESOLVED, that the Board of Supervisors hereby approves the application for Corrected Tax Roll for the 2022 Town of Lake Luzerne and Warren County taxes for Town of Lake Luzerne Tax Map Parcel No. 286.12-1-7, and be it further

RESOLVED, that the Board of Supervisors hereby authorizes the Real Property Tax Services Director to make the correction to the tax roll to indicate that the outstanding taxes have been paid.

# Warren County Board of Supervisors

RESOLUTION NO. \_\_\_\_\_ OF 2022

RESOLUTION INTRODUCED BY SUPERVISORS

## AUTHORIZING THE COUNTY AUDITOR TO APPROVE NEW YORK STATE REAL PROPERTY TAX LAW CORRECTION OF ERRORS AND/OR APPLICATIONS FOR REFUNDS

WHEREAS, the New York State Real Property Tax Law, Article 5, Sections 554 and 556, permits a tax levying body the ability to annually delegate to an official the authority to perform the duties of such tax levying body, such as the correction of errors on the tax roll and to authorize a refund or credit, as long as the recommended correction or tax refund is Two Thousand Five Hundred Dollars (\$2,500) or less, and

WHEREAS, Warren County processes correction of errors and refunds by resolution, causing substantial administrative effort and legislative action that can be minimized to reduce time and save cost, and

WHEREAS, the Warren County Treasurer and the Director of Real Property Tax Services recommend the delegation of these duties to enhance the productivity and efficiency of tax roll corrections and tax refunds, and

WHEREAS, in all instances where there is a denial by the delegated official, the Board of Supervisors retains the ultimate authority to determine what action shall occur on the proposed correction or refund, and

WHEREAS, the Board of Supervisors retains the right to annually delegate or keep such duties, now, therefore be it

RESOLVED, that the Warren County Auditor is hereby designated an authorized official to perform the duties associated with the correction of errors on the tax roll and to provide tax refunds and credits for amounts where the correction or refund is Two Thousand Five Hundred Dollars (\$2,500) or less, pursuant to sections 554 and 556 of the New York State Real Property Tax Law, and be it further

RESOLVED, that the term of this delegation is for the 2022 calendar year, ending on December 31, 2022, pursuant to sections 554 and 556 of the New York State Real Property Tax Law, and be it further

RESOLVED, pursuant to sections 554 and 556 of the New York State Real Property Tax Law, that on or before the fifteenth (15<sup>th</sup>) day of each month, the designated official shall submit a report to the Board of Supervisors of the corrections and refunds processed by him/her during the preceding month that indicates the name of each recipient, the locations of the property/tax map number, and the amount of the correction or refund, and be it further

RESOLVED, that certified copies of this resolution be forwarded to the New York State Office of Real Property Tax Services, the Warren County Treasurer, the Warren County Attorney, the Warren County Auditor and the Warren County Real Property Tax Director.

# Warren County Board of Supervisors

## RESOLUTION NO. 18 OF 2022

**RESOLUTION INTRODUCED BY CHAIRMAN GERAGHTY**

**DESIGNATING BUDGET OFFICER**

RESOLVED, that Frank E. Thomas, be, and hereby is, appointed and designated as the Budget Officer of the County of Warren to serve at the pleasure of the Board of Supervisors at the annual salary rate of Six Thousand Dollars (\$6,000).

# Warren County Board of Supervisors

## RESOLUTION NO. 19 OF 2022

**RESOLUTION INTRODUCED BY CHAIRMAN GERAGHTY**

### **DESIGNATING MEMBER OF COUNTY JURY BOARD**

WHEREAS, it is provided by Section 503 of the Judiciary Law, the County Jury Board shall consist of a Justice of the Supreme Court, a County Judge and a member of the Board of Supervisors designated by the Board, now, therefore, be it

RESOLVED, that Dennis Dickinson, Supervisor for the Town of Lake George, be, and hereby is, designated as a member of the County Jury Board of the County of Warren, and be it further

RESOLVED, that this resolution shall take effect immediately.

# Warren County Board of Supervisors

## RESOLUTION NO. 20 OF 2022

RESOLUTION INTRODUCED BY CHAIRMAN GERAGHTY

### APPOINTING REPRESENTATIVE TO ADIRONDACK BALLOON FESTIVAL COMMITTEE

RESOLVED, that Brad Magowan be, and hereby is, appointed as the representative of Warren County to serve upon the Adirondack Balloon Festival Committee, for a term to expire on December 31, 2022.

# Warren County Board of Supervisors

## RESOLUTION NO. 21 OF 2022

RESOLUTION INTRODUCED BY CHAIRMAN GERAGHTY

**APPOINTING MEMBERS OF BOARD OF DIRECTORS  
OF WARREN-HAMILTON COUNTIES ACTION  
COMMITTEE FOR ECONOMIC OPPORTUNITY, INC.**

WHEREAS, there has been appointed from this Board four (4) members to serve on the public official sector of the Board of Directors of Warren-Hamilton Counties Action Committee for Economic Opportunity, Inc., and

WHEREAS, the terms of all members have expired, now, therefore, be it

RESOLVED, that the following individuals be, and hereby are, appointed to serve as members of the Action Committee for Economic Opportunity, Inc. representing the public sector for a term to expire on December 31, 2022:

**APPOINTMENTS**

**TOWN/CITY**

Edna Frasier

Hague

Andrea Hogan

Johnsburg

Peter V. McDevitt

City of Glens Falls - Ward 2

John Strough

Queensbury

# Warren County Board of Supervisors

## RESOLUTION NO. 22 OF 2022

**RESOLUTION INTRODUCED BY CHAIRMAN GERAGHTY**

### **APPOINTING REPRESENTATIVES TO ADIRONDACK PARK LOCAL GOVERNMENT REVIEW BOARD**

RESOLVED, that Kevin B. Geraghty, be, and hereby is, appointed as the representative of Warren County to serve upon the Adirondack Park Local Government Review Board, for a term to expire on December 31, 2022, and be it further

RESOLVED, that Frank E. Thomas, be, and hereby is, appointed as 1st alternate representative of Warren County to serve upon the Adirondack Park Local Government Review Board, for a term to expire on December 31, 2022.

# Warren County Board of Supervisors

## RESOLUTION NO. 23 OF 2022

### RESOLUTION INTRODUCED BY CHAIRMAN GERAGHTY

### APPOINTING REPRESENTATIVES OF INTERCOUNTY LEGISLATIVE COMMITTEE OF THE ADIRONDACKS

WHEREAS, the Counties of Essex, Hamilton, Herkimer, Lewis, St. Lawrence, Washington, Saratoga, Clinton, Franklin, Fulton and Warren have established the Intercounty Legislative Committee of the Adirondacks for the purpose, among other things, of initiating and taking positions on pending legislation affecting the Adirondack area, now, therefore, be it

RESOLVED, that Kevin B. Geraghty, Chairman of the Board of Supervisors; Supervisors Claudia Braymer, Dennis L. Dickinson, Edna Frasier, Michael N. Geraci, Craig Leggett, Brad Magowan, Rachel E. Seeber, Frank E. Thomas; and Amanda Allen, Clerk of the Board of Supervisors, be, and hereby are, designated as representatives of the County of Warren on the Intercounty Legislative Committee of the Adirondacks during 2022.

# Warren County Board of Supervisors

## RESOLUTION NO. 24 OF 2022

### RESOLUTION INTRODUCED BY CHAIRMAN GERAGHTY

### APPOINTING MEMBERS TO THE LAKE CHAMPLAIN - LAKE GEORGE REGIONAL PLANNING BOARD OF DIRECTORS

WHEREAS, by Resolution No. 344 of 2018, the Board of Supervisors accepted and approved the bylaws of the Lake Champlain-Lake George Regional Planning Board, Section IV(3) of which indicates that each member county shall appoint three representatives to serve on its Board of Directors, each to serve a three-year term which shall be staggered so that one director term shall expire each year, now, therefore, be it

RESOLVED, that the following member of the Board of Supervisors be, and hereby, is appointed to the Lake Champlain-Lake George Regional Planning Board of Directors for the term shown opposite their name:

**APPOINTEE:**

**TERM:**

Edna Frasier, Town of Hague

01/01/2022 - 12/31/2024

*(by Resolution No. 15 of 2020 John Strough, Town of Queensbury, was appointed for the term of 01/01/2020 - 12/31/2022; by Resolution No. 13 of 2021 Dennis Dickinson, Town of Lake George, was appointed for a term of 01/01/2021 - 12/31/2023)*

and be it further

RESOLVED, it is acknowledged that the following are named as ex-officio members of the Board of Directors by virtue of their positions, in keeping with Article IV, Section 1, of the bylaws of the Lake Champlain-Lake George Regional Planning Board:

Kevin B. Geraghty, Chairman of the Board                      01/01/2022 - 12/31/2022

Michael R. Swan, County Treasurer                                      01/01/2022 - 12/31/2022

Kevin Hajos, Superintendent of Public Works                      01/01/2022 - 12/31/2022

# Warren County Board of Supervisors

## RESOLUTION NO. 25 OF 2022

RESOLUTION INTRODUCED BY CHAIRMAN GERAGHTY

### APPOINTING COORDINATOR OF THE FIRST WILDERNESS HERITAGE CORRIDOR PROJECT

RESOLVED, that Wayne E. LaMothe, County Planner, be, and hereby is, appointed to serve as Coordinator of the First Wilderness Heritage Corridor Project, for a term commencing January 1, 2022 and terminating December 31, 2022.

# Warren County Board of Supervisors

## RESOLUTION NO. 26 OF 2022

**RESOLUTION INTRODUCED BY CHAIRMAN GERAGHTY**

**APPOINTING MEMBERS TO REPRESENT WARREN COUNTY ON THE POLICY COMMITTEE OF THE ADIRONDACK - GLENS FALLS TRANSPORTATION COUNCIL**

RESOLVED, that Kevin B. Geraghty, Chairman of the Warren County Board of Supervisors be, and hereby is, appointed to represent Warren County on the Policy Committee of the Adirondack - Glens Falls Transportation Council for a term to expire on December 31, 2022, and be it further

RESOLVED, that Kevin Hajos, Superintendent of the Department of Public Works, be, and hereby is, appointed as Designated Alternate to represent Warren County on the Policy Committee of the Adirondack - Glens Falls Transportation Council in the absence of Kevin B. Geraghty when he is unable to attend, for a term to expire on December 31, 2022.

# Warren County Board of Supervisors

## RESOLUTION NO. 27 OF 2022

**RESOLUTION INTRODUCED BY CHAIRMAN GERAGHTY**

**APPOINTING MEMBERS TO REPRESENT THE RURAL AREAS OF  
WARREN COUNTY ON THE POLICY COMMITTEE OF THE ADIRONDACK  
- GLENS FALLS TRANSPORTATION COUNCIL**

RESOLVED, that Craig Leggett, Supervisor of the Town of Chester, be, and hereby is, appointed to represent the rural areas of Warren County on the Policy Committee of the Adirondack - Glens Falls Transportation Council for a term to expire on December 31, 2022 and be it further

RESOLVED, that Wayne E. LaMothe, County Planner, be, and hereby is, appointed as Designated Alternate to represent the rural areas of Warren County on the Policy Committee of the Adirondack - Glens Falls Transportation Council in the absence of Craig Leggett when he is unable to attend, for a term to expire on December 31, 2022.

# Warren County Board of Supervisors

## RESOLUTION NO. 28 OF 2022

RESOLUTION INTRODUCED BY CHAIRMAN GERAGHTY

**APPOINTING MEMBERS TO SERVE ON THE PLANNING COMMITTEE (FORMERLY  
KNOWN AS THE TECHNICAL ADVISORY COMMITTEE) OF THE ADIRONDACK -  
GLENS FALLS TRANSPORTATION COUNCIL**

RESOLVED, that the following individuals shall serve as members of the Planning Committee (formerly known as the Technical Advisory Committee) of the Adirondack - Glens Falls Transportation Council:

APPOINT

Wayne E. LaMothe, County Planner  
Planning & Community Development Department

Kevin Hajos, Superintendent  
Department of Public Works

for the term to expire on December 31, 2022.

# Warren County Board of Supervisors

## RESOLUTION NO. 29 OF 2022

**RESOLUTION INTRODUCED BY CHAIRMAN GERAGHTY**

**APPOINTING MEMBER AND ALTERNATE MEMBER TO  
REPRESENT WARREN COUNTY ON THE REGION 5 OPEN SPACE  
CONSERVATION ADVISORY COMMITTEE**

RESOLVED, that Craig Leggett, Supervisor of the Town of Chester, be, and hereby is, appointed to represent Warren County as a member of the Region 5 Open Space Conservation Advisory Committee to serve at the pleasure of the Board of Supervisors, and be it further

RESOLVED, Andrea Hogan, Supervisor of the Town of Johnsbury, be, and hereby is, appointed to represent Warren County as an alternate member of the Region 5 Open Space Conservation Advisory Committee to serve at the pleasure of the Board of Supervisors.

# Warren County Board of Supervisors

## RESOLUTION NO. 30 OF 2022

### RESOLUTION INTRODUCED BY CHAIRMAN GERAGHTY

### APPOINTING MEMBERS OF THE BOARD OF DIRECTORS OF THE WARREN COUNTY SOIL AND WATER CONSERVATION DISTRICT

WHEREAS, the Soil and Water Conservation District's law provides that the Board of Directors of a County Soil and Water Conservation District shall consist of seven (7) members with five (5) members appointed by the County Board of Supervisors for three (3) year terms, and two (2) members of the County Board of Supervisors appointed for annual terms, now, therefore, be it

RESOLVED, that the following appointments are made:

| <u>NAME:</u>   | <u>TERM:</u>          |
|--|-----------------------|
| Frank E. Thomas<br>Supervisor - Town of Stony Creek      | 1/1/2022 - 12/31/2022 |
| Daniel Bruno<br>Supervisor - City of Glens Falls Ward #4 | 1/1/2022 - 12/31/2022 |
| Susan Wilson<br>Deputy Supervisor, Town of Bolton        | 1/1/2022 - 12/31/2024 |

*Note: The three-year appointment of Michael Greenslade, New York State Park Manager, was made by Resolution No. 21 of 2020 for the term of 1/1/20 - 12/31/22. The three-year appointments of Mark Brown, Town of Warrensburg Resident; George Ryan, Town of Lake George Resident; and Timothy Thomas, Town of Chester Resident, were made by previous Resolution No. 19 of 2021 for the term of 1/1/21 - 12/31/23.*

# Warren County Board of Supervisors

## RESOLUTION NO. 31 OF 2022

RESOLUTION INTRODUCED BY CHAIRMAN GERAGHTY

### APPOINTING MEMBERS TO THE WARREN-WASHINGTON COUNTIES INDUSTRIAL DEVELOPMENT AGENCY AND CIVIC DEVELOPMENT CORPORATION

RESOLVED, that the following individuals be, and hereby are, appointed as members of the Warren-Washington Counties Industrial Development Agency and Civic Development Corporation, to serve at the pleasure of the appointing authority for the year 2022, upon the adoption of a similar resolution by the County of Washington:

**Representatives Appointed by  
Warren County:**

Daniel Bruno

Craig Leggett

Nicholas Caimano

Michael J. Grasso

Michael Wild

**Representatives Appointed by  
Washington County:**

David K. O'Brien

Virginia Sullivan

Michael Bittel

Brian Campbell

Mary King

# Warren County Board of Supervisors

## RESOLUTION NO. 32 OF 2022

**RESOLUTION INTRODUCED BY SUPERVISORS STROUGH, DRISCOLL, CONOVER, FRASIER AND THOMAS**

### **ADOPTING THE RULES OF THE BOARD OF SUPERVISORS**

RESOLVED, that the Rules of the Board of Supervisors providing for the conduct of its meetings, committees of the Board of Supervisors and the exercise of its governmental functions are hereby adopted as set forth in Schedule "A", attached hereto, and be it further

RESOLVED, that said Rules as adopted shall be effective immediately and all Rules adopted in preceding years are hereby repealed.

**SCHEDULE "A"**

**RULES OF THE BOARD OF SUPERVISORS**

**A. Organization Meeting of Board of Supervisors**

1. At the Regular Meeting of the Board of Supervisors held in December of each year the Board shall by resolution fix the date for the organizational meeting of the Board for the ensuing year, which date shall not be later than the second business day of the year, and the place and hour of such organization meeting. A total of 502 weighted votes, as allocated among the elected Supervisors pursuant to Local Law No. 9 of 2021 (enacted by Resolution No. 511 of 2021), shall constitute a quorum for the transaction of business. A quorum being present, the Clerk of the last Board shall call the meeting to order and the members present shall by roll call vote, by a majority of the total weighted voting power of the members of the Board, select one of their number Chair, who shall preside at such meeting and at all meetings during the year. As provided by Local Law No. 1 of 1968, the Chair shall appoint the Finance Chair who, in case of the absence, incapacity or inability of the Chair to act during the term, shall perform the functions, powers, and duties of the Chair, within the limits of statute.
2. In addition to the foregoing, the Board at the annual organization meeting may transact the following business: the appointment of any officers required by law or desired by the Board; adopt the Rules of Procedure by majority vote for the current year; other matters that the Chair wishes to bring before the meeting; and any such other and further business as may properly come before such meeting.

**B. Regular Meetings of the Board of Supervisors**

1. The Board shall convene in Regular Meeting at 10:00 o'clock in the forenoon on the third Friday of each month for the public meeting of the Board, except for the June Regular Meeting which will be held on June 15, 2022 at 6:00 p.m., unless a different time was scheduled during a previous meeting. The Regular Meetings for the year 2022 are scheduled as follows:
  - i) January 21, 2022
  - ii) February 18, 2022
  - iii) March 18, 2022
  - iv) April 15, 2022
  - v) May 20, 2022
  - vi) June 15, 2022 - 6:00 p.m.
  - vii) July 15, 2022
  - viii) August 19, 2022
  - ix) September 16, 2022
  - x) October 21, 2022
  - xi) November 18, 2022
  - xii) December 16, 2022

The Board shall also gather for bi-monthly workshop sessions to be called at the discretion of the Chair for the purpose of receiving presentations and/or training at which no action of the Board will be taken. Such workshop sessions will be subject to the requirements of the Open

Meetings Law and shall be open to the public.

Regular Meetings shall be called to order as soon thereafter as a quorum is present. Regular Meetings of the Board may be adjourned by motion adopted by a majority vote of the membership present.

The Board shall convene in special meeting upon call of the Chair (or, if appropriate, the Finance Chair) or upon written request for a special meeting signed by a majority of the total membership of the Board. At the direction of the Chair (or Finance Chair) or upon receiving such a written request, notice in writing stating the time, place and purpose of the special meeting shall be served personally or by mail upon each member by the Clerk of the Board at least forty-eight hours before the date fixed for holding the meeting or a member may waive the service of the notice for such meeting by a writing signed by him/her.

2. Business conducted at Regular Meetings of the Board shall be transacted in the following order:

|            |  |
|------------|--|
| 10:00 A.M. | Call to Order<br>Salute to Flag<br>Roll Call<br>Motion to approve the Minutes of previous meeting, subject to correction by the Clerk of the Board<br>Introduction and welcome to guests<br>Privilege of the floor and public comment<br>Report by Chair of the Board<br>Reports by Committee Chairs<br>Report of County Administrator<br>Report of County Attorney<br>Call for reading of communications<br>Call for reading of resolutions<br>Discussion/public comment on resolutions<br>Requests for roll call votes<br>Vote on resolutions<br>Privilege of the floor and public comment<br>Announcements<br>Adjournment |
|------------|--|

3. All resolutions shall be in writing and filed with the Clerk before close of business on the Tuesday preceding the Regular Meeting on Friday of each month and at least three days prior to any adjourned or special meeting of the Board. The Clerk shall distribute all resolutions to the members of the Board of Supervisors and post same to the Warren County website on each Tuesday prior to a Regular Meeting and for any adjourned Regular Meeting or special meeting of the Board, 72 hours prior to the noticed time for such adjourned or special meeting when practicable, but no less than the time period proscribed by Public Officers Law Sec. 103(3).

All resolutions timely filed with the Clerk shall be considered by the Board at the next Regular Meeting, as set forth above. Any resolution timely filed with the Clerk, but not approved through the established Committee structure in advance of a Board meeting shall require a waiving of the Rules to be considered by the Board during the Regular Meeting, aside from those

resolutions which are considered to be administrative or procedural, or of an emergency nature, and are authorized by the Board Chair, Standing Committee Chair, County Administrator, County Attorney and Clerk of the Board. Any member of the Board may make a motion to Lay on the Table any resolution to enable the Board to lay the pending question aside temporarily when something else of immediate of emergency has arisen or when something else needs to be addressed before consideration of the pending question is resumed (*in accordance with Robert Rules of Order*). A majority of the total weighted vote of the Board shall be necessary to take item off the table.

**C. Conduct of All Meetings of Board of Supervisors and Committees**

1. All questions relating to the priority of business shall be decided without debate.
2. The Chair shall preserve order and shall decide all questions of order, subject to the appeal of the Board.
3. The Chair in all cases shall have the right to vote, and when his/her vote makes an equal division the question shall be lost.
4. Any member desiring to speak or present any subject matter shall address the Chair and shall not further proceed until recognized by the Chair and granted the floor.
5. No debate shall be in order until the pending question shall be stated by the Chair or read by the Clerk.
6. No member shall speak more than once on any question until every member choosing to speak shall have spoken. If the Chair of the Board or the Chair of any Committee wishes to enter into debate, he/she may do so only after he/she excuses himself/herself from the Chair and a Temporary Chair is appointed by the Chair.
7. Upon any member raising a point of order, all members shall remain seated and silent until the Chair determines the point raised. The Chair shall sustain or deny their point. Any member may appeal the decision of the Chair on the point of order to the full body for a vote.
8. No business shall be transacted by the Board, as such, while a Committee or Committees are out at work, except to adjourn.
9. All motions and resolutions shall be presented in open regular meeting. The Chair will state to what Committee the motion or resolution shall be referred unless such reference is objected to in which case the Board shall decide.
10. While a member is speaking no member shall entertain any private discourse or pass between him/her or the Chair.
11. A motion to adjourn shall always be in order, and shall be subject to debate.
12. When a question is under debate no motion shall be entertained, unless for adjournment of the Board, for the previous question, to place on the table indefinitely; to place on the table for a

certain day; to hold; to amend it. These several motions shall have precedence in the order in which they are here stated and shall be subject to debate.

13. The minutes of this Board shall be distributed to members of the Board and posted to the County website within two weeks of the date of such Regular or Special Meeting of the Board, except that minutes taken during executive session of any action which is taken by formal vote shall be posted to the County website within one week from the date of the executive session, by the Clerk of the Board.

**D. Committees of the Board of Supervisors**

1. Standing Committees consisting of at least five (5) members, and Special Committees consisting of at least three (3) members, shall be appointed by the Chair at the Organization Meeting or not later than the first regular meeting following the Organization Meeting, upon the following subjects, to wit:

| <b>Standing Committee Name</b>  | <b>Number of Members</b> |
|---|--------------------------|
| Budget  | 7                        |
| County Facilities - <i>Airport; Buildings &amp; Grounds; Fire Prevention &amp; Building Code Enforcement</i>  | 7                        |
| Criminal Justice & Public Safety - <i>Assigned Counsel; Courts; District Attorney; Office of Emergency Services; Probation; Public Defender; Sheriff &amp; Communications</i> | 7                        |
| Economic Growth & Development - <i>Economic Development Corporation; Employment &amp; Training Administration; Planning &amp; Community Development</i>                       | 7                        |
| Environmental Concerns & Real Property Tax Services   | 7                        |
| Finance - <i>County Administrator; County Treasurer</i>   | 7                        |
| Legislative, Rules & Governmental Operations - <i>Board of Elections; County Auditor; County Clerk/DMV; Information Technology, Purchasing; Self-Insurance</i>                | 7                        |
| Health Services - <i>Mental Health; Office for the Aging; Public Health</i>   | 7                        |
| Human Services - <i>Countryside Adult Home; Department of Social Services; Veterans' Services; Youth Programs</i>   | 7                        |
| Occupancy Tax Coordination  | 7                        |
| Personnel, Administration & Higher Education - <i>Civil Service; Clerk of the Board; County Attorney; Human Resources; SUNY Adirondack</i>                                    | 7                        |
| Public Works - <i>DPW; Parks, Recreation &amp; Railroad; Solid Waste &amp; Recycling; Warren County Sewer</i>   | 7                        |

|   |                                  |
|---|----------------------------------|
| Tourism   | 7                                |
| <b>Special Committees</b>   |                                  |
| EMS (Emergency Medical Services)  | 7                                |
| Park Operations & Management (O&M)                                      | 4<br><i>plus 1<br/>alternate</i> |
| National Association of Counties/New York State Association of Counties | 5                                |
| Extension Services  | 5                                |
| Proposed Septic Inspection at Transfer                                  | 7                                |
| ARPA Advisory   | 13                               |

2. Special Committees may be created at a Regular Meeting of the Board. They shall, unless otherwise ordered and directed by a majority vote of the Board, be appointed by the Chair. The period of time that a special committee shall serve shall be designated when it is created, and may be extended to a future date at a Regular Meeting of the Board.
3. The first member appointed to each Standing and Special Committee shall be and act as the Chair of such committee. The Chair of each Committee shall appoint both the Vice Chair and 2<sup>nd</sup> Vice Chair, who shall serve in the event that both the Committee Chair and Vice Chair are absent. The Vice Chair and 2<sup>nd</sup> Vice Chair designations must be submitted to the Clerk of the Board of Supervisors no later than the date of the first regular Board Meeting of the year, to be held on the third Friday of January, so that the Clerk may update the Standing Committee List appropriately. The Committee Chair may elect not to make the Vice and 2<sup>nd</sup> Vice Chair appointments, in which case the Chair of the Board shall do so.
4. The meetings of each committee shall be held upon call by the Chair thereof, except as hereinafter provided. The Chair of each committee shall give or cause to be given by the Clerk of the Board of Supervisors notice in person, by telephone, or by email at least two days in advance of the day, hour and place of each meeting of the committee except that no advance or prior notice shall be required when the committee meeting is held on a day when the Board shall be in session. A meeting of any committee may be called and shall be held at any time that a majority of the members of a committee sign a written notice to conduct a meeting, which notice shall clearly state the day, hour and place of such meeting, provided that such notice shall be served in person or emailed to the Chair of such committee and the Chair of the Board of Supervisors at least three days in advance of the day specified in such notice.
5. Members of the Board may attend any Regular or Special Committee meeting as a member of the general public, but no member of the Board, except the Chair of the Board, shall sit as part of a Committee for which they were not appointed, or participate in a Committee meeting as a voting member of the Committee, unless appointed to that Committee as a member.
6. The Chair of the Board of Supervisors shall be an ex-officio member of a standing committee when: a) a quorum is not present at any regularly or specially scheduled committee meeting; b) if such membership will provide a quorum as herein specified; and c) the Chair is available to

attend. The total membership of the committee as established by Board Rules shall not change or be increased by the presence and availability of the Chair in determining whether a majority of members are present to allow the conduct of business, rather the Chair shall be considered an alternate or substitute for a non-present committee member. Once the Chair becomes a member by virtue of the criteria set forth above (whether at the start of or during a meeting), the Chair shall be a voting member and shall continue as a member of the committee until a quorum is established or reestablished by appointed Committee members at the subject meeting or subsequent meetings. If an executive session is called for during a Committee meeting after the Chair becomes a member by virtue of the criteria set forth above, then the Chair's vote shall count towards the total needed for a majority vote of the entire Committee. The Finance Chair of the Board may exercise the duties described in this paragraph in the Chair's absence.

7. When any Standing or Special Committee of the Board of Supervisors is acting on any matter affecting a single Municipality or is engaged in seeking or obtaining rights of way in a particular municipality, the Supervisor(s) of the affected municipality shall be provided with an opportunity to make a presentation or otherwise be heard by the Committee.

E. Voting by Members of the Board of Supervisors

1. All members present shall vote upon each question.
2. If a resolution contains items that can be voted on separately, and a request is made by any member to do so, each item contained in the resolution shall be subject to a separate vote.
3. All questions shall be decided by a majority of the total weighted voting power of the Board unless otherwise required by law or as required herein. All questions shall be decided by weighted vote in accordance with the terms of Local Law No. 9 of 2021, as it may be amended from time to time. Whenever in these Rules of Order there is reference to a majority vote or a 2/3rds vote of the Board, it means a majority of the voting power of the members of the Board or 2/3rds of the voting power of the members of the Board as defined in Local Law No. 9 of 2021.
4. The following resolutions shall require a roll call vote: fixing or altering salaries, or establishing salary and wage classifications; adoption of the budget; any appropriation or expenditure of public funds; transfers to and from .1 salary codes within the authorized budget and transfers between funds, including Capital and Road Fund Projects; levying of taxes; bond resolutions; any authorizations to fund or refund indebtedness; legalizing informal acts of a town meeting, village election, town or village officer; legalizing municipal obligations incurred through error or mistake wherein a 2/3rds vote is required; alteration of the boundaries of a town; local laws; any sale or conveyance of county property, either real or personal or for amending the Occupancy Tax spending guidelines.
5. A roll call vote upon any resolution or other proceeding shall be taken upon request of any member.
6. All resolutions adopted by the Board of Supervisors shall become effective upon their adoption or as otherwise provided by law or as specified in the resolution.
7. Filling of existing vacant positions (not new positions, these can only be created by 2/3rds majority vote of the Board) will only be authorized with the following approvals: County Administrator,

Budget Officer, and majority vote of appropriate oversight committee. In the event a Department has an urgent operational or financial related need to fill a vacant position and the oversight committee 1) has not voted to deny filling the position, and 2) will not convene again for one week or more, the Chair of the oversight committee, in his/her sole discretion, may call a special committee meeting or approve the filling of the position and report such approval to the Committee at its next meeting. In the case where the Chair may approve the filling of the position, a vote by the oversight committee will not be necessary. All vacant positions authorized to be filled in accordance with the procedures set forth in these rules shall be reported each month on the Personnel Committee agenda. If filling of the existing vacant position is denied by any of the above processes, only 2/3rds vote of the County Board of Supervisors can fill the existing vacant position.

8. The Warren County Sheriff is authorized to fill positions that become vacant in the uniform correctional staff to maintain mandated staffing levels at the Warren County Correctional Facility providing those staffing levels not exceed the following:

Correction Officers - 75  
Correction Sergeants - 9

Correction Lieutenants - 2  
Correction Captain - 1

All notices approved shall remain in effect for six (6) months from the date of committee approval only to allow department heads to properly evaluate probationary employees and take appropriate action when necessary.

F. General

1. Upon the request by any member of the Board of Supervisors, the Clerk of the Board shall draft a Proclamation of acknowledgment, congratulations, commendation or otherwise recognizing a particular person(s), achievement(s), cause(s) or event(s) on behalf of the Board and for execution by the Chair, upon approval by the Board of Supervisors.
2. During 2022, no standing rule of the Board shall be rescinded, suspended or amended, or any additional rule or order added thereto, unless it be by 2/3rds vote (as 2/3rds vote is defined under Local Law No. 9 of 2021). In the event a rule is suspended, such suspension shall apply only to that matter which is before the Board at the time of such suspension.
3. All questions not covered in the rules shall be decided according to Robert's Rules of Order-Revised.
4. The rules of the Board shall be published in the Proceedings in the year first adopted and whenever amended.
5. The Rules of the Board for 2022, along with any amendments or additions thereto, shall continue in full force and effect until the end of the Organization Meeting for the ensuing year, or any adjourned Organization Meeting, upon the ensuing Board enacting Rules of the Board by majority vote for that ensuing year. Absent the ensuing Board adopting Rules of the Board for the ensuing year, the 2022 Rules of the Board shall sunset and expire on January 31<sup>st</sup> of the ensuing year.