

# Warren County Board of Supervisors

## RESOLUTION NO. 654 OF 2022

**RESOLUTION INTRODUCED BY SUPERVISORS LEGGETT, THOMAS, BRUNO, MERLINO, RUNYON, DIAMOND AND DRISCOLL**

**AUTHORIZING AGREEMENT WITH NEW YORK STATE INDUSTRIES FOR THE DISABLED, INC. TO PROVIDE MAIL FULFILLMENT SERVICES FOR WARREN COUNTY**

RESOLVED, that Warren County continue the contractual relationship (the previous contract being authorized by Resolution No. 582 of 2021) with New York State Industries for the Disabled, Inc., 11 Columbia Circle Drive, Albany, New York 12203, to provide mail fulfillment services for Warren County, for a term commencing January 1, 2023 and terminating December 31, 2023, with the option to renew the agreement upon the same terms and conditions for two (2) additional one (1) year terms, upon mutual agreement of the parties, for the following payment of services as outlined below:

| Notice Type  | Unit Price     |
|--|----------------|
| Mail Handling - metering, pre-sorting and delivery to USPS | \$.07/envelope |
| Courier Services   | \$8.00/day     |
| Printing Services Black Only on 8.5 x 11 bond              | \$.05/side     |
| Printing Services Color on 8.5 x 11 bond                   | \$.07/side     |
| Folding, inserting, sealing, metering, delivery to USPS    | \$.13/envelope |

and be it further,

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute an agreement with New York State Industries for the Disabled, Inc. for the terms and conditions set forth in the preambles of this resolution for a term commencing January 1, 2023 and terminating December 31, 2023, with the option to renew the agreement upon the same terms and conditions for two (2) additional one (1) year terms, upon mutual agreement of the parties, in a form approved by the County Attorney, and be it further

RESOLVED, that the Chair of the Board of Supervisors be, and hereby is, authorized to execute further extension agreements with New York State Industries for the Disabled, Inc. for aforesaid services, without the need for future resolutions as long as there is no more than a three percent (3%) annual rate increase, in a form approved by the County Attorney,

RESOLVED, that the funds for this agreement shall be expended from various Departmental budget codes.