

Warren County Board of Supervisors

RESOLUTION NO. 810 OF 2022

RESOLUTION INTRODUCED BY SUPERVISORS MCDEVITT AND HOGAN

AUTHORIZING THE CHAIR OF THE BOARD OF SUPERVISORS OR THE COUNTY ATTORNEY TO ENTER INTO AND EXECUTE AGREEMENTS WITH VARIOUS VENDORS OR CONTRACTORS REGARDING SERVICES REQUIRED FROM TIME TO TIME BY THE COUNTY ATTORNEY'S OFFICE, SUBJECT TO CERTAIN CONDITIONS

WHEREAS, in the regular course of performing its customary and usual governmental functions or performing functions assigned to it by the Board of Supervisors, the County Attorney's Office utilizes stenographer services and transcription production services from various vendors or contractors in order to execute the statutory functions assigned to the County Attorney's Office, and

WHEREAS, the County Attorney requests the authority to enter into and execute agreements with various vendors or contractors for stenographer services and transcription production services, as required from time to time by the County Attorney's Office, provided the total expenditure for all such agreements does not exceed Ten Thousand Dollars (\$10,000) in any fiscal year, and

WHEREAS, the aforesaid services are not provided from within the County and approval of these agreements by the Board of Supervisors would be routine and ministerial due to the need for same, and

WHEREAS, the budget process provides an opportunity for adequate review and approval of these types of services and expenses and the Board of Supervisors desires to avoid needless additional paperwork and resolutions concerning agreements for the aforesaid services, now, therefore, be it

RESOLVED, that, until such time as this resolution is repealed, the Chair of the Board of Supervisors or the County Attorney be, and hereby are, authorized, from time to time and without the need for additional separate resolutions, enter into and execute agreements on behalf of Warren County with various vendors or contractors with regard to services described above within the budget of the County Attorney's Office, subject to the following conditions: (1) all agreements may not collectively exceed the amount of Ten Thousand Dollars (\$10,000) in any fiscal year, without further approval by the Board of Supervisors; (2) the services must have been budgeted for in that fiscal year and there must be budgeted funds available to pay for the same; (3) the established Purchasing Policy must still be followed (with the exception of the need to acquire resolutions); and (4) any required agreements must be approved by the County Attorney.