

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: COUNTY FACILITIES

DATE: JANUARY 25, 2022

COMMITTEE MEMBERS PRESENT:

SUPERVISORS: BRUNO
MAGOWAN (ZOOM)
THOMAS
STROUGH
CONOVER
BEATY (ZOOM)
DIAMOND

OTHERS PRESENT:

KEVIN HAJOS, SUPERINTENDENT, DEPARTMENT OF PUBLIC WORKS
ROBIN MAPP, AIRPORT MANAGER
SCOTT ROGERS, DIRECTOR OF FACILITIES
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD
RYAN MOORE, COUNTY ADMINISTRATOR
AMANDA ALLEN, CLERK OF THE BOARD
ROBERT TERWILLIGER, FIRST ASSISTANT COUNTY ATTORNEY
SUPERVISORS DICKINSON
DRISCOLL (ZOOM)
FRASIER (ZOOM)
LEGGETT
MERLINO
SEEBER (ZOOM)
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS
MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST

Please note, the following contains a summarization of the January 25, 2022 meeting of the County Facilities Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <https://warrencountyny.gov/mma>

Note: Pursuant to New York State Legislation (S.50001/A.40001): “Notwithstanding the provisions of article 7 of the public officers law to the cont ary, any state agency, department, corporation, office, authority, board, or commission, as well as any local public body, or public corporation as defined in section 66 of the general construction law, or political subdivisions as defined in section 100 of the general municipal law, or a committee or subcommittee or other similar body of such entity, shall be authorized to meet and take such action authorized by law without permitting in public in-person access to meetings and authorize such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed.” All of the Committee members in attendance were physically present aside from Messrs. Magowan and Beaty who attended virtually.

Mr. Bruno called the meeting of the County Facilities Committee to order at 10:01 a.m.

Motion was made by Mr. Thomas, seconded by Mr. Diamond and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Copies of the Airport and Buildings & Grounds agendas were distributed to those in attendance and those participating virtually accessed the agenda via the Warren County website; *copies of the agendas are on file with the meeting minutes.*

The meeting commenced with a review of the Airport agenda which included the following Discussion Items:

- 1) An update was provided on the change orders required for the SRE Building as a result of escalating costs associated with COVID-19.

- 2) Airport ice issues were discussed, specifically pertaining to two icing events where all surfaces were covered in ice requiring closure of the Airport for two days.
- 3) An update was provided on the Taxiway Lighting Project which was currently awaiting FAA (*Federal Aviation Administration*) final approval; it was noted that all materials were on hand and ready to be installed.
- 4) The Infrastructure Bill was discussed which was slated to provide the County \$295,000 per year for five years.

The Referral/Pending Items portion of the agenda was reviewed and the following updates provided:

- 1) Rich Air t-hanger construction: a preliminary review of construction plans occurred, further information regarding the SEQRA (*State Environmental Quality Review Act*) process and a prospective lease agreement would be presented at the next Committee meeting.
- 2) \$1.4 million NY State grant for T-hangers: there being no information to provide on this item, it was the consensus of the Committee to remove this item from the Pending Items list with the understanding that the matter would be brought back to Committee when an update was available.

There being no further Airport business to discuss, review of the Building & Grounds agenda review commenced with the following requests:

- 1) To authorize a new lease agreement with Cornell Cooperative Extension in an amount not to exceed \$32,000 for the use of County facilities located at 377 Schroon River Road in the Town of Warrensburg for a term to commence January 1, 2022 and terminate December 31, 2022, with the option of two additional one-year extensions.

Motion was made by Mr. Diamond, seconded by Mr. Strough and carried unanimously to approve the request as presented and the necessary resolution was authorized for the February 18th Board Meeting. *A copy of the resolution request form is on file with the minutes.*

- 2) To fill the vacant position of Cleaner #12, *Grade 2, Base Annual Salary \$29,735*, due to resignation.

Motion was made by Mr. Thomas, seconded by Mr. Conover and carried unanimously to approve the request as outlined above and to refer same to the Personnel, Administration and Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

- 3) To appropriate funds in the amount of \$250,000 from Budget Code A861.00, *Reserve, Countryside Rehabilitation*, to Budget Code A 9950 910, *Transfer - Capital Project*, to provide funding for Capital Project H406, *Countryside Adult Home 2021 Capital Improvements*.

Motion was made by Mr. Conover, seconded by Mr. Thomas and carried unanimously to approve the request as outlined above and to refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

Regarding the Discussion Items portion of the agenda, updates were provided on the Work Order Request Program, the Fleet Car Request Program, and Countryside Adult Home Improvement Project.

Finally, the Referral/Pending Items portion of the agenda was reviewed, with the following updates provided:

- 1) Changes to the concrete area at the front entrance of the Municipal Center: The Committee was apprised that the grant funding sought through the Warren County Soil and Water Conservation District was not available,

but there may be funding remaining from the Court Project. Preliminary design ideas and costs to be discussed at the next meeting.

- 2) Use of old Jail Building as a regional morgue facility: Committee was advised that testing is ongoing; abatement plans to be presented and reviewed at next meeting.
- 3) Joseph Warren Center: Committee was advised that a consultant had surveyed the facility and discussions were ongoing regarding plans to convert the former detention center building.

As there was no further business to come before the County Facilities Committee, on motion made by Mr. Strough, seconded by Mr. Magowan and carried unanimously, Mr. Bruno adjourned the meeting at 11:05 a.m.

Respectfully submitted,
Molly Ganotes-Gleason, Legislative Office Specialist