

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: COUNTY FACILITIES

DATE: APRIL 26, 2022

COMMITTEE MEMBERS PRESENT:

SUPERVISORS: BRUNO
THOMAS
STROUGH
CONOVER

OTHERS PRESENT:

KEVIN HAJOS, SUPERINTENDENT OF PUBLIC WORKS
ROBIN MAPP, AIRPORT MANAGER
SCOTT ROGERS, DIRECTOR OF FACILITIES
CHARLES WALLACE, ADMINISTRATOR, FIRE PREVENTION & BUILDING
CODE ENFORCEMENT
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD
RYAN MOORE, COUNTY ADMINISTRATOR
LARRY ELMEN, COUNTY ATTORNEY
AMANDA ALLEN, CLERK OF THE BOARD
SUPERVISORS DRISCOLL
GERACI (ZOOM)
LEGGETT
WILD
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS
ROBERT TERWILLIGER, FIRST ASSISTANT COUNTY ATTORNEY
DALLAS MASON, NEXAMP
DR. DAVID SCHWENKER, WARREN COUNTY RESIDENT
MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST

COMMITTEE MEMBERS ABSENT:

SUPERVISORS: MAGOWAN
BEATY
DIAMOND

Please note, the following contains a summarization of the April 26, 2022 meeting of the County Facilities Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <https://warrencountyny.gov/mma>

Note: Pursuant to New York State Legislation (S.50001/A.40001): “Notwithstanding the provisions of article 7 of the public officers law to the contrary, any state agency, department, corporation, office, authority, board, or commission, as well as any local public body, or public corporation as defined in section 66 of the general construction law, or political subdivisions as defined in section 100 of the general municipal law, or a committee or subcommittee or other similar body of such entity, shall be authorized to meet and take such action authorized by law without permitting in public in-person access to meetings and authorize such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed.” All of the Committee members in attendance were physically present.

Mr. Bruno called the meeting of the County Facilities Committee to order at 9:01 a.m.

Copies of the Airport, Buildings & Grounds, and Fire Prevention & Building Codes Enforcement agendas were distributed to those in attendance and those participating virtually accessed the agenda via the Warren County website; *copies of the agendas are on file with the meeting minutes.*

Motion was made by Mr. Conover, seconded by Mr. Strough and carried by a unanimous vote of those present, (*Supervisors Magowan, Beaty and Diamond absent*) to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

The meeting commenced with review of the Airport Action Agenda/New Business Items which included a request

to close Capital Project H389, *Airport Snow Removal Equipment Building*, and return remaining funds in the amount of \$127.57 to the funding source, Budget Code A.9950.910, *Transfers to Capital Projects*.

Motion was made by Mr. Conover, seconded by Mr. Thomas and carried by a unanimous vote of those present (*Supervisors Magowan, Beaty and Diamond absent*) to approve the request as presented and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

Regarding the Discussion Item portion of the agenda, updates were provided on the Solar Farm and the Taxiway Lighting project.

Robin Mapp, *Airport Manager*, indicated they had been instructed by the FAA (*Federal Aviation Administration*) to trim multiple trees at the Airport by the end of the day, so that work would be occurring.

Moving on to the Referrals/Pending Items, the Committee was updated on the state of the three bay t-hangar building proposed for construction by Rich Air at the Warren County Airport. It was noted that the design was staked out by Hutchinson Engineers and the next step was to contact the Army Core of Engineers. Discussion ensued with regard to t-hangars at the Airport, which included comments by Dr. David Schwenker, *Warren County Resident and pilot*, relative to water and freezing issues in the area of one of the current hangars.

There being no further Airport business to discuss, review of the Buildings & Grounds agenda commenced with the following requests:

- 1) To fill the vacant position of Cleaner #11, *Grade 2, Base Annual Salary \$29,735*, due to retirement.

Motion was made by Mr. Conover, seconded by Mr. Strough and carried by a unanimous vote of those present (*Supervisors Magowan, Beaty and Diamond absent*) to approve the request as presented and refer same to the Personnel, Administration & Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

- 2) To authorize closure of Capital Project H263, *Design & Construction of the Human Services Building*, and return remaining funds in the amount of \$11,030.56 to the funding source, Budget Code V.5031.

Motion was made by Mr. Strough, seconded by Mr. Conover and carried by a unanimous vote of those present (*Supervisors Magowan, Beaty and Diamond absent*) to approve the request as presented and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

The Discussion Items section of the agenda, which included the following, was reviewed:

1. Update on Work Order Request Program.
2. Update on Fleet Car Request Program.
3. Update on Countryside Adult Home Project - (*final estimate of cost \$4 million*).

Moving on, the Referral/Pending Items section of the agenda was reviewed, as follows:

- 1) Changes to the concrete area at the front entrance of the Municipal Center: The proposed change to the concept was to create more green space and remove the additional parking spaces. It was noted that a final plan would be brought back for presentation at the next Committee meeting.
- 2) Removal of asbestos from the old jail: staff was waiting on a final cost for demolition and Atlantic Testing Labs had put in a variance to fill the crawl space with flowable concrete fill, which was determined to be the best solution for the space.
- 3) Joseph Warren Center: Committee was apprised that LaBella Associates was working on plans to convert the former Detention Center building along with cost of work; final plans and estimates would be presented at a future meeting.

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- 4) Regarding a determination as to whether an RFP (*request for proposals*) would be necessary to proceed with a utility review to recover any overcharges or if a contract for the work could be obtained as a professional service, Larry Elmen, *County Attorney*, advised he had looked into energy laws and suggested that the Committee pursue an RFP for these services.

Motion was made by Mr. Conover, seconded by Mr. Thomas and carried by a unanimous vote of those present (*Supervisors Magowan, Beaty and Diamond absent*) to authorize an RFP for utility review and recovery of any overcharges.

Moving on review of the Fire Prevention & Building Codes Enforcement agenda, a lengthy discussion ensued regarding the Fee Comparisons provided which compared Warren County's fee schedule with those of Washington County, the Town of Queensbury, the City of Glens Falls, the Town of Minerva, the Town of Moreau, the Town of Schroon and the City of Saratoga Springs. It was the consensus of the Committee was to hold off on taking any action relative to a prospective rate increase for Warren County and to continue discussions on the matter next month.

As there was no further business to come before the County Facilities Committee, on motion made by Mr. Strough, seconded by Mr. Conover and carried by a unanimous vote of those present (*Supervisors Magowan, Beaty and Diamond absent*), Mr. Bruno adjourned the meeting at 10:10 a.m.

Respectfully submitted,
Molly Ganotes-Gleason, Legislative Office Specialist