

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: COUNTY FACILITIES

DATE: MAY 24, 2022

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**COMMITTEE MEMBERS PRESENT:**

SUPERVISORS: BRUNO  
MAGOWAN  
THOMAS  
STROUGH  
CONOVER  
DIAMOND

**COMMITTEE MEMBER ABSENT:**

SUPERVISOR: BEATY

**OTHERS PRESENT:**

KEVIN HAJOS, SUPERINTENDENT OF PUBLIC WORKS  
ROBIN MAPP, AIRPORT MANAGER  
SCOTT ROGERS, DIRECTOR OF FACILITIES  
CHARLES WALLACE, ADMINISTRATOR, FIRE PREVENTION & BUILDING CODE ENFORCEMENT  
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD  
RYAN MOORE, COUNTY ADMINISTRATOR  
AMANDA ALLEN, CLERK OF THE BOARD  
ROBERT TERWILLIGER, FIRST ASSISTANT COUNTY ATTORNEY  
SUPERVISORS BRAYMER (ZOOM)  
DICKINSON  
FRASIER (ZOOM)  
GERACI (ZOOM)  
HOGAN (ZOOM)  
LEGGETT (ZOOM)  
MERLINO  
SEEBER (ZOOM)  
WILD  
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR  
DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS  
REPRESENTING NEXAMP:  
DALLAS MANSON, BUSINESS DEVELOPMENT MANAGER  
TRAVIS MITCHELL, ENVIRONMENTAL DESIGN PARTNERSHIP, LLP  
STEPHEN BARTLETT, FAA CONSULTANT  
DR. DAVID SCHWENKER, WARREN COUNTY RESIDENT  
MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST

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*Please note, the following contains a summarization of the May 24, 2022 meeting of the County Facilities Committee; the meeting in its entirety can be viewed on the Warren County website using the following link:*  
<https://warrencountyny.gov/mma>

***Note: Pursuant to New York State Legislation (S.50001/A.40001): “Notwithstanding the provisions of article 7 of the public officers law to the contrary, any state agency, department, corporation, office, authority, board, or commission, as well as any local public body, or public corporation as defined in section 66 of the general construction law, or political subdivisions as defined in section 100 of the general municipal law, or a committee or subcommittee or other similar body of such entity, shall be authorized to meet and take such action authorized by law without permitting in public in-person access to meetings and authorize such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed.” All of the Committee members in attendance were physically present.***

Mr. Bruno called the meeting of the County Facilities Committee to order at 10:50 a.m.

Copies of the agendas were distributed to those in attendance and those participating virtually accessed the agenda via the Warren County website; *copies of the agendas are on file with the meeting minutes.*

Motion was made by Mr. Conover, seconded by Mr. Thomas and carried by a unanimous vote of those present (*Mr. Beaty absent*) to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

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The meeting commenced with review of the Airport agenda review with the following requests:

- 1) To amend the Airport Real Property Lease Agreement with Schermerhorn Aviation, LLC for Jet Hanger #7 and Jet Hanger #8 at the Floyd Bennett Memorial Airport to add an additional three years, for a total term of forty-three years.

Motion was made by Mr. Strough, seconded by Mr. Thomas and carried by majority vote of those present (*Mr. Beaty absent*), with Mr. Magowan abstaining, to approve the request as presented and the necessary resolution for was authorized for the June 15<sup>th</sup> Board Meeting.

The Discussion Items section of the agenda, which included the following matters, was reviewed:

1. Solar Farm Update.
2. H403-Taxiway LED Project Update.
3. Runway 19 Obstruction Mitigation Update.

Representatives of Nexamp were in attendance and outlined a Power Point presentation entitled “*Northern Gateway Renewables, Southern Gateway Renewables*”, a copy of which is on file with the meeting minutes, and answered questions posed by the Committee.

Moving on to the Referrals/Pending Items, the Committee was updated on the state of the three bay t-hangar building proposed for construction by Rich Air at the Warren County Airport. It was noted that the design was completed and would be submitted to the Army Core of Engineers for approval.

There being no further Airport business to discuss, review of the Buildings & Grounds agenda commenced with the following request:

- 1) To fill the vacant position of Cleaner #8, *Grade 2, Base Annual Salary \$29,735*, due to resignation.

Motion was made by Mr. Thomas, seconded by Mr. Magowan and carried by a unanimous vote of those present (*Mr. Beaty absent*) to approve the request as presented and refer same to the Personnel, Administration & Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

The Discussion Items section of the agenda, which included the following, was reviewed:

1. Work Order Request Program.
2. Fleet Car Request Program.
3. Countryside Adult Home Project - update.
4. Putting together an RFP for Utility Cost Recovery.

Moving on, the Referral/Pending Items section of the agenda was reviewed, as follows:

- 1) Design updates to the front entrance of the Municipal Center Building - it was noted that changes were intended to decrease the concrete area at the front entrance of the Municipal Center Building and to add more green space. Updated plan to be presented at the next Committee meeting.
- 2) Update on abatement of asbestos in old jail building - Committee was advised staff were awaiting final cost for abatement and selective demolition.
- 3) Update on work to convert former Warren County Detention Center to Joseph Warren Center - Committee was apprised that LaBella Associates was working on plans to convert the former Detention Center building; plans and estimates to be presented at a future meeting.
- 4) Discussion to continue regarding updates to the Board Room. Committee was shown the County seal to be placed in the Board Room.

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Under Privilege of the Floor, Mr. Wild spoke of challenges the County faced in terms of housing, and suggested surveying vacant County land which could potentially be used for workforce housing.

There being no further Buildings & Grounds business to discuss, review of the Fire Prevention & Building Code Enforcement agenda commenced with the sole item being discussion regarding the Fee Comparisons provided in the agenda packet. Committee reviewed the fee schedule and agreed upon certain modifications to more closely reflect the fees charged by Washington County, as follows:

- New 1&2 Family Dwellings - ~~\$.15 sq.ft.; \$50 Min.~~ \$.20 sq.ft.; \$150 Min.
- Additions & Alterations 1&2 Family Dwellings - ~~\$.15 sq.ft.; \$50 Min.~~ \$.20 sq.ft.; \$50 Min.
- Residential Garages, Pole Barns, Sheds - ~~\$.15 sq.ft.; \$50 Min.~~ \$.20 sq.ft.; \$100 Min.
- Multiple Dwellings (Town Homes, Hotels, Motels, Etc.) - ~~\$.18 sq.ft.; \$75 Min.~~ \$.25 sq.ft.; \$300 Min.
- Multiple Dwellings/Alterations - ~~\$.18 sq.ft.; \$75 Min.~~ \$.25 sq.ft.; \$100 Min.
- New Commercial - ~~\$.18 sq.ft.; \$75 Min.~~ \$.30 sq.ft.; \$200 Min.
- Commercial Alterations & Additions - ~~\$.18 sq. ft.; Min. \$75~~ \$.25 sq. ft.; Min. \$100
- Manufactured Home - ~~\$50 w/o Foundation; \$100 w/Foundation~~ \$100
- Demolition Permit - ~~\$50~~ \$100 Residential; \$200 Commercial
- Pools - ~~\$50~~ \$100
- Septic - ~~\$50~~ \$75

Motion was made by Mr. Diamond, seconded by Mr. Magowan and carried by a unanimous vote of those present (*Mr. Beaty absent*) to approve the increases to the fee schedule as outlined above and the necessary resolution for was authorized for the June 15<sup>th</sup> Board Meeting.

As there was no further business to come before the County Facilities Committee, on motion made by Mr. Strough, seconded by Mr. Magowan and carried by a unanimous vote of those present (*Mr. Beaty absent*), Mr. Bruno adjourned the meeting at 12:12 p.m.

Respectfully submitted,  
Molly Ganotes-Gleason, Legislative Office Specialist