

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: COUNTY FACILITIES

DATE: JUNE 21, 2022

COMMITTEE MEMBERS PRESENT:

SUPERVISORS: BRUNO
MAGOWAN
THOMAS
CONOVER
DIAMOND

OTHERS PRESENT:

KEVIN HAJOS, SUPERINTENDENT OF PUBLIC WORKS
ROBIN MAPP, AIRPORT MANAGER
SCOTT ROGERS, DIRECTOR OF FACILITIES
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD
RYAN MOORE, COUNTY ADMINISTRATOR
AMANDA ALLEN, CLERK OF THE BOARD
ROBERT TERWILLIGER, FIRST ASSISTANT COUNTY ATTORNEY
SUPERVISORS DICKINSON
HOGAN (ZOOM)
LEGGETT (ZOOM)
MERLINO
SEEBER
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS
MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST

COMMITTEE MEMBERS ABSENT:

SUPERVISORS: STROUGH
BEATY

Please note, the following contains a summarization of the June 21, 2022 meeting of the County Facilities Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <https://warrencountyny.gov/mma>

Note: Pursuant to New York State Legislation (S.50001/A.40001): “Notwithstanding the provisions of article 7 of the public officers law to the contrary, any state agency, department, corporation, office, authority, board, or commission, as well as any local public body, or public corporation as defined in section 66 of the general construction law, or political subdivisions as defined in section 100 of the general municipal law, or a committee or subcommittee or other similar body of such entity, shall be authorized to meet and take such action authorized by law without permitting in public in-person access to meetings and authorize such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed.” All of the Committee members in attendance were physically present.

Mr. Bruno called the meeting of the County Facilities Committee to order at 11:12 a.m.

Copies of the agendas were distributed to those in attendance and those participating virtually accessed the agenda via the Warren County website; *copies of the agendas are on file with the meeting minutes.*

Motion was made by Mr. Conover, seconded by Mr. Magowan and carried by a unanimous vote of those present (*Messrs. Strough, Beaty and Diamond absent*) to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

The meeting commenced with review of the Airport agenda with the following request;

- 1) To authorize the appropriation of funds in the amount of \$179,388.30 from the General Fund Unappropriated Surplus to the Warren County Airport Budget and amending the Warren County Budget for 2022 accordingly and authorizing settlement payment in the amount of \$179,388.30 to Forest Enterprises.

Motion was made by Mr. Magowan, seconded by Mr. Conover carried by a unanimous vote of those present (*Messrs. Strough, Beaty and Diamond absent*) to approve the request as presented and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

Discussion Items section of the agenda, which included the following matters, was reviewed:

1. Airport Part 139 Inspection.
2. Nexamp.
3. Ideal Dairy. Discussed occurred, but was not on the agenda.

Moving on to the Referrals/Pending Items, the Committee was updated on the state of the three bay t-hangar building proposed for construction by Rich Air at the Warren County Airport. It was noted that they had yet to have the required meeting they needed to move forward.

There being no further Airport business to discuss, review of the Buildings & Grounds agenda commenced with the following request:

- 1) To close A.870.00, *Reserve, Equipment Storage & Vehicles*, and transfer estimated funds remaining in the amount of \$7,566.35 to A.871.00, *Reserve, Rehab County Buildings*, and to close A.872.00, *Reserve, Bridge Replacement & Repair*, and transfer estimated funds remaining in the amount of \$1,483.93 to A.871.00, *Reserve, Rehab County Buildings*.

Motion was made by Mr. Thomas and seconded by Mr. Conover to approve the request. In relation to the funding transfer requested, a discussion was held regarding increasing security at the Warren County Municipal Center Building, possibly using the funds remaining in the capital projects to be closed. Mr. Bruno called the question for the motion on the floor, which was carried by a unanimous vote of those present (*Messrs. Strough, Beaty and Diamond absent*) to approve the request as presented and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

The Discussion Items section of the agenda, which included updates on the following, was addressed:

1. Work Order Request Program.
2. Fleet Car Request Program.
3. Countryside Adult Home Project.

Mr. Hajos advised they were finishing the abatement at the property located in Town of Johnsburg.

Moving on, the Referral/Pending Items section of the agenda was reviewed, as follows:

- 1) Design updates to the front entrance of the Municipal Center Building - the updated plans were reviewed, changes were suggested and discussed. Revised plans incorporating the changes suggested to be presented at the next Committee meeting.
- 2) Update on abatement of asbestos in old jail building - Committee was informed that an estimate of \$495,000 was received from Clark Patterson Lee for the abatement, with the only remaining asbestos to be addressed being in the caulk around the windows, and a final cost including this work would be available in July. It was decided the scope of work would be sent to the five engineers on contract for estimates on constructing a regional morgue facility.

Mr. Diamond entered the meeting at 12:21 p.m.

- 3) Update on work to convert former Warren County Detention Center to Joseph Warren Center - Committee was apprised that LaBella Associates was working on plans to convert the former Detention Center building; plans and estimates to be presented at a future meeting. A meeting was held where they reviewed design plans from LaBella Associates and decided new designs would be submitted to LaBella Associates for review in July.
- 4) Discussion to continue regarding updates to the Board Room. Mr. Bruno suggested this item be removed from the Referral/Pending Items list for the time being because it was not a priority; there were no objections from the Committee members.

Ms. Seeber spoke regarding ADA (*Americans with Disabilities Act*) compliance with regard to the elevator and the need to make it accessible to everyone at all times. She asked that the ADA report be reviewed and Mr. Hajos advised he was currently reviewing it.

Mr. Hajos notified Phase 4 of the Court Expansion Project was nearly complete with handicap areas within the courts finalized which made the project 65% complete, adding construction bids for the front entrance would go out in October or November for the final portion of the Court Expansion Project.

As there was no further business to come before the County Facilities Committee, on motion made by Mr. Conover, seconded by Mr. Magowan and carried by a unanimous vote of those present (*Messrs. Strough and Beaty absent*), Mr. Bruno adjourned the meeting at 12:31 p.m.

Respectfully submitted,
Molly Ganotes-Gleason, Legislative Office Specialist