

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: COUNTY FACILITIES

DATE: JULY 19, 2022

COMMITTEE MEMBERS PRESENT:

SUPERVISORS: BRUNO
MAGOWAN
THOMAS
STROUGH
BEATY

OTHERS PRESENT:

KEVIN HAJOS, SUPERINTENDENT OF PUBLIC WORKS
ROBIN MAPP, AIRPORT MANAGER
SCOTT ROGERS, DIRECTOR OF FACILITIES
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD
RYAN MOORE, COUNTY ADMINISTRATOR
AMANDA ALLEN, CLERK OF THE BOARD
ROBERT TERWILLIGER, FIRST ASSISTANT COUNTY ATTORNEY
SUPERVISORS BRAYMER (ZOOM)
DRISCOLL (ZOOM)
LEGGETT
HOGAN
TAMMIE DeLORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS
DR. DAVID SCHWENKER, WARREN COUNTY RESIDENT
MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST

COMMITTEE MEMBERS ABSENT:

SUPERVISORS: CONOVER
DIAMOND

Please note, the following contains a summarization of the July 19, 2022 meeting of the County Facilities Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <https://warrencountyny.gov/mma>

Note: Pursuant to New York State Legislation (S.50001/A.40001): “Notwithstanding the provisions of article 7 of the public officers law to the contrary, any state agency, department, corporation, office, authority, board, or commission, as well as any local public body, or public corporation as defined in section 66 of the general construction law, or political subdivisions as defined in section 100 of the general municipal law, or a committee or subcommittee or other similar body of such entity, shall be authorized to meet and take such action authorized by law without permitting in public in-person access to meetings and authorize such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed.” All of the Committee members in attendance were physically present.

Mr. Bruno called the meeting of the County Facilities Committee to order at 9:02 a.m.

Copies of the agendas were distributed to those in attendance and those participating virtually accessed the agenda via the Warren County website; *copies of the agendas are on file with the meeting minutes.*

Motion was made by Mr. Thomas, seconded by Mr. Beaty and carried by a unanimous vote of those present (*Messrs. Magowan, Conover and Diamond absent*) to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

The meeting commenced with review of the Airport agenda with the following request:

- 1) To authorize an agreement with EAA (*Experimental Aircraft Association*) Chapter 353 to use the Floyd Bennett Memorial Airport for a Young Eagles Fly-In event to be held on October 1, 2022 with a scheduled rain date of October 2, 2022.

Mr. Magowan entered the meeting at 9:04 a.m.

Motion was made by Mr. Beaty, seconded by Mr. Thomas and carried by a unanimous vote of those present (*Messrs. Conover and Diamond absent*) to approve the request as presented and the necessary resolution was authorized for the August 19th Board Meeting. *A copy of the resolution request form is on file with the minutes.*

- 2) For a transfer of funds in the amount of \$29,997 from Budget Code A.1990 439, *Contingent Fund*, to Budget Code A.5610 470, *Airport (DPW), Contract*, to remove vegetation and trim trees as well as to facilitate heavy vegetation along with the Airport perimeter fence as required by the FAA (*Federal Aviation Administration*) Part 139 inspection.

Motion was made by Mr. Beaty, seconded by Mr. Magowan and carried by a unanimous vote of those present (*Messrs. Conover and Diamond absent*) to approve the request and refer same to the Finance Committee. *A copy of the Request for a Transfer of Funds form is on file with the minutes.*

- 3) For an appropriation of funds in the amount of \$4,500 from Budget Code A 892.00, *Reserve, Airport Repair & Projects*, to Budget Code A5610 470, *Airport (DPW), Contracts*, to upgrade the fuel farm self serve fuel system.

Motion was made by Mr. Beaty, seconded by Mr. Magowan and carried by a unanimous vote of those present (*Messrs. Conover and Diamond absent*) to approve the request and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

The Discussion Items section of the agenda, which included the following matters, was reviewed:

1. Taxiway Markings-Taxiway Bravo and Echo.
2. Solar Farm/Nexamp update.

A brief discussion was held relating to whether RV's (*Recreational Vehicles*) would be able to park at the end of the runway during the Adirondack Hot Air Balloon Festival; Committee was advised no determination had been made as of yet.

Moving on to the Referrals/Pending Items portion of the agenda review, the Committee was updated on the state of the three bay t-hangar building proposed for construction by Rich Air at the Warren County Airport. It was noted they were waiting for the Army Core of Engineers to determine how close the foundation could be to the wetland, and once a letter was received stating no permit was needed, the matter would be brought back to Committee to authorize a public hearing for the necessary land lease

There being no further Airport business to discuss, review of the Buildings & Grounds agenda commenced with the following request:

- 1) To fill the vacant position of Cleaner #6 , *Grade 2, Base Annual Salary \$29,735*, due to resignation.

Motion was made by Mr. Beaty, seconded by Mr. Strough and carried by a unanimous vote of those present (*Messrs. Conover and Diamond absent*) to approve the request as outlined above and refer same to the Personnel, Administration & Higher Education Committee for reporting purposes . *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

The Discussion Items section of the agenda, which included the following, was reviewed:

1. Work Order Request Program.
2. Fleet Car Request Program.
3. Countryside Adult Home Project.

Moving on, the Referral/Pending Items portion of the agenda was reviewed, as follows:

- 1) Design updates to the front entrance of the Municipal Center Building - No updated plans were provided.

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- 2) Update on abatement of asbestos in old jail building - discussion was held with regard to the matter, no new information was provided.
 - 3) Update on work to convert the former Warren County Detention Center to Joseph Warren Center - discussion was held, no new information was provided.
 - 4) Referral from the Criminal Justice and Public Safety Committee - discussion was held with regard to the matter, Director of Facilities to pursue the temporary installation of a magnetometer at the DMV (*Department of Motor Vehicle*) entrance contingent upon the availability of a unit from the State. Needham Risk Management representatives to be invited to the next Committee meeting to discuss their safety recommendations.

As there was no further business to come before the County Facilities Committee, on motion made by Mr. Beaty, seconded by Mr. Strough and carried by a unanimous vote of those present, (*Messrs. Conover and Diamond absent*) Mr. Bruno adjourned the meeting at 9:46 a.m.

Respectfully submitted,
Molly Ganotes-Gleason, Legislative Office Specialist