

COUNTY FACILITIES COMMITTEE MEETING
AIRPORT AGENDA
November 22, 2022

Committee Members: *BRUNO*, Magowan, Thomas, Strough, Conover, Beaty and Diamond

I. Committee Meeting Call to Order by Chair

II. Approval of Minutes of Prior Committee Meeting

III. Privilege of the floor and public comment

IV. Action Agenda/New Business Items:

1. Request: Miscellaneous Resolution to Reinstate Resolution No 437 of 2011
Rationale: Reducing Current Airport Real Property Lease Rate for New and Existing Lease Agreements to be retroactive to August 1, 2011 and authorizing current Chair to sign.
2. Request: Increase Capital Project H369 Airfield Guidance Sign Replacement
Rationale: Increase to account for cost that were ineligible for reimbursement.
3. Request: Miscellaneous Resolution to close projects
Rationale: Authorize the closure of projects and return the funds to the source of funding.
4. Request: Apply for Grant
Rationale: Authorizing the Chairman of the Board of Supervisors to submit and execute grant application to the Federal Aviation Administration/New York State Department of Transportation for the 4 Box PAPI Runway 1-19 Replacement Project (Design and Construction)
5. Request: Apply for Grant
Rationale: Authorizing the Chairman of the Board of Supervisors to submit and execute grant application to the New York State Department of Transportation for the 6 bay T-Hangar Project (Design and Construction)
6. Request: Transfer of funds
Rationale: To cover Hospitalization cost that exceeded the budget.
7. Request: Miscellaneous Resolution
Rationale: To amend 523 of 2022 (amend the MOU) for the airport dolly purchase.

V. Discussion Items

1. Southern T-hangar Gutter Installation – Complete
2. Runway Remarketing Project – Complete

VI. Referrals/Pending Items

1. The consensus of the Committee was for the Superintendent of Public Works to bring exact overtime figures for the Adirondack Balloon Festival to the next Committee meeting, along with overtime figures for the Sheriff's Office, as well. (10.25.22)

VII. Privilege of the floor and public comment

VIII. Motion to Adjourn

Attachments

1. Resolution Request No. 20 – Miscellaneous
2. Resolution Request No. 9 – Increase Capital Project

3. Resolution Request No. 20 – Miscellaneous
4. Resolution Request No. 5 –Apply for Grant
5. Resolution Request No. 5 –Apply for Grant
6. Resolution Request No. 20 – Miscellaneous
7. Resolution Request No. 20 – Miscellaneous

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: County Facilities- Airport

DATE: 11/22/2022

- (a) Purpose of Request: **Reinstate Resolution No. 437 of 2011 "Reducing Current Airport Real Property Lease Rate for New and Existing Lease Agreements" to be retroactive to August 1, 2011 and authorizing current Chair to sign**
- (b) Details: **Resolution No. 437 of 2011 was adopted by the Board of Supervisors but the amendments to the airport lease agreements were never executed. Governmental Accounting Standards Board #87 (GASB #87) requires recording lease thresholds. The amended lease agreements are required to comply with this new accounting standard.**
- (c) Previous Resolution Number: **437 of 2011 (attached)**
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

Warren County Board of Supervisors

RESOLUTION NO. 437 OF 2011

Resolution introduced by Supervisors Belden, Bentley, Merlino, Champagne, Monroe, McCoy, Conover, Wood and Taylor

REDUCING CURRENT AIRPORT REAL PROPERTY LEASE RATE FOR NEW AND EXISTING LEASE AGREEMENTS

RESOLVED, that the Warren County Board of Supervisors hereby authorizes reducing the current Airport real property lease rate to Twenty-Five Cents (\$0.25) per square foot for all new and existing lease agreements at the Floyd Bennett Memorial Airport effective August 1, 2011, and be it further

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute any documents as may be necessary, in a form approved by the County Attorney, or to take such other and further action as may be necessary to implement and carry out the terms and provisions of the resolution.

RESOLUTION REQUEST FORM NO. 9

Request to Increase or Decrease or Amend Existing Capital Project or Capital Reserve Project*

****If this is the result of a grant award, also complete and submit Form No. 5 or 6***

DEPARTMENT NAME: County Facilities- Airport

DATE: 11/22/2022

- (a) Exact Title and Number of Project*: Airfield Guidance Sign Replacement H369
- (b) Is this a Capital Project? Yes
- (c) Is this a Capital Reserve Project?
- (d) Amount of Increase (if applicable): \$13,104
- (e) Amount of Decrease (if applicable):
- (f) Source of Funding (if Increase) (including name & title of codes, etc.): A 9950.
910
- (g) Changes in Funding (if Amendment):
- (h) Purpose of Increase or Decrease or Amendment: To account for cost that were ineligible for reimbursement. Cost were associated with violations identified during Airport's Part 139 inspection which occurred during the project. Warren County elected to get pricing from the Contractor on-site to perform additional marking outside the original project scope.

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: County Facilities - Airport

DATE: 11/22/2022

(a) Purpose of Request: To authorize closure of the following Capital Projects and return any remaining funds to the funding source.

(b) Details: The Projects Listed are complete

Project	Funds	Funding Source
H369 Airfield Guidance		
Sign Replacement	\$0.00	

(c) Previous Resolution Number:

(d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 5

Request to Apply for a Grant Application and Grant Agreement

DEPARTMENT NAME: County Facilities - Airport

DATE: 11/22/2022

- (a) Purpose of Grant: Authorizing the Chairman of the Board of Supervisors to submit and execute grant application to the Federal Aviation Administration/New York State Department of Transportation for the 4 Box PAPI Runway 1-19 Replacement Project (Design and Construct)
- (b) Name of Grantor: Federal Aviation Administration (FAA) Airport Improvement Program / New York State Department of Transportation (NYS DOT)
- (c) Address of Contractor: FAA - NYADO, 1 Aviation Plaza, Room 111 Jamaica, NY 11434 & NYS DOT Albany, NY
- (d) Grantor's Contact Person and Telephone Number: E. Martinez, 718-995-5771
- (e) Has or Will the Grant Application or Grant Agreement be provided, if so, Please Attach? Application will be provided prior to submission.
- (f) Effective Date of Grant: n/a
- (g) Termination Date of Grant: n/a
- (h) Total Dollar Amount Involved (not to exceed): \$250,000
- (i) Deadline to Submit Grant Application and/or Grant Agreement: April 10th, 2023
- (j) Is a Budget amendment required? If yes, also complete and submit Form No. 7.
- (k) Are the funds to go into a Capital Project or Capital Reserve Project? If yes, also complete and submit Form No. 8 or Form No. 9, as applicable.
- (i) Is a Local Share Required? If Yes, Where are the Funds? List Budget

Code (with title), Object Code (with title), and Amount **OR** Capital Project **OR**
Capital Reserve Project Number and Title and Amount: TBD (90% \$225,000
FAA 5% State 5% \$12,500 local A9950.910 \$12,500)

RESOLUTION REQUEST FORM NO. 5

Request to Apply for a Grant Application and Grant Agreement

DEPARTMENT NAME: County Facilities - Airport

DATE: 11/22/2022

- (a) Purpose of Grant: Authorizing the Chairman of the Board of Supervisors to submit and execute grant application to the New York State Department of Transportation 2022 Aviation Capital Grant Program for the demolition and construction of 6-Bay T-Hangars (Design and Construct) at the Floyd Bennett Memorial Airport
- (b) Name of Grantor: New York State Department of Transportation (NYS DOT) 2022 Aviation Capital Grant Program
- (c) Address of Contractor: NYS DOT Albany, NY
- (d) Grantor's Contact Person and Telephone Number: K. Bannister (518) 485-7691
- (e) Has or Will the Grant Application or Grant Agreement be provided, if so, Please Attach? Application will be provided prior to submission.
- (f) Effective Date of Grant: n/a
- (g) Termination Date of Grant: n/a
- (h) Total Dollar Amount Involved (not to exceed): \$2,500,000
- (i) Deadline to Submit Grant Application and/or Grant Agreement: January 11th, 2023
- (j) Is a Budget amendment required? If yes, also complete and submit Form No. 7.
- (k) Are the funds to go into a Capital Project or Capital Reserve Project? If yes, also complete and submit Form No. 8 or Form No. 9, as applicable.

- (i) Is a Local Share Required? If Yes, Where are the Funds? List Budget Code (with title), Object Code (with title), and Amount **OR** Capital Project **OR** Capital Reserve Project Number and Title and Amount: TBD (90% \$2,250,000 NYSDOT 10% local A9950.910 \$250,000)

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: County Facilities - Airport

DATE: 11/22/22

- (a) Purpose of Request: Amend 2022 Airport (DPW) Hospitalization Budget with Unappropriated Surplus for \$20,000.00.

- (b) Details: Amend 2022 Airport (DPW) Hospitalization Budget A 5610 860 with Unappropriated Surplus A 909.00 \$20,000.00

- (c) Previous Resolution Number:

- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount: A.909.00 Unappropriated Surplus \$20,000.00

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: County Facilities - Airport

DATE: 11/22/22

- (a) Purpose of Request: Amend Resolution 523 of 2022

- (b) Details: Warren County was to have a Memorandum of Understanding (MOU) with Saratoga County and Schermerhorn Aviation for the purchase of a equipment recovery dolly (Iron Tire 20k) The MOU should be between Schermerhorn Aviation, Warren County and North American Flight Services (FBO for Saratoga County).

- (c) Previous Resolution Number: 523 of 2022

- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

Warren County Board of Supervisors

RESOLUTION NO. 523 OF 2022

RESOLUTION INTRODUCED BY SUPERVISORS BRUNO, MAGOWAN, THOMAS, STROUGH, CONOVER, BEATY AND DIAMOND

AUTHORIZING A MEMORANDUM OF UNDERSTANDING BETWEEN WARREN COUNTY, SCHERMERHORN AVIATION II, LLC D/B/A RICH AIR AND SARATOGA COUNTY AIRPORT FOR SHARED ACQUISITION AND USE OF AN AIRCRAFT/HEAVY EQUIPMENT RECOVERY DOLLY (IRON TIRE 20K)

WHEREAS, the County Facilities Committee has authorized a memorandum of understanding with Schermerhorn Aviation II, LLC d/b/a Rich Air and Saratoga County Airport for shared acquisition and use of an aircraft/heavy equipment recovery dolly (Iron Tire 20K) at a one time cost of Two Thousand Two Hundred Sixteen Dollars and Thirty-Eight Cents (\$2,216.38) to help provide the most efficient and safest service possible during any aircraft/heavy equipment recovery operation at the Warren County (Floyd Bennett Memorial) Airport, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to execute a memorandum of understanding between Warren County, Schermerhorn Aviation II, LLC d/b/a Rich Air, 536 Bay Road, Suite 2, Queensbury, New York 12804 and the Saratoga County Airport, 405 Greenfield Avenue, Ballston Spa, New York 12020, for shared acquisition and use of an aircraft/heavy equipment recovery dolly (Iron Tire 20K) at a one time cost of Two Thousand Two Hundred Sixteen Dollars and Thirty-Eight Cents (\$2,216.38), and be it further

RESOLVED, that the funds for the acquisition shall be expended from Budget Code A.5610 260 Airport (D.P.W.), Other Equipment.