

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: COUNTY FACILITIES

DATE: NOVEMBER 22, 2022

COMMITTEE MEMBERS PRESENT:

SUPERVISORS: MAGOWAN
THOMAS
STROUGH

COMMITTEE MEMBERS ABSENT:

SUPERVISORS: BRUNO
CONOVER
BEATY
DIAMOND

OTHERS PRESENT:

KEVIN HAJOS, SUPERINTENDENT OF PUBLIC WORKS
ROBIN MAPP, AIRPORT MANAGER
SCOTT ROGERS, DIRECTOR OF FACILITIES
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD
CRAIG LEGGETT, ACTING COUNTY ADMINISTRATOR
AMANDA ALLEN, CLERK OF THE BOARD
ROBERT TERWILLIGER, FIRST ASSISTANT COUNTY ATTORNEY
SUPERVISORS MERLINO
SEEBER
TAMMIE DeLORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS
DR. DAVID SCHWENKER, WARREN COUNTY RESIDENT
MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST

Please note, the following contains a summarization of the November 22, 2022 meeting of the County Facilities Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <https://warrencountyny.gov/mma>

In the absence of Committee Chair Bruno, Mr. Magowan, as Vice-Chair, called the meeting of the County Facilities Committee to order 9:11 a.m.; due to a lack of attendance, Chairman Geraghty served to make a quorum of the Committee.

Copies of the meeting Airport and Buildings & Grounds agendas were distributed; copies are on file with the meeting minutes.

Motion was made by Mr. Strough, seconded by Chairman Geraghty and carried by a unanimous vote of those present (*Messrs. Bruno, Conover, Beaty and Diamond absent*) to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

The meeting commenced with review of the Airport agenda which included the following requests:

1. To reinstate Resolution No. 437 of 2011 “*Reducing Current Airport Real Property Lease Rate for New and Existing Lease Agreements*” retroactive to August 1, 2011, and authorize the Chair of the Board to sign amended lease agreements.

Motion was made by Mr. Strough, seconded by Mr. Thomas and carried by a unanimous vote of those present (*Messrs. Bruno, Conover, Beaty and Diamond absent*) to approve the request as presented and the necessary resolution was authorized for the December 16th Board Meeting. *A copy of the resolution request form is on file with the minutes.*

2. To increase Capital Project H369, *Airfield Guidance Sign Replacement*, in the amount of \$13,104 to account for costs determined ineligible for reimbursement and offset a deficit in order to close the Project.

Motion was made by Mr. Thomas, seconded by Chairman Geraghty and carried by a unanimous vote of those present (*Messrs. Bruno, Conover, Beaty and Diamond absent*) to approve the request as presented and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

3. To close Capital Project H369, *Airfield Guidance Sign Replacement*, with no estimated funds remaining.

Motion was made by Mr. Strough, seconded by Chairman Geraghty and carried by a unanimous vote of those present (*Messrs. Bruno, Conover, Beaty and Diamond absent*) to approve the request as presented and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

4. To authorize the Chairman of the Board of Supervisors to submit and execute a grant application to the Federal Aviation Administration/New York State Department of Transportation for funding in an amount not to exceed \$250,000 for the PAPI Runway 1-19 Replacement Project (Design and Construct).

Motion was made by Mr. Strough, seconded by Mr. Thomas and carried by a unanimous vote of those present (*Messrs. Bruno, Conover, Beaty and Diamond absent*) to approve the request as presented and the necessary resolution was authorized for the December 16th Board Meeting. *A copy of the resolution request form is on file with the minutes.*

5. To authorize the Chairman of the Board to submit and execute an application to the New York State Department of Transportation for 2022 Aviation Capital Grant Program funding in an amount not to exceed \$2,500,000 for the demolition and construction of a 6-Bay T-Hanger (Design and Construct).

Motion was made by Chairman Geraghty, seconded by Mr. Strough and carried by a unanimous vote of those present (*Messrs. Bruno, Conover, Beaty and Diamond absent*) to approve the request as presented and the necessary resolution was authorized for the December 16th Board Meeting. *A copy of the resolution request form is on file with the minutes.*

6. To authorize an appropriation of funds in the amount of \$20,000 from the General Fund Unappropriated Surplus Account, A.909.00, to Budget Code A.5610 860, *Airport (DPW) Hospitalization*, to cover a deficit for the remainder of the year.

Motion was made by Chairman Geraghty, seconded by Mr. Strough and carried by a unanimous vote of those present (*Messrs. Bruno, Conover, Beaty and Diamond absent*) to approve the request as presented and refer same to the Finance Committee. *A copy of the request to Amend the County Budget form is on file with the minutes.*

7. To amend Resolution No. 523 of 2022 to replace “Saratoga County Airport” with “North American Flight Services” (*FBO for Saratoga County Airport*).

Motion was made by Mr. Strough, seconded by Mr. Thomas and carried by a unanimous vote of those present (*Messrs. Bruno, Conover, Beaty and Diamond absent*) to approve the request as presented and the necessary resolution was authorized for the December 16th Board Meeting. *A copy of the resolution request form is on file with the minutes.*

The Discussion Items section of the agenda was reviewed with updates being provided on the following:

1. Southern T-hanger Gutter Installation.
2. Runway Marking Project.

Concluding the agenda review, the Referral/Pending Items were addressed, as follows:

1. The consensus of the Committee was for the Superintendent of Public Works to bring exact overtime figures for the Adirondack Balloon Festival to the next Committee meeting, along with figures for the Sheriff’s Office. Committee was apprised the final cost for DPW assistance to the 2022 Balloon Festival Event was \$34,455.77 (*this total does not include costs incurred by the Sheriff’s Office*). Consensus of the Committee was to retain this matter as a pending item to continue discussions regarding donations for Balloon Festival events at future meetings.

There being no further Airport business to discuss, review of the Buildings and Grounds agenda commenced with the following requests:

1. For a transfer of funds in the amount of \$3,800, from Budget Codes A. 1620 465, *Buildings, Road & Bridge Materials*, to Budget Code A. 1610 442, *Fleet, Automotive-Gas & Oil*, to cover the cost of fuel increases for fleet

vehicles.

Motion was made by Chairman Geraghty, seconded by Mr. Thomas and carried by a unanimous vote of those present (*Messrs. Bruno, Conover, Beaty and Diamond absent*) to approve the request as presented and refer same to the Finance Committee. *A copy of the request to for a Transfer of Funds form is on file with the minutes.*

2. To authorize a new contract with County Waste & Recycling dba. Ace Carting, to provide solid waste, medical waste and recycling disposal services (WC 59-22) for the term commencing January 1, 2023 and terminating December 31, 2023.

Motion was made by Mr. Thomas, seconded by Mr. Strough and carried by a unanimous vote of those present (*Messrs. Bruno, Conover, Beaty and Diamond absent*) to approve the request as presented and the necessary resolution was authorized for the December 16th Board Meeting. *A copy of the resolution request form is on file with the minutes.*

3. To authorize a new contract with Approved Storage and Waste Hauling II, Inc., for solid waste, medical waste and recycling disposal services (*specific to medical waste*) (WC 59-22) for a term commencing January 1, 2023 and terminating December 31, 2023.

Motion was made by Mr. Strough, seconded by Mr. Thomas and carried by a unanimous vote of those present (*Messrs. Bruno, Conover, Beaty and Diamond absent*) to approve the request as presented and the necessary resolution was authorized for the December 16th Board Meeting. *A copy of the resolution request form is on file with the minutes.*

The Discussion Items section of the agenda was reviewed with updates on the following being provided:

1. Work Order Request Program.
2. Fleet Car Request Program.
3. Countryside Adult Home Project.
4. Abatement and demolition of old jail bid.

Concluding the agenda review, the Referral/Pending Items were addressed, as follows:

- 1) Design updates to the front entrance of the Municipal Center Building - no update, project on hold until spring.
- 2) Update on work to convert the former Warren County Detention Center to the Joseph Warren Center - waiting on contracts for letter of authorization for the project.
- 3) Referral from the Criminal Justice and Public Safety Committee regarding the matter of installing magnetometers in the Municipal Center Building - the DMV entrance would be extended to accommodate the magnetometer.
- 4) Referral from ARPA Advisory Committee regarding the Warren County Department of Public Works Solid Waste & Recycling application for funding in the amount of \$1,450,000 for a central recycling facility - this item was referred to the Public Works Committee.

As there was no further business to come before the County Facilities Committee, on motion made by Chairman Geraghty, seconded by Mr. Thomas and carried by a unanimous of those present (*Messrs. Bruno, Conover, Beaty and Diamond absent*), Mr. Magowan adjourned the meeting at 10:07 a.m.

Respectfully submitted,
Molly Ganotes-Gleason, Legislative Office Specialist