

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: CRIMINAL JUSTICE & PUBLIC SAFETY

DATE: JANUARY 24, 2022

**COMMITTEE MEMBERS PRESENT:**

SUPERVISORS: GERACI  
BRAYMER (ZOOM)  
SEEBER (ZOOM)  
DRISCOLL  
MCDEVITT  
DIAMOND

**COMMITTEE MEMBER PRESENT:**

SUPERVISOR: DICKINSON

**OTHERS PRESENT:**

JASON CARUSONE, DISTRICT ATTORNEY  
ROBERT IUSI, DIRECTOR, PROBATION DEPARTMENT  
REPRESENTING THE PUBLIC DEFENDER'S OFFICE:  
MARCY FLORES, PUBLIC DEFENDER  
ERIN BROTHERS, ASSISTANT TO THE PUBLIC DEFENDER  
JAMES LAFARR, SHERIFF  
ANN MARIE MASON, DIRECTOR, OFFICE OF EMERGENCY SERVICES  
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD  
RYAN MOORE, COUNTY ADMINISTRATOR  
LARRY ELMEN, COUNTY ATTORNEY (ZOOM)  
AMANDA ALLEN, CLERK OF THE BOARD  
FRANK E. THOMAS, BUDGET OFFICER  
SUPERVISORS FRASIER  
HOGAN (ZOOM)  
LEGGETT  
STROUGH  
WILD  
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR  
RYAN DICKEY, SECOND ASSISTANT COUNTY ATTORNEY (ZOOM)  
DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS  
ROBERT TERWILLIGER, FIRST ASSISTANT COUNTY ATTORNEY  
JIM SIPLON, PRESIDENT & CEO, ECONOMIC DEVELOPMENT CORPORATION  
MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST

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*Please note, the following contains a summarization of the January 24, 2022 meeting of the Criminal Justice & Public Safety Committee; the meeting in its entirety can be viewed on the Warren County website using the following link:*  
<https://warrencountyny.gov/mma>

**Note: Pursuant to New York State Legislation (S.50001/A.40001):** “Notwithstanding the provisions of article 7 of the public officers law to the contrary, any state agency, department, corporation, office, authority, board, or commission, as well as any local public body, or public corporation as defined in section 66 of the general construction law, or political subdivisions as defined in section 100 of the general municipal law, or a committee or subcommittee or other similar body of such entity, shall be authorized to meet and take such action authorized by law without permitting in public in-person access to meetings and authorize such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed.” All of the Committee members in attendance were physically present aside from Supervisors Braymer and Seeber who attended virtually.

Mr. Geraci called the meeting of the Criminal Justice Committee to order at 10:02 a.m.

Motion was made by Mr. McDevitt seconded by Mr. Driscoll and carried unanimously (Mr. Dickinson absent) to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Copies of the agendas were distributed to those in attendance; those attending remotely accessed the agenda via the Warren County website. *Copies of the agendas are on file with the meeting minutes.*

Mr. Geraci spoke regarding the Chairs of Committees being able to choose their Vice-Chair and he asked for nominations to be his Vice-Chair, following a brief discussion, Ms. Braymer volunteered to be Vice-Chair and the Committee agreed.

The meeting commenced with the a review of the District Attorney's agenda which included a request to authorize submission of an application to the New York State Office of Victim Services for grant monies in an amount to be determined which would be used to fund the Crime Victims Assistance Program, for the term commencing October 1, 2022 and terminating September 30, 2025 with an optional two year renewal.

Motion was made by Mr. Driscoll, seconded by McDevitt and carried unanimously (Mr. Dickinson absent) to approve the request as presented and the necessary resolution was authorized for the February 18<sup>th</sup> Board Meeting. *A copy of the resolution request form is on file with the minutes.*

There being no further District Attorney business to discuss, review of the Probation agenda commenced with a request to fill the vacant position of Senior Account Clerk, *Grade 7, Base Annual Salary \$36,414*, due to promotion.

Motion was made by Ms. Seeber, seconded by Mr. Driscoll and carried unanimously (Mr. Dickinson absent) to approve the request as outlined above and to refer same to the Personnel, Administration and Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

Next, a request was present to amend the 2022 County Salary Schedule to a change the title of "Probation -Per Diem" to "Probation - IID/Transfer Monitoring" with a stipend of \$3,000, retroactive to January 3, 2022.

Motion was made by Ms. Seeber, seconded by Mr. McDevitt and carried unanimously (Mr. Dickinson absent) to approve the request as outlined above and to refer same to the Personnel, Administration and Higher Education Committee. *A copy of the resolution request is on file with the minutes.*

There being no further Probation business to discuss review of the Public Defender agenda commenced with a request to authorize a new contract with New York State Office of Indigent Legal Services for Distribution #12, to allow continued grant funding to the Warren County Public Defender's Office and the Assigned Counsel Program.

Motion was made by Mr. McDevitt, seconded by Mr. Driscoll and carried unanimously (Mr. Dickinson absent) to approve the request as presented and the necessary resolution was authorized for the February 18<sup>th</sup> Board Meeting. *A copy of the resolution request form is on file with the minutes.*

Marcy Flores, *Public Defender*, requested an executive session to discuss a personnel matter.

Motion was made by Mr. Driscoll, seconded by Mr. McDevitt and carried unanimously (Mr. Dickinson absent) to enter into executive session to discuss the employment history of a particular person, pursuant to Section 105(f) of the Public Officer's Law.

Executive session was held from 10:19 a.m. until 10:27 a.m.

Upon reconvening, Mr. Geraci noted that no action had been taken during the executive session. He apprised that Ms. Flores would be retiring in the coming months.

There being no further Public Defender business to discuss, review of the Sheriff's agenda commenced with the following requests:

- 1) To authorize a new contract with NEC Corporation of America for maintenance and support of the Sheriff's Office telephone equipment and systems, in the amount not to exceed \$4,299, to commence February 1, 2022 and terminate January 31, 2023 with the option for four one-year extensions upon mutual agreement by both parties.

Motion was made by Mr. Driscoll, seconded by Mr. McDevitt and carried unanimously (Mr. Dickinson absent) to approve the request as presented and the necessary resolution was authorized for the February 18<sup>th</sup> Board Meeting. *A copy of the resolution request form is on file with the minutes.*

- 2) To authorize a new contract with NOVATime for additional costs necessary to set up the time keeping system for the Sheriff's Office.
- 3) To increase Capital Project H304- *Time Management System* in the amount of \$4,658.33.
- 4) For a transfer of funds in the amount of \$4,658.33, from Budget Code, A1990 469, *Contingent Accounts-Other Payments/Contributions*, to Budget Code A9550 910, *Transfers-Capital Project, Interfund Transfers*.

Motion was made by Ms. Seeber, seconded by Mr. McDevitt and carried unanimously (Mr. Dickinson absent) to approve Item #2-4 for item #3 the necessary resolution was authorized for the February 18<sup>th</sup> Board Meeting and Items #3 and #4 were referred to the Finance Committee. *Copies of the resolution request forms and the Request for Transfer of Funds form are on file with the minutes.*

- 5) Authorizing intermunicipal agreement with the Town of Horicon in the amount of \$2,500 to provide marine law enforcement services on Schroon Lake, for a term to commence January 1, 2022 and terminate December 31, 2022 with the option for four one-year extensions upon mutual agreement by both parties.
- 6) Authorizing intermunicipal agreement with the Town of Schroon in the amount of \$4,000 to provide marine law enforcement services on Schroon Lake, for a term to commence January 1, 2022 and terminate December 31, 2022 with the option for four one-year extensions upon mutual agreement by both parties

Motion was made by Mr. McDevitt, seconded by Mr. Driscoll and carried unanimously (Mr. Dickinson absent) to approve the requests as presented and the necessary resolutions were authorized for the February 18<sup>th</sup> Board Meeting. *Copies of the resolution request forms are on file with the minutes.*

- 7) Authorizing a new contract with the Lexipol in the amount of \$9,593 per year, not to exceed \$28,779 for the three year contract term for a subscription for online police & corrections training, to commence April 1, 2022 and terminate March 31, 2023 with the option of four one-year extensions upon mutual agreement by both parties.

Motion was made by Ms. Braymer, seconded by Mr. Driscoll and carried unanimously (Mr. Dickinson absent) to approve the request as presented and the necessary resolution was authorized for the February 18<sup>th</sup> Board Meeting. *A copy of the resolution request form is on file with the minutes.*

- 8) To amend the County Budget in the amount of \$730.92 to carry over unused 2020-21 PSAP Grant funds.

Motion was made by Mr. Driscoll, seconded by Mr. McDevitt and carried unanimously to approve the request as presented and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

- 9) To amend the Table of Organization & Salary Schedule to create four Full-Time Contingent Permanent Civil Service Correction Officer positions.

Motion was made by Mr. McDevitt, seconded by Mr. Driscoll and carried unanimously (Mr. Dickinson absent) to approve the request as outlined above and refer same to the Personnel, Administration & Higher Education Committee. *A copy of the resolution request form is on file with the minutes.*

- 10) To create the new position of Patrol Sergeant #12, *Annual Salary \$84,503* and delete the position of Sergeant Civil Law Enforcement, *Annual Salary \$78,046*, effective February 21, 2022.

- 11) To fill the vacant position of Patrol Sargent #12, *Annual Salary \$84,503*, due to creation.

Motion was made by Ms. Seeber, seconded by Mr. McDevitt and carried unanimously (Mr. Dickinson absent) to amend the Table of Organization and Salary Schedule to create and fill the position of Patrol Sargent #12, *Base Annual Salary \$84,503* and refer same to the Personnel, Administration & Higher Education Committee. *A copy of the resolution request form and the Notice of Intent to Fill Vacant Position form are on file with the minutes.*

- 12) To fill the vacant position of Patrol Officer #62, *Annual Salary \$45,845*, due to promotion.

Motion was made by Mr. Driscoll, seconded by Mr. McDevitt and carried unanimously (Mr. Dickinson absent) to approve the request as presented and refer same to the Personnel, Administration & Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant position form is on file with the minutes.*

- 13) To fill the vacant position of Communication Officer #20, *Annual Salary \$47,299*, due to resignation.

Motion was made by Mr. McDevitt, seconded by Ms. Braymer and carried unanimously (Mr. Dickinson absent) to approve the request as presented and refer same to the Personnel, Administration & Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant position form is on file with the minutes.*

- 14) To fill the vacant position of Senior Communication Officer #3, *Annual Salary \$58,448*.

Motion was made by Mr. McDevitt, seconded by Mr. Driscoll and carried unanimously (Mr. Dickinson absent) to approve the request as presented and refer same to the Personnel, Administration & Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant position form is on file with the minutes.*

- 15) To extend the agreement with Justice Benefits, Inc. for Correctional Facility revenue enhancement services, to commence April 24, 2022 and terminate April 23, 2025.

Motion was made by Mr. Driscoll, seconded by Mr. McDevitt and carried by majority vote with Ms. Braymer abstaining, (Mr. Dickinson absent) to approve the request as presented and the necessary resolution was authorized for the February 18<sup>th</sup> Board Meeting. *A copy of the resolution request form is on file with the minutes.*

Regarding the Discussion Items portion of the agenda review, James LaFarr, *Sheriff*, spoke about digital fingerprint processing and how they could not be used for liquor licences or teachers in Warren County, adding because it was not beneficial he would not be moving forward with filling the part-time position.

Motion was made by Ms. Braymer, seconded by Ms. Seeber and carried unanimously (Mr. Dickinson absent) to amend the Table of Organization and Salary Schedule to delete the position of Patrol Officer Part-Time, \$20,3716/hour effective February 21, 2022, and forward same to the Personnel, Administration and Higher Education. *A copy of the resolution request is on file with the minutes.*

Next, Sheriff LaFarr discussed having a sub-station for the Sheriff's Office located in the Village of Lake George for no or low cost, informing he had spoke to Lake George Mayor, Robert Blais about a location within the Village. He explained it would be a tremendous benefit for the public and Sheriff Office. He advised it would be similar to ones located in Towns of Warrensburg and Chestertown.

Sheriff LaFarr provided an update regarding the HALT (*Humane Alternatives to Long-Term Solitary Confinement Act*) legislation that would be implemented April 1<sup>st</sup>, notifying the Sheriff's Office was planning to implement the act on March 1<sup>st</sup> to find out if they are following the legislation properly. He mentioned they were provided \$100,000 in funding to implement the new legislation. He explained they were required to inform inmates they had the right to vote. Ms. Braymer advised she would like a presentation of what was implemented.

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There being no further Sheriff Office business to discuss review of the Office of Emergency Services agenda commenced with the following requests:

- 1) To amend the County Budget in the amount of \$469.60, to accept FY19 State Homeland Security Program Grant funding.

Motion was made by Mr. Driscoll, seconded by Mr. McDevitt and carried unanimously (Mr. Dickinson absent) to approve the request as presented and refer same to the Finance Committee. *A copy of the resolution request is on file with the minutes.*

- 2) To amend the County Budget in the amount of \$52,995, to accept FY20 State Homeland Security Program Grants funding.
- 3) To amend the County Budget in the amount of \$36,204, to accept FY20 Hazmat Emergency Preparedness Hazmat Grant Program funding.

Motion was made by Ms. Braymer, seconded by Mr. Driscoll and carried unanimously (Mr. Dickinson absent) to approve the requests as presented and refer same to the Finance Committee. *Copies of the resolution request forms are on file with the minutes.*

- 4) To authorize an application for the FY22 State Homeland Security program grant in the amount of \$100,000.

Motion was made by Mr. McDevitt, seconded by Ms. Braymer and carried by majority vote with Ms. Seeber abstaining, (Mr. Dickinson absent) to approve the request as presented and the necessary resolution was authorized for the February 18<sup>th</sup> Board Meeting. *A copy of the resolution request form is on file with the minutes.*

- 5) Authorizing application for the FY22 Local Emergency Management Performance grant in the amount of \$35,000.

Motion was made by Ms. Braymer, seconded by Mr. Driscoll and carried unanimously (Mr. Dickinson absent) to approve the request as presented and the necessary resolution was authorized for the February 18<sup>th</sup> Board Meeting. *A copy of the resolution request form is on file with the minutes.*

- 6) Authorizing application for the FY22 Hazardous Materials Emergence Preparedness grant for the Local Emergency Planning Committee in the amount of \$10,000.

Motion was made by Mr. McDevitt, seconded by Mr. Driscoll and carried unanimously (Mr. Dickinson absent) to approve the request as presented and the necessary resolution was authorized for the February 18<sup>th</sup> Board Meeting. *A copy of the resolution request forms is on file with the minutes.*

- 7) Authorizing a new contract with TowAway, LLC to provide heavy towing services for the Office of Emergency services, in the amount of \$200 per hour not to exceed \$5,000 per year.

Motion was made by Mr. Driscoll, seconded by Ms. Braymer and carried unanimously (Mr. Dickinson absent) to approve the request as presented and the necessary resolution was authorized for the February 18<sup>th</sup> Board Meeting. *A copy of the resolution request form is on file with the minutes.*

- 8) To amend Resolution 133 and 325 of 2021 to remove and replace members of the Warren County Fire Advisory Board.

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Motion was made by Mr. McDevitt, seconded by Mr. Driscoll and carried unanimously (Mr. Dickinson absent) to approve the request as presented and the necessary resolution was authorized for the February 18<sup>th</sup> Board Meeting. *A copy of the resolution request form is on file with the minutes.*

- 9) To amend the Salary Schedule to increase the salary of the position of Building Maintenance Helper from \$5,279 to \$5,437, effective February 21, 2022.

Motion was made by Mr. Driscoll, seconded by Mr. McDevitt and carried unanimously (Mr. Dickinson absent) to approve the request as presented and refer same to the Personnel, Administration and Higher Education Committee. *A copy of the resolution request form is on file with the minutes.*

- 10) For a transfer of funds in the amount of \$170.10 from the Contingent Account to various Budget Codes.

Motion was made by Mr. Driscoll, seconded by Mr. McDevitt and carried unanimously (Mr. Dickinson absent) to approve the request as presented and refer same to the Finance Committee. *A copy of the Request for Transfer of Funds form is on file with the minutes.*

Ann Marie Mason, *Director, Office of Emergency Services*, advised they had received grant funds from FEMA (*Federal Emergency Management Agency*) for the Hazardous Mitigation Plan which would require a sub-contractor to complete the plan. Discussion ensued, following which a motion was made by Mr. McDevitt, seconded by Mr. Driscoll and carried unanimously (Mr. Dickinson absent) in order for further information to be provided on the matter at that meeting to approve the request for a sub-contractor and refer the matter to the Personnel, Administration and Higher Education Committee.

At the Conclusion of the meeting, Mr. Geraci appointed Ms. Seeber as the second Vice-Chair for the Committee upon the suggestion of Ms. Braymer.

As there was no further business to come before the Criminal Justice & Public Safety Committee, on motion made by Mr. McDevitt, seconded by Ms. Braymer and carried unanimously (Mr. Dickinson absent), Mr. Geraci adjourned the meeting at 11:52 a.m.

Respectfully submitted,  
Molly Ganotes-Gleason, Legislative Office Specialist