

Criminal Justice & Public Safety Committee  
Warren County Office of Emergency Services  
AGENDA  
March 21, 2022

Committee Members: GERACI, Braymer, Seeber, Dickinson, Driscoll, McDevitt, Diamond -  
*Chair of the Board shall serve as an Ex-Officio member when needed in accordance with the  
Section D(6) of the Rules of the Board*

- I. Committee meeting called to order by Chairman
- II. Motion to approve minutes of prior committee meeting
- III. Action Agenda/New Business
  1. **Request:** Resolution request to increase existing capital project H.254.9550 290 Fire Training Center Project-Project and funding source H.254.9550 2390 Fire Training Center Project-Share of Joint Activity, Gov't in the amount of \$555.79. *Attachment #1*  
**Rationale:** Resolution needed to reflect 50% reimbursement payments from Washington County in the amount of \$555.79 for expenses paid in full by Warren County.
  2. **Request:** Resolution request to approve revisions to the Warren County Comprehensive Emergency Management Plan (CEMP). *Attachment #2*  
**Rationale:** This document provides general all-hazards management guidance to allow the County to meet its responsibilities to prevent, mitigate, respond to and recover from emergencies and disasters. Resolution is needed to approve the annual updates.
  3. **Request:** Resolution request to appoint members to the Warren County Fire Advisory Board for the term May 1, 2022-April 30, 2023. *Attachment #3*  
**Rationale:** All previous appointments expire on April 30, 2022.
  4. **Request:** Resolution request to appoint members to the Warren County EMS Advisory Board for the term May 1, 1022-December 31, 2022. *Attachment #4*
  5. **Rationale:** All previous appointments expire on April 30, 2022.
- IV. Information for Discussion/Review
- V. Referrals and Pending Items
- VI. Privilege of the Floor and Public Comment (please allow for 15 second delay on live stream meetings)
- VII. Motion to adjourn

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**Attachments**

- #1 Request to Increase or Decrease or Amend Existing Capital Project or Capital Reserve Project
- #2 Miscellaneous
- #3 Request to Appoint or Reappoint Member of Committee, Board or Agency
- #4 Request to Appoint or Reappoint Member of Committee, Board or Agency

## ***RESOLUTION REQUEST FORM NO. 9***

### ***Request to Increase or Decrease or Amend Existing Capital Project or Capital Reserve Project\****

*\*If this is the result of a grant award, also complete and submit Form No. 5 or 6*

**DEPARTMENT NAME: Office of Emergency Services**

**DATE: March 21, 2022**

- (a) Exact Title and Number of Project\*:  
**H.254.9550 280 Fire Training Center Project - Projects**
- (b) Is this a Capital Project?  
**Yes**
- (c) Is this a Capital Reserve Project?
- (d) Amount of Increase (if applicable):  
**\$555.79**
- (e) Amount of Decrease (if applicable):
- (f) Source of Funding (if Increase) (including name & title of codes, etc.):  
**H.254.9550 2390 - Fire Training Center - Share of Joint Activity, Gov't**
- (g) Changes in Funding (if Amendment):
- (h) Purpose of Increase or Decrease or Amendment:  
**To correct the Fire Training Center Project to reflect reimbursement receipts from Washington County in the amount of \$555.79.**

G/L Account Inquiry - H254.9550 2390 - Share of Joint Activity, Govt

Fiscal Year 2021  
 G/L Account H254.9550 2390 - Share of Joint Activity, Govt  
 Save Search  Search

Annual Totals YTD		Revenues	YTD Balance	Percent Received
		\$87,465.86	-\$555.79	101%

Month	Budget	Amendments	Revenues	Current YTD Balance	Percent Received
January	\$0.00	\$72,483.37	\$86,910.07	-\$14,426.70	120%
February	\$0.00	\$6,433.97	\$0.00	-\$7,992.73	110%
March	\$0.00	\$0.00	\$0.00	-\$7,992.73	110%
April	\$0.00	\$0.00	\$0.00	-\$7,992.73	110%
May	\$0.00	\$0.00	\$0.00	-\$7,992.73	110%
June	\$0.00	\$7,992.73	\$7,992.73	-\$7,992.73	109%
July	\$0.00	\$0.00	\$0.00	-\$7,992.73	109%
August	\$0.00	\$0.00	-\$7,992.73	\$0.00	100%
September	\$0.00	\$0.00	\$0.00	\$0.00	100%
October	\$0.00	\$0.00	\$0.00	\$0.00	100%
November	\$0.00	\$0.00	\$0.00	\$0.00	100%
December	\$0.00	\$0.00	\$555.79	-\$555.79	101%
Total	\$0.00	\$86,910.07	\$87,465.86	-\$555.79	101%
Unposted Transactions	\$0.00	\$0.00	\$0.00	(\$555.79)	101%
Grand Total	\$0.00	\$86,910.07	\$87,465.86	(\$555.79)	101%

- A - General
- H254 - Fire Training Center Project
- 9550 - Capital Projects
- \$ 2390 Share of Joint Activity, Govt
- \$ 2401 Interest & Earnings
- \$ 280 Projects
- \$ 3002 Shared Municipal Services Incentive
- \$ 5031 Interfund Transfers
- \$ 200.01 Cash - General
- \$ 200.67 Cash - Computer
- \$ 202.00 Transfers
- \$ 391.00 Due from Other Funds
- \$ 410.00 State&Federal,Other
- \$ 440.00 Due from Other Governments
- \$ 600.00 Accounts Payable
- \$ 600.01 Estimated Accounts Payable
- \$ 630.00 Due to Other Funds
- \$ 631.00 Due to Other Governments
- \$ 821.00 Reserve for Encumbrances

# **RESOLUTION REQUEST FORM NO. 20**

## **MISCELLANEOUS**

***\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.***

**DEPARTMENT NAME: Office of Emergency Services**

**DATE: March 21, 2022**

- (a) Purpose of Request:  
**To approve revisions to the Warren County Comprehensive Emergency Management Plan**
  
- (b) Details:  
**This document provides general all-hazards management guidance to allow the County to meet its responsibilities to prevent, mitigate, respond to and recover from emergencies and disasters. This plan is updated annually and a resolution is needed to approve the changes.**
  
- (c) Previous Resolution Number:  
**777 of 2003, 87 of 2011, 192 of 2013, 129 of 2014, 120 of 2015, 107 of 2016, 94 of 2017, 110 of 2018, 109 of 2019, 113 of 2020 and 134 of 2021**
  
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title\* and Amount:  
**No funding required**

**Sample: A.8021 470 Planning & Community Development – Contract**

\* as listed in budget and LOGOS

## ***RESOLUTION REQUEST FORM NO. 1***

### ***Request to Appoint or Reappoint Member of Committee, Board or Agency\****

***\*If more than one person is being appointed, please attach additional sheets***

**DEPARTMENT NAME: Office of Emergency Services**

**DATE: March 22, 2021**

- (a) Name of Appointee: **Warren County Fire Advisory Board (see attached list)**
- (b) Is this a Reappointment? **Yes** If so, please provide the Resolution No. which authorized the last appointment of this individual **133 & 325 of 2021, 48 of 2022**
- (c) If a Certificate of Appointment applies, please provide a copy of the prior certificate of appointment, if possible.
- (d) If person is being Appointed as a Representative of a Specific Group/Agency, please list their Affiliation and Title  
**See attached**
- (e) Address of Appointee: **See attached**
- (f) Title of Appointment:  
**Fire Advisory Board Member**
- (g) Effective Date of Appointment:  
**May 1, 2022**
- (h) Termination Date of Appointment:  
**April 30, 2023**
- (i) Name of Person Being Replaced (if applicable):
- (j) Reason for Replacement:  
**Elections and agency membership changes**

**WARREN COUNTY  
FIRE ADVISORY BOARD  
MEMBERSHIP LIST  
2022-2023**

<b>NAME</b>	<b>AGENCY</b>
Chief John Harrington	So. Queensbury Fire Department
Chief Oliver Gourley	Hague Fire Department
Chief Jeff Dailey	West Glens Falls Fire Department
Chief Richard Jones	Queensbury Central Fire Department
Chief Brandon Combs	Lake George Fire Department
Chief Scott Hayes	Horicon Fire Department
Asst. Chief Pat Mellon	Bay Ridge Fire Company
Chief Fred Comstock	Garnet Lake Fire Department
Chief Greg Novotarski	Luzerne-Hadley Fire Department
Chief John Donahue	North River Fire Company
Chief Daren Harvey	Chestertown Fire Department
CFC Ralph Bartlett	Fire Coordinator
DFC Theodore Little	1st Deputy Coordinator
Chief James Schrammel	Deputy Coordinator/HAZMAT
DFC Scott Combs	2nd Deputy Coordinator
DFC Charles Mellon, Jr	3rd Deputy Coordinator
Micki Guy	EMS Coordinator
Derrick Helms	WCSO, Communications Supervisor
Evan Donegan	DEC/Rangers Liaison

## ***RESOLUTION REQUEST FORM NO. 1***

### ***Request to Appoint or Reappoint Member of Committee, Board or Agency\****

***\*If more than one person is being appointed, please attach additional sheets***

**DEPARTMENT NAME: Office of Emergency Services**

**DATE: March 21, 2022**

- (a) Name of Appointee: **Warren County EMS Advisory Board (see attached list)**
- (b) Is this a Reappointment? **Yes** If so, please provide the Resolution No. which authorized the last appointment of this individual **132 and 324 of 2021**
- (c) If a Certificate of Appointment applies, please provide a copy of the prior certificate of appointment, if possible.
- (d) If person is being Appointed as a Representative of a Specific Group/Agency, please list their Affiliation and Title  
**See attached**
- (e) Address of Appointee: **See attached**
- (f) Title of Appointment:  
**EMS Advisory Board Member**
- (g) Effective Date of Appointment:  
**May 1, 2022**
- (h) Termination Date of Appointment:  
**December 31, 2022**
- (i) Name of Person Being Replaced (if applicable):
- (j) Reason for Replacement:  
**Elections and agency membership changes**



# WARREN COUNTY EMERGENCY MEDICAL SERVICES ADVISORY BOARD

## MEMBERSHIP LIST May 1-December 31, 2022

Last Name	First Name	Agency
Guy	Micki	EMS Coordinator
Mellon	Patrick	1st Deputy Coordinator
Howe	Travis	2nd Deputy Coordinator
Tims	John	3rd Deputy Coordinator
Stebbins	Laura	Director of Emergency Preparedness, Glens Falls Hospital
Jones	Ginelle	Director of Public Health
Bartlett	Ralph	Fire Coordinator
Rivers	Ashley	Bay Ridge
Mikoloski	Earl	Bolton
Catalfamo	Eric	Empire
Schrammel	James	Glens Falls
Trudeau	Donna	Hague
Fusco	Kevin	Johnsburg
Hawley	Chris	Lake George
Stone	Scott	Rockwell Falls
Wildermuth	Doug	North Queensbury
Modert	Issachar	North Warren
Lagrasse	Peter	Stony Creek
Healy	Kevin	Warrensburg
Boyle	Robert	West Glens Falls