

CRIMINAL JUSTICE & PUBLIC SAFETY COMMITTEE MEETING
PROBATION AGENDA
April 25, 2022

COMMITTEE MEMBERS: Supervisors Geraci, Braymer, Seeber, Dickinson, Driscoll, McDevitt and Diamond - *Chair of the Board shall serve as an Ex-Officio member when needed in accordance with the Section C(4) of the Rules of the Board*

- I. Committee meeting called to order by Chair
- II. Approval of minutes of prior Committee Meeting
- III. Action Agenda/New Business Items:
 1. Request: To enter into an agreement separately with three individuals/entities; Wait House, Maureen Buckley Johnson and Jameson Buchard as Re-Entry Ambassadors in the amount of \$900 a piece for the term 4/1/22-3/31/23 regarding the Y-ReConnects Grant.
Rationale: Re-Entry Ambassadors are an important part of the Y-ReConnects Grant as it allows individuals and entities to provide experiences related to their lives or work to the grant for the betterment of the Juvenile Justice System.
 2. Request: To enter into an agreement with Mediation Matters in the amount of \$6,100 for the term 4/1/22-3/31/23 regarding the Y-ReConnects Grant.
Rational: Mediation Matters will provide Restorative Justice and Community Circles Training for juveniles involved in the criminal justice system, for youth and adults with physical, intellectual or developmental disabilities or mental health diagnosis, for at risk youth within the community, for COP members, affiliated service providers and law enforcement.
 3. Request: To enter into an agreement with Cornell Cooperative Extension as a Y-ReConnects Parent Ambassador in the amount of \$4,999 for the term of 4/1/22-3/31/23.
Rational: Cornell Cooperative Extension will work with a consortium of parenting support professionals on a quarterly basis and create parenting resources.
 4. Request: To enter into an agreement with Big Brothers Big Sisters (BBBS) of the Southern Adirondacks in the amount of \$720 for the term 4/1/22-3/31/22 regarding the Y-ReConnects Grant.
Rational: BBBS will provide consultation and participation in the trainings to allow for our community to prepare and train BBBS mentors and their mentees for the successful re-entry of youth who are criminal justice involved.
 5. Request: To amend the contract with Big Brothers Big Sisters (BBBS) of the Southern Adirondacks pursuant to Resolution 459 of 2020 to reflect that it states in an amount not to exceed Twenty-Two Thousand One Hundred Forty Dollars (\$22,140) "annually", with a local match in the amount of Eight Thousand Thirteen Dollars (\$8,413), for a term commencing January 1,2021 and continuing so long as grant funding is provided for same.
Rational: The amendment language is needed so that the contract automatically renews each year.
- IV. Discussion Items: Rural Justice Grant with Washington County ATI
- V. Referrals/Pending Items: None

VI. Privilege of the floor and public comment (please allow for 15 second delay on live stream meetings)

VII. Motion to adjourn

Attachments: 1. Resolution Request Form No. 3 (6)
2. Resolution Request Form No. 4

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: Probation

DATE: 4/25/22

- (a) Is this a Result of a Bid or Request for Proposal?
No
- (b) Purpose of Contract:
To enter into an agreement with WAIT House for a Re-Entry Ambassador regarding the Y-ReConnects grant.
- (c) Name of Contractor:
WAIT House
- (d) Address of Contractor: **10-12 Wait Street, PO Box 3252, Glens Falls, NY 12801**
- (e) Contractor's Contact Person and Telephone Number:
Jason McLaughin, (518) 798-2077
- (f) Has or will the Contract be provided, if so, please attach:
Will be provided
- (g) Commencement Date of Contract:
4/1/22
- (h) Termination Date of Contract:
3/31/23
- (i) Payment Provisions: i) lump sum amount
ii) hourly rate amount
iii) total amount not to exceed **\$900**
iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.)
Upon Completion of the project
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, Title, and Amount:

A.3140.470 Probation - Contract \$900

Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

*as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: Probation

DATE: 4/25/22

- (a) Is this a Result of a Bid or Request for Proposal?
No
- (b) Purpose of Contract:
To enter into an agreement with Maureen Buckley Johnson for a Re-Entry Ambassador regarding the Y-ReConnects Grant.
- (c) Name of Contractor:
Maureen Buckley Johnson
- (d) Address of Contractor: **9111 Regency Park Apartments North, Queensbury, NY
12804**
- (e) Contractor's Contact Person and Telephone Number:
Maureen Buckley Johnson (518)338-4611
- (f) Has or will the Contract be provided, if so, please attach:
Will be provided
- (g) Commencement Date of Contract:
4/1/22
- (h) Termination Date of Contract:
3/31/23
- (i) Payment Provisions: i) lump sum amount
ii) hourly rate amount
iii) total amount not to exceed **\$900**
iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.)
Upon Completion of Project
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, Title, and Amount:

A.3140.470 Probation - Contract \$900

Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

*as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: Probation

DATE: 4/25/22

- (a) Is this a Result of a Bid or Request for Proposal?
No
- (b) Purpose of Contract:
To enter into an agreement with Jameson Buchard for a Re-Entry Ambassador regarding the Y-ReConnects Grant.
- (c) Name of Contractor:
Jameson Buchard
- (d) Address of Contractor: **75 Sanders Road, Queensbury, NY 12804**
- (e) Contractor's Contact Person and Telephone Number:
Jameson Buchard, (518)409-6268
- (f) Has or will the Contract be provided, if so, please attach:
Will be provided
- (g) Commencement Date of Contract:
4/1/22
- (h) Termination Date of Contract:
3/31/23
- (i) Payment Provisions: i) lump sum amount
ii) hourly rate amount
iii) total amount not to exceed **\$900**
iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.)
Upon Completion of Project
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, Title, and Amount:

A.3140.470 Probation - Contract \$900

Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

*as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: Probation

DATE: 4/25/22

- (a) Is this a Result of a Bid or Request for Proposal?
Yes - Request for a Quote
- (b) Purpose of Contract:
To enter into an agreement with Mediation Matters for Restorative Practices Training regarding the Y-ReConnect Grants.
- (c) Name of Contractor:
Mediation Matters
- (d) Address of Contractor: **10 N. Russell Road, 2nd Floor, Albany, NY 12206**
- (e) Contractor's Contact Person and Telephone Number:
Sarah Rudgers-Tysz, (518)446-0356
- (f) Has or will the Contract be provided, if so, please attach:
Will be provided
- (g) Commencement Date of Contract:
4/1/22
- (h) Termination Date of Contract:
3/31/23
- (i) Payment Provisions: i) lump sum amount
ii) hourly rate amount
iii) total amount not to exceed **\$6,100**
iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.)
Quarterly
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, Title, and Amount:
A.3140.470 Probation - Contract \$6,100

Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

*as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: Probation

DATE: 4/25/22

- (a) Is this a Result of a Bid or Request for Proposal?
No
- (b) Purpose of Contract:
To enter into an agreement with Cornell Cooperative Extension for Parent Programing regarding the Y-ReConnects grant.
- (c) Name of Contractor:
Cornell Cooperative Ext.
- (d) Address of Contractor: **227 Schroon River Road, Warrensburg, NY 12885**
- (e) Contractor's Contact Person and Telephone Number:
Roxanne Macauley Wescott, (518)668-4881
- (f) Has or will the Contract be provided, if so, please attach:
Will be provided
- (g) Commencement Date of Contract:
4/1/22
- (h) Termination Date of Contract:
3/31/23
- (i) Payment Provisions: i) lump sum amount
ii) hourly rate amount
iii) total amount not to exceed **\$4,999**
iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.)
Quarterly
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, Title, and Amount:
A.3140.470 Probation - Contract \$4,999

~~Sample: A.1010 470 Legislative Board - Contract \$xx.xx
Capital Project No. H289,9550 480 - Old Jail Renovations \$xx.xx~~

*as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: Probation

DATE: 4/25/22

- (a) Is this a Result of a Bid or Request for Proposal?
No
- (b) Purpose of Contract:
To enter into an agreement with Big Brothers/Big Sisters of the Southern Adirondacks.
- (c) Name of Contractor:
Big Brothers and Big Sisters of the Southern Adirondacks
- (d) Address of Contractor: **1 Lawrence Street, Suite 1B, Glens Falls, NY 12801**
- (e) Contractor's Contact Person and Telephone Number:
Bill Moon, (518)798-1010 Ext.303
- (f) Has or will the Contract be provided, if so, please attach:
Will be provided
- (g) Commencement Date of Contract:
4/1/22
- (h) Termination Date of Contract:
3/31/23
- (i) Payment Provisions: i) lump sum amount
ii) hourly rate amount
iii) total amount not to exceed **\$720**
iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.)
Upon Completion of the Program
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, Title, and Amount:

A.3140.470 Probation - Contract \$720

Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

*as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 4

Request for Extending, Rescinding or Amending Existing Contract

DEPARTMENT NAME: Probation

DATE: 4/25/22

- (a) Purpose of Contract Change: **To Amend the contract to add the term "Annually" after "not to exceed \$22,140" so that the Contract automatically renews each year**
- (b) Resolution Number, or Numbers if Amended, which Authorized the Original Contract: **R459 of 2020**
- (c) Name of Contractor: **Big Brothers/Big Sisters of the Southern Adirondacks**
- (d) Address of Contractor: **1 Lawrence Street, Glens Falls, NY 12801**
- (e) Contractor's Contact Person and Telephone Number: **Bill Moon, (518)798-1010**
- (f) Commencement Date of Extension: **1/1/22**
- (g) Termination Date of Extension: **Continuing as long as grant funding is provided for same.**
- (h) Payment Provisions:
 - i) lump sum amount
 - ii) hourly rate amount
 - iii) total amount not to exceed **\$22,140 Annually**
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (i) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR Capital Project OR Capital Reserve Project Number, and Title, and Amount: **A.3140.470 Probation - Contract- \$22,140.****

**Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx**

*as listed in budget and LOGOS

Warren County Board of Supervisors

RESOLUTION NO. 459 OF 2020

RESOLUTION INTRODUCED BY SUPERVISORS SEEBER, LEGGETT, BEATY, DIAMOND, DRISCOLL, McDEVITT AND SHEPLER

AUTHORIZING AGREEMENT WITH BIG BROTHERS AND BIG SISTERS OF THE SOUTHERN ADIRONDACKS TO PROVIDE MENTORING SERVICES FOR YOUTH UNDER THE AGE OF EIGHTEEN (18) FOR THE PROBATION DEPARTMENT

RESOLVED, that Warren County enter into an agreement with Big Brothers and Big Sisters of the Southern Adirondacks, 14 West Notre Dame Street, Glens Falls, New York 12801, to provide mentoring services for youth under the age of eighteen (18) for the Probation Department in an amount not to exceed Twenty-Two Thousand One Hundred Forty Dollars (\$22,140), with a local match in the amount of Eight Thousand Four Hundred Thirteen Dollars (\$8,413), for a term commencing January 1, 2021 and continuing so long as grant funding is provided for same, and be it further

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an agreement, in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.3140 470, Probation, Contract.