

CRIMINAL JUSTICE & PUBLIC SAFETY COMMITTEE
SHERIFF AGENDA
MAY 23, 2022

COMMITTEE MEMBERS: Supervisors Geraci, Braymer, Seeber, Dickinson, Driscoll, McDevitt, Diamond, and Chair of the Board shall serve as an Ex-Officio member when needed in accordance with Section C (4) of the Rules of the Board.

- I. Committee meeting called to order by Chair
- II. Approval of minutes of prior Committee Meeting
- III. Action Agenda/New Business Items:
 1. Request: Create two new positions, Patrol Officer #71 and Patrol Officer #72.
Rationale: The newly created positions will be utilized to provide full-time dedicated patrol services in the Municipal Center, Human Services Building, and during County meetings.
 2. Request: Enter into an agreement with the Village of Lake George for periodic assignment of dedicated police services in the Village.
Rationale: The Village of Lake George periodically requests services of uniformed Patrol Officers to assist with summer tourism and special events. The agreement will allow the Sheriff's Office to make such assignments and receive compensation from the Village for employee overtime expenditures.
 3. Request: Add the civil service title of Special Patrol Officer to the Warren County Sheriff's Office Table of Organization for use with certain part-time police officers.
Rationale: The title is required by the New York State Department of Civil Service for part-time officers serving as School Resource Officers. Approval of this request will have no impact on existing agency strength or the Sheriff's Office budget.
 4. Request: Enter into an agreement with Hank's Quality Flooring, Inc.
Rationale: The agreement is necessary to replace worn carpeting in the Sheriff's Office Patrol Supervisor's Office.
 5. Request: Renew two (2) appointments in the Warren County Traffic Safety Board.
Rationale: The renewal is necessary to reappoint expired members.
 6. Request: Transfer funds within the Sheriff's Office budget to address a projected deficit in a law enforcement expense code.
Rationale: An unexpected expenditure, LiveScan digital fingerprint station upgrade, is necessary. The expenditure will lead to a deficit in the LE technical equipment code.
- IV. Discussion Items:
 1. Firing Range Improvements
 2. Axon Roadshow Open House (Body-Worn Camera Systems & Tasers)
 3. Adirondack Common Ground Alliance Annual Forum
 4. Northern Rivers Family Services Presentation

V. Referrals/Pending Items:

VI. Privilege of the floor and public comment (please allow for 15 second delay on live stream meetings)

VII. Motion to adjourn

-
- Attachments:
- 1-1. Resolution Request Form No. 11 - Request to Create New Position (Patrol Officer #71)
 - 1-2. Resolution Request Form No. 11 - Request to Create New Position (Patrol Officer #72)
 2. Resolution Request Form No. 3 - Request for New Contract (Lake George Village)
 3. Resolution Request Form No. 20 - Miscellaneous (Special Patrol Officer)
 4. Resolution Request Form No. 3 - Request for New Contract (Hank's Quality Flooring)
 5. Resolution Request Form No. 20 - Miscellaneous (Traffic Safety Board)
 6. Resolution Request Form No. 10 - Request for Transfer of Funds (LiveScan Station)

RESOLUTION REQUEST FORM NO. 11

Request to Create New Position

DEPARTMENT NAME: Sheriff

DATE: May 23, 2022

- (a) **Title of Requested Position:** Patrol Officer #71
- (b) **Annual Base Salary (and Grade of Applicable):** \$45,854
- (c) **Effective Date for New Position:***
***Please do not backdate unless the purpose is to correct an error.**

Upon Approval of the Board of Supervisors

- (d) **List Any Position in the Department's Table of Organization Being Deleted as a Result of this Request (Include annual salary and grade if applicable):**

N/A

- (e) **Where are Funds in the Budget for this Position? List Budget Code, Object Code, Full Title and Amount:**

A.3110 110 General Sheriff's Law Enforcement - Salaries - Regular

- (f) **Has Personnel Officer Reviewed and Approved of the New Position Title?:** Yes
(This is necessary BEFORE bringing the request to committees.)
- (g) **Is this a mandated position? If so, please explain:** No
- (h) **Is there expected revenue from this position? If so, please explain:** No

RESOLUTION REQUEST FORM NO. 11

Request to Create New Position

DEPARTMENT NAME: Sheriff

DATE: May 23, 2022

- (a) **Title of Requested Position:** Patrol Officer #72
- (b) **Annual Base Salary (and Grade of Applicable):** \$45,854
- (c) **Effective Date for New Position:***
***Please do not backdate unless the purpose is to correct an error.**

Upon Approval of the Board of Supervisors

- (d) **List Any Position in the Department's Table of Organization Being Deleted as a Result of this Request (Include annual salary and grade if applicable):**

N/A

- (e) **Where are Funds in the Budget for this Position? List Budget Code, Object Code, Full Title and Amount:**

A.3110 110 General Sheriff's Law Enforcement - Salaries - Regular

- (f) **Has Personnel Officer Reviewed and Approved of the New Position Title?:** Yes
(This is necessary BEFORE bringing the request to committees.)
- (g) **Is this a mandated position? If so, please explain:** No
- (h) **Is there expected revenue from this position? If so, please explain:** No

PATROL OFFICER

DISTINGUISHING FEATURES OF THE CLASS:

This position involves responsibility for providing public safety services by patrolling the county in a patrol cruiser or on foot, and providing for the investigation of violations of law and the apprehension of criminals. Employees in this class are responsible for the efficient performance of routine patrol duties in a specified zone of the county during a designated shift or, on a temporary assignment basis, to various other special events and details of the Sheriff's Office. Details may consist of assignment to special enforcement units, including Marine, ATV, Scuba, Snowmobile and Traffic Safety. Incumbents are required to carry firearms. Incumbents must be able to apply modern police methods and practices to patrol and investigation duties. Work is performed under the general supervision of a Patrol Sergeant with considerable independent responsibility allowed for exercise of sound judgment in normal work situations and emergencies. A Patrol Officer also does related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative only)

- Patrols assigned areas of the county to prevent crime, respond to calls for assistance from the public, prevent crime and investigate suspicious or criminal activities;
- Operate radar speed equipment to enforce the NYS Vehicle and Traffic Law;
- Responds to complaint calls, such as family disturbances, burglaries, trespassers, fights, etc., and takes action regarding resolution of the problem, which may include arrest and the pursuit of law violators;
- Makes arrests and issues tickets for violations of the law to prevent crime, protect life and property, and enforce applicable laws;
- Operates breathtest equipment to determine the blood alcohol concentration of persons suspected of operating motor vehicle while their ability is impaired by the consumption of alcohol;
- Conducts investigations into reports of missing and lost persons, stolen cars and property, and a variety of other violations of law;
- Assists the investigation of homicides, rapes, robberies and other major crimes;
- Renders assistance to other law enforcement agencies as requested;
- Transports prisoners in their custody pursuant to law arrest;
- Executes civil and criminal process, including arrest warrants, civil evictions, and criminal summonses.
- Maintains order in crowds and during special events, parades, funerals, and other mass gathering events;
- Prepares a variety of records and reports regarding patrol activity;
- Works under the immediate supervision of a Patrol Sergeant.

(cont.)

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

- Good knowledge of modern principles and practices of criminal investigations;
- Understanding of what constitutes and how to safeguard and process evidence;
- Working knowledge of the NYS Criminal Procedure Law, the NYS Penal Law, and other New York statutes that relate to criminal investigations, arrests and prosecutions;
- Good knowledge of the geography of Warren County, New York;
- Ability to write reports with clarity, suitable content and proper use of the English language, as well as have good knowledge of terminology encountered in police work;
- Ability to work with people under stress;
- Good powers of observation;
- Ability to deal courteously yet firmly with the public;
- Good working knowledge of the Sheriff's Office Law Enforcement Division Operations Manual;
- Physical condition commensurate with the demands of the position.
- Thorough knowledge of the use of weapons and their capabilities;

MINIMUM QUALIFICATIONS:

Graduation from high school or possession of a high school equivalency or comparable diploma as provided under the NYS Civil Service Law.

SPECIAL REQUIREMENTS FOR ACCEPTANCE OF APPLICATIONS:

Eligibility for appropriate driver's license issued by the NYS Department of Motor Vehicles at the time of application; possession of a NYS Driver's License at the time of appointment.

RESOLUTION REQUEST FORM NO. 3**Request for New Contract****DEPARTMENT NAME:** Sheriff**DATE:** May 23, 2022

- (a) **Is this a Result of a Bid or Request for Proposal?** No
- (b) **Purpose of Contract:** Dedicated police services in the Village of Lake George
- (c) **Name of Contractor:** Village of Lake George
- (d) **Address of Contractor:** 26 Old Post Road, Lake George NY 12845
- (e) **Contractor's Contact Person and Telephone Number:** Robert M. Blais, Mayor
(518) 668-5771
- (f) **Has or will the Contract be provided, if so, please attach:** Yes
- (g) **Commencement Date of Contract:** May 1, 2022
- (h) **Termination Date of Contract:** Agreement shall remain in full force and effect unless terminated by either party or amended by mutual agreement
- (i) **Payment Provisions:** i) **lump sum amount**
ii) **hourly rate amount** Officer hourly OT rate + fringe
iii) **total amount not to exceed**
iv) **how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.)**
- (j) **Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: OR Capital Project OR Capital Reserve Project Number, Title, and Amount:**

A.3110 120 General Sheriff's Law Enforcement - Salaries - Overtime

* as listed in budget and LOGOS

**AGREEMENT FOR POLICE PRESENCE WITHIN
THE VILLAGE OF LAKE GEORGE**

THIS AGREEMENT (the "Agreement"), is made by and between the **COUNTY OF WARREN**, a municipal corporation with offices located at 1340 State Route 9, Lake George, New York (the "County") for itself, and also for the *Warren County Sheriff's Office* (the "Sheriff's Office") with offices at 1400 State Route 9, Lake George, New York; and the

VILLAGE OF LAKE GEORGE, County of Warren, a municipal corporation with offices located at 26 Old Post Road, Lake George, New York (the "Village").

WHEREAS, the County, and Village of Lake George are authorized to enter into agreements for the performance of their respective functions on a cooperative or contract basis pursuant to Article 5-G of the New York General Municipal Law, and

WHEREAS, the Village brings thousands of individuals to Warren County annually, and

WHEREAS, for the purpose of enhancing public safety and welfare in The Village, the Village of Lake George is requesting the Warren County Sheriff's Office to provide a dedicated police presence in the Village on such dates and times as the parties agree upon, and

WHEREAS, for the police presence, the Village of Lake George has agreed to pay the Warren County Sheriff's Office an hourly overtime rate for the specific employee plus fringe benefits for each Patrol Officer assigned to the Village for the hours and dates agreed upon, and

WHEREAS, all Patrol Officers assigned to the Village through terms of this agreement shall be within the employ of the Sheriff's Office only, which alone shall be responsible for their work, direction, supervision, compensation and all benefits, and

WHEREAS, the police presence at the Village of Lake George is budget neutral meaning it is provided at no additional cost to Warren County, and

WHEREAS, entering into this agreement has been approved by the respective boards of the parties;

NOW WHEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. Scope of Services. The County shall provide police presence in the Village of Lake George, on such dates and times as the Sheriff's Office and the Village agree upon.

2. Payment of Expenses. In consideration of the service to be provided, the Village shall pay the County the hourly overtime rate for the specific County employee providing the service, plus fringe benefits.

Upon presentation of a billing statement, the Village shall pay to the County the amounts due as agreed upon herein for the services rendered. Failure to render payment within ten (10) days of receipt of the invoice shall constitute grounds for immediate termination of this Agreement.

3. Term of Agreement. This Agreement shall commence on May 1, 2022 and continue unless terminated by either party upon thirty (30) days written notice. If either party terminates this Agreement prior to billing and payment for completed services, the Sheriff's Office shall be paid for all services previously rendered pursuant to this Agreement.

4. County Personnel. All personnel providing police presence shall be within the employ of the County only. The Sheriff or his designee shall be responsible for their work, direction, and supervision.

5. Indemnification, Defense and Hold Harmless. To the fullest extent permitted by law, the Village shall indemnify, hold harmless and defend the Warren County Sheriff's Department and Warren County, its Board, officers, employees and volunteers against any and all losses, claims, actions, demands, damages, liabilities, or expenses, including but not limited to attorney's fees and all other costs of defense, by reason of the liability imposed by law or otherwise upon the Warren County Sheriff's Department or Warren County, its Board, officers, employees and volunteers for damages because of bodily injuries, including death, at any time resulting therefrom, sustained by any person or persons, including the Village's employees, or on account of damages to property including loss of use thereof, arising directly or indirectly from the Village's operation or from any of the acts or omissions on the part of the Village, its employees, agents, representatives, materialmen, suppliers, and/or subcontractors, guests and invitees. If such indemnity is made void or otherwise impaired by any law controlling the

construction thereof, such indemnity shall be deemed to conform to the indemnity permitted by law, so as to require indemnification, in whole or in part, to the fullest extent permitted by law.

The Village shall upon the County's demand, promptly and diligently defend at the Village's sole risk and expense, any and all suits, actions, or proceedings which may be brought or instituted against the County to provide defense under this paragraph and the Village shall pay and satisfy any judgment, decree, loss or settlement in connection therewith.

The Village shall, and shall cause the Village's officers, employees and agents to cooperate with the County in connection with the investigation, defense or prosecution of any action, suit or proceeding related to the subject matter of this agreement.

6. Insurance. The Village shall carry General Liability coverage in the amounts of at least \$1,000,000 per occurrence \$2,000,000 aggregate, and an Umbrella policy of at least \$2,000,000 with respect to the County and any of its employees or agents. The Village shall name the Warren County Sheriff, Warren County, its Board, officers and employees as additional insured on a primary, non-contributory basis to the Village's General Liability policy. All coverage must be issued by an insurance company admitted to do business in New York State and maintaining an A.M. Best rating of A- or better.

The Village shall furnish to the Provider Certificate(s) of Insurance evidencing coverage and extensions stipulated in this paragraph, upon execution of this Agreement. The failure of the Village to provide such Certificate of Insurance shall not be deemed a waiver by the Provider of the Village's obligation to provide same insurance coverage. In addition and in the event of any defect in any Certificate of Insurance, regardless of when such defect may be discovered, the acceptance by the Provider of any such Certificate of Insurance shall not be deemed a satisfaction of the requirement that the Village provide insurance coverage as noted anywhere in this Agreement

7. Discrimination. In connection with the execution of this Agreement the parties shall not discriminate against any employee or applicant for employment because of race, religion, age, color, sex or national origin.

Any type of Sexual Harassment is against Warren County policy and is unlawful. The Village acknowledges and agrees that they have read the entirety of the Warren County Policy Against Discrimination and Harassment, a copy of which can be found online at www.warrencountyny.gov/hr/forms.php under the link labeled Discrimination and Harassment. The Warren County Sexual Harassment Policy applies to all personnel in a contractual or other business relationship with the County. This Agreement incorporates the entire Policy as a material term of this Agreement. The Village shall follow the Policy in its entirety. If a complaint does arise, the Village is to notify Warren County promptly. To the fullest extent permitted by law, the Village shall indemnify, hold harmless and defend Warren County, its Board, officers, employees and volunteers against any and all losses, claims, actions, demands, damages, liabilities, or expenses, including but not limited to attorney's fees and all other costs to defend, resulting from the Village and/or agent's breach of this Policy.

8. Electronic Signature. This Agreement may be executed and delivered in any number of counterparts, each of which so executed and delivered shall be deemed to be an original and all of which shall constitute one and the same instrument. Documents executed, scanned and transmitted electronically and electronic signature shall be deemed original signatures for purposes of this Agreement and all matters related thereto, with such facsimile, scanned and electronic signatures having the same legal effect as original signatures.

9. Miscellaneous. This Agreement may not be assigned, in whole or in part, by the Village without prior approval by the County in writing and signed by a duly authorized representative. Consent shall not limit County's right to enforce this provision on assigned parties.

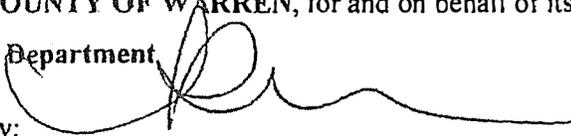
Any dispute under this Agreement or related to this Agreement shall be decided in accordance with the laws of the State of New York and brought exclusively before the United States District Court for the Northern District of New York or the appropriate State court located within the County of Warren.

This is the entire Agreement of the parties and cannot be changed or modified except by mutual written agreement and signed by a duly authorized representative of the County. If any

part of this Agreement shall be held unenforceable, the rest of this Agreement will nevertheless remain in full force and effect.

IN WITNESS WHEREOF, the parties have executed this Agreement on the day and year the last party executes.

COUNTY OF WARREN, for and on behalf of itself, and also for the **Warren County Sheriff's Department**

By: 

Kevin Geraghty, Chair, Board of Supervisors

Date: 5/24/21

VILLAGE OF LAKE GEORGE

By: 

Hon. Robert M. Blais, Mayor

Date: 5-25-21

Approved as to Form:

Warren County Attorney



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
01/27/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Upstate Agency, LLC 103 Main Street South Glens Falls NY 12803		CONTACT NAME: Diane Kimmey PHONE (A/C, No, Ext): (518) 792-5841 FAX (A/C, No): (518) 793-3627 E-MAIL ADDRESS: Diane.Kimmey@upstateagency.com	
		INSURER(S) AFFORDING COVERAGE	
		INSURER A: New York Municipal Insurance Reciprocal	NAIC # 20690
INSURED Village of Lake George Attn: Mayor Robert Blais PO Box 791 Lake George NY 12845		INSURER B:	
		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** 20-21 Master **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y		MPLVGE001	06/01/2020	06/01/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000 Employee Benefits \$ 1,000,000
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			MCAVLGE001	06/01/2020	06/01/2021	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Hired/borrowed \$ 1,000,000
A	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			MECVLGE001	06/01/2020	06/01/2021	EACH OCCURRENCE \$ 3000000 AGGREGATE \$ 6000000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Warren County, its board, officers and employees are named as additional insured on a primary, non-contributory basis with regards to General Liability when required by written contract or agreement per attached forms.

CERTIFICATE HOLDER**CANCELLATION**

Warren County 1340 State Street Lake George NY 12845	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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ADDITIONAL COVERAGES

Ref #	Description Dam/Dike/Levee Gage Brook Dam	Coverage Code	Form No.	Edition Date	
Limit 1 1,000,000	Limit 2 2,000,000	Limit 3	Deductible Amount	Deductible Type	Premium
Ref #	Description Non-owned	Coverage Code NOWND	Form No.	Edition Date	
Limit 1 1,000,000	Limit 2	Limit 3	Deductible Amount	Deductible Type	Premium
Ref #	Description Uninsured motorist combined single limit	Coverage Code UMCSL	Form No.	Edition Date	
Limit 1 50,000	Limit 2	Limit 3	Deductible Amount	Deductible Type	Premium
Ref #	Description PIP-Basic	Coverage Code PIP	Form No.	Edition Date	
Limit 1 50,000	Limit 2	Limit 3	Deductible Amount	Deductible Type	Premium
Ref #	Description Mutual Aid	Coverage Code	Form No.	Edition Date	
Limit 1 1,000,000	Limit 2	Limit 3	Deductible Amount	Deductible Type	Premium
Ref #	Description Dam,Dike & Levee	Coverage Code	Form No.	Edition Date	
Limit 1 3,000,000	Limit 2 6,000,000	Limit 3	Deductible Amount	Deductible Type	Premium
Ref #	Description	Coverage Code	Form No.	Edition Date	
Limit 1	Limit 2	Limit 3	Deductible Amount	Deductible Type	Premium
Ref #	Description	Coverage Code	Form No.	Edition Date	
Limit 1	Limit 2	Limit 3	Deductible Amount	Deductible Type	Premium
Ref #	Description	Coverage Code	Form No.	Edition Date	
Limit 1	Limit 2	Limit 3	Deductible Amount	Deductible Type	Premium
Ref #	Description	Coverage Code	Form No.	Edition Date	
Limit 1	Limit 2	Limit 3	Deductible Amount	Deductible Type	Premium
Ref #	Description	Coverage Code	Form No.	Edition Date	
Limit 1	Limit 2	Limit 3	Deductible Amount	Deductible Type	Premium

MPL 216 03 06 **GENERAL LIABILITY**

NEW YORK MUNICIPAL SPECIAL

ADDITIONAL INSURED ENDORSEMENT

This endorsement modifies insurance provided under the General Liability Policy.

ADDITIONAL INSUREDS - BY CONTRACT, AGREEMENT OR PERMIT

WHO IS AN INSURED is amended to include any person or organization which because of a written contract, agreement or permit coverage is provided under this policy, but only with regards to your operations, "your work" or facilities owned or used by you.

- a. This provision does not apply:
 - (1) Unless the written contract or agreement has been executed by the entity seeking coverage prior to the "bodily injury," "property damage," "personal and advertising injury;"
 - (2) To any person or organization included as an insured under this Coverage Part; or
 - (3) To any person or organization included as an insured by an endorsement issued by us and made a part of this Coverage Part.
 - (4) To any person or organization contracted to supply municipal products or services on your behalf.
- b. When a lessor of leased equipment becomes an insured under this provision, the following additional exclusions apply:
 - (1) To any "occurrence" which takes place after the equipment lease expires; or
 - (2) To "bodily injury" or "property damage" arising out of the sole negligence of the lessor.
- c. When an engineer, architect or surveyor becomes and insured under this provision, the following additional exclusions applies:

"Bodily injury," "property damage," "personal and advertising injury" arising out of the rendering of or the failure to render any professional services by or for you, including:

 - (1) The preparing, approving, or failing to prepare or approve maps, drawings, opinions, reports, surveys, change orders, designs or specifications; and
 - (2) Supervisory, inspection, or engineering services.
- d. When:
 - (1) Owners or other interests from whom land has been leased/borrowed; or

- (2) Manager or owner/lessor of premises;

Becomes an insured under this provision, the following exclusions apply:

- (i) Any "occurrence" which takes place after you cease to be a tenant in that premises; or
- (ii) Structural alterations, new construction or demolition operations performed by or on behalf of the manager or lessor.

Warren County Board of Supervisors

RESOLUTION NO. 174 OF 2021

RESOLUTION INTRODUCED BY SUPERVISORS DIAMOND, MAGOWAN, BRAYMER, FRASIER AND SHEPLER

AUTHORIZING THE WARREN COUNTY SHERIFF TO EXECUTE AN AGREEMENT WITH THE VILLAGE OF LAKE GEORGE FOR POLICE PRESENCE DURING THE 2021 SEASON

WHEREAS, the Village of Lake George (“The Village”) brings thousands of individuals to Warren County annually, and

WHEREAS, for the purpose of enhancing public safety and welfare in The Village, the Village of Lake George is requesting the Warren County Sheriff’s Office to provide police presence in The Village on such dates and times as the parties agree upon, and

WHEREAS, for the police presence, the Village of Lake George has agreed to pay the Warren County Sheriff’s Office an hourly overtime rate for the specific employee plus fringe benefits, and

WHEREAS, the police presence in the Village of Lake George is budget neutral meaning it is provided at no additional cost to Warren County, and

WHEREAS, the Warren County Sheriff is requesting to enter into an agreement with the Village of Lake George, to provide police presence in The Village on such dates and times as the parties agree upon, commencing upon execution by both parties and terminating on December 31, 2021, now, therefore, be it

RESOLVED, that the Warren County Sheriff enter into an agreement with the Village of Lake George to provide police presence within The Village on such dates and times as the parties agree upon, commencing upon execution by both parties and terminating on December 31, 2021 at an hourly overtime rate for the specific employee plus fringe benefits, with the Village of Lake George providing liability insurance and indemnification of Warren County, in a form approved by the County Attorney, and be it further

RESOLVED, that any necessary budget amendments to reflect the Sheriff’s Office increase in overtime and the budget neutral impact of this agreement are hereby authorized.

RESOLUTION REQUEST FORM NO. 20

Miscellaneous

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: Sheriff

DATE: May 23, 2022

- (a) Purpose of Request:** Addition of the civil service tile of Special Patrol Officer to the Warren County Sheriff's Office Table of Organization for use with certain part-time police officers.

- (b) Details:** The title is required by the New York State Department of Civil Service for part-time officers serving as School Resource Officers. Approval of this request will have no impact on existing agency strength or the Sheriff's Office budget.

- (c) Previous Resolution Number:** N/A

- (d) Where are Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:** N/A

* as listed in budget and LOGOS

SPECIAL PATROL OFFICER (SCHOOLS)

DISTINGUISHING FEATURES OF THE CLASS: This position involves responsibility for maintaining order and providing security in schools and school related activities in the County. Persons employed in the class shall have all the powers of a Peace Officer, as set forth in Section 2.20 of NYS Criminal Procedure Law, when performing the duties of protecting property or persons on such premises. The work is performed under general supervision of the Warren County Sheriff's Office. The incumbent does related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative Only)

Provides security by standing in and patrolling school buildings and grounds;

Protects and guards the public, employees, and students on the designated publically owned school property;

Physically restrains unruly individuals;

Provides general information to visitors on the premises;

Checks to ensure that all necessary documents and identification are in order;

Safeguards public property and grounds of the schools;

Provides assistance in emergency situations;

Maintains and updates records, as required;

Prepares incident reports;

Provides assistance with safety planning and practice;

Provides traffic control during arrival and departure of students, as needed; and

Provides a visible deterrence to crime.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES, PERSONAL CHARACTERISTICS:

Good knowledge of procedures and practices for protecting and safeguarding buildings and property; good knowledge of the powers of a NY State Peace Officer as outlined in section 2.20 of the NY State Criminal Procedure Law; ability to maintain order; ability to perform first aid; ability to exercise judgement and common sense in stressful situations; ability to carry out established security procedures in case of fire, bomb threat or other emergency situations; ability to observe detail, remember facts and information, and evaluate situations; ability to understand oral and written instructions and apply information, rules, regulations, and procedures to specific situations; ability to prepare brief written communications; ability to communicate information orally to the public or related personnel; ability to use self-defense, restraint techniques, and security equipment; physical condition commensurate with the demands of the position; knowledge and skill of laws of arrest, probable cause, and search and seizure issues in the enforcement of laws in a school setting; ability to successfully qualify annually with agency issued firearms.

MINIMUM QUALIFICATIONS:

- (a) Retired member of a police or sheriff's department in New York State; or
- (b) Retired member of the division of state police; or
- (c) Retired former correction, parole, or probation officer in New York State.

NOTE:

Former members of the New York State Police (appointed by Executive Law 31) and any other peace officers retired from non-competitive positions can be re-employed as Special Patrol Officers only by participating in a civil service examination for the position which is held annually as part of the Safety and Security Series. PAR-07-19 states that the appointment to the title of Special Patrol Officer does not grant the incumbent police officer authority.

RESOLUTION REQUEST FORM NO. 3**Request for New Contract****DEPARTMENT NAME:** Sheriff**DATE:** May 23, 2022

- (a) **Is this a Result of a Bid or Request for Proposal?** Yes
- (b) **Purpose of Contract:** Carpet replacement
- (c) **Name of Contractor:** Hank's Quality Flooring, Inc.
- (d) **Address of Contractor:** 28 Elm Street, Glens Falls NY 12801
- (e) **Contractor's Contact Person and Telephone Number:** Henry Marler, Owner
(518) 793-4235
- (f) **Has or will the Contract be provided, if so, please attach:** No
- (g) **Commencement Date of Contract:** April 1, 2022
- (h) **Termination Date of Contract:** December 31, 2022
- (i) **Payment Provisions:** i) lump sum amount \$5,766.45
ii) hourly rate amount
iii) total amount not to exceed
iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.) Upon Completion
- (j) **Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: OR Capital Project OR Capital Reserve Project Number, Title, and Amount:**

A.3110 413 General Sheriff's Law Enforcement - Repair & Maint. - Bldg.

* as listed in budget and LOGOS

Hanks Quality Flooring Inc

28 Elm St
Glens Falls, NY 12801

Estimate

Date	Estimate #
4/6/2022	10361

Name / Address
Warren County Sheriffs Dept Joseph DuPrey 1400Stae Rt 9 Lake George Ny 12845

Ship To

Customer Phone
518-361-3577

Description	Qty	U/M	Rate	Total
Supply Kinetex carpet tile Style to be determined (aprox 665 square ft with waste)	665	SF	5.99	3,983.35
Supply 4" vinyl base	150	LF	1.49	223.50
Floor coverer prevailing wage to rip-out carpet, install carpet tile and vinyl base	20	HR	43.99	879.80
Journeyman prevailing wage to rip-out carpet, install carpet tile and vinyl base	20	HR	33.99	679.80

We are proud to offer a lifetime installation warranty!		Subtotal	\$5,766.45
Phone#- 793-4232 Fax#-793-4235	E-mail hanksflooringgf@gmail.com	Sales Tax (7.0%)	\$0.00
		Total	\$5,766.45

RESOLUTION REQUEST FORM NO. 20

Miscellaneous

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: Sheriff

DATE: May 23, 2022

(a) Purpose of Request: Assign members to the Warren County Traffic Safety Board.

(b) Details: To ensure compliance with NYS Vehicle and Traffic Law § 1673 the following Warren County Traffic Safety Board appointments are requested:

Term commencing January 1, 2022 through December 31, 2024

Craig Leggett, Board of Supervisors, Chester Town Supervisor

Tammie DeLorenzo, Warren County Administrator's Office, Asst. Administrator

James LaFarr, Warren County Sheriff's Office, Sheriff

(c) Previous Resolution Number: N/A

(d) Where are Funds (if required)? List Budget Code, Object Code, Full Title* and Amount: N/A

* as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: SHERIFF

SIGNED: _____

DATE: May 23, 2022

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.3110 130	Law Enforcement Salaries - Regular	A.3110 250	Law Enforcement - Technical Equipment	\$15,000

Please state reason for transfers requested:

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
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Please state reason for transfers requested:

Please file original request with Clerk of the Board and retain copy for your records.

LaFarr, Jim

From: LaFarr, Jim
Sent: Thursday, May 12, 2022 2:26 PM
To: LaFarr, Jim
Subject: RE: Updated NY RIC1 Replacement LiveScan Pricing

From: Smith, Al
Sent: Monday, May 2, 2022 8:13 AM
To: Comeau, Terry <Terry.Comeau@WarrenCountySheriffNY.us>; LaFarr, Jim <Jim.LaFarr@WarrenCountySheriffNY.us>
Cc: Osgood, Jake <Jake.Osgood@WarrenCountySheriffNY.us>
Subject: FW: Updated NY RIC1 Replacement LiveScan Pricing

Good morning Terry,

It looks like the move to the cloud based version of the LiveScan system is going to cost much more than Idemia gave the impression of partly due to Windows 10 being the minimum configuration. Here's what we are looking at.

Update the Win 7 machine downstairs	\$4310.00	(Basically just for the software solution as we are providing all hardware)
Camera to be supplied by us	\$ 480.00	(available on Amazon compared to \$1000 from them)
Signature Pad by us	\$ 130.00	(refurb available on Amazon)
Migration of all 3 to cloud version	\$5000.00	(was \$7500 when I got the first quote)
Yearly Cloud service fee	\$2700.00	(\$900 per LiveScan)
	\$12620.00	

This is with us using the Fingerprint scanner we picked up from eBay a couple of months ago for \$500 saving \$10,000 and providing a computer and monitor that I have ready. This would put all of the LiveScans to the same configuration, but the Corrections one would have a higher resolution fingerprint scanner that would operate at the same resolution as the others due to the software.

Is this something we can move forward with in the near future?

DataWorks Plus is the new company for the LiveScan system.

Thanks,

Al Smith

Computer Technology Unit
Warren County Sheriff's Office
(518) 743-2505
(518) 683-4044 cell
al.smith@warrencountysheriffny.us

DISCUSSION ITEM #2

Axon Roadshow Open House

Friday July 22nd - All Day Event

Sheriff's Office Public Safety Complex

The Axon open house will be presented from a custom demo trailer that can accommodate 200-300 officers from your and surrounding agencies. It will be a day of low-stress **demos of some of Axon's latest technology and free mount exchange for officers with body-worn cameras**. Axon will demo body-worn camera systems, in-car camera systems, Tasers, drones, Fleet 3 w/ LPR, a Taser 7 firing range, and their new VR headsets.





2022 ANNUAL COMMON GROUND FORUM

Wednesday June 15th - All Day Event
Gore Mountain

The Adirondack Common Ground Alliance is a diverse network of dedicated people who focus on addressing issues that affect the Adirondack Park, its communities, institutions, and individuals. The Alliance is comprised of Adirondack homeowners, educators, business owners, community leaders, visitors, taxpayers and other stakeholders who want to make the Park a better place to live, work and play. The Alliance promotes inclusiveness, mutual respect, transparency, candor and trust to guide open discussions and foster productive dialogue across the Park.

The Alliance recognizes that this is a lived-in park, with more than 100 small communities, as well as the largest collection of protected wild lands and waters in the contiguous United States. Because of its size the park covers all or part of 92 towns and 12 counties. There is no one government entity designed to represent the park's interests.

The Alliance was created in 2007 to give voice to a common agenda through development of an annual Blueprint for the Blue Line (the blue line is the park's boundary). We support the twin goals of environmental quality and economic vitality, with the hope of making the park and its communities sustainable for generations to come. All are welcome. There are no membership fees or dues required of participants. Our financial support comes from donors and institutions who want to see the Alliance's work succeed.

ANNUAL FORUM - Each summer the Common Ground Alliance holds a Common Ground Forum attracting hundreds of participants who work as equals to identify and resolve issues of common concern. The result is a focused, annual action plan called Blueprint for the Blue Line, developed from the discussions at the Forum.

The blueprint is a set of recommendations for state Legislators and agencies to improve park management and the quality of life for residents and visitors. Participating organizations and local government leaders then use the blueprint to guide their interactions with state Legislators and the Governor.