

**WARREN COUNTY BOARD OF SUPERVISORS**

**COMMITTEE: CRIMINAL JUSTICE & PUBLIC SAFETY**

**DATE: MAY 23, 2022**

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**COMMITTEE MEMBERS PRESENT:**

SUPERVISORS: GERACI  
BRAYMER  
SEEBER (ZOOM)  
DRISCOLL  
MCDEVITT

**OTHERS PRESENT:**

JOY LAFOUNTAIN, ADMINISTRATOR, ASSIGNED COUNSEL  
JASON CARUSONE, DISTRICT ATTORNEY  
REPRESENTING THE PUBLIC DEFENDER'S OFFICE:  
GREG CANALE, PUBLIC DEFENDER  
ERIN BROTHERS, DATA OFFICER, ILS  
ROBERT IUSI, DIRECTOR, PROBATION  
ANN MARIE MASON, DIRECTOR, OFFICE OF EMERGENCY SERVICES  
JAMES LAFARR, SHERIFF  
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD  
RYAN MOORE, COUNTY ADMINISTRATOR  
AMANDA ALLEN, CLERK OF THE BOARD  
ROBERT TERWILLIGER, FIRST ASSISTANT COUNTY ATTORNEY  
FRANK E. THOMAS, BUDGET OFFICER  
SUPERVISORS BRUNO (ZOOM)  
FRASIER  
LEGGETT (ZOOM)  
MAGOWAN  
REPRESENTING NORTHERN RIVERS FAMILY SERVICES  
JENNIFER ESLICK, EXECUTIVE PROGRAM DIRECTOR, CRISIS SERVICES  
ADRIENNE SLAKO, PROGRAM DIRECTOR, CRISIS SERVICES  
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR  
DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS  
MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST

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**COMMITTEE MEMBERS ABSENT:**

SUPERVISORS: DICKINSON  
DIAMOND

*Please note, the following contains a summarization of the May 23, 2022 meeting of the Criminal Justice & Public Safety Committee; the meeting in its entirety can be viewed on the Warren County website using the following link:*  
<https://warrencountyny.gov/mma>

***Note: Pursuant to New York State Legislation (S.50001/A.40001): "Notwithstanding the provisions of article 7 of the public officers law to the contrary, any state agency, department, corporation, office, authority, board, or commission, as well as any local public body, or public corporation as defined in section 66 of the general construction law, or political subdivisions as defined in section 100 of the general municipal law, or a committee or subcommittee or other similar body of such entity, shall be authorized to meet and take such action authorized by law without permitting in public in-person access to meetings and authorize such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed." All of the Committee members in attendance were physically present, aside from Supervisor Seeber who attended virtually.***

Mr. Geraci called the meeting of the Criminal Justice & Public Safety Committee to order at 9:05 a.m.

Motion was made by Mr. McDevitt, seconded by Mr. Driscoll and carried by a unanimous vote of those present (*Messrs. Dickinson and Diamond absent*) to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Copies of the agendas were distributed to those in attendance; those attending remotely accessed the agendas via the Warren County website. *Copies of the agendas are on file with the meeting minutes.*

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The meeting commenced with review of the Assigned Counsel agenda with the following requests:

- 1) To extend the contract with Rural Law Center to provide continued appellate assigned counsel services at the rates outlined in the contract provided, for the term commencing May 1, 2022 and terminating April 30, 2023.

Motion was made by Mr. Driscoll, seconded by Ms. Seeber and carried by a unanimous vote of those present (*Messrs. Dickinson and Diamond absent*) to approve the request as presented and the necessary resolution was authorized for the June 15<sup>th</sup> Board Meeting. *A copy of the resolution request form is on file with the minutes.*

- 2) For a transfer of funds amongst various budget codes totaling \$534,472.

Motion was made by Mr. McDevitt, seconded by Mr. Driscoll and carried by a unanimous vote of those present (*Messrs. Dickinson and Diamond absent*) to approve the request as presented and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

There being no further Assigned Counsel business to discuss, review of the District Attorney agenda commenced with the following requests:

- 1) To fill the vacant position of 9<sup>th</sup> Assistant District Attorney, *Annual Salary \$68,560*, extending authorization.
- 2) To fill the vacant position of Legal Clerk III #1, *Grade 10, Base Annual Salary \$40,784*, extending authorization.

Motion was made by Ms. Braymer, seconded by Ms. Seeber and carried by a unanimous vote of those present (*Messrs. Dickinson and Diamond absent*) to approve the requests and refer same to the Personnel, Administration & Higher Education Committee for reporting purposes. *Copies of the Notices of Intent to Fill Vacant Position forms are on file with the minutes.*

There being no further District Attorney business to discuss, review of the Public Defender agenda commenced with the following requests:

- 1) To fill the vacant position of Coordinating Assistant Public Defender, *Annual Salary \$81,618*, due to resignation.

Motion was made by Mr. McDevitt, seconded by Ms. Braymer and carried by a unanimous vote of those present (*Messrs. Dickinson and Diamond absent*) to approve the request as presented and refer same to the Personnel, Administration & Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

- 2) To fill the vacant position of Legal Clerk, *Grade 5, Base Annual Salary \$33,076*, due to resignation.

Motion was made by Mr. Driscoll, seconded by Ms. Seeber and carried by a unanimous vote of those present (*Messrs. Dickinson and Diamond absent*) to approve the request as presented and refer same to the Personnel, Administration & Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

The Discussion Items portion of the agenda was reviewed with regard to attorney retention.

There being no further Public Defender business to discuss, review of the Probation agenda commenced with the following requests:

- 1) To create and fill the position of Administrative Secretary, *Grade 8, Base Annual Salary \$44,913*, and delete the position of Principal Steno Confidential, *Grade 8, Base Annual Salary \$44,913*, effective June 20, 2022.

Motion was made by Mr. McDevitt, seconded by Ms. Seeber and carried by a unanimous vote of those present (*Messrs.*

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*Dickinson and Diamond absent*) to create and fill the new position of Administrative Secretary as outlined above thereby amending the Department's Table of Organization and refer same to the Personnel, Administration & Higher Education Committee. *A copy of the resolution request and the Notice of Intent to Fill Vacant Position forms are on file with the minutes.*

- 2) To fill the vacant position of Probation Assistant, *Grade 7, Base Annual Salary \$36,414*, due to promotion.

Motion was made by Ms. Seeber, seconded by Mr. McDevitt and carried by a unanimous vote of those present (*Messrs. Dickinson and Diamond absent*) to approve the request as presented and refer same to the Personnel, Administration & Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

There being no further Probation business to discuss, review of the Office of Emergency Services agenda commenced with the following request:

- 1) For a transfer of funds in the amount of \$16.43 from Budget Code A3640 410, *Civil Defense-Supplies*, to Budget Code A.3640 120, *Civil Defense-Salaries-Overtime*, to cover a deficit in the over-time budget.

Motion was made by Ms. Braymer, seconded by Mr. Driscoll and carried by a unanimous vote of those present (*Messrs. Dickinson and Diamond absent*) to approve the request as presented and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

Regarding the Information for Discussion/Review the following were discussed:

- The New York State Emergency Management Association Annual Conference in Syracuse, New York was held on May 16-19, 2022 and was attended by Ann Marie Mason, *Director, Emergency Service* and Ashley Rivers, *Emergency Services Coordinator*.
- There was a Tabletop Exercise held on May 10, 2022.
- Warren County OES Mobile Application. It was advised they were looking for a vendor to facilitate the application to provide information to send emergency alerts to residents in real time, along with the ability upload incident photos.

There being no further Office of Emergency Services business to discuss, review of the Sheriff agenda commenced with the following request:

- 1) To create the positions of Patrol Officer #71, *Annual Salary \$45,854* and Patrol Officer #72, *Annual Salary \$45,854*.

Upon a brief discussion it was noted more information was needed to allow the Committee time to review the Needham Report before approving this request.

Motion was made by Ms. Braymer, seconded by Ms. Seeber and carried by a unanimous vote of those present (*Messrs. Dickinson and Diamond absent*) to table the request to create the new positions of Patrol Officers #71 and #72.

- 2) To authorize an agreement with the Village of Lake George for periodic assignment of dedicated police services in the Village of Lake George for a term commencing May 1, 2022 and remaining in force unless terminated by either party or amended by mutual agreement.

Motion was made by Mr. McDevitt, seconded by Mr. Driscoll and carried by a unanimous vote of those present to approve the request as presented and the necessary resolution was authorized for the June 15<sup>th</sup> Board Meeting. *A copy of the resolution request form is on file with the minutes.*

- 3) To add the Civil Service title of Special Patrol Officer to the Warren County's Sheriff's Table of Organization for use with certain part-time police officers serving as School Resource Officers.

Motion was made by Mr. Driscoll, seconded by Mr. McDevitt and carried by a unanimous vote of those present (*Messrs. Dickinson and Diamond absent*) to approve the request as presented and refer same to the Personnel, Administration & Higher Education Committee. *A copy of the resolution request form is on file with the minutes. Note: Subsequent to the meeting it was determined this action was previously accomplished by Resolution NO.572 of 2021.*

- 4) Authorizing a new contract with Hank's Quality Flooring Inc. in the amount of \$5,766.45 to replace worn carpeting in the Warren County Sheriff's Office over a term to commence April 1, 2022 and terminate December 31, 2022.

Motion was made by Mr. Driscoll, seconded by Ms. Braymer and carried by a unanimous vote of those present (*Messrs. Dickinson and Diamond absent*) to approve the request as presented and the necessary resolution was authorized for the June 15<sup>th</sup> Board Meeting. *A copy of the resolution request form is on file with the minutes.*

- 5) To appoint/re-appoint members to the Warren County Traffic Safety Board.

Motion was made by Ms. Braymer, seconded by Mr. McDevitt and carried by a unanimous vote of those present (*Messrs. Dickinson and Diamond absent*) to approve the request as presented and the necessary resolution was authorized for the June 15<sup>th</sup> Board Meeting. *A copy of the resolution request form is on file with the minutes.*

- 6) For a transfer of funds in the amount of \$15,000 from Budget Code A.3110 130, *Law Enforcement Salaries-Regular*, to Budget Code A.3110 250, *Law Enforcement-Technical Equipment*. To cover the cost of a live scan digital fingerprint station upgrade.

Motion was made by Mr. Driscoll, seconded by Mr. McDevitt and carried by a majority vote, of those present (*Messrs. Dickinson and Diamond absent*) with Ms. Seeber voting in opposition, to approve the request as presented and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

The following Discussion Items were addressed:

- Firing range improvements. It was noted the improvements would be concluded soon.
- Axon Roadshow Open House (body worn camera systems and tasers).
- Adirondack Common Ground Alliance Annual Forum.
- Northern Rivers Family Services Presentation. Representatives in attendance informed the Committee of the crisis services they provided. County Administrator and Committee Chair were asked to consult with other Counties to determine how they handled mental health emergencies.

As there was no further business to come before the Criminal Justice & Public Safety Committee, on motion made by Ms. Braymer, seconded by Mr. Driscoll and carried by a unanimous vote of those present (*Messrs. Dickinson and Diamond absent*), Mr. Geraci adjourned the meeting at 10:38 a.m.

Respectfully submitted,  
Molly Ganotes-Gleason, Legislative Office Specialist