

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: CRIMINAL JUSTICE & PUBLIC SAFETY

DATE: JULY 18, 2022

COMMITTEE MEMBERS PRESENT:

SUPERVISORS: GERACI
BRAYMER
DICKINSON
DRISCOLL
MCDEVITT
DIAMOND

COMMITTEE MEMBER ABSENT:

SUPERVISOR: SEEBER

OTHERS PRESENT:

REPRESENTING THE DISTRICT ATTORNEY'S OFFICE:
JASON CARUSONE, DISTRICT ATTORNEY
PAULETTE McDONALD, CONFIDENTIAL ASSISTANT
REPRESENTING THE PUBLIC DEFENDER'S OFFICE:
GREGORY CANALE, PUBLIC DEFENDER
ERIN BROTHERS, DATA OFFICER, ILS
ANN MARIE MASON, DIRECTOR, OFFICE OF EMERGENCY SERVICES
ROBERT IUSI, DIRECTOR, PROBATION
TERRY COMEAU, UNDERSHERIFF
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD
RYAN MOORE, COUNTY ADMINISTRATOR
LARRY ELMEN, COUNTY ATTORNEY
AMANDA ALLEN, CLERK OF THE BOARD
TAMMIE DeLORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
FRANK E. THOMAS, BUDGET OFFICER
SUPERVISORS LEGGETT
MAGOWAN
AMY CLUTE, ADMINISTRATOR, SELF-INSURANCE
MICHAEL COLVIN, DIRECTOR, INFORMATION TECHNOLOGY
GINELLE JONES, DIRECTOR PUBLIC HEALTH/PATIENT SERVICES
DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS
MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST

Please note, the following contains a summarization of the July 18, 2022 meeting of the Criminal Justice & Public Safety Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <https://warrencountyny.gov/mma>

Note: Pursuant to New York State Legislation (S.50001/A.40001): "Notwithstanding the provisions of article 7 of the public officers law to the contrary, any state agency, department, corporation, office, authority, board, or commission, as well as any local public body, or public corporation as defined in section 66 of the general construction law, or political subdivisions as defined in section 100 of the general municipal law, or a committee or subcommittee or other similar body of such entity, shall be authorized to meet and take such action authorized by law without permitting in public in-person access to meetings and authorize such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed." All of the Committee members in attendance were physically present.

Mr. Geraci called the meeting of the Criminal Justice & Public Safety Committee to order at 9:00 a.m.

Motion was made by Mr. McDevitt, seconded by Mr. Driscoll and carried by unanimous vote of those present (*Ms. Seeber and Mr. Dickinson absent*) to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Copies of the agendas were distributed to those in attendance; those attending remotely accessed the agendas via the Warren County website. *Copies of the agendas are on file with the meeting minutes.*

The meeting commenced with review of the District Attorney agenda which included the following request:

- 1) To authorize submission of an application to the NYS Division of Criminal Justice Services for Criminal Justice Discovery Reform grant funding in an amount not to exceed \$339,439.00 for the term commencing April 1, 2022 and terminating March 31, 2023 (with the ability to cover costs incurred 4/1/21-3/31/22).

Motion was made by Mr. McDevitt, seconded by Mr. Driscoll and carried by a unanimous vote of those present (*Ms. Seeber and Mr. Dickinson absent*) to approve the request as presented and the necessary resolution was authorized for the August 19th Board Meeting. *A copy of the resolution request form is on file with the minutes.*

Ms. Braymer entered the meeting at 9:03 a.m.

There being no further District Attorney business to discuss, review of the Probation agenda commenced with the following request:

- 1) To amend Resolution No. 265 of 2022 to increase the salary of the Administrative Secretary to Grade 8, Step 3, Base Annual Salary \$48,366, retroactive to June 27, 2022.

Mr. Dickinson entered the meeting at 9:05 a.m.

Motion was made by Mr. McDevitt, seconded by Mr. Driscoll and carried by a unanimous vote of those present (*Ms. Seeber absent*) to approve the request as outlined and refer same to the Personnel, Administration & Higher Education Committee. *A copy of the resolution request form is on file with the minutes.*

There being no further Probation business to discuss, review of the Office of Emergency Services agenda commenced with the following requests:

- 1) To authorize and approve updates to the Public Access Defibrillation (PAD) Program Plan for Warren County.

Motion was made by Mr. McDevitt, seconded by Mr. Driscoll and carried by a unanimous vote of those present (*Ms. Seeber absent*) to approve the request as presented and the necessary resolution was authorized for the August 19th Board Meeting. *A copy of the resolution request form is on file with the minutes.*

- 2) To create a Community Emergency Response Team (CERT) and approve CERT policies and procedures.

Motion was made by Mr. Driscoll, seconded by Ms. Braymer and carried by a unanimous vote of those present (*Ms. Seeber absent*) to approve the request as presented and the necessary resolution was authorized for the August 19th Board Meeting. *A copy of the resolution request form is on file with the minutes.*

Regarding the Information for Discussion/Review portion of the agenda the following were discussed:

- Upcoming Red Cross Citizens Preparedness Training July 21, 2022.
- World University Games Tabletop Exercise.

An additional update was mentioned regarding the Community Alert Notification System where an application was being developed that would notify individuals of situations, emergencies and where to go in the event of an emergency.

There being no further Office of Emergency Services business to discuss, review of the Public Defender agenda commenced with the following requests:

- 1) To fill the vacant position of Assistant Public Defender (8), Annual Salary \$71,988, due to resignation.

Motion was made by Mr. Dickinson, seconded by Mr. McDevitt and carried by a unanimous vote of those present (*Ms. Seeber absent*) to approve the request as outlined above and to refer same to the Personnel, Administration & Higher

Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

- 2) To decrease the Annual Salary of Assistant Public Defender (8) from \$74,089 to \$71,988.

Motion was made by Mr. Dickinson, seconded by Ms. Braymer and carried by a unanimous vote of those present (*Ms. Seeber absent*) to approve the request as outlined and refer same to the Personnel, Administration & Higher Education Committee. *A copy of the resolution request form is on file with the minutes.*

- 3) To authorize a contract with the New York State Office of Indigent Legal Services for Distribution #13, to utilize funding for the Warren County Public Defender's Office and Assigned Counsel program, as a continuation of Distributions #10, #7 and #4.

Motion was made by Mr. Dickinson, seconded by Mr. McDevitt and carried by a unanimous vote of those present (*Ms. Seeber absent*) to approve the request as presented and the necessary resolution was authorized for the August 19th Board Meeting. *A copy of the resolution request form is on file with the minutes.*

There being no further Public Defender business to discuss, review of the Sheriff agenda commenced with the following requests:

- 1) To create the new position of Patrol Officer #71, Annual Base Salary \$45,854.
- 2) To create the new position of Patrol Officer #72, Annual Base Salary \$45,854.
- 3) To create the new position of Patrol Officer #73, Annual Base Salary \$45,854.

A lengthy discussion ensued with regard to security for the Warren County Municipal campus.

Mr. Driscoll exited the meeting at 9:25 a.m. and re-entered the meeting at 9:26 a.m.

Motion was made by Mr. McDevitt, seconded by Mr. Driscoll and carried by a unanimous vote of those present (*Ms. Seeber absent*) to approve the requests as outlined above and refer same to the Personnel, Administration & Higher Education Committee. *Copies of the resolution request forms are on file with the minutes.*

- 4) To ratify the actions of the Sheriff and the Chairman of the Board in submitting an application to the New York State Governor's Traffic Safety Committee for Child Passenger Safety Program grant funds in an amount not to exceed \$1,200 for the term commencing October 1, 2022 and terminating September 30, 2023.

Motion was made by Mr. Dickinson, seconded by Mr. Driscoll and carried by a unanimous vote of those present (*Ms. Seeber absent*) to approve the request as presented and the necessary resolution was authorized for the August 19th Board Meeting. *A copy of the resolution request form is on file with the minutes.*

- 5) To amend the County budget in the amount of \$1,200 to reflect revenue from a New York State Governor's Traffic Safety Committee Child Passenger Safety Program.

Motion was made by Mr. McDevitt, seconded by Mr. Dickinson and carried by a unanimous vote of those present (*Ms. Seeber absent*) to approve the request as presented and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

Regarding the Information for Discussion/Review the following was discussed:

- Axon Roadshow Open House (body-worn camera systems & tasers)

A brief discussion ensued with regard to monitoring social media.

As there was no further business to come before the Criminal Justice & Public Safety Committee, on motion made by Mr. Dickinson, seconded by Mr. McDevitt and carried by a unanimous vote of those present (*Ms. Seeber absent*), Mr. Geraci adjourned the meeting at 9:42 a.m.

Respectfully submitted,
Molly Ganotes-Gleason, Legislative Office Specialist