

CRIMINAL JUSTICE & PUBLIC SAFETY COMMITTEE  
SHERIFF AGENDA  
AUGUST 22, 2022

COMMITTEE MEMBERS: Supervisors Geraci, Braymer, Seeber, Dickinson, Driscoll, McDevitt, Diamond, and Chair of the Board shall serve as an Ex-Officio member when needed in accordance with Section C (4) of the Rules of the Board.

- I. Committee meeting called to order by Chair
- II. Approval of minutes of prior Committee Meeting
- III. Action Agenda/New Business Items:
  1. Request: Enter into an agreement with Bolton Central School District for School Resource Officer services.  
Rationale: Bolton Central School District is requesting a dedicated School Resource Officer from the Warren County Sheriff's Office for the 2022-2023 school year.
  2. Request: Enter into an agreement with Hadley-Luzerne Central School District for School Resource Officer services.  
Rationale: Hadley-Luzerne Central School District is requesting a dedicated School Resource Officer from the Warren County Sheriff's Office for the 2022-2023 school year.
  3. Request: Enter into an agreement with Johnsbury Central School District for School Resource Officer services.  
Rationale: Johnsbury Central School District is requesting a dedicated School Resource Officer from the Warren County Sheriff's Office for the 2022-2023 school year.
  4. Request: Enter into an agreement with Lake George Central School District for School Resource Officer services.  
Rationale: Lake George Central School District is requesting a dedicated School Resource Officer from the Warren County Sheriff's Office for the 2022-2023 school year.
  5. Request: Enter into an agreement with North Warren Central School District for School Resource Officer services.  
Rationale: North Warren Central School District is requesting a dedicated School Resource Officer from the Warren County Sheriff's Office for the 2022-2023 school year.
  6. Request: Enter into an agreement with Queensbury Union Free School District for School Resource Officer services.  
Rationale: Queensbury Union Free School District is requesting a dedicated School Resource Officer from the Warren County Sheriff's Office for the 2022-2023 school year.
  7. Request: Ratifying our actions in regard to submission of the application of a New York State Governor's Traffic Safety Committee grant and approval to accept grant funding and amend the County budget accordingly.

Rationale: Warren County Sheriff's Office applied for and received a \$31,040 award to participate in the state wide Police Traffic Services Program with the goal to increase seatbelt usage and reduce dangerous driving behaviors.

8. Request: Enter into an agreement with Nemer Ford for dealer specific service, maintenance, and repairs.

Rationale: An agreement is necessary for dealer specific service, maintenance, and repairs of Sheriff's Office Ford vehicles.

9. Request: Ratifying our actions in regard to submission of the application of a New York State Division of Homeland Security and Emergency Services 2021 Statewide Interoperable Communications Grant Program grant.

Rationale: Warren County Sheriff's Office applied for and received a \$985,547 award to participate in the New York State 2021 Statewide Interoperable Communications Grant Program intended to support counties in improving communications interoperability and operability of systems.

10. Request: Enter into an agreement with Capital Digitronics for preventative maintenance and service of Sheriff's Officer Emergency Communications Center equipment.

Rationale: An agreement is necessary to allow for annual preventative maintenance and service of Communications Center equipment.

IV. Discussion Items:

V. Referrals/Pending Items:

VI. Privilege of the floor and public comment (please allow for 15 second delay on live stream meetings)

VII. Motion to adjourn

- 
- Attachments:
1. Resolution Request Form No. 3 - Request for New Contract (Bolton Central School)
  2. Resolution Request Form No. 3 - Request for New Contract (Hadley-Luzerne School)
  3. Resolution Request Form No. 3 - Request for New Contract (Johnsburg Central School)
  4. Resolution Request Form No. 3 - Request for New Contract (Lake George School)
  5. Resolution Request Form No. 3 - Request for New Contract (North Warren School)
  6. Resolution Request Form No. 3 - Request for New Contract (Queensbury School)
  - 7-1. Resolution Request Form No. 5 - Request for a Grant Agreement (NYS GTSC Grant)
  - 7-2. Resolution Request Form No. 7 - Request to Amend County Budget (NYS GTSC Grant)
  8. Resolution Request Form No. 3 - Request for New Contract (Nemer Ford)
  - 9-1. Resolution Request Form No. 5 - Request for a Grant Agreement (2021 SICG-Formula)
  - 9-2. Resolution Request Form No. 7 - Request to Amend County Budget (2021 SICG-Formula)
  10. Resolution Request Form No. 3 - Request for New Contract (Capital Digitronics)

**RESOLUTION REQUEST FORM NO. 3****Request for New Contract****DEPARTMENT NAME:** Sheriff**DATE:** August 22, 2022

- (a) **Is this a Result of a Bid or Request for Proposal?** No
- (b) **Purpose of Contract:** Provide law enforcement services by assigning one (1) School Resource Officer to the Bolton Central School District
- (c) **Name of Contractor:** Bolton Central School District
- (d) **Address of Contractor:** 26 Horicon Avenue, Bolton Landing NY 12814
- (e) **Contractor's Contact Person and Telephone Number:** Michael Graney  
Superintendent  
(518) 644-2400
- (f) **Has or will the Contract be provided, if so, please attach:** No
- (g) **Commencement Date of Contract:** 08/29/2022
- (h) **Termination Date of Contract:** 06/30/2023
- (i) **Payment Provisions:** i) lump sum amount  
ii) hourly rate amount  
iii) total amount not to exceed \$38,000  
iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.) Bi-Annually
- (j) **Where are the Funds for this Contract? List Budget Code, Object Code, Full Title\* and Amount: OR Capital Project OR Capital Reserve Project Number, Title, and Amount:**

A.3120.1005 2260 School Resource Officers - Bolton School District  
Public Safety - Other Govt

\* as listed in budget and LOGOS

# Warren County Board of Supervisors

## RESOLUTION NO. 376 OF 2021

RESOLUTION INTRODUCED BY SUPERVISORS DIAMOND, MAGOWAN, BRAYMER, FRASIER AND SHEPLER

### AUTHORIZING AN AGREEMENT WITH THE BOLTON CENTRAL SCHOOL DISTRICT FOR THE WARREN COUNTY SHERIFF'S OFFICE TO PROVIDE LAW ENFORCEMENT SERVICES AT THE BOLTON CENTRAL SCHOOL

WHEREAS, the Bolton Central School District ("School") has requested that the Warren County Sheriff provide law enforcement services by assigning a School Resource Officer at the Bolton Central School, and

WHEREAS, the Sheriff has agreed to provide these services during normal school hours throughout the school calendar year and for such other events as may be requested by the School District, and

WHEREAS, the School has agreed to pay the County an amount not to exceed Thirty-Three Thousand Five Hundred Dollars (\$33,500) per school year for such School Resource Officer to be assigned to the Bolton Central School, for a term commencing upon execution of the agreement by both parties and terminating upon completion of the 2021-2022 school year, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to enter into an agreement with the Bolton Central School District, 26 Horicon Avenue, Bolton Landing, New York 12814 to provide law enforcement services during normal school hours throughout the school calendar year and for such other events as may be requested by the School District for an amount not to exceed Thirty-Three Thousand Five Hundred Dollars (\$33,500) per school year with the School providing liability insurance and indemnification of Warren County, commencing upon execution by both parties and terminating upon completion of the 2021-2022 school year, in a form approved by the County Attorney.

**RESOLUTION REQUEST FORM NO. 3**

**Request for New Contract**

**DEPARTMENT NAME:** Sheriff

**DATE:** August 22, 2022

- (a) **Is this a Result of a Bid or Request for Proposal?** No
- (b) **Purpose of Contract:** Provide law enforcement services by assigning two (2) School Resource Officers to the Hadley-Luzerne Central School District
- (c) **Name of Contractor:** Hadley Luzerne Central School District
- (d) **Address of Contractor:** 273 Lake Avenue, Lake Luzerne NY 12846
- (e) **Contractor's Contact Person and Telephone Number:** Beecher Baker  
Superintendent  
(518) 696-5884
- (f) **Has or will the Contract be provided, if so, please attach:** No
- (g) **Commencement Date of Contract:** 08/29/2022
- (h) **Termination Date of Contract:** 06/30/2023
- (i) **Payment Provisions:**
  - i) lump sum amount
  - ii) hourly rate amount
  - iii) total amount not to exceed \$90,000
  - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.) Bi-Annually
- (j) **Where are the Funds for this Contract? List Budget Code, Object Code, Full Title\* and Amount: OR Capital Project OR Capital Reserve Project Number, Title, and Amount:**

A.3120.1001 2260 School Resource Officers - Hadley-Luzerne District  
Public Safety - Other Govt

\* as listed in budget and LOGOS

# Warren County Board of Supervisors

## RESOLUTION NO. 377 OF 2021

RESOLUTION INTRODUCED BY SUPERVISORS DIAMOND, MAGOWAN, BRAYMER, FRASIER AND SHEPLER

### AUTHORIZING AN AGREEMENT WITH THE HADLEY-LUZERNE CENTRAL SCHOOL DISTRICT FOR THE WARREN COUNTY SHERIFF'S OFFICE TO PROVIDE LAW ENFORCEMENT SERVICES WITHIN THE HADLEY-LUZERNE CENTRAL SCHOOL DISTRICT

WHEREAS, the Hadley-Luzerne Central School District ("School") has requested that the Warren County Sheriff provide law enforcement services by assigning one School Resource Officer at the Stuart M. Townsend Elementary School and another at the Hadley-Luzerne Junior/Senior High School, and

WHEREAS, the Sheriff has agreed to provide these services during normal school hours throughout the school calendar year and for such other events as may be requested by the School District, and

WHEREAS, the School has agreed to pay the County an amount not to exceed Eighty-Seven Thousand Dollars (\$87,000) per school year for such School Resource Officers to be assigned to each of the two schools in the Hadley-Luzerne Central School District, for a term commencing upon execution of the agreement by both parties and terminating upon completion of the 2021-2022 school year, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to enter into an agreement with the Hadley-Luzerne Central School District, 273 Lake Avenue, Lake Luzerne, New York 12846 to provide law enforcement services during normal school hours throughout the school calendar year and for such other events as may be requested by the School District for an amount not to exceed Eighty-Seven Thousand Dollars (\$87,000) per school year with the School providing liability insurance and indemnification of Warren County, commencing upon execution by both parties and terminating upon completion of the 2021-2022 school year, in a form approved by the County Attorney.

**RESOLUTION REQUEST FORM NO. 3**

**Request for New Contract**

**DEPARTMENT NAME:** Sheriff

**DATE:** August 22, 2022

- (a) **Is this a Result of a Bid or Request for Proposal?** No
- (b) **Purpose of Contract:** Provide law enforcement services by assigning one (1) School Resource Officer to the Johnsburg Central School District
- (c) **Name of Contractor:** Johnsburg Central School District
- (d) **Address of Contractor:** 165 Main Street, North Creek NY 12853
- (e) **Contractor's Contact Person and Telephone Number:** Michael Markwica  
Superintendent  
(518) 251-2921
- (f) **Has or will the Contract be provided, if so, please attach:** No
- (g) **Commencement Date of Contract:** 08/29/2022
- (h) **Termination Date of Contract:** 06/30/2023
- (i) **Payment Provisions:**
  - i) lump sum amount
  - ii) hourly rate amount
  - iii) total amount not to exceed \$38,000
  - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.) Bi-Annually
- (j) **Where are the Funds for this Contract? List Budget Code, Object Code, Full Title\* and Amount: OR Capital Project OR Capital Reserve Project Number, Title, and Amount:**

A.3120.1006 2260 School Resource Officers - Johnsburg School District  
Public Safety - Other Govt

\* as listed in budget and LOGOS

# Warren County Board of Supervisors

## RESOLUTION NO. 378 OF 2021

RESOLUTION INTRODUCED BY SUPERVISORS DIAMOND, MAGOWAN, BRAYMER, FRASIER AND SHEPLER

**AUTHORIZING AN AGREEMENT WITH THE JOHNSBURG CENTRAL SCHOOL DISTRICT FOR THE WARREN COUNTY SHERIFF'S OFFICE TO PROVIDE LAW ENFORCEMENT SERVICES AT THE JOHNSBURG CENTRAL SCHOOL DISTRICT**

WHEREAS, the Johnsburg Central School District ("School") has requested that the Warren County Sheriff provide law enforcement services by assigning a School Resource Officer at the Johnsburg Central School, and

WHEREAS, the Sheriff has agreed to provide these services during normal school hours throughout the school calendar year and for such other events as may be requested by the School District, and

WHEREAS, the school has agreed to pay the County an amount not to exceed Thirty-Three Thousand Five Hundred Dollars (\$33,500) per school year for such School Resource Officer to be assigned to the Johnsburg Central School, for a term commencing upon execution of the agreement by both parties and terminating upon completion of the 2021-2022 school year, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to enter into an agreement with the Johnsburg Central School District, 165 Main Street, North Creek, New York 12853, to provide law enforcement services during normal school hours throughout the school calendar year and for such other events as may be requested by the School District for an amount not to exceed Thirty-Three Thousand Five Hundred Dollars (\$33,500) per school year with the School providing liability insurance and indemnification of Warren County, commencing upon execution by both parties and terminating upon completion of the 2021-2022 school year, in a form approved by the County Attorney.

**RESOLUTION REQUEST FORM NO. 3****Request for New Contract****DEPARTMENT NAME:** Sheriff**DATE:** August 22, 2022

- (a) **Is this a Result of a Bid or Request for Proposal?** No
- (b) **Purpose of Contract:** Provide law enforcement services by assigning two (2) School Resource Officers to the Lake George Central School District
- (c) **Name of Contractor:** Lake George Central School District
- (d) **Address of Contractor:** 381 Canada Street, Lake George NY 12845
- (e) **Contractor's Contact Person and Telephone Number:** John Luthringer  
Superintendent  
(518) 668-5456 ext. 1207
- (f) **Has or will the Contract be provided, if so, please attach:** No
- (g) **Commencement Date of Contract:** 08/29/2022
- (h) **Termination Date of Contract:** 06/30/2022
- (i) **Payment Provisions:** i) lump sum amount  
ii) hourly rate amount  
iii) total amount not to exceed \$74,000  
iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.) Bi-Annually
- (j) **Where are the Funds for this Contract? List Budget Code, Object Code, Full Title\* and Amount: OR Capital Project OR Capital Reserve Project Number, Title, and Amount:**

A.3120.1004 2260 School Resource Officers - Lake George District  
Public Safety - Other Govt

\* as listed in budget and LOGOS

# Warren County Board of Supervisors

## RESOLUTION NO. 379 OF 2021

RESOLUTION INTRODUCED BY SUPERVISORS DIAMOND, MAGOWAN, BRAYMER, FRASIER AND SHEPLER

### AUTHORIZING AN AGREEMENT WITH THE LAKE GEORGE CENTRAL SCHOOL DISTRICT FOR THE WARREN COUNTY SHERIFF'S OFFICE TO PROVIDE LAW ENFORCEMENT SERVICES WITHIN THE LAKE GEORGE CENTRAL SCHOOL DISTRICT

WHEREAS, the Lake George Central School District ("School") has requested that the Warren County Sheriff provide law enforcement services by assigning one School Resource Officer at the Lake George Elementary School and another at the Lake George Jr.-Sr. High School, and

WHEREAS, the Sheriff has agreed to provide these services during normal school hours throughout the school calendar year and for such other events as may be requested by the School District, and

WHEREAS, the School has agreed to pay the County an amount not to exceed Sixty-Seven Thousand Dollars (\$67,000) per school year for such School Resource Officers to be assigned to each of the two schools in the Lake George Central School District, for a term commencing upon execution of the agreement by both parties and terminating upon completion of the 2021-2022 school year, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to enter into an agreement with the Lake George Central School District, 381 Canada Street, Lake George, New York 12845 to provide law enforcement services during normal school hours throughout the school calendar year and for such other events as may be requested by the School District for an amount not to exceed Sixty-Seven Thousand Dollars (\$67,000) per school year with the School providing liability insurance and indemnification of Warren County, commencing upon execution by both parties and terminating upon completion of the 2021-2022 school year, in a form approved by the County Attorney.

**RESOLUTION REQUEST FORM NO. 3****Request for New Contract****DEPARTMENT NAME:** Sheriff**DATE:** August 22, 2022

- (a) **Is this a Result of a Bid or Request for Proposal?** No
- (b) **Purpose of Contract:** Provide law enforcement services by assigning two (2) part-time School Resource Officers to the North Warren Central School District
- (c) **Name of Contractor:** North Warren Central School District
- (d) **Address of Contractor:** 6110 State Route 8, Chestertown NY 12817
- (e) **Contractor's Contact Person and Telephone Number:** Michelle French  
Superintendent  
(518) 494-2929
- (f) **Has or will the Contract be provided, if so, please attach:** No
- (g) **Commencement Date of Contract:** 08/29/2022
- (h) **Termination Date of Contract:** 06/30/2023
- (i) **Payment Provisions:** i) lump sum amount  
ii) hourly rate amount  
iii) total amount not to exceed \$38,000  
iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.) Bi-Annually
- (j) **Where are the Funds for this Contract? List Budget Code, Object Code, Full Title\* and Amount: OR Capital Project OR Capital Reserve Project Number, Title, and Amount:**
- A.3120.1003 2260 School Resource Officers - North Warren School District  
Public Safety - Other Govt

\* as listed in budget and LOGOS

# Warren County Board of Supervisors

## RESOLUTION NO. 380 OF 2021

RESOLUTION INTRODUCED BY SUPERVISORS DIAMOND, MAGOWAN, BRAYMER, FRASIER AND SHEPLER

### AUTHORIZING AN AGREEMENT WITH THE NORTH WARREN CENTRAL SCHOOL DISTRICT FOR THE WARREN COUNTY SHERIFF'S OFFICE TO PROVIDE LAW ENFORCEMENT SERVICES AT THE NORTH WARREN CENTRAL SCHOOL

WHEREAS, the North Warren Central School District ("School") has requested that the Warren County Sheriff provide law enforcement services by assigning a School Resource Officer at the North Warren Central School, and

WHEREAS, the Sheriff has agreed to provide these services during normal school hours throughout the school calendar year and for such other events as may be requested by the School District, and

WHEREAS, the School has agreed to pay the County an amount not to exceed Thirty-Three Thousand Five Hundred Dollars (\$33,500) per school year for such School Resource Officer to be assigned to the North Warren Central School, for a term commencing upon execution of the agreement by both parties and terminating upon completion of the 2021-2022 school year, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to enter into an agreement with the North Warren Central School District, 6110 State Route 8, Chestertown, New York 12817 to provide law enforcement services during normal school hours throughout the school calendar year and for such other events as may be requested by the School District for an amount not to exceed Thirty-Three Thousand Five Hundred Dollars (\$33,500) per school year with the School providing liability insurance and indemnification of Warren County, commencing upon execution by both parties and terminating upon completion of the 2021-2022 school year, in a form approved by the County Attorney.

**RESOLUTION REQUEST FORM NO. 3**

**Request for New Contract**

**DEPARTMENT NAME:** Sheriff

**DATE:** August 22, 2022

- (a) **Is this a Result of a Bid or Request for Proposal?** No
- (b) **Purpose of Contract:** Provide law enforcement services by assigning one (1) School Resource Officer to the Queensbury Union Free School District
- (c) **Name of Contractor:** Queensbury Union Free School District
- (d) **Address of Contractor:** 425 Aviation Road, Queensbury NY 12804
- (e) **Contractor's Contact Person and Telephone Number:** Kyle Gannon  
Superintendent  
(518) 824-5600
- (f) **Has or will the Contract be provided, if so, please attach:** No
- (g) **Commencement Date of Contract:** 08/29/2022
- (h) **Termination Date of Contract:** 06/30/2023
- (i) **Payment Provisions:**
  - i) lump sum amount
  - ii) hourly rate amount
  - iii) total amount not to exceed \$92,000
  - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.) Bi-Annually
- (j) **Where are the Funds for this Contract? List Budget Code, Object Code, Full Title\* and Amount: OR Capital Project OR Capital Reserve Project Number, Title, and Amount:**

A.3120.1002 2260 School Resource Officers - Queensbury School District  
Public Safety - Other Govt

\* as listed in budget and LOGOS

# Warren County Board of Supervisors

## RESOLUTION NO. 381 OF 2021

RESOLUTION INTRODUCED BY SUPERVISORS DIAMOND, MAGOWAN, BRAYMER, FRASIER AND SHEPLER

### **AUTHORIZING AN AGREEMENT WITH THE QUEENSBURY UNION FREE SCHOOL DISTRICT FOR THE WARREN COUNTY SHERIFF'S OFFICE TO PROVIDE LAW ENFORCEMENT SERVICES WITHIN THE QUEENSBURY SCHOOL DISTRICT**

WHEREAS, the Queensbury Union Free School District ("School") has requested that the Warren County Sheriff provide law enforcement services by assigning a School Resource Officer to be shared amongst the four schools located within the Queensbury School District, and

WHEREAS, the Sheriff has agreed to provide these services during normal school hours throughout the school calendar year and for such other events as may be requested by the School District, and

WHEREAS, the school has agreed to pay the County an amount not to exceed Eighty-Seven Thousand Dollars (\$87,000) per school year for a School Resource Officer to be assigned to the four schools located within the Queensbury Union Free School District, for a term commencing upon execution of the agreement by both parties and terminating upon completion of the 2021-2022 school year, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to enter into an agreement with the Queensbury Union Free School District, 429 Aviation Road, Queensbury, New York 12804 to provide law enforcement services by assigning a School Resource Officer to be shared amongst the four schools located in the Queensbury School District during normal school hours throughout the school calendar year and for such other events as may be requested by the School District for an amount not to exceed Eighty-Seven Thousand Dollars (\$87,000) per school year with the School providing liability insurance and indemnification of Warren County, commencing upon execution by both parties and terminating upon completion of the 2021-2022 school year, in a form approved by the County Attorney.

**RESOLUTION REQUEST FORM NO. 5**

***Request to Apply for a Grant Application and Grant Agreement***

**DEPARTMENT NAME:** Sheriff

**DATE:** August 22, 2022

- (a) **Purpose of Grant:** Police Traffic Services Program (traffic safety initiatives)
- (b) **Name of Grantor:** NYS Governor's Traffic Safety Committee
- (c) **Address of Grantor:** 6 Empire State Plaza, Albany NY 12228
- (d) **Grantor's Contact Person and Telephone Number:** Charles R. DeWeese,  
Assistant Commissioner  
(518) 474-5111
- (e) **Has or Will the Grant Application or Grant Agreement been provided, if so, please attach:** Yes
- (f) **Effective Date of Grant:** October 1, 2022
- (g) **Termination Date of Grant:** September 30, 2023
- (h) **Total Dollar Amount Involved (Not to Exceed):** \$31,040
- (i) **Deadline to Submit Grant Application and/or Grant Agreement:** N/A
- (j) **Is a Budget Amendment Required?:** Yes  
If yes, also complete and submit Form No. 7.
- (k) **Are the funds to go into a Capital Project or Capital Reserve Project?:** No  
If yes, also complete and submit Form No. 8 or Form No. 9, as applicable.
- (l) **Is a Local Share Required?:** No  
If Yes, Where are the Funds? List Budget Code, Object Code, Full Title\* and Amount OR Capital Project OR Capital Project Number and Title Amount:

Sample: A.3110 470 General Sheriff's Law Enforcement - Contract \$ xx.xx  
Capital Project No. H289.9550 480 - Old Jail Renovations \$xx.xx

\* as listed in budget and LOGOS

**RESOLUTION REQUEST FORM NO. 7**

***Request to Amend County Budget\****

*\*If this is the result of a grant award, also complete and submit Form No. 5 or 6*

**DEPARTMENT NAME:** Sheriff

**DATE:** August 22, 2022

(a) **Purpose of Amendment:** Amend County Budget to reflect revenues from a New York State Governor's Traffic Safety Committee Police Traffic Services Program grant.

(b) **Appropriation Code, Object Code, Full Title and Amount:**

A.3110 120	Sheriff's Law Enforcement	\$31,040
	Salaries - Overtime	

(c) **Revenue Code (with title), and amount:**

A.3110 3384	Sheriff's Law Enforcement	\$31,040
	Other Sheriff's State Aid	

JIM ALLEN  
Director



Department of  
Motor Vehicles

(518) 474-5111  
(518) 474-5777  
Fax: (518) 473-6946

**GOVERNOR'S TRAFFIC SAFETY COMMITTEE**  
6 EMPIRE STATE PLAZA • ALBANY, NY 12228

August 3, 2022

Charles Geisler  
Patrol Sergeant  
Warren County Sheriff's Office  
1400 State Route 9  
Lake George, NY 12845-3435

Re: PTS-2023-Warren Co SO-00189-(057)  
Police Traffic Services  
T006961  
CFDA#: 20.600  
EFFECTIVE DATE: October 1, 2022

Dear Patrol Sergeant Charles Geisler:

On behalf of the Governor's Traffic Safety Committee, I am pleased to notify you that the Warren County Sheriff's Office has been awarded a total of \$31,040 to participate in the statewide Police Traffic Services Program. Our goal is to increase seat belt usage and reduce dangerous driving behaviors in an effort to reduce serious injury and death from traffic crashes. A breakdown of your grant award amount is as follows:

Category	Award Amount
Seat Belt Mobilization Enforcement	\$4,800
Regular PTS Enforcement	\$18,240
Other Than Personal Services	\$8,000
<b>Grand Total</b>	<b>\$31,040</b>

Before incurring any project related expenses, login to eGrants to review your approved budget as it may have been reduced or otherwise changed from what was requested. Crucial documents regarding your grant, the claims process, equipment, and other grant related topics can be found by visiting <https://trafficsafety.ny.gov/highway-safety-grant-program#grant-award>.

Attached to this email are the contract and a signatory page with instructions. Please follow the instructions to facilitate the prompt processing of your contract. The contract will only be effective after the Signature page has been signed by the County, City, Town, or Village, and notarized, then returned to, **and** signed by, the New York State Governor's Traffic Safety Committee.

Thank you for participating in this very important statewide enforcement program. I wish you success in your efforts. If you have any questions, please contact the Governor's Traffic Safety Committee at (518) 474-5111.

Sincerely,

James Allen  
Director

CRD:bp  
Enclosure  
cc: Monica Girard  
James LaFarr

**RESOLUTION REQUEST FORM NO. 3**

**Request for New Contract**

**DEPARTMENT NAME:** Sheriff

**DATE:** August 22, 2022

- (a) **Is this a Result of a Bid or Request for Proposal?** Yes (WC 39-22)
- (b) **Purpose of Contract:** Dealer specific service, maintenance, and repairs of Sheriff's Office Ford vehicles
- (c) **Name of Contractor:** Nemer Ford
- (d) **Address of Contractor:** 323 Quaker Road, Queensbury, NY 12804
- (e) **Contractor's Contact Person and Telephone Number:** Aaron Pratt  
Service Manager  
(518) 798-8834
- (f) **Has or will the Contract be provided, if so, please attach:** No
- (g) **Commencement Date of Contract:** October 1, 2022
- (h) **Termination Date of Contract:** September 30, 2023 (with option for three one-year extensions upon mutual agreement of both parties)
- (i) **Payment Provisions:**
  - i) **lump sum amount**
  - ii) **hourly rate amount** \$110.00 (Mechanic)
  - iii) **total amount not to exceed**
  - iv) **how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.)**  
  
Mechanic Hourly Rate = \$110.00/hr.  
Fee per Diagnostic Service = \$159.99
- (j) **Where are the Funds for this Contract? List Budget Code, Object Code, Full Title\* and Amount: OR Capital Project OR Capital Reserve Project Number, Title, and Amount:**

A.3110 441 General Sheriff's Law Enforcement - Auto Supplies & Repair

\* as listed in budget and LOGOS

**WARREN COUNTY BID TABULATION SHEET**

<b>BID NO: WC 39-22</b> <b>ITEM(S): PROPRIETARY DEALER ONLY REPAIRS FOR VARIOUS FORD MAKES AND MODELS</b> <b>DATE: JULY 19, 2022</b> <b>TIME: 3:00 PM.</b>	<p align="center"><b>NAME &amp; ADDRESS OF BIDDER</b></p> Nemer Ford Attn: Aaron Pratt 323 Quaker Road Queensbury, NY 12804 Ph: 518-798-8834 Fx: 518-798-0166
<p align="center"><b>DESCRIPTION OF ITEM</b></p>	<p align="center"><b>BID PRICE</b></p>
Hourly Rate: Mechanic	<p align="center"><b>\$110.00</b></p>
Materials/Parts Furnished: Percent Mark-Up Over Cost	<p align="center"><b>15%</b></p>
Price per Diagnostic Service	<p align="center"><b>\$159.99</b></p>
<b>BID AWARDED TO:</b>	<b>RESOLUTION NO.: xx OF 2022</b>
<b>TERM: OCTOBER 1, 2022 THROUGH SEPTEMBER 30, 2023</b>	✓ <b>JULIE A. BUTLER, PURCHASING AGENT</b>

SPECIFICATION NO.: WC 39-22

ITEM: PROPRIETARY DEALER ONLY REPAIRS FOR VARIOUS FORD MAKES AND MODELS

DATE: JULY 19, 2022 TIME: 3:00 P.M.

PLACE: HUMAN SERVICES BUILDING, 3<sup>RD</sup> FL.

PROPOSAL

PROPOSAL OF: Nemer Ford  
(COMPANY NAME)

TO: Julie Butler, Purchasing Agent  
Warren County Human Services Building  
1340 State Route 9  
Lake George, New York 12845

The undersigned having carefully examined the specifications and having to his/her satisfaction ascertained all the facts concerning these specifications, herewith submits the following bid:

HOURLY RATE: MECHANIC	\$ <u>110.00</u>
MATERIALS/PARTS FURNISHED; PERCENT MARK-UP OVER COST: or	<u>15</u> % <u>OR</u>
DISCOUNT OFF LIST PRICE:	_____ %
PRICE PER DIAGNOSTIC SERVICE:	\$ <u>159.99</u>

The vendor hereby certifies that there are no federal or state taxes included in the purchase price and that he/she is the only intermediary between manufacturer and purchaser.

DATE: 7-19-2022 FEDERAL ID# 141645092

NAME OF FIRM: Nemer Ford

BUSINESS ADDRESS: 323 Quaker Rd Queensbury NY 12804

E-MAIL ADDRESS OF BIDDER: apraff@nemerford.com

SIGNATURE OF BIDDER: [Signature]

NAME AND TITLE OF BIDDER: Aaron Praff Service Manager

TELEPHONE: 518-798-8834 FAX 518-798-0166

NEW BIDDERS ONLY: Please list three (3) current references, preferably school or government.

COMPANY NAME	CONTACT PERSON	PHONE #
1. <u>Unifirst</u>	<u>Ben</u>	<u>1-800-794-2706</u>
2. <u>WBMASON</u>	<u>Jeff Toney</u>	<u>1-888-926-2766</u>
3. <u>Nemer Chrysler Dodge Osby</u>	<u>Marion Ranado</u>	<u>518-793-2571</u>

The attached Corporate Resolution, Bidder Certification, and Iran Divestment Act form must be completed and signed and made a part of this bid proposal.  
Please mark clearly on SEALED envelope - WC 39-22 Dealer Only Repairs for Ford Vehicles

PROPOSAL  
CERTIFICATION

Non-Collusive Certification required of all bidders under Section 103-d of the General Municipal Law as amended by Chapter 675 of the Laws of 1966, and further amended by Chapter 56 of the Laws of 2010, effective June 22, 2010.

- (a) By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid, each party thereto certifies, as to its own organization, under penalty of perjury, that to the best of knowledge and belief:
  - (1) The prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor;
  - (2) Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and
  - (3) No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.
- (a-1) Notwithstanding the foregoing, the statement of non-collusion may be submitted electronically in accordance with the provisions of subdivision one of section one hundred three of the General Municipal Law.
- (b) A bid shall not be considered for award nor shall any award be made where (a) (1) (2) and (3) above have not been complied with; provided however, that if in any case the bidder cannot make the foregoing certification, the bidder shall so state and shall furnish with the bid a signed statement which sets forth, in detail, the reasons therefor. Where (a) (1) (2) and (3) above have not been complied with, the bid shall not be considered for award nor shall any award be made unless the head of the purchasing unit of the political subdivision, public department, agency or official thereof to which the bid is made, or his designee, determines that such disclosure was not made for the purpose of restricting competition.
- © The person signing this bid or proposal certifies that he has fully informed himself regarding the accuracy of the statements contained in this certification, and under the penalties of perjury, affirms the truth thereof, such penalties being applicable to the bidder as well as to the person signing on its behalf;
- (d) That attached hereto (if a corporate bidder) is a certified copy of resolution authorizing the execution of this certificate by the signatory of this bid, or proposal, on behalf of the corporate bidder.

Nemer Ford  
Individual Bidder

Co-Partnership  
By Aaron Nicatt  
Partner

[Signature]  
Corporation

By [Signature]  
President

SPECIFICATION NO.: WC 39-22

ITEM: PROPRIETARY DEALER ONLY REPAIRS FOR VARIOUS FORD MAKES AND MODELS

DATE: JULY 19, 2022 TIME: 3:00 P.M.

PLACE: HUMAN SERVICES BUILDING, 3<sup>RD</sup> FL.

PROPOSAL

CERTIFICATION OF COMPLIANCE WITH THE IRAN DIVESTMENT ACT

As a result of the Iran Divestment Act of 2012 (the "Act"), Chapter 1 of the 2012 Laws of New York, a new provision has been added to State Finance Law (SFL) § 165-a and New York General Municipal Law § 103-g, both effective April 12, 2012. Under the Act, the Commissioner of the Office of General Services (OGS) will be developing a list of "persons" who are engaged in "investment activities in Iran" (both are defined terms in the law) (the "Prohibited Entities List"). Pursuant to SFL § 165-a(3)(b), the initial list is expected to be issued no later than 120 days after the Act's effective date at which time it will be posted on the OGS website.

By submitting a bid in response to this solicitation or by assuming the responsibility of a Contract awarded hereunder, each Bidder/Contractor, any person signing on behalf of any Bidder/Contractor and any assignee or subcontractor and, in the case of a joint bid, each party thereto, certifies, under penalty of perjury, that once the Prohibited Entities List is posted on the OGS website, that to the best of its knowledge and belief, that each Bidder/Contractor and any subcontractor or assignee is not identified on the Prohibited Entities List created pursuant to SFL § 165-a(3)(b).

Additionally, Bidder/Contractor is advised that once the Prohibited Entities List is posted on the OGS Website, any Bidder/Contractor seeking to renew or extend a Contract or assume the responsibility of a Contract awarded in response to this solicitation must certify at the time the Contract is renewed, extended or assigned that it is not included on the Prohibited Entities List.

During the term of the Contract, should the County receive information that a Bidder/Contractor is in violation of the above-referenced certification, the County will offer the person or entity an opportunity to respond. If the person or entity fails to demonstrate that he/she/it has ceased engagement in the investment which is in violation of the Act within 90 days after the determination of such violation, then the County shall take such action as may be appropriate including, but not limited to, imposing sanctions, seeking compliance, recovering damages or declaring the Bidder/Contractor in default.

The County reserves the right to reject any bid or request for assignment for a Bidder/Contractor that appears on the Prohibited Entities List prior to the award of a contract and to pursue a responsibility review with respect to any Bidder/Contractor that is awarded a contract and subsequently appears on the Prohibited Entities List.

I, Aaron Pratt, being duly sworn, deposes and says that he/she is the Service Manager of the Nemer Ford Corporation and that neither the Bidder/Contractor nor any proposed subcontractor is identified on the Prohibited Entities List.

  
SIGNED

SWORN to before me this

19<sup>th</sup> day of June

20226  
Notary Public: Christina M Vadnais

**CHRISTINA M VADNAIS**  
Notary Public, State of New York  
No. 01VA6297253  
Qualified in Washington County  
Commission Expires Feb. 18, 2026

SPECIFICATION NO.: WC 39-22

ITEM: PROPRIETARY DEALER ONLY REPAIRS FOR VARIOUS FORD MAKES AND MODELS

DATE: JULY 19, 2022 TIME: 3:00 P.M.

PLACE: HUMAN SERVICES BUILDING, 3<sup>RD</sup> FL.

PROPOSAL

CORPORATE RESOLUTION

RESOLVED that Nemer Ford  
(Name of Corporation)

be authorized to sign and submit the Bid, or Proposal, of this Corporation for the following project:

WC 39-22 Proprietary Dealer Only Repairs for Various Ford Makes + Models.  
(Title of Project)

and to include in such Bid Proposal the Certificate as to non-collusion required by Section 103-d of the General Municipal Law as the act and deed of such corporation, and for any inaccuracies of misstatements in such certifies this Corporate Bidder shall be liable under the penalties of perjury.

The foregoing is a true and correct copy of the Resolution adopted by Nemer Ford  
Ford Corporation at a meeting of its Board of Directors held on the 19 Day of July, 2022, and is still in force and effective on this 19 Day of July, 2022.

  
SECRETARY  
(Signature)

(SEAL OF CORPORATION)

**RESOLUTION REQUEST FORM NO. 5**

***Request to Apply for a Grant Application and Grant Agreement***

**DEPARTMENT NAME:** Sheriff

**DATE:** August 22, 2022

- (a) **Purpose of Grant:** Communication Center Interoperability Enhancement
- (b) **Name of Grantor:** NYS Division of Homeland Security & Emergency Services
- (c) **Address of Grantor:** 1220 Washington Avenue, Building 7A, Albany NY 12226
- (d) **Grantor's Contact Person and Telephone Number:** Eric Abramson,  
Grant Program Director  
(518) 402-2123
- (e) **Has or Will the Grant Application or Grant Agreement been provided, if so, please attach:** Yes
- (f) **Effective Date of Grant:** January 1, 2022
- (g) **Termination Date of Grant:** December 31, 2024
- (h) **Total Dollar Amount Involved (Not to Exceed):** \$985,547
- (i) **Deadline to Submit Grant Application and/or Grant Agreement:** N/A
- (j) **Is a Budget Amendment Required?:** Yes  
If yes, also complete and submit Form No. 7.
- (k) **Are the funds to go into a Capital Project or Capital Reserve Project?:** No  
If yes, also complete and submit Form No. 8 or Form No. 9, as applicable.
- (l) **Is a Local Share Required?:** No  
If Yes, Where are the Funds? List Budget Code, Object Code, Full Title\* and Amount OR Capital Project OR Capital Project Number and Title Amount:

Sample: A.3110 470 General Sheriff's Law Enforcement - Contract \$ xx.xx  
Capital Project No. H289.9550 480 - Old Jail Renovations \$xx.xx

\* as listed in budget and LOGOS

**RESOLUTION REQUEST FORM NO. 7**

***Request to Amend County Budget\****

*\*If this is the result of a grant award, also complete and submit Form No. 5 or 6*

**DEPARTMENT NAME:** Sheriff

**DATE:** August 22, 2022

(a) **Purpose of Amendment:** Amend County Budget to reflect revenues from a New York State Division of Homeland Security and Emergency Services Statewide Interoperable Communications grant.

(b) **Appropriation Code, Object Code, Full Title and Amount:**

A.3020.4047 250	Sheriff's Communications Center	\$985,547
	2021 Interoperable Comm Grant	
	Technical Equipment	

(c) **Revenue Code (with title), and amount:**

A.3020.4047 3380	Sheriff's Communications Center	\$985,547
	2021 Interoperable Comm Grant	
	State Homeland Security Grant Program	



# Homeland Security and Emergency Services

KATHY HOCHUL  
Governor

JACKIE BRAY  
Commissioner

August 3, 2022

The Honorable Kevin Geraghty  
Chair, Warren County Board of Supervisors  
Municipal Center  
1340 State Route 9  
Lake George, NY 12845

Dear Mr. Geraghty,

I am pleased to announce that Warren County has been awarded \$985,547 under the New York State 2021 and 2022 Statewide Interoperable Communications Grant Program (2021 and 2022 SICG-Formula). This program, administered by my agency, allows for the State support to aid county, local and municipal public safety organizations in enhancing emergency response, improving capability, improvements in governance structures, operating procedures, infrastructure development, and addressing SAFECOM guidance from the U.S. Department of Homeland Security Office of Emergency Communications (OEC). The 2021 and 2022 SICG-Formula Program will concentrate on improving interoperability and operability of communications systems in New York State. Your participation in this program is another example of the successful partnerships we have been developing for public safety and emergency preparedness across the State.

The performance period for the 2021 and 2022 SICG-Formula grant will be 36 months, beginning January 1, 2022 – December 31, 2024, with the possibility of an extension based upon a good cause shown and ample justification for needing additional time. Expenses that you wish to claim must occur within that period. In order to provide these funds to you as quickly as possible, we will need to gather budget information within 30 calendar days from the date of this letter that reflects the award amount. Our Grants Program Administration staff will work with your designated SICG point of contact to provide additional administrative guidance and to develop a grant contract.

On behalf of Governor Kathy Hochul, the Division of Homeland Security and Emergency Services remains committed to providing outstanding support in the administration of "*your public safety first*" responder initiatives. Please feel free to contact me if you have any questions, at 518-242-5000, or my Office of Interoperable and Emergency Communications (OIEC) Deputy Director, Brett Chellis, at 518-322-4911.

Thank you for your cooperation in this public safety endeavor.

Sincerely,

A handwritten signature in black ink that reads "Jackie Bray".

Jackie Bray  
Commissioner

cc: Derrick Helms, Communications Supervisor  
Warren County Sheriff's Office

**RESOLUTION REQUEST FORM NO. 3**

***Request for New Contract***

**DEPARTMENT NAME:** Sheriff

**DATE:** August 22, 2022

- (a) **Is this a Result of a Bid or Request for Proposal?** Yes (WC 40-22)
- (b) **Purpose of Contract:** Communications Center Preventative Maintenance/Service
- (c) **Name of Contractor:** Capital Digitronics, Inc.
- (d) **Address of Contractor:** 264 Bradford Street, Albany NY 12206
- (e) **Contractor's Contact Person and Telephone Number:** Thomas McCabe  
President  
(518) 449-3366
- (f) **Has or will the Contract be provided, if so, please attach:** No
- (g) **Commencement Date of Contract:** January 1, 2023
- (h) **Termination Date of Contract:** December 31, 2023 (with option for two one-year extensions upon mutual agreement of both parties)
- (i) **Payment Provisions:**
  - i) lump sum amount
  - ii) hourly rate amount
  - iii) total amount not to exceed \$127,600.00
  - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.)
- (j) **Where are the Funds for this Contract? List Budget Code, Object Code, Full Title\* and Amount: OR Capital Project OR Capital Reserve Project Number, Title, and Amount:**

A.3020 440 General Sheriff's 911 Center - Contract \$127,600

\* as listed in budget and LOGOS

**WARREN COUNTY BID TABULATION SHEET**

<b>BID NO:</b> WC 40-22  <b>ITEM(S):</b> PREVENTATIVE MAINTENANCE AND SERVICE CONTRACT FOR WARREN COUNTY COMMUNICATION EQUIPMENT  <b>DATE:</b> AUGUST 11, 2022  <b>TIME:</b> 3:00 P.M.	<b>NAME &amp; ADDRESS OF BIDDER</b>  Capital Digitronics, Inc. Attn: Thomas McCabe 264 Bradford Street Albany, NY 12206 Ph: 518-449-3366 Fax: 518-449-3369
<b>DESCRIPTION OF ITEM</b>	<b>BID PRICE</b>
<b>YEAR 2023</b>	\$127,600.00
<b>LABOR RATES:</b>	<b>HOURLY RATE</b>
STRAIGHT TIME (Including in-shop repairs/service):	\$130.00
OVERTIME/WEEKENDS:	\$195.00
HOLIDAYS:	\$195.00
REPAIRS ON COMMUNICATION TOWERS:	\$175.00
<b>MARK-UP ABOVE COST FOR OVERHEAD &amp; PROFIT:</b>	<b>PERCENTAGE</b>
MATERIAL & PARTS SUPPLIED TO COMPLETE WORK:	25%
EQUIPMENT TO BE INSTALLED AS PART OF WORK:	25%
FACTORY SERVICE FOR PORTABLE / MOBILE RADIOS, MODULES:	25%
<b>EXCLUSIONS:</b>	Weather related or weather damaged components.
<b>BID AWARDED TO:</b>	
<input checked="" type="checkbox"/> <b>JULIE A. BUTLER, PURCHASING AGENT</b>	<b>RESOLUTION NO. Xx OF 2022</b>
<b>TERM OF BID: January 1, 2023 through December 31, 2023</b>	