

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: ECONOMIC GROWTH & DEVELOPMENT

DATE: JANUARY 24, 2022

COMMITTEE MEMBERS PRESENT:

SUPERVISORS WILD
MCDEVITT
HOGAN (VIA ZOOM)
STROUGH
LEGETT

OTHERS PRESENT:

REPRESENTING ECONOMIC DEVELOPMENT CORPORATION:
JIM SIPLON, PRESIDENT, ECONOMIC DEVELOPMENT CORPORATION
REPRESENTING PLANNING & COMMUNITY DEVELOPMENT:
WAYNE LAMOTHE, COUNTY PLANNER
SARA FRANKENFELD, GIS ADMINISTRATOR (VIA ZOOM)
ETHAN GADDY, ASSISTANT COUNTY PLANNER (VIA ZOOM)

COMMITTEE MEMBERS ABSENT:

SUPERVISORS BEATY
MAGOWAN

KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD
RYAN MOORE, COUNTY ADMINISTRATOR
LARRY ELMEN, COUNTY ATTORNEY (VIA ZOOM)
AMANDA ALLEN, CLERK OF THE BOARD
ROBERT TERWILLIGER, FIRST ASSISTANT COUNTY ATTORNEY
FRANK E. THOMAS, BUDGET OFFICER
SUPERVISORS BRAYMER (VIA ZOOM)
FRASIER
SEEBER (VIA ZOOM)
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
GINELLE JONES, DIRECTOR, PUBLIC HEALTH/PATIENT SERVICES
DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS
DEANNA PARK, DIRECTOR, OFFICE FOR THE AGING
MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST
LESLIE LOVELACE, SECRETARY TO THE CLERK OF THE BOARD

Please note, the following contains a summarization of the January 24, 2022 meeting of the Economic Growth & Development Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <https://warrencountyny.gov/mma>

Note: Pursuant to New York State Legislation (S.50001/A.40001): “Notwithstanding the provisions of article 7 of the public officers law to the contrary, any state agency, department, corporation, office, authority, board, or commission, as well as any local public body, or public corporation as defined in section 66 of the general construction law, or political subdivisions as defined in section 100 of the general municipal law, or a committee or subcommittee or other similar body of such entity, shall be authorized to meet and take such action authorized by law without permitting in public in-person access to meetings and authorize such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed”. All of the Committee members in attendance were physically present, aside from Supervisor Hogan who attended remotely.

Mr. Wild called the meeting of the Economic Growth & Development Committee to order at 11:57 a.m.

Motion was made by Mr. McDevitt, seconded by Mr. Strough and carried by majority vote, with Mr. Leggett abstaining and Messrs. Beaty and Magowan absent, to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Copies of the Planning & Community Development agenda were distributed to those in attendance. Copies of the

agenda are on file with the meeting minutes.

Privilege of the floor was extended to Jim Siplon, *President & CEO, Warren County EDC*, who presented documents entitled, “*Economic Development Has Changed Graphic*”, “*EDC Forecast Poster*” and “*EDC Growth Graphic Final*” which he provided a detailed overview of. Copies of the documents are on file with the minutes. He spoke about plans the Warren County EDC had for 2022 which included the expansion of businesses and broadband, as well as increasing the workforce. A brief discussion ensued.

There being no further Economic Development Corporation business to discuss, the Committee commenced with a review of the Planning agenda, which included the following requests:

- 1) To authorize the extension of the agreement with Lake Champlain-Lake George Regional Planning Board to expend remaining funds to expand the project to include additional data and functionality for a term commencing January 1, 2022 and terminating December 31, 2022.

Motion was made by Mr. Strough, seconded by Mr. Leggett and carried unanimously (Messrs. Beaty and Magowan absent) to approve the request as outlined above and the necessary resolution was authorized for the February 18th Board meeting. *A copy of the resolution request form is on file with the minutes.*

- 2) To authorize a new agreement between the Warren County Planning Department and Lake Champlain-Lake George Regional Planning Board to provide GIS services as needed at a rate of \$50 per hour in an amount not to exceed \$15,000 per year invoicing quarterly for hours worked the previous quarter.

Motion was made by Mr. Strough, seconded by Mr. McDevitt and carried unanimously (Messrs. Beaty and Magowan absent) to approve the request as outlined above and the necessary resolution was authorized for the February 18th Board meeting. *A copy of the resolution request form is on file with the minutes.*

- 3) To authorize a new contract with VHB for GIS technical support to update and maintain proprietary GIS software tools at a rate of \$150/hr in an amount not to exceed \$4,000 for a term commencing February 1, 2022 and terminating December 31, 2022.

Motion was made by Ms. Hogan, seconded by Mr. Leggett and carried unanimously (Messrs. Beaty and Magowan absent) to approve the request as outlined above and the necessary resolution was authorized for the February 18th Board meeting. *A copy of the resolution request form is on file with the minutes.*

- 4) To amend the 2022 County Budget in the amount of \$46,000 to reflect receipt of grant award from the New York State Office of Community Renewal for the CD78 housing needs and demand analysis.

Motion was made by Mr. Strough, seconded by Mr. Leggett and carried unanimously (Messrs. Beaty and Magowan absent) to approve the request as outlined above and forward same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

- 5) To establish Capital Project H408, *Schroon Lake Aquatic Invasive Species Initiative 2022*, in the amount of \$335,784.

Motion was made by Mr. Leggett, seconded by Mr. McDevitt and carried unanimously (Messrs. Beaty and Magowan absent) to approve the request as outlined above and forward same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

- 6) To authorize submission of a grant application for Cares Act funding to the New York State Housing Trust Fund in an amount to be determined.

A brief discussion ensued following which a motion was made by Mr. Strough, seconded by Mr. Leggett and carried unanimously (Messrs. Beaty and Magowan absent) to approve the request as outlined above and the necessary resolution was authorized for the February 18th Board meeting. *A copy of the resolution request form is on file with the minutes.*

Prior to adjourning, Mr. LaMothe informed three significant grant awards had expired last year and his office would be focusing on completing the closeout documentation for those which he anticipated would be time consuming.

There being no further business to come before the Committee, on motion made by Mr. Strough, seconded by Mr. McDevitt and carried unanimously (Messrs. Beaty and Magowan absent), Mr. Wild adjourned the meeting at 12:40 p.m.

Respectfully submitted,
Molly Ganotes-Gleason, Legislative Office Specialist
As transcribed by Leslie Lovelace, Secretary to the Clerk of the Board