

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: ECONOMIC GROWTH & DEVELOPMENT

DATE: MAY 24, 2022

---

---

COMMITTEE MEMBERS PRESENT:

SUPERVISORS WILD  
MCDEVITT  
HOGAN (VIA ZOOM)  
STROUGH  
LEGETT (VIA ZOOM)  
FRASIER (VIA ZOOM)  
MAGOWAN

OTHERS PRESENT:

CARM BASILE, CEO, CDTA  
S. WILLIAM COLLINS, MAYOR OF THE CITY OF GLENS FALLS  
SCOTT SOPCZYK, TRANSPORTATION DIRECTOR, GREATER GLENS FALLS TRANSIT  
REPRESENTING ECONOMIC DEVELOPMENT CORPORATION:  
JIM SIPLON, PRESIDENT, ECONOMIC DEVELOPMENT CORPORATION  
LIZA OCHSENDORF, DIRECTOR, EMPLOYMENT & TRAINING ADMINISTRATION  
REPRESENTING PLANNING & COMMUNITY DEVELOPMENT:  
WAYNE LAMOTHE, COUNTY PLANNER  
SARA FRANKENFELD, GIS ADMINISTRATOR (VIA ZOOM)  
ETHAN GADDY, ASSISTANT COUNTY PLANNER  
PATRICIA TATICH, ASSOCIATE PLANNER (VIA ZOOM)  
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD  
RYAN MOORE, COUNTY ADMINISTRATOR  
AMANDA ALLEN, CLERK OF THE BOARD  
ROBERT TERWILLIGER, FIRST ASSISTANT COUNTY ATTORNEY  
FRANK E. THOMAS, BUDGET OFFICER  
SUPERVISORS BRAYMER (VIA ZOOM)  
DIAMOND  
GERACI (VIA ZOOM)  
SEEBER (VIA ZOOM)  
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR (VIA ZOOM)  
DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS (VIA ZOOM)  
ROBIN MAPP, AIRPORT MANAGER  
STEPHEN BARRETT, BARRETT ENERGY RESOURCES GROUP  
LESLIE LOVELACE, SECRETARY TO THE CLERK OF THE BOARD

---

---

Please note, the following contains a summarization of the May 24, 2022 meeting of the Economic Growth & Development Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <https://warrencountyny.gov/mma>

**Note: Pursuant to New York State Legislation (S.50001/A.40001): “Notwithstanding the provisions of article 7 of the public officers law to the contrary, any state agency, department, corporation, office, authority, board, or commission, as well as any local public body, or public corporation as defined in section 66 of the general construction law, or political subdivisions as defined in section 100 of the general municipal law, or a committee or subcommittee or other similar body of such entity, shall be authorized to meet and take such action authorized by law without permitting in public in-person access to meetings and authorize such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed”. All of the Committee members in attendance were physically present, aside from Ms. Hogan, Mr. Leggett and Mr. Strough who attended remotely.**

Mr. Wild called the meeting of the Economic Growth & Development Committee to order at 9:01 a.m.

Motion was made by Mr. Strough, seconded by Mr. McDevitt and carried by a majority vote of those present (*Ms. Hogan absent*) with Mr. Magowan abstaining, to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Copies of the Employment & Training Administration and Planning & Community Development agendas were distributed to those in attendance, those participating remotely accessed the agenda via the Warren County website. *Copies of the agendas*

---

---

*are on file with the meeting minutes.*

Privilege of the floor was extended to S. William Collins, *Mayor of the City of Glens Falls*; Scott Sopczyk, *Transportation Director, GGFT (Greater Glens Falls Transit)*; Carm Basile, *CEO, CDTA*, and who spoke regarding a proposal to expand transportation services to Warren and Washington Counties to allow for residents of Albany and Montgomery Counties to use the bus system to visit the Warren County area through a merger of GGFT with CDTA.

Ms. Hogan entered the meeting at 9:04 a.m. remotely.

Following a lengthy discussion in regard to the cost the merger would have on Warren County, a motion was made by Mr. Strough, seconded by Mr. Magowan and carried by majority vote, with Ms. Hogan voting in opposition, to approve a resolution in support of moving in the direction of exploring operating in a combined nature with the CDTA for expanded bus routes throughout Warren County and the necessary resolution was authorized for the June 15<sup>th</sup> Board meeting.

Privilege of the floor was extended to Jim Siplon, *President & CEO, Warren County EDC (Economic Development Corporation)*, who presented a Power point presentation entitled, "EDC Economic Update" which he provided an overview of. He made mention of the upcoming annual EDC luncheon which would be held on June 17, 2022 at The Great Escape Lodge and he encouraged all to attend.

Moving on, the Committee reviewed the Employment & Training Administration agenda which included the following requests as presented by Liza Ochsendorf, *Director, Employment & Training Administration*:

- a. To authorize a new contract with New York State Department of Labor for a rental agreement in an amount not to exceed \$153,294.12 annually (\$4,258.17 monthly) for a term commencing May 1, 2022 and terminating April 30, 2025.

Motion was made by Mr. Magowan, seconded by Mr. McDevitt and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the June 15<sup>th</sup> Board meeting. *A copy of the resolution request form is on file with the minutes.*

- b. To amend the County Budget in the amount of \$30,293.79 to reflect receipt of funds from the Employment Recovery National Dislocated Worker Grant (ER-NDWG).
- c. To amend the County Budget in the amount of \$112,062 to reflect receipt of TANF (*Temporary Assistance to Needy Families*) funds for the Summer Youth Employment Program.

Motion was made by Mr. Strough, seconded by Mr. Magowan and carried unanimously to approve the request as outlined above and refer same to the Finance Committee. *Copies of the resolution request forms are on file with the minutes.*

- d. To fill the vacant position of Office Specialist - PT, *Grade 7, Base Annual Salary \$36,414.*

Motion was made by Mr. Magowan, seconded by Ms. Hogan and carried unanimously to approve the request as outlined above and refer same to the Personnel, Administration & Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

- e. To amend the Table of Organization and Salary Schedule to create and fill the new position of Job Coach, *Base Annual Salary \$37,500, effective July 1, 2022.*

Motion was made by Ms. Hogan, seconded by Mr. McDevitt and carried unanimously to approve the request as outlined above and refer same to the Personnel, Administration & Higher Education Committee. *A copy of the resolution request form is on file with the minutes.*

A review of the Information for Discussion/Review portion of the agenda commenced, during which Ms. Ochsendorf provided general updates on employment and training matters and short and long-term visions.

---

---

There being no further Employment & Training Administration business to discuss, the Committee commenced with a review of the Planning & Community Development agenda, which included the following requests presented by Wayne LaMothe, *County Planner*:

1. To authorize submission of a Consolidated Funding Application with the grantor and grant amount to be determined.

Motion was made by Mr. McDevitt, seconded by Mr. Strough and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the June 15<sup>th</sup> Board meeting. *A copy of the resolution request form is on file with the minutes.*

2. To designate Wayne LaMothe, *County Planner*, as the Certifying Official for the purpose of completing the Environmental Review Record for the Office of Community Renewal grant award 1197CP110-21.

Motion was made by Mr. Strough, seconded by Mr. Magowan and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the June 15<sup>th</sup> Board meeting. *A copy of the resolution request form is on file with the minutes.*

Discussion ensued with regard to the lack of interest for the Senior Planner position which had been advertised several times. Following discussion, motion was made by Mr. Strough and seconded by Mr. Magowan to create a new position of Assistant County Planner 2 and to abolish the Senior Planner position. Upon advisement from Mr. LaMothe that it might be a better approach to retain the Senior Planner position and advertise both, then fill one and abolish the other, Mr. Strough amended his motion, and Mr. Magowan his second, to include just the creation of the Assistant County Planner 2 position. Mr. Wild called the question and the motion was carried unanimously to amend the Table of Organization and Salary Schedule to create and fill the position of Assistant County Planner 2, *Grade 14, Base Annual Salary \$63,711*, effective June 6, 2022 and refer same to the Personnel, Administration & Higher Education Committee. *A copy of the resolution request and Notice of Intent to Fill Vacant Position forms are on file with the minutes.*

Discussion Items were reviewed, as follows:

- Consolidated Funding Application opportunities - Mr. LaMothe apprised Patricia Tatich, *Associate Planner*, had prepared a document regarding how the County could address housing needs with a Land Bank and a Housing Trust and he requested she present the document to the full Board and answer any questions the Committee may have. Ms. Tatich stated she would prefer to distribute the paper to the Supervisors to allow them time to review the information and allow discussion in the future.

There being no further business to come before the Economic Growth & Development Committee, on motion made by Mr. Magowan, seconded by Mr. Strough and carried unanimously, Mr. Wild adjourned the meeting at 10:43 a.m.

Respectfully submitted,  
Leslie Lovelace, Secretary to the Clerk of the Board