

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: ECONOMIC GROWTH & DEVELOPMENT

DATE: JUNE 20, 2022

COMMITTEE MEMBERS PRESENT:

SUPERVISORS WILD
MCDEVITT
HOGAN
LEGGETT
FRASIER
MAGOWAN

COMMITTEE MEMBER ABSENT:

SUPERVISOR STROUGH

OTHERS PRESENT:

LIZA OCHSENDORF, DIRECTOR, EMPLOYMENT & TRAINING ADMINISTRATION
JIM SIPLON, PRESIDENT, ECONOMIC DEVELOPMENT CORPORATION
REPRESENTING PLANNING & COMMUNITY DEVELOPMENT:
SARA FRANKENFELD, GIS ADMINISTRATOR
ETHAN GADDY, ASSISTANT COUNTY PLANNER
PATRICIA TATICH, ASSOCIATE PLANNER
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD
RYAN MOORE, COUNTY ADMINISTRATOR
ROBERT TERWILLIGER, FIRST ASSISTANT COUNTY ATTORNEY
SARAH MCLENITHAN, DEPUTY CLERK OF THE BOARD
FRANK E. THOMAS, BUDGET OFFICER
SUPERVISORS BRAYMER (VIA ZOOM)
BRUNO
DICKINSON
DRISCOLL
GERACI (VIA ZOOM)
MERLINO
SEEBER (VIA ZOOM)
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
LARRY ELMEN, COUNTY ATTORNEY
LEISA GRANT, PRINCIPAL ACCOUNT CLERK
KRISTEN HANIFIN, DEVELOPMENT/EVENT COORDINATOR
DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS
MICHAEL SWAN, COUNTY TREASURER
GINA MINTZER, EXECUTIVE DIRECTOR, LAKE GEORGE REGIONAL CHAMBER OF
COMMERCE & CVB
LESLIE LOVELACE, SECRETARY TO THE CLERK OF THE BOARD

Please note, the following contains a summarization of the June 20, 2022 meeting of the Economic Growth & Development Committee; the meeting in its entirety can be viewed on the Warren County website using the following link:
<https://warrencountyny.gov/mma>

Note: Pursuant to New York State Legislation (S.50001/A.40001): “Notwithstanding the provisions of article 7 of the public officers law to the contrary, any state agency, department, corporation, office, authority, board, or commission, as well as any local public body, or public corporation as defined in section 66 of the general construction law, or political subdivisions as defined in section 100 of the general municipal law, or a committee or subcommittee or other similar body of such entity, shall be authorized to meet and take such action authorized by law without permitting in public in-person access to meetings and authorize such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed”. All of the Committee members in attendance were physically present.

Mr. Wild called the meeting of the Economic Growth & Development Committee to order at 10:17 a.m.

Motion was made by Mr. Leggett, seconded by Mrs. Frasier and carried by a unanimous vote of those present (*Mr. Strough absent*) to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Copies of the Employment & Training Administration and Planning & Community Development agendas were distributed to those in attendance, *copies of the agendas are on file with the meeting minutes.*

A review of the Employment & Training Administration agenda commenced with Liza Ochsendorf, *Director, Employment & Training Administration*, providing a Powerpoint presentation entitled, "Workforce Development June 2022", which detailed workforce data; *a copy of the presentation is on file with the meeting minutes*. Discussion ensued with regard to career exploration.

There being no further Employment & Training Administration business to discuss, privilege of the floor was extended to Jim Siplon, *President & CEO, Warren County EDC (Economic Development Corporation)*, who presented a brief video highlighting four Warren County businesses which was debuted at the annual EDC luncheon on June 17, 2022. He then spoke about housing needs in Warren County; discussion ensued.

There being no further EDC business to discuss, the Committee commenced with a review of the Planning & Community Development agenda, which included the following requests:

1. To close Capital Project H340, *First Wilderness 2012*, and return estimated funds in the amount of \$71,708.60 to Budget Code A.9950 910, *Transfer, Capital Projects, Interfund Transfers*.

Motion was made by Ms. Hogan, seconded by Mrs. Frasier and carried by a unanimous vote of those present (*Mr. Strough absent*) to approve the request as outlined above and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes*.

2. To amend Resolution No. 595 of 2021 to extend the contract with L&S Energy through September 30, 2022 and authorize an additional \$2,000.

Motion was made by Ms. Hogan and seconded by Mr. Magowan. Discussion ensued with regard to the additional time needed to complete the work and the funding source of the additional cost following which Ms. Hogan and Mr. Magowan amended their motions to authorize an additional \$2,000 and amend the Warren County Budget in the amount of \$875 to reflect receipt of grant funding to cover a portion of the additional cost of the contract and authorize a transfer of funds in the amount of \$1,125 from Salaries to cover the remainder. Mr. Wild called the question and the motion was carried by a unanimous vote of those present (*Mr. Strough absent*) to approve a resolution for the July 15th Board meeting amending Resolution No. 595 of 2021 to extend the contract with L&S Energy through September 30, 2022 and authorize an additional \$2,000, as well as to refer the transfer of funds and budget amendment to the Finance Committee. *Copies of the resolution request forms are on file with the minutes*.

3. To rescind Resolution No. 475 of 2009 due to the rates and intent no longer being a part of the Department operating procedure.
4. To rescind Resolution No. 650 of 2012 due to reimbursement requests to the State being handled at prevailing hourly rates based on salary and fringe.

Motion was made by Ms. Hogan, seconded by Mr. Leggett and carried by a unanimous vote of those present (*Mr. Strough absent*) to approve the requests as outlined above and the necessary resolutions were authorized for the July 15th Board meeting. *Copies of the resolution request forms are on file with the minutes*.

Moving on to the Discussion Items portion of the agenda, the following matters were reviewed and discussed:

- Staff paper on prospect of forming a Housing Trust Fund for Warren County.
- Status update on Septic Replacement Program.
- Discussion of grant projects to be applied for via the CFA.
- Historian's Challenge launch.

At Mr. Wild's request, Ryan Moore, *County Administrator*, provided details regarding the Assistant County Planner 2 position which was not approved for creation at the June 15th Board meeting; details provided included the salary range for the position, as well as the salaries for comparable positions in surrounding counties, and an update on the existing Senior Planner position which the County Planner had requested be retained and advertised in hopes of filling one of the two.

Motion was made by Mr. Magowan and seconded by Mr. Leggett to approve the request to create the new position of Assistant County Planner 2; discussion ensued with regard to the Senior Planner and Assistant County Planner 2 positions. Mr. Wild called the question and the motion was carried by a unanimous vote of those present (*Mr. Strough absent*) to approve the request to Amend the Table of Organization and Salary Schedule to create and fill the new position of Assistant County Planner 2, *Grade 14, Base Annual Salary \$63,711*, effective July 5, 2022 and refer same to the Personnel, Administration & Higher Education Committee. *Copies of the resolution request form and Notice of Intent to Fill Vacant Position forms are on file with the minutes.*

Privilege of the floor was extended to Gina Mintzer, *Executive Director, Lake George Regional Chamber of Commerce & CVB*, who spoke in favor of the Greater Glens Falls Transit (*GGFT*) and Capital District Transportation Authority (*CDTA*) consolidation.

There being no further business to come before the Economic Growth & Development Committee, on motion made by Mr. Leggett, seconded by Ms. Hogan and carried by a unanimous vote of those present (*Mr. Strough absent*), Mr. Wild adjourned the meeting at 12:14 p.m.

Respectfully submitted,
Leslie Lovelace, Secretary to the Clerk of the Board