

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: ECONOMIC GROWTH & DEVELOPMENT

DATE: JULY 19, 2022

COMMITTEE MEMBERS PRESENT:

SUPERVISORS WILD
MCDEVITT
LEGGETT
FRASIER
MAGOWAN

OTHERS PRESENT:

LIZA OCHSENDORF, DIRECTOR, EMPLOYMENT & TRAINING ADMINISTRATION
JIM SIPLON, PRESIDENT, ECONOMIC DEVELOPMENT CORPORATION
MIKE SCHRAMMEL, INTERN, ECONOMIC DEVELOPMENT CORPORATION
REPRESENTING PLANNING & COMMUNITY DEVELOPMENT:

WAYNE LAMOTHE, COUNTY PLANNER
SARA FRANKENFELD, GIS ADMINISTRATOR

COMMITTEE MEMBERS ABSENT:

SUPERVISORS HOGAN
STROUGH

KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD
RYAN MOORE, COUNTY ADMINISTRATOR
AMANDA ALLEN, CLERK OF THE BOARD
ROBERT TERWILLIGER, FIRST ASSISTANT COUNTY ATTORNEY
FRANK E. THOMAS, BUDGET OFFICER

SUPERVISORS BRAYMER (VIA ZOOM)
DRISCOLL
GERACI (VIA ZOOM)

TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST
DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS
LESLIE LOVELACE, SECRETARY TO THE CLERK OF THE BOARD

Please note, the following contains a summarization of the July 19, 2022 meeting of the Economic Growth & Development Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <https://warrencountyny.gov/mma>

Note: Pursuant to New York State Legislation (S.50001/A.40001): “Notwithstanding the provisions of article 7 of the public officers law to the contrary, any state agency, department, corporation, office, authority, board, or commission, as well as any local public body, or public corporation as defined in section 66 of the general construction law, or political subdivisions as defined in section 100 of the general municipal law, or a committee or subcommittee or other similar body of such entity, shall be authorized to meet and take such action authorized by law without permitting in public in-person access to meetings and authorize such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed”. All of the Committee members in attendance were physically present.

Mr. Wild called the meeting of the Economic Growth & Development Committee to order at 11:19 a.m.

Motion was made by Ms. Frasier, seconded by Mr. McDevitt and carried by a unanimous vote of those present (*Ms. Hogan and Mr. Strough absent*) to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Copies of the Employment & Training Administration and Planning & Community Development agendas were distributed to those in attendance; *copies of the agendas are on file with the meeting minutes.*

A review of the Employment & Training Administration agenda commenced with the following requests:

- A. To approve the annual Workforce Development Board Budget.

Motion was made by Mr. Leggett, seconded by Mr. Magowan and carried by a unanimous vote of those present (*Ms. Hogan and Mr. Strough absent*) to approve the request as outlined above and the necessary resolution was authorized for the August 19th Board meeting. *A copy of the resolution request form is on file with the minutes.*

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- B. To amend the existing contract with NY Wired for Education to extend for an additional three years and to include the option of adding \$5,000 additional per year for certification fees as needed for a total contract amount not to exceed \$37,477.50 for a term commencing July 1, 2022 and terminating June 30, 2025.

Motion was made by Mr. McDevitt, seconded by Mr. Leggett and carried by a unanimous vote of those present (*Ms. Hogan and Mr. Strough absent*) to approve the request as outlined above and the necessary resolution was authorized for the August 19th Board meeting. *A copy of the resolution request form is on file with the minutes.*

Moving on to the Discussion Items portion of the agenda, Liza Ochsendorf, *Director, Employment & Training Administration*, provided general updates and continuation of discussion regarding workforce funding needs.

There being no further Employment & Training Administration business to discuss, privilege of the floor was extended to Jim Siplon, *President & CEO, Warren County EDC (Economic Development Corporation)*, who provided an overview of photos entitled, "Capital Region Leads NYS for Annual Business Formation Growth", copies of which are on file with the minutes.

Moving on, the Committee commenced with a review of the Planning & Community Development agenda, which included the following Discussion Items:

- Update on proposals for Countywide Comprehensive Plan
- Update on submissions for Consolidated Funding Application
- Staffing Update

There being no further business to come before the Economic Growth & Development Committee, on motion made by Mr. Magowan and seconded by Mrs. Frasier, Mr. Wild declared the meeting adjourned at 12:26 p.m.

Respectfully submitted,
Leslie Lovelace, Secretary to the Clerk of the Board