

**WARREN COUNTY BOARD OF SUPERVISORS**

**COMMITTEE: ECONOMIC GROWTH & DEVELOPMENT**

**DATE: AUGUST 23, 2022**

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**COMMITTEE MEMBERS PRESENT:**

SUPERVISORS: WILD  
MCDEVITT  
HOGAN (ZOOM)  
STROUGH  
LEGGETT  
MAGOWAN

**COMMITTEE MEMBER ABSENT:**

SUPERVISOR: FRASIER

**OTHERS PRESENT:**

REPRESENTING THE PLANNING DEPARTMENT:  
WAYNE LAMOTHE, COUNTY PLANNER  
SARA FRANKENFELD, GIS ADMINISTRATOR  
ETHAN GADDY, ASSISTANT COUNTY PLANNER  
LIZA OCHSENDORF, DIRECTOR, EMPLOYMENT & TRAINING ADMINISTRATION  
JIM SIPLON, PRESIDENT, ECONOMIC DEVELOPMENT CORPORATION  
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD  
AMANDA ALLEN, CLERK OF THE BOARD  
ROBERT TERWILLIGER, FIRST ASSISTANT COUNTY ATTORNEY  
FRANK E. THOMAS, BUDGET OFFICER  
SUPERVISORS DRISCOLL  
GERACI (ZOOM)  
MERLINO  
BETH GILLES, DIRECTOR, LAKE CHAMPLAIN-LAKE GEORGE REGIONAL  
PLANNING BOARD  
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR  
MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST

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*Please note, the following contains a summarization of the August 23, 2022 meeting of the Economic Growth & Development Committee; the meeting in its entirety can be viewed on the Warren County website using the following link:*  
<https://warrencountyny.gov/mma>

***Note: Pursuant to New York State Legislation (S.50001/A.40001): “Notwithstanding the provisions of article 7 of the public officers law to the contrary, any state agency, department, corporation, office, authority, board, or commission, as well as any local public body, or public corporation as defined in section 66 of the general construction law, or political subdivisions as defined in section 100 of the general municipal law, or a committee or subcommittee or other similar body of such entity, shall be authorized to meet and take such action authorized by law without permitting in public in-person access to meetings and authorize such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed.” All of the Committee members in attendance were physically present aside from Supervisor Hogan who attended virtually.***

Mr. Wild called the meeting of the Economic Growth & Development Committee to order at 12:32 p.m.

Copies of the Employment & Training and the Planning & Community Development agendas were distributed to those in attendance and those participating virtually accessed the agendas via the Warren County website; *Copies of the agendas are on file with the meeting minutes.*

Motion was made by Mr. Magowan, seconded by Mr. McDevitt and carried by a unanimous vote of those present (*Ms. Hogan, Mrs. Frasier and Mr. Leggett absent*) to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to Beth Gilles, *Director, Lake Champlain-Lake George Regional Planning Board*, who provided an update on what the Lake Champlain-Lake George Regional Planning Board had accomplished and what they were currently working on.

Mr. Leggett entered the meeting at 12:34 p.m.

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The Planning and Community Development agenda review commenced with the following requests:

- 1) To establish Capital Project H416, *Recreation Economy Study*, in the amount of \$92,500.

Wayne LaMothe, *County Planner*, indicated this request could be deleted from the agenda as it had been addressed by prior resolution.

- 2) To establish Capital Project H418, *Septic System Replacement Fund Round 3*, in the amount of \$595,000.

Motion was made by Mr. Strough, seconded by Mr. Magowan and carried by a unanimous vote of those present (*Ms. Hogan and Mrs. Frasier absent*) to approve the request as presented and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

- 3) To amend the Warren County Budget in the amount of \$66,040 to amend revenue codes to reflect receipt of ARPA administrative funding for 2022, per Resolution No. 260 of 2022.

Motion was made by Mr. Magowan, seconded by Mr. McDevitt and carried by a unanimous vote of those present (*Ms. Hogan and Mrs. Frasier absent*) to approve the request as presented and refer same to the Finance Committee. *A copy of the request to Amend the County Budget form is on file with the minutes.*

- 4) To extend the agreement with New York State Office of Information Technology Services, in the amount of \$86,200, for geographic information services over the term commencing December 31, 2022 and terminating December 31, 2023.

Motion was made by Mr. Strough, seconded by Mr. Magowan and carried by a unanimous vote of those present (*Ms. Hogan and Mrs. Frasier absent*) to approve the request as presented and the necessary resolution was authorized for the September 16<sup>th</sup> Board Meeting. *A copy of the resolution request form is on file with the minutes.*

Next, the Committee reviewed the Employment & Training Administration agenda which included the following requests:

- 1) To replace Michael Bittel with Tricia Rogers, *President, Adirondack Regional Chamber of Commerce*, on the Saratoga-Warren-Washington Workforce Development Board, for the term commencing September 16, 2022 and terminating June 30, 2024.

Motion was made by Mr. Magowan, seconded by Mr. Strough and carried by a unanimous vote of those present (*Ms. Hogan and Mrs. Frasier absent*) to approve the request as presented and the necessary resolution was authorized for the September 16<sup>th</sup> Board Meeting. *A copy of the resolution request form is on file with the minutes.*

Ms. Hogan joined the meeting remotely at 12:50 p.m.

- 2) To appoint Elizabeth Miller, *President and CEO, Miller Mechanical, Inc.*, to the Saratoga-Warren-Washington Workforce Development Board for a term commencing September 16, 2022 and terminating June 30, 2025.

Motion was made by Mr. Strough, seconded by Mr. Magowan and carried by a unanimous vote of those present (*Mrs. Frasier absent*) to approve the request as presented and the necessary resolution was authorized for the September 16<sup>th</sup> Board Meeting. *A copy of the resolution request form is on file with the minutes.*

- 3) To authorize a new contract with Washington-Saratoga-Warren-Hamilton-Essex Board of Cooperative Educational Services (BOCES) to provide youth educational program services for the WIOA youth employment program and prepare youth for the GED high school equivalency assessment for the 2022-2023 school year.

Motion was made by Mr. Magowan, seconded by Mr. McDevitt and carried by a unanimous vote of those present (*Mrs. Frasier absent*) to approve the request as presented and the necessary resolution was authorized for the September 16<sup>th</sup>

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Board Meeting. *A copy of the resolution request form is on file with the minutes.*

- 4) To amend the Table of Organization and Salary Schedule to create the new position of Student-to-Careers Development Specialist, *Grade 14, Base Annual Salary \$50,104*, effective September 16, 2022.
- 5) To fill the vacant position of Student-to-Careers Development Specialist, *Grade 14, Base Annual Salary \$50,104*, due to creation.

Motion was made by Mr. Strough, seconded by Mr. McDevitt and carried by a unanimous vote of those present (*Mrs. Frasier absent*) to approve the requests as presented and refer same to the Personnel, Administration and Higher Education Committee. *Copies of the resolution request and the Notice to Fill Vacant Position form are on file with the minutes.*

- 6) For a transfer of funds in the amount of \$20,000 from Budget Code 40.6293.0305 433 *WIOA Dislocated Worker*, to Budget Code 40.6293.0300 433 *WIOA Adult*, to carry over funds.

Motion was made by Mr. Magowan, seconded by Mr. McDevitt and carried by a unanimous vote of those present (*Mrs. Frasier absent*) to approve the request as presented and refer same to the Finance Committee. *A copy of the request for Transfer of Funds is on file with the minutes.*

- 7) To amend the Warren County Budget in the amount of \$725,841.58 to reflect receipt of the Workforce Innovation & Opportunity Act (WIOA) federal grant allocation for Program Year 2022.

Motion was made by Mr. Strough, seconded by Mr. Magowan and carried by a unanimous vote of those present (*Mrs. Frasier absent*) to approve the request as presented and refer same to the Finance Committee. *A copy of the request to Amend the County Budget form is on file with the minutes.*

- 8) To change the name of the Employment & Training Administration to the “Department of Workforce Development”.

Motion was made by Mr. Magowan, seconded by Mr. McDevitt and carried by a unanimous vote of those present (*Mrs. Frasier absent*) to approve the request as presented and the necessary resolution was authorized for the September 16<sup>th</sup> Board Meeting. *A copy of the resolution request form is on file with the minutes.*

- 9) To authorize an agreement with the Salvation Army in an amount not to exceed \$5,000 per year for use of their facility at 37 Broad Street, Glens Falls for high school equivalent class (GED) for youth up to age 24 for a term to commence September 26, 2022 and terminate June 20, 2023.

Motion was made by Mr. McDevitt, seconded by Mr. Strough and carried by a unanimous vote of those present (*Mrs. Frasier absent*) to approve the request as presented and the necessary resolution was authorized for the September 16<sup>th</sup> Board Meeting. *A copy of the resolution request form is on file with the minutes.*

Moving on to the Discussion Items portion of the agenda, Liza Ochsendorf, Director, *Employment & Training Administration*, provided general updates.

There being no further Employment & Training Administration business to discuss, privilege of the floor was extended to Jim Siplon, *President, Economic Growth & Development Corporation (EDC)*, who presented a Power Point Presentation entitled “*Economic Development Committee Update*”, which he reviewed in detail. *A copy of the presentation is on file with the minutes.*

Mr. Wild exited the meeting at 1:03 p.m., at which point Mr. McDevitt, as Vice-Chair, assumed the Chair until Mr. Wild returned at 1:07 p.m.

There was a brief discussion regarding the Employment & Training Administration being 100% funded with federal funds and the idea that additional County funding contributed to the budget would allow for more workforce assistance.

Motion was made by Mr. Magowan, seconded by Mr. McDevitt and carried by a unanimous vote of those present (*Mrs. Frasier absent*) to make a referral to the Budget Committee suggesting that the idea of provide County funding to the Employment & Training Administration Budget.

A brief conversation ensued with regard to the creation of a sewer district in the Town of North Creek and the need for support of same. A motion was made by Mr. McDevitt, seconded by Mr. Strough and carried by a unanimous vote of those present (*Mrs. Frasier absent*) to proved a resolution of support for the creation of a sewer district in the Town of North Creek based on the benefits it will provide to the region and to Warren County as a whole.

A brief discussion ensued regarding the Septic System Replacement Fund.

As there was no further business to come before the Economic Growth & Development Committee, Mr. Wild declared the meeting adjourned at 1:33 p.m.

Respectfully submitted,  
Molly Ganotes-Gleason, Legislative Office Specialist