

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: ECONOMIC GROWTH & DEVELOPMENT

DATE: NOVEMBER 22, 2022

COMMITTEE MEMBERS PRESENT:

SUPERVISORS: WILD
MCDEVITT
STROUGH
LEGGETT
MAGOWAN

OTHERS PRESENT:

REPRESENTING THE PLANNING DEPARTMENT:
WAYNE LAMOTHE, COUNTY PLANNER
SARA FRANKENFELD, GIS ADMINISTRATOR
ETHAN GADDY, ASSISTANT COUNTY PLANNER
LIZA OCHSENDORF, DIRECTOR, WORKFORCE DEVELOPMENT
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD
AMANDA ALLEN, CLERK OF THE BOARD
FRANK E. THOMAS, BUDGET OFFICER
ROBERT TERWILLIGER, FIRST ASSISTANT COUNTY ATTORNEY
SUPERVISOR DRISCOLL
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS
MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST

COMMITTEE MEMBERS ABSENT:

SUPERVISORS: HOGAN
FRASIER

Please note, the following contains a summarization of the November 22, 2022 meeting of the Economic Growth & Development Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <https://warrencountyny.gov/mma>

Mr. Wild called the meeting of the Economic Growth & Development Committee to order at 12:41 p.m.

Copies of the Planning & Community Development and Workforce Development meeting agendas were distributed; copies are on file with the meeting minutes.

Motion was made by Mr. Strough, seconded by Mr. McDevitt and carried by a unanimous vote of those present (*Ms. Hogan and Mrs. Frasier absent*) to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Review of the Planning & Community Development agenda commenced with the following requests:

1. To amend the County Budget in the amount of \$71,715.86 to re-allocate funds and increase Budget Codes A.9950 910 and A.1325 5031.

Motion was made by Mr. McDevitt, seconded by Mr. Magowan and carried by a unanimous vote of those present (*Ms. Hogan and Mrs. Frasier absent*) to approve the request as presented and refer same to the Finance Committee. *A copy of the request to Amend the County Budget form is on file with the minutes.*

2. Committee was advised this item had been addressed by prior resolution and could be removed from the agenda.
3. To increase Capital Project H408, *Schroon Lake Aquatic Invasive Species Initiative 2022*, in the amount of \$20,000.

Motion was made by Mr. Magowan, seconded by Mr. McDevitt and carried by a unanimous vote of those present (*Ms. Hogan and Mrs. Frasier absent*) to approve the request as presented and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

4. To increase Capital Project No. H367, *First Wilderness Plan Implementation 2015*, in the amount of \$51,715.86.

Motion was made by Mr. Magowan, seconded by Mr. Strough and carried by a unanimous vote of those present (*Ms. Hogan and Mrs. Frasier absent*) to approve the request as presented and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

5. To authorize a Memorandum of Agreement with the Lake George Land Conservancy to provide limited GIS services in an amount not to exceed \$15,000 per year.

Motion was made by Mr. Magowan, seconded by Mr. McDevitt and carried by a unanimous vote of those present (*Ms. Hogan and Mrs. Frasier absent*) to approve the request as presented and the necessary resolution was authorized for the December 16th Board Meeting. *A copy of the resolution request form is on file with the minutes.*

6. To fill the vacant position of Director, Planning & Community Development, *Annual Salary \$107,637*, due to resignation.
7. To fill the vacant position of County Planner, *Annual Salary \$81,600*, due to resignation.

Motion was made by Mr. Strough, seconded by McDevitt and carried by a unanimous vote of those present (*Ms. Hogan and Mrs. Frasier absent*) to approve the requests as presented and refer same to the Personnel, Administration & Higher Education Committee for reporting purposes. *Copies of the Notice to Fill Vacant Position forms are on file with the minutes.*

The Discussion Items section of the agenda was reviewed with updates being provided on the following:

1. Update on current projects - provided by Wayne LaMothe, *County Planner*.

Concluding the agenda review, the Referral/Pending Items were addressed, as follows:

1. Regarding a request to introduce a local law entitled "*A Local Law Providing That No Exemption Under Real Property Tax Law Section 487 be Applicable Within The Jurisdiction of the County of Warren With Respect to Any Solar or Wind Energy System or Farm Waste Energy System*"- discussions to continue at a later date.

There being no further Planning & Community Development business to discuss, review of the Workforce Development agenda commenced with the following requests:

1. To amend the Warren County Budget for 2022 in the amount of \$6,840 to reflect receipt of Y-ReConnects grant funding outlined in the agreement with the Probation Department for employment mentoring services. (*Previous Resolution 127 of 2022*).

Motion was made by Mr. Strough, seconded by McDevitt and carried by a unanimous vote of those present (*Ms. Hogan and Mrs. Frasier absent*) to approve the request as presented and refer same to the Finance Committee. *A copy of the request is on file with the minutes.*

2. To authorize an agreement with the Crandall Public Library to allow laptops and services to be shared in order to meet the technology needs in the community, over the term commencing December 19, 2022 and terminating December 31, 2023.

Motion was made by Mr. Magowan, seconded by Mr. Strough and carried by a unanimous vote of those present (*Ms. Hogan and Mrs. Frasier absent*) to approve the request as presented and the necessary resolution was authorized for the December 16th Board Meeting. *A copy of the resolution request form is on file with the minutes.*

3. To fill the vacant position of Office Specialist (Part-Time), *Grade 7, Base Annual Salary \$34,550*, not to exceed 32 hours a week.

Motion was made by Mr. Magowan, seconded by Mr. McDevitt and carried by a unanimous vote of those present (*Ms. Hogan and Mrs. Frasier absent*) to approve the request as presented and refer same to the Personnel, Administration & Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

4. To fill the vacant position of Employment & Training Counselor II, #2, *Base Annual Salary \$39,186*, not to exceed 32 hours, due to resignation.

Motion was made by Mr. Magowan, seconded by Mr. Strough and carried by a unanimous vote of those present (*Ms. Hogan and Mrs. Frasier absent*) to approve the request as presented and refer same to the Personnel, Administration & Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

Review of the Discussion Items portion of the agenda commenced with the following:

1. General workforce development updates - provided by Liza Ochsendorf, *Director, Workforce Development.*

As there was no further business to come before the Economic Growth & Development Committee, Mr. Wild declared the meeting adjourned at 1:19 p.m.

Respectfully submitted,
Molly Ganotes-Gleason, Legislative Office Specialist