

FINANCE COMMITTEE

AGENDA

AUGUST 10, 2022

*Committee Members: Leggett, Thomas, Bruno, Merlino, Runyon, Diamond and Driscoll*  
*Chair of the Board shall serve an Ex-Officio member when needed in accordance with*  
*Section C(4) of the Rules of the Board*

- I. Committee meeting called to order by Chairman.
- II. Motion to approve minutes of prior Committee meetings.
- III. Action Agenda
  - 1) **Referrals from the Occupancy Tax Coordination Committee (Chaired by Supervisor Dickinson):**
    - A) Request to appropriate \$24,000 from the Occupancy Tax Reserve, *A.881.00*, to Budget Code A.6417.0002 480.04, *Warren County Projects*, to provide funding for Loud Media LLC to create a weekly Warren County radio feature.
    - B) Request to appropriate \$96,000 from the Occupancy Tax Reserve, *A.881.00*, to Budget Code A.6417.0001 470, *Contract*, to provide funding for the Hunden Strategic Partners proposal to provide revitalization and rejuvenation services.
  - 2) **Requests/Items to be Discussed by the County Administrator (Craig Leggett, Acting County Administrator):**
    - A) Request to authorize the appropriation of funds from General Fund Unappropriated Surplus, County Road Unappropriated Surplus and Road Machinery Unappropriated Surplus to cover the costs associated with the Out-of-Unit Interim Salary Increase (attachment will be provided at the Committee meeting).
    - B) Request to amend the Warren County Budget to recognize Revenue associated with the Out-of-Unit Interim Salary Increase (attachment will be provided at the Committee meeting).
- IV. **Pending Items:**

No items this month.
- V. Privilege of the Floor/Public Comment
- VI. Motion to adjourn

**RESOLUTION REQUEST FORM NO. 7**

***Request to Amend County Budget\****

*\*If this is the result of a grant award, also complete and submit Form No. 5 or 6*

**DEPARTMENT NAME: Occupancy Tax Coordination**

**DATE: 8/1/22**

- (a) Purpose of Amendment: **to appropriate \$24,000 from the Occupancy Tax Reserve to the Tourism Budget for Loud Media LLC to create a weekly Warren County radio feature**
  
- (b) Appropriation Code, Object Code, Full Title and Amount: **A.6417.0002 480.04 - Warren County Projects \$24,000**
  
- (c) Revenue Code (with title), and Amount: **881.00 Reserve, Occupancy Tax - \$24,000**

**RESOLUTION REQUEST FORM NO. 7*****Request to Amend County Budget\****

*\*If this is the result of a grant award, also complete and submit Form No. 5 or 6*

**DEPARTMENT NAME: Occupancy Tax Coordination**

**DATE: 8/1/22**

- (a) Purpose of Amendment: **to appropriate \$96,000 from the Occupancy Tax Reserve to the Tourism Budget for Hunden Strategic Partners proposal to provide revitalization and rejuvenation services**
  
- (b) Appropriation Code, Object Code, Full Title and Amount: **A.6417.0001 470 - Contract \$96,000**
  
- (c) Revenue Code (with title), and Amount: **881.00 Reserve, Occupancy Tax - \$96,000**

## Out of Unit - 2022 Interim Salary Increase Budget Transfer

	Department	Account	Total
A.1010 110	Clerk of the Legislative Board	Salaries - Regular	12,100.00
A.1010 810	Clerk of the Legislative Board	Retirement	1,270.50
A.1010 830	Clerk of the Legislative Board	Social Security	750.20
A.1010 831	Clerk of the Legislative Board	Medicare	175.45
A.1011 110	County Administrator	Salaries - Regular	7,260.00
A.1011 810	County Administrator	Retirement	762.30
A.1011 830	County Administrator	Social Security	450.12
A.1011 831	County Administrator	Medicare	105.27
A.1165 110	District Attorney	Salaries - Regular	24,200.00
A.1165 810	District Attorney	Retirement	2,541.00
A.1165 830	District Attorney	Social Security	1,500.40
A.1165 831	District Attorney	Medicare	350.90
A.1320 110	County Auditor	Salaries - Regular	2,420.00
A.1320 810	County Auditor	Retirement	254.10
A.1320 830	County Auditor	Social Security	150.04
A.1320 831	County Auditor	Medicare	35.09
A.1325 110	Treasurer	Salaries - Regular	14,520.00
A.1325 810	Treasurer	Retirement	1,524.60
A.1325 830	Treasurer	Social Security	900.24
A.1325 831	Treasurer	Medicare	210.54
A.1345 110	Purchasing	Salaries - Regular	4,840.00
A.1345 810	Purchasing	Retirement	508.20
A.1345 830	Purchasing	Social Security	300.08
A.1345 831	Purchasing	Medicare	70.18
A.1355 110	Real Property Tax	Salaries - Regular	4,840.00
A.1355 810	Real Property Tax	Retirement	508.20
A.1355 830	Real Property Tax	Social Security	300.08
A.1355 831	Real Property Tax	Medicare	70.18
A.1410 110	County Clerk	Salaries - Regular	4,840.00
A.1410 810	County Clerk	Retirement	508.20
A.1410 830	County Clerk	Social Security	300.08
A.1410 831	County Clerk	Medicare	70.18
A.1420 110	County Attorney	Salaries - Regular	14,520.00
A.1420 810	County Attorney	Retirement	1,524.60
A.1420 830	County Attorney	Social Security	900.24
A.1420 831	County Attorney	Medicare	210.54
A.1430 110	Civil Service	Salaries - Regular	7,609.00
A.1430 810	Civil Service	Retirement	798.95
A.1430 830	Civil Service	Social Security	471.76
A.1430 831	Civil Service	Medicare	110.33
A.1435 110	Human Resources	Salaries - Regular	6,292.00
A.1435 810	Human Resources	Retirement	660.66
A.1435 830	Human Resources	Social Security	390.10
A.1435 831	Human Resources	Medicare	91.23
A.1450 110	Board of Elections	Salaries - Regular	9,680.00
A.1450 130	Board of Elections	Salaries - Part Time	1,338.00
A.1450 810	Board of Elections	Retirement	1,156.89

A.1450 830	Board of Elections	Social Security	683.12
A.1450 831	Board of Elections	Medicare	159.76
A.1490 110	DPW/DPW Administration	Salaries - Regular	7,260.00
A.1490 810	DPW/DPW Administration	Retirement	762.30
A.1490 830	DPW/DPW Administration	Social Security	450.12
A.1490 831	DPW/DPW Administration	Medicare	105.27
A.1620 110	DPW/Buildings and Grounds	Salaries - Regular	2,420.00
A.1620 810	DPW/Buildings and Grounds	Retirement	254.10
A.1620 830	DPW/Buildings and Grounds	Social Security	150.04
A.1620 831	DPW/Buildings and Grounds	Medicare	35.09
A.1628 110	DPW/Waste Management	Salaries - Regular	2,420.00
A.1628 810	DPW/Waste Management	Retirement	254.10
A.1628 830	DPW/Waste Management	Social Security	150.04
A.1628 831	DPW/Waste Management	Medicare	35.09
A.1680 110	Information Technology	Salaries - Regular	21,780.00
A.1680 810	Information Technology	Retirement	2,286.90
A.1680 830	Information Technology	Social Security	1,350.36
A.1680 831	Information Technology	Medicare	315.81
A.1681 110	Telecommunications	Salaries - Regular	2,420.00
A.1681 810	Telecommunications	Retirement	254.10
A.1681 830	Telecommunications	Social Security	150.04
A.1681 831	Telecommunications	Medicare	35.09
A.3140 110	Probation/Probation	Salaries - Regular	9,680.00
A.3140 810	Probation/Probation	Retirement	1,016.40
A.3140 830	Probation/Probation	Social Security	600.16
A.3140 831	Probation/Probation	Medicare	140.36
A.3410 130	Fire Prevention	Salaries - Part Time	3,025.00
A.3410 810	Fire Prevention	Retirement	317.63
A.3410 830	Fire Prevention	Social Security	187.55
A.3410 831	Fire Prevention	Medicare	43.86
A.3620 110	Building & Fire Code	Salaries - Regular	2,420.00
A.3620 810	Building & Fire Code	Retirement	254.10
A.3620 830	Building & Fire Code	Social Security	150.04
A.3620 831	Building & Fire Code	Medicare	35.09
A.3640 110	Emergency Services	Salaries - Regular	4,840.00
A.3640 810	Emergency Services	Retirement	508.20
A.3640 830	Emergency Services	Social Security	300.08
A.3640 831	Emergency Services	Medicare	70.18
A.3642 130	Fire Training Center	Salaries - Part Time	605.00
A.3642 810	Fire Training Center	Retirement	63.53
A.3642 830	Fire Training Center	Social Security	37.51
A.3642 831	Fire Training Center	Medicare	8.77
A.4010 110	Health Services	Salaries - Regular	7,260.00
A.4010 810	Health Services	Retirement	762.30
A.4010 830	Health Services	Social Security	450.12
A.4010 831	Health Services	Medicare	105.27
A.4018 110	Preventive Program	Salaries - Regular	3,630.00
A.4018 810	Preventive Program	Retirement	381.15
A.4018 830	Preventive Program	Social Security	225.06

A.4018 831	Preventive Program	Medicare	52.64
A.4022 130	Emergency Services	Salaries - Part Time	2,420.00
A.4022 810	Emergency Services	Retirement	254.10
A.4022 830	Emergency Services	Social Security	150.04
A.4022 831	Emergency Services	Medicare	35.09
A.4220 130	Narcotics Control - DA	Salaries - Part Time	1,866.00
A.4220 810	Narcotics Control - DA	Retirement	195.93
A.4220 830	Narcotics Control - DA	Social Security	115.69
A.4220 831	Narcotics Control - DA	Medicare	27.06
A.4310 110	Mental Health	Salaries - Regular	4,840.00
A.4310 130	Mental Health	Salaries - Part Time	907.50
A.4310 810	Mental Health	Retirement	603.49
A.4310 830	Mental Health	Social Security	356.35
A.4310 831	Mental Health	Medicare	83.34
A.5610 110	Airport (D.P.W)	Salaries - Regular	2,420.00
A.5610 810	Airport (D.P.W)	Retirement	254.10
A.5610 830	Airport (D.P.W)	Social Security	150.04
A.5610 831	Airport (D.P.W)	Medicare	35.09
A.6010 110	Social Services	Salaries - Regular	4,235.00
A.6010 810	Social Services	Retirement	444.68
A.6010 830	Social Services	Social Security	262.57
A.6010 831	Social Services	Medicare	61.41
A.6030 110	Countryside Adult Home	Salaries - Regular	1,210.00
A.6030 810	Countryside Adult Home	Retirement	127.05
A.6030 830	Countryside Adult Home	Social Security	75.02
A.6030 831	Countryside Adult Home	Medicare	17.55
A.6510 110	Veterans Service	Salaries - Regular	2,420.00
A.6510 810	Veterans Service	Retirement	254.10
A.6510 830	Veterans Service	Social Security	150.04
A.6510 831	Veterans Service	Medicare	35.09
A.6610 110	Weights & Measures	Salaries - Regular	2,420.00
A.6610 810	Weights & Measures	Retirement	254.10
A.6610 830	Weights & Measures	Social Security	150.04
A.6610 831	Weights & Measures	Medicare	35.09
A.7110 110	DPW/Parks and Recreation	Salaries - Regular	4,840.00
A.7110 810	DPW/Parks and Recreation	Retirement	508.20
A.7110 830	DPW/Parks and Recreation	Social Security	300.08
A.7110 831	DPW/Parks and Recreation	Medicare	70.18
A.7111 110	DPW/Up Yonda Farm	Salaries - Regular	7,260.00
A.7111 810	DPW/Up Yonda Farm	Retirement	762.30
A.7111 830	DPW/Up Yonda Farm	Social Security	450.12
A.7111 831	DPW/Up Yonda Farm	Medicare	105.27
A.7510 130	Historian	Salaries - Part Time	968.00
A.7510 810	Historian	Retirement	101.64
A.7510 830	Historian	Social Security	60.02
A.7510 831	Historian	Medicare	14.04
A.8021 110	Planning/Planning (and Comm Dev)	Salaries - Regular	7,260.00
A.8021 130	Planning/Planning (and Comm Dev)	Salaries - Part Time	1,937.00
A.8021 810	Planning/Planning (and Comm Dev)	Retirement	965.69

A.8021 830	Planning/Planning (and Comm Dev)	Social Security	570.21
A.8021 831	Planning/Planning (and Comm Dev)	Medicare	133.36
A.8022 110	Planning/GIS Program	Salaries - Regular	2,420.00
A.8022 810	Planning/GIS Program	Retirement	254.10
A.8022 830	Planning/GIS Program	Social Security	150.04
A.8022 831	Planning/GIS Program	Medicare	35.09
<b>From General Fund Unappropriated Surplus</b>			<b>271,322.66</b>
D.5020 110	DPW/Engineering	Salaries - Regular	14,520.00
D.5020 810	DPW/Engineering	Retirement	1,524.60
D.5020 830	DPW/Engineering	Social Security	900.24
D.5020 831	DPW/Engineering	Medicare	210.54
D.5110 110	DPW/Maintenance Roads	Salaries - Regular	2,420.00
D.5110 810	DPW/Maintenance Roads	Retirement	254.10
D.5110 830	DPW/Maintenance Roads	Social Security	150.04
D.5110 831	DPW/Maintenance Roads	Medicare	35.09
<b>From County Road Fund Unappropriated Surplus</b>			<b>20,014.61</b>
DM.5130 110	DPW/Road Machinery	Salaries - Regular	2,420.00
DM.5130 810	DPW/Road Machinery	Retirement	254.10
DM.5130 830	DPW/Road Machinery	Social Security	150.04
DM.5130 831	DPW/Road Machinery	Medicare	35.09
<b>From Road Machinery Unappropriated Surplus</b>			<b>2,859.23</b>
			<b>294,196.50</b>

## 2022 Out of Unit Interim Salary Increase - Budget Amendment

	Department		2022 Total Expense	Additional Revenue
A.1170.4202 110	Legal Defense - Indigents, Hurrell Harring	Salaries - Regular	2,420.00	
A.1170.4202 130	Legal Defense - Indigents, Hurrell Harring	Salaries - Part Time	303.00	
A.1170.4202 810	Legal Defense - Indigents, Hurrell Harring	Retirement	285.92	
A.1170.4202 830	Legal Defense - Indigents, Hurrell Harring	Social Security	168.83	
A.1170.4202 831	Legal Defense - Indigents, Hurrell Harring	Medicare	39.48	
A.1170 4202 3045	Legal Defense - Indigents, Hurrell Harring	Office of Indigent Legal Services Distribution		3217.23
A.1171 110	Public Defender	Salaries - Regular	30,976.00	
A.1171 810	Public Defender	Retirement	3,252.48	
A.1171 830	Public Defender	Social Security	1,920.51	
A.1171 831	Public Defender	Medicare	449.15	
A.1171 3045	Public Defender	Office of Indigent Legal Services Distribution	-	36598.14
A.4013 110	W.I.C.	Salaries - Regular	2,420.00	
A.4013 810	W.I.C.	Retirement	254.10	
A.4013 830	W.I.C.	Social Security	150.04	
A.4013 831	W.I.C.	Medicare	35.09	
A.4013 4403	W.I.C.	W.I.C.	-	2859.23
A.4018 110	Preventive Program	Salaries - Regular	3,630.00	
A.4018 810	Preventive Program	Retirement	381.15	
A.4018 830	Preventive Program	Social Security	225.06	
A.4018 831	Preventive Program	Medicare	52.64	
A.4018 3404	Preventive Program	C.H. Assessment - Pub Hlth	-	4288.85
A.4310 110	Mental Health Admin	Salaries - Regular	4,840.00	
A.4310 130	Mental Health Admin	Salaries - Part Time	907.50	
A.4310 810	Mental Health Admin	Retirement	603.49	
A.4310 830	Mental Health Admin	Social Security	356.35	
A.4310 831	Mental Health Admin	Medicare	83.34	
A.4310 3490	Mental Health Admin	Mental Health		6790.68
A.6010 110	Social Services	Salaries - Regular	12,705.00	
A.6010 810	Social Services	Retirement	1,334.03	
A.6010 830	Social Services	Social Security	787.71	
A.6010 831	Social Services	Medicare	184.23	
A.6010 3610	Social Services	Social Services Administration		15010.97
A.6030 110	Countryside Adult Home	Salaries - Regular	1,210.00	
A.6030 810	Countryside Adult Home	Retirement	127.05	
A.6030 830	Countryside Adult Home	Social Security	75.02	
A.6030 831	Countryside Adult Home	Medicare	17.55	
A.6030 3630	Countryside Adult Home	Adult Care Priv. Inst.		1429.62
A.6417.0001 110	Tourism/Occupancy - Tourism	Salaries - Regular	7,260.00	
A.6417.0001 810	Tourism/Occupancy - Tourism	Retirement	762.30	
A.6417.0001 830	Tourism/Occupancy - Tourism	Social Security	450.12	
A.6417.0001 831	Tourism/Occupancy - Tourism	Medicare	105.27	
A.6417.0001 1113	Tourism/Occupancy - Tourism	Hotel Room Occupancy	-	8577.69
A.6772 110	Office for the Aging	Salaries - Regular	2,420.00	
A.6772 810	Office for the Aging	Retirement	254.10	
A.6772 830	Office for the Aging	Social Security	150.04	
A.6772 831	Office for the Aging	Medicare	35.09	
A.6772 4770	Office for the Aging	Office for the Aging, IIC-2/HDM - Warren		2859.23
			81,631.64	81,631.64