

**WARREN COUNTY BOARD OF SUPERVISORS**

**COMMITTEE: HEALTH SERVICES**

**DATE: SEPTEMBER 26, 2022**

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**COMMITTEE MEMBERS PRESENT: OTHERS PRESENT:**

SUPERVISORS FRASIER  
MCDEVITT  
HOGAN  
BRAYMER  
CONOVER  
BEATY  
GERACI

ROBERT YORK, DIRECTOR, OFFICE OF COMMUNITY SERVICES  
HARRY CARLSON, DEPUTY DIRECTOR - FISCAL, OFFICE OF COMMUNITY SERVICES  
DEANNA PARK, DIRECTOR, OFFICE FOR THE AGING  
REPRESENTING THE DEPARTMENT OF PUBLIC HEALTH:  
GINELLE JONES, DIRECTOR, PUBLIC HEALTH/PATIENT SERVICES  
TAWN DRISCOLL, FISCAL MANAGER  
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD  
SUPERVISOR CRAIG LEGGETT, ACTING COUNTY ADMINISTRATOR  
AMANDA ALLEN, CLERK OF THE BOARD  
FRANK E. THOMAS, BUDGET OFFICER  
SUPERVISORS DRISCOLL  
MAGOWAN  
MERLINO  
SEEBER  
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR  
DENISE DIRESTA, DIRECTOR, VETERANS' SERVICES  
DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS  
MAJOR LEO LLYOD, EXECUTIVE DIRECTOR, SALVATION ARMY OFFICE  
LESLIE LOVELACE, SECRETARY TO THE CLERK OF THE BOARD

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*Please note, the following contains a summarization of the September 26, 2022 meeting of the Health Services Committee; the meeting in its entirety can be viewed on the Warren County website using the following link:*  
<https://warrencountyny.gov/mma>

Mrs. Frasier called the meeting of the Health Services Committee to order at 11:19 a.m.

Motion was made by Mr. Conover, seconded by Mr. McDevitt and carried by a unanimous vote of those present (*Ms. Hogan, Ms. Braymer and Mr. Geraci absent*) to approve the minutes from the previous Health Services Committee meeting, subject to correction by the Clerk of the Board.

Copies of the Office of Community Services, Office for the Aging (*OFA*) and Health Services meeting agendas were distributed to those in attendance; *copies of the agendas are on file with the meeting minutes.*

The Committee began with a review of the Action Agenda/New Business Items portion of the Office of Community Services agenda which included the following requests:

1. To amend the County Budget in the amount of \$10,318 to reflect receipt of 100% State aid designated for People USA and the Warren-Washington Association for Mental Health to cover costs of minimum wage adjustments.

Motion was made by Mr. Conover, seconded by Mr. McDevitt and carried by a unanimous vote of those present (*Ms. Hogan, Ms. Braymer and Mr. Geraci absent*) to approve the request as outlined above and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

Ms. Braymer entered the meeting at 11:20 a.m.

2. To amend the County Budget in the amount of \$101,559 to allow for expenditure of Opioid Settlement funds to address the impacts of the opioid crisis in Warren County.

Motion was made by Mr. Beaty and seconded by Mr. McDevitt to approve the request as presented; following discussion, Mrs. Frasier called the question and the motion carried by a unanimous vote of those present (*Ms. Hogan and Mr. Geraci absent*) to approve the request as outlined above and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

3. To authorize a new contract with 820 River St., Inc./Baywood Center to utilize Opioid Settlement funds to expand mobile community-based Substance Use Disorder treatment services in Warren County in a lump sum amount of \$52,200 for a term commencing October 1, 2022 and terminating December 31, 2022.

Motion was made by Mr. Beaty and seconded by Ms. Braymer to approve the request as presented; following discussion, Mrs. Frasier called the question and the motion carried by a unanimous vote of those present (*Ms. Hogan and Mr. Geraci absent*) to approve the request as outlined above and the necessary resolution was authorized for the October 21<sup>st</sup> Board meeting. *A copy of the resolution request form is on file with the minutes.*

4. To authorize a new contract with Council for Prevention to utilize Opioid Settlement funds to expand peer recovery support services in Warren County in a lump sum of \$24,557 for a term commencing October 1, 2022 and terminating December 31, 2022.

Motion was made by Ms. Braymer, seconded by Mr. Beaty and carried by a unanimous vote of those present (*Ms. Hogan and Mr. Geraci absent*) to approve the request as outlined above and the necessary resolution was authorized for the October 21<sup>st</sup> Board meeting. *A copy of the resolution request form is on file with the minutes.*

5. To authorize a new contract with The Addictions Care Center of Albany, Inc. to utilize Opioid Settlement funds to expand family education and support services in Warren County for families impacted by the opioid crisis in a lump sum amount of \$24,802 for a term commencing October 1, 2022 and terminating December 31, 2022.

Mr. Geraci entered the meeting at 11:25 a.m.

Motion was made by Ms. Braymer and seconded by Mr. McDevitt to approve the request as presented; following discussion, Mrs. Frasier called the question and the motion carried by a unanimous vote of those present (*Ms. Hogan absent*) to approve the request as outlined above and the necessary resolution was authorized for the October 21<sup>st</sup> Board meeting. *A copy of the resolution request form is on file with the minutes.*

The Discussion Items portion of the agenda was addressed, with a review of the 2023 proposed Departmental Budget for the Mental Health/Office of Community Services by Harry Carlson, *Deputy Director - Fiscal.*

There being no further Office of Community Services business to discuss, the Committee moved on to review the Office for the Aging (*OFA*) agenda, which included the following requests:

- 1) To authorize a transfer of funds amongst various budget codes totaling \$42,775 to cover salary of the Hamilton County Services Assistant position.

Motion was made by Mr. Conover, seconded by Mr. Geraci and carried by a unanimous vote of those present (*Ms. Hogan absent*) to approve the request as outlined above and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

- 2) To fill the vacant position of Meal Site Cook #4, *Grade2, Base Annual Salary \$31,581 (35hrs/week)*, due to termination.

Motion was made by Mr. McDevitt, seconded by Mr. Geraci and carried by a unanimous vote of those present (*Ms. Hogan absent*) to approve the request as outlined above and refer same to the Personnel, Administration & Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

- 3) To authorize the Warren County Office for the Aging to enter into a Business Associate Agreement with St. Lawrence County Health Initiative, Inc. to provide assistance to clients referred through the NY Connects Program for a term commencing October 21, 2022 and terminating when relationship ends.

Motion was made by Mr. Conover, seconded by Mr. Geraci and carried by a unanimous vote of those present (*Ms. Hogan absent*) to approve the request as outlined above and the necessary resolution was authorized for the October 21, 2022 Board meeting. *A copy of the resolution request form is on file with the minutes.*

- 4) To authorize a new contract with BPI Mechanical Services, Inc. to provide repairs to refrigeration/freezer units and ice machines and other like equipment at sites located throughout Warren County, including Office for the Aging meal sites, Warren County Jail, Countryside Adult Home, the Department of Public Works and any other locations requiring such service at an hourly rate of \$89.66/hr for normal business hours, \$134.99/hr for nights, weekends and holidays, and a 30% mark up for materials for a term commencing January 1, 2022 and terminating December 31, 2022, allowing (five) annual renewals so long as there are no changes in material.

Motion was made by Mr. Conover and seconded by Mr. McDevitt to approve the request as presented; following discussion, Mrs. Frasier called the question and the motion carried by a unanimous vote of those present (*Ms. Hogan absent*) to approve the request as outlined above and the necessary resolution was authorized for the October 21, 2022 Board meeting. *A copy of the resolution request form is on file with the minutes.*

A review of the Discussion Items portion of the agenda proceeded with a review of the following items:

1. Review 2023 Budget request.

Ms. Hogan entered the meeting at 11:40 a.m.

2. WC 48-22 Warren/Hamilton Counties Office for the Aging Senior Nutrition Meal Program Supplemental RFP. Major Leo Lloyd, *Executive Director, Salvation Army Office*, who was the only respondent to the bid, answered questions posed by the Committee. Discussion ensued following which motion was made by Mr. Conover, seconded by Mr. McDevitt and carried unanimously to continue discussion on the matter at the next Health Services Committee meeting.

Mr. Geraci exited the meeting at 12:17 p.m.

There being no further Office of the Aging (*OFA*) business to discuss, the Committee moved on to review the Health Services agenda which included the following requests:

- 1) To amend the County Budget in the amount \$33,384 to reflect receipt of additional funding from The Bureau of Administration, Division of Family Health to support expenses related to the Children with Special Health Care Needs grant.

Motion was made by Mr. Conover and seconded by Mr. McDevitt to approve the request as presented; following discussion Mrs. Frasier called the question and the motion carried by a unanimous vote of those present (*Mr. Geraci*

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*absent*) to approve the request as outlined above and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

Mr. Geraci re-entered the meeting at 12:24 p.m.

A review of the Information for Discussion/Review portion of the agenda proceeded with an overview of the following documents included in the agenda packet:

- Report of Revenues and Expenditures for 2022;
- Revenue and Expense Comparison Report for 2021 vs 2022;
- Status of Referrals;
- Emergency Response and Preparedness;
- Rabies Program Report; and
- Meeting/Conference Authorizations.

Ginelle Jones, *Director, Public Health/Patient Services*, briefly reviewed the following items:

1. Home Care NYS Survey 9/6 - 9/8/2022;
2. Annual Report (2019 - 2021, Due to COVID Response) - a copy of which is on file with the minutes; and
3. 2023 Budget.

There being no further business to come before the Health Services Committee, on motion made by Mr. McDevitt, seconded by Mr. Conover and carried unanimously, Mrs. Frasier adjourned the meeting at 12:48 p.m.

Respectfully submitted,  
Leslie Lovelace, Secretary to the Clerk of the Board