

HEALTH SERVICES COMMITTEE  
OFFICE OF COMMUNITY SERVICES/MENTAL HEALTH  
11/21/2022

COMMITTEE MEMBERS: FRASIER, MCDEVITT, HOGAN, BRAYMER, CONOVER, BEATY, GERACI - *The Chair of the Board of Supervisors shall be an Ex-Officio member when needed in accordance with Section C(4) of the Rules of the Board.*

- I. Committee meeting called to order by Chair
- II. Approval of minutes of prior Committee Meeting
- III. Privilege of the floor and public comment
- IV. Action Agenda/New Business Items:
  1. Request: Request to decrease salary of non-union position (budget savings).  
Rationale: The Deputy-Director-Clinical is retiring and the position is being filled internally through a promotion. See attached Resolution Request Form 13, with justification.
  2. Request: Request to post a salary range for backfill of the Children and Youth Single Point of Access Coordinator position.  
Rationale: The preferred level of qualification is a Masters-level professional with a minimum of two years of experience. In order to be competitive in the current recruitment environment, I would like to post the position with a salary range of \$65,825 (current base) to \$71,415 (current budgeted salary), commensurate with experience. This will ensure budget neutrality, if not a savings.
  3. Request: Request for reappointment to the Warren County Community Services Board.  
Rationale: Warren County Community Services Board member, Cindy Wasson's term is expiring. She has been nominated for reappointment by the Community Services Board for an additional term (1/1/2023-12/31/2026).
  4. Request: Request for Warren County Resolution in support of NYSAC Standing Committee on Public Health/Mental Health Resolution #4, "Resolution Requesting Targeted State Investments in Programming and Policies to Develop and Fund Core Local Services to Decrease the Use of Emergency Departments (EDs) for the Treatment of Children and Youth with Complex Needs".  
Rationale: Glens Falls Hospital has seen an increase in children and youth presenting to the Emergency Department with a lack of appropriate and timely dispositions or placement opportunities available. There is a need for additional targeted State funding to address, develop and fund core local services for children and youth with complex behavioral health needs.
  5. Request: Request to amend the 2023 Warren County budget in the amount of \$281,537 to allow for expenditure of Opioid Settlement funds to address opioid crisis impacts in Warren County.  
Rationale: This request is to move Opioid Settlement funds into our departmental budget to allow for expenditure through contracts with 820 River St./Baywood Center, the Council for Prevention, and the Addictions Care Center of Albany to continue proposed programming to address opioid crisis impacts in Warren County.
  6. Request: Request for a new contract with 820 River St./Baywood Center in the amount of \$62,760.  
Rationale: There is a need to develop additional community outreach/mobile treatment services, as well as Certified Recovery Peer Advocacy services in Warren County. While initially proposed for use of ARPA Behavioral Health funds, the proposed services fall within the guidelines for use of the Opioid Settlement funds.

7. Request: Request for a new contract with the Council for Prevention in the amount of \$150,443.  
Rationale: There is a need to develop additional addiction peer recovery supports and services. The proposed services will allow for increased availability of services throughout Warren County, as well as on-site in Hudson Falls, available to Warren County residents. While initially proposed for use of ARPA Behavioral Health funds, the proposed services fall within the guidelines for use of the Opioid Settlement funds.
8. Request: Request for a new contract with the Addictions Care Center of Albany in the amount of \$68,334.  
Rationale: There is a need to develop additional addiction-related family support services within Warren County. The proposed services will create Family Navigators to assist families in accessing appropriate services and supports for their loved ones caught up in addiction. It will also provide families with education and supports. While initially proposed for use of ARPA Behavioral Health funds, the proposed services fall within the guidelines for use of the Opioid Settlement funds.
9. Request: Request to approve 2023 Warren County Community Services Board contracts for on-going community mental health, addiction/recovery and intellectual/developmental disability services.  
Rationale: Pursuant to NYS Mental Hygiene Law, Article 41, the Warren County Community Services Board has approved the contract amounts specified in the attached Schedule A to arrange for on-going community mental health, addiction/recovery and intellectual/developmental disability services to address these needs in the community.
10. Request: Request to approve 2023 Warren County Community Services Board contracts for on-going youth mental health respite services.  
Rationale: Pursuant to NYS Mental Hygiene Law, Article 41, the Warren County Community Services Board has approved the contract amounts specified in the attached Schedule B to arrange for on-going youth mental health respite services.

V. Discussion Items:

1. Youth Behavioral Health Services issues
2. Warren County Mental Health First Aid (MHFA) training initiative

VI. Referrals/Pending Items:

VII. Privilege of the floor and public comment

VIII. Motion to adjourn

- 
- Attachments:
1. Resolution Request Forms
  3. NYSAC Standing Committee on Public Health/Mental Health Resolution #4
  4. Schedule A
  5. Schedule B

## ***RESOLUTION REQUEST FORM NO. 13***

### ***Request to Increase or Decrease Salary of Non-Union Position***

**DEPARTMENT NAME:** Mental Health/Community Services

**DATE:** 11/21/2022

- (a) Employee Name, Title and Employee No.:  
**Deputy Director-Clinical (EE 10484 retiring; promote EE 12885)**
- (b) Current Annual **Base** Salary (and Grade if Applicable):  
**Requesting \$77,446 (OOU G-14, I-5)**
- (c) Former Annual **Base** Salary (and Grade if Applicable):  
**\$81,814 (OOU G-14, I-15)**
- (d) Effective Date for Salary Change\*:  
*\*Please do not backdate request unless the purpose is to correct an error*  
**1/4/2023**
- (e) If This is a Request for a Salary Increase, Where are Funds in the Budget for this Position?  
List Budget Code (with title), Object Code (with title), and Amount:  
**A.4310 110 Salaries**
- (f) Is a Budget Transfer needed?  YES  NO  
If yes, please complete Resolution Request Form No. 10 – Transfer of Funds  
If no, please provide details on how the increase will be funded within the current budget:
- (g) Is there expected revenue from this position?  YES  NO  
If yes, please complete Resolution Request Form No. 07 – Amend County Budget to recognize revenue
- (h) Justification of Request:  
**Promoting current employee to the Deputy Director-Clinical position, effective 1/4/2023. She is currently at Increment-5. I would like to bring promoted employee in at the Grade 14, Step 5 increment, in recognition of her longevity with Warren County and to provide an increase in salary commensurate with assuming the increased duties associated with the Deputy Director-Clinical position.**

# ***RESOLUTION REQUEST FORM NO. 20***

## ***MISCELLANEOUS***

***\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.***

**DEPARTMENT NAME: Mental Health/Office of Community Services**

**DATE: 11/21/2022**

- (a) Purpose of Request: **Permission to post a salary range for a vacancy.**
- (b) Details: **Request to post a salary range for backfill of the Children and Youth Single Point of Access Coordinator position. The preferred level of qualification is a Masters-level professional with a minimum of two years experience. In order to be competitive in the current recruitment environment, I would like to post the position with a salary range of \$65,825 (current base) to \$71,415 (current budgeted salary), commensurate with experience. This will ensure budget neutrality, if not a savings.**
- (c) Previous Resolution Number:
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title\* and Amount: **A.4310 Mental Health Admin., Personal Services \$71,415**

**Sample: A.8021 470 Planning & Community Development – Contract**

\* as listed in budget and LOGOS

## ***RESOLUTION REQUEST FORM NO. 1***

***Request to Appoint or Reappoint Member of Committee, Board or Agency\****

***\*If more than one person is being appointed, please attach additional sheets***

**DEPARTMENT NAME: Mental Health/Office of Community Services**

**DATE: 11/21/2022**

- (a) Name of Appointee: **Cindy Wasson**
- (b) Is this a Reappointment? **yes** If so, please provide the Resolution No. which authorized the last appointment of this individual **Reso #269 of 2019**
- (c) If a Certificate of Appointment applies, please provide a copy of the prior certificate of appointment, if possible.
- (d) If person is being Appointed as a Representative of a Specific Group/Agency, please list their Affiliation and Title
- (e) Address of Appointee: **Queensbury, NY**
- (f) Title of Appointment: **Warren County Community Services Board**
- (g) Effective Date of Appointment: **1/1/2023**
- (h) Termination Date of Appointment: **12/31/2026**
- (i) Name of Person Being Replaced (if applicable):
- (j) Reason for Replacement:

## ***RESOLUTION REQUEST FORM NO. 20***

### ***MISCELLANEOUS***

***\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.***

**DEPARTMENT NAME: Mental Health/Office of Community Services**

**DATE: 11/21/2022**

- (a) Purpose of Request: **Request for a Warren County Resolution in support of NYSAC Standing Committee on Public Health/Mental Health Resolution #4, "Resolution Requesting Targeted State Investments in Programming and Policies to Develop and Fund Core Local Services to Decrease the Use of Emergency Dep[artments (EDs) for the Treatment of Children and Youth With Complex Needs" (attached).**
- (b) Details: **Glens Falls Hospital has seen an increase in children and youth presenting to the Emergency Department with a lack of appropriate and timely dispositions or placement opportunities available. There is a need for additional targeted State funding to address, develop and fund core local services for children and youth with complex behavioral health needs.**
- (c) Previous Resolution Number: **N/A**
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title\* and Amount: **N/A**

**Sample: A.8021 470 Planning & Community Development – Contract**

**\* as listed in budget and LOGOS**

1 **2022 NYSAC Fall Seminar**  
2 **Standing Committee on Public Health/Mental Health**  
3 **Resolution #4**

4  
5 **Resolution Requesting Targeted State Investments in Programming and**  
6 **Policies to Develop and Fund Core Local Services to Decrease the Use of**  
7 **Emergency Departments (EDs) for the Treatment of Children and Youth**  
8 **with Complex Behavioral Health Needs**

9  
10 **WHEREAS**, the Local Governmental Units (LGUs)/Directors of Community Services  
11 (DCSs) have specific responsibilities and authority under the Local Services provisions  
12 of Article 41 of the NYS Mental Hygiene Law (MHL) for planning, development,  
13 implementation, and oversight of services to adults and children in their counties  
14 affected by mental illness, substance use disorder, and intellectual/developmental  
15 disabilities (I/DD); and

16  
17 **WHEREAS**, localities continue to struggle with an overwhelmed community-based  
18 system of care that is unable to adequately support children and youth with co-occurring  
19 disorders; and

20  
21 **WHEREAS**, the Directors of Community Services (DCSs) are seeing firsthand and have  
22 growing concerns regarding the upward trend in children and youth with complex  
23 behavioral health needs ending up in EDs due to unmet needs; and

24  
25 **WHEREAS**, State inpatient bed closures and a lack of available crisis services have  
26 significantly impacted counties' ability to provide this higher-level care and has resulted  
27 in various placements in last-resort settings, which are not appropriate and sometimes  
28 detrimental to the treatment goals; and

29  
30 **WHEREAS**, some at-risk youth have been placed out of the State for residential  
31 services, reflecting the need to develop additional appropriate services within New York  
32 with a full spectrum of services available; and

33  
34 **WHEREAS**, over the last several years, there has been a substantial rise in the  
35 numbers of children and youth languishing in EDs without the ability to be connected to  
36 appropriate care; and

37  
38 **WHEREAS**, EDs are a suboptimal setting for children and youth, particularly if they  
39 are not at imminent risk of harm to themselves or others, and often offer overstimulating  
40 environments, exposure to other psychiatrically and medically ill individuals, and an  
41 absence of appropriate assessment and treatment; and

42  
43 **WHEREAS**, according to a 2021 report by the Healthcare Association of NYS  
44 (HANYS), a 15-year-old youth was placed in an ED for over three months after a  
45 yearlong search for residential placement, which resulted in over \$195,000 in hospital  
46 costs and, after over 6 months in the ED, a 16-year-old patient decompensated so

1 severely and required oversight by two public safety officers and three to five beds to  
2 minimize disruption to other patients; and

3  
4 **WHEREAS**, a child in Franklin County with a significant trauma history and diagnosed  
5 conduct disorder was placed in a standard ED and languished for 8 weeks after being  
6 denied admission at a sister hospital within the same health system that contained a  
7 9.39 unit; and

8  
9 **WHEREAS**, the State must make appropriate targeted investments to include local  
10 resource streams for localities to initiate treatment models with proven success, such as  
11 expansion of intensive treatment programs and prevention and early intervention  
12 programs (including mobile crisis response and family and caregiver supports); and

13  
14 **NOW, THEREFORE, BE IT RESOLVED**, the New York State Association of  
15 Counties (NYSAC) calls on the Governor, Division of Budget (DOB), Office for People  
16 with Developmental Disabilities (OPWDD), Office of Addiction Services and Supports  
17 (OASAS), Office of Mental Health (OMH), Department of Health (DOH), and  
18 Legislature to ensure these critical program and policy investments are met with the  
19 utmost urgency and addressed during the SFY 2024 budget cycle; and

20  
21 **BE IT FURTHER RESOLVED**, New York State needs to address, develop, and fund  
22 core local services to address the use of EDs for the treatment of children and youth with  
23 complex behavioral health needs; and

24  
25 **BE IT FURTHER RESOLVED**, that copies of this resolution be sent to the counties  
26 of New York State encouraging member counties to enact similar resolutions; and

27  
28 **BE IT FURTHER RESOLVED**, NYSAC forward copies of this resolution to the  
29 Governor of the State of New York, the New York State Legislature, and all others  
30 deemed necessary and proper.

# ***RESOLUTION REQUEST FORM NO. 7***

## ***Request to Amend County Budget\****

*\*If this is the result of a grant award, also complete and submit Form No. 5 or 6*

**DEPARTMENT NAME: Mental Health/Office of Community Services**

**DATE: 11/21/2022**

- (a) Purpose of Amendment: **Request to amend the 2023 Warren County budget in the amount of \$281,537 to allow for expenditure of Opioid Settlement funds to address the impacts of the opioid crisis in Warren County.**
  
- (b) Appropriation Code, Object Code, Full Title and Amount:  
**A.4310.0176 470, Opioid Settlement - Restricted - \$218,777**  
**A.4310.0177 470, Opioid Settlement - Unrestricted - \$62,760**
  
- (c) Revenue Code (with title), and Amount:  
**A.4310.0176 2695, Opioid Settlement - Restricted - \$218,777**  
**A.4310.0177 2695, Opioid Settlement - Unrestricted - \$62,760**

# **RESOLUTION REQUEST FORM NO. 3**

## ***Request for New Contract***

**DEPARTMENT NAME:** Mental Health/Office of Community Services

**DATE:** 11/21/2022

- (a) Is this a Result of a Bid or Request for Proposal? **No**
- (b) Purpose of Contract: **Utilize Opioid Settlement funds to expand mobile, community-based Substance Use Disorder treatment services in Warren County.**
- (c) Name of Contractor: **820 River St., Inc./Baywood Center**
- (d) Address of Contractor: **551 Bay Rd., Queensbury, NY 12804**
- (e) Contractor's Contact Person and Telephone Number:  
**Jaqueline Foster, Director of Outpatient Services, 518-798-4221.**
- (f) Has or will the Contract be provided, if so, please attach: **To be written**
- (g) Commencement Date of Contract: **1/1/2023**
- (h) Termination Date of Contract: **12/31/2023**
- (i) Payment Provisions:
  - i) lump sum amount
  - ii) hourly rate amount
  - iii) total amount not to exceed
  - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. **Quarterly advance payments**)
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title\* and Amount: **OR Capital Project OR Capital Reserve Project Number, Title, and Amount: A.4310.0177 470, Opioid Settlement - Unrestricted, \$62,760**

Sample: A.1010 470 Legislative Board – Contract Sxx.xx  
Capital Project No. H289.9550 480 – Old Jail Renovations Sxx.xx

\*as listed in budget and LOGOS

# ***RESOLUTION REQUEST FORM NO. 3***

## ***Request for New Contract***

**DEPARTMENT NAME:** Mental Health/Office of Community Services

**DATE:** 11/21/2022

- (a) Is this a Result of a Bid or Request for Proposal? **No**
- (b) Purpose of Contract: **Utilize Opioid Settlement funds to expand peer recovery support services in Warren County.**
- (c) Name of Contractor: **Council for Prevention**
- (d) Address of Contractor: **214 Main St., Suite D, Hudson Falls, NY 12839**
- (e) Contractor's Contact Person and Telephone Number:  
**Amanda West, Executive Director, 518-746-1527**
- (f) Has or will the Contract be provided, if so, please attach: **To be written**
- (g) Commencement Date of Contract: **1/1/2023**
- (h) Termination Date of Contract: **12/31/2023**
- (i) Payment Provisions:
  - i) lump sum amount
  - ii) hourly rate amount
  - iii) total amount not to exceed
  - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. **Quarterly advance payments**)
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title\* and Amount: **OR Capital Project OR Capital Reserve Project Number, Title, and Amount: **A.4310.0176 470, Opioid Settlement - Restricted, \$150,443****

Sample: A.1010 470 Legislative Board – Contract Sxx.xx  
Capital Project No. H289.9550 480 – Old Jail Renovations Sxx.xx

\*as listed in budget and LOGOS

# ***RESOLUTION REQUEST FORM NO. 3***

## ***Request for New Contract***

**DEPARTMENT NAME:** Mental Health/Office of Community Services

**DATE:** 11/21/2022

- (a) Is this a Result of a Bid or Request for Proposal? **No**
- (b) Purpose of Contract: **Utilize Opioid Settlement funds to expand family education and support services in Warren County for families impacted by the opioid crisis.**
- (c) Name of Contractor: **The Addictions Care Center of Albany, Inc.**
- (d) Address of Contractor: **90 McCarty Ave., Albany, NY 12202**
- (e) Contractor's Contact Person and Telephone Number:  
**Keith Stack, Chief Executive Officer, 518-465-5470**
- (f) Has or will the Contract be provided, if so, please attach: **To be written**
- (g) Commencement Date of Contract: **1/1/2023**
- (h) Termination Date of Contract: **12/31/23**
- (i) Payment Provisions:
  - i) lump sum amount
  - ii) hourly rate amount
  - iii) total amount not to exceed
  - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. **Quarterly advance payments**)
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title\* and Amount: **OR Capital Project OR Capital Reserve Project Number, Title, and Amount: A.4310.0176 470, Opioid Settlement - Restricted, \$68,334**

Sample: A.1010 470 Legislative Board – Contract Sxx.xx  
Capital Project No. H289.9550 480 – Old Jail Renovations Sxx.xx

\*as listed in budget and LOGOS

# **RESOLUTION REQUEST FORM NO. 3**

## ***Request for New Contract***

**DEPARTMENT NAME:** Mental Health/Office of Community Services

**DATE:** 11/22/2022

- (a) Is this a Result of a Bid or Request for Proposal? **No, these are on-going services authorized by the Warren County Community Services Board.**
- (b) Purpose of Contract: **To provide community mental health, addiction/recovery and developmental disability services pursuant to provisions of NYS Mental Hygiene Law, Article 41, for amounts not to exceed the amounts set forth on the attached Schedule A.**
- (c) Name of Contractor: **See attached Schedule A.**
- (d) Address of Contractor:
- (e) Contractor's Contact Person and Telephone Number:
- (f) Has or will the Contract be provided, if so, please attach:
- (g) Commencement Date of Contract: **1/1/2023**
- (h) Termination Date of Contract: **12/31/2023**
- (i) Payment Provisions: i) lump sum amount  
ii) hourly rate amount  
iii) total amount not to exceed  
iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. **Quarterly advance payments**)
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title\* and Amount: **OR Capital Project OR Capital Reserve Project Number, Title, and Amount: **See attached Schedule A.****

Sample: A.1010 470 Legislative Board – Contract Sxx.xx  
Capital Project No. H289.9550 480 – Old Jail Renovations Sxx.xx

\*as listed in budget and LOGOS

Schedule A

2023 Contracts - Warren County Community Services Board

<u>Provider Agency</u>	<u>Amount (Not to Exceed)</u>	<u>Appropriation Code</u>
Adirondack Community College/SUNY ADK	\$185,000	A.4310.0125 470
Addictions Care Center of Albany	\$543,077	A.4320.0145 470
Behavioral Health Services of Glens Falls Hospital	\$172,421	A.4320.0080 470
Behavioral Health Services North	\$536,241	A.4320.0105 470
Community, Work and Independence	\$50,038	A.4320.0070 470
Council for Prevention	\$374,986	A.4320.0110 470
Liberty House	\$291,917	A.4320.0090 470
Northern Rivers/Parsons Child and Family Center	\$1,105,928	A.4320.0165 470
People USA	\$159,918	A.4320.0065 470
Warren-Washington Association for Mental Health	\$1,061,336	A.4320.0120 470

# ***RESOLUTION REQUEST FORM NO. 3***

## ***Request for New Contract***

**DEPARTMENT NAME:** Mental Health/Office of Community Services

**DATE:** 11/22/2022

- (a) Is this a Result of a Bid or Request for Proposal? **No, these are ongoing mental health services funded by the NYS Office of Mental Health and are not subject to re-bidding or RFP processes.**
- (b) Purpose of Contract: **As needed contracts for specialized mental health crisis and planned respite services for youth, for amounts not to exceed the amounts listed on the attached Schedule B.**
- (c) Name of Contractor: **See attached Schedule B.**
- (d) Address of Contractor:
- (e) Contractor's Contact Person and Telephone Number:
- (f) Has or will the Contract be provided, if so, please attach: **New contracts will be written for 2023, modeled after existing 2022 contracts.**
- (g) Commencement Date of Contract: **1/1/2023**
- (h) Termination Date of Contract: **12/31/23**
- (i) Payment Provisions: i) lump sum amount  
ii) hourly rate amount **Yes, variable, per contract specifications**  
iii) total amount not to exceed  
iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. **Monthly, per vouchered services.**
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title\* and Amount: **OR Capital Project OR Capital Reserve Project Number, Title, and Amount: **A.4310-470 - Contract -- \$59,396 (100% State Aid).****

Sample: A.1010 470 Legislative Board – Contract Sxx.xx  
Capital Project No. H289.9550 480 – Old Jail Renovations Sxx.xx

\*as listed in budget and LOGOS

**Schedule B**

**2023 Contracts - Youth Respite Services**

<u>Provider</u>	<u>Amount (As needed, Not to Exceed)</u>	<u>Appropriation Code</u>
Northern Rivers/Northeast Parent and Child	\$59,396	A.4310.470
Wait House	\$59,396	A.4310.470
CAPTAIN Community Human Services	\$59,396	A.4310.470
Vanderheyden	\$59,396	A.4310.470
Kassia's Play Dates	\$59,396	A.4310.470
People, USA	\$59,396	A.4310.470
Big Brothers Big Sisters	\$59,396	A.4310.470
Total	\$59,396	