

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: HUMAN SERVICES

DATE: FEBRUARY 25, 2022

COMMITTEE MEMBERS PRESENT:	KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD
SUPERVISORS: DRISCOLL	LARRY ELMEN, COUNTY ATTORNEY
FRASIER	AMANDA ALLEN, CLERK OF THE BOARD
SEEBER (ZOOM)	FRANK E. THOMAS, BUDGET OFFICER (ZOOM)
MAGOWAN (ZOOM)	SARAH MCLENITHAN, DEPUTY CLERK OF THE BOARD
MCDEVITT	SUPERVISORS BEATY (ZOOM)
HOGAN (ZOOM)	BRAYMER (ZOOM)
BRUNO (ZOOM)	DICKINSON (ZOOM)
	GERACI (ZOOM)
	MERLINO
	RUNYON (ZOOM)
	STROUGH
	WILD (ZOOM)
	TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
	DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS
	MICHAEL SWAN, COUNTY TREASURER
	MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST

Please note, the following contains a summarization of the February 25, 2022 meeting of the Human Services Committee; the meeting in its entirety can be viewed on the Warren County website using the following link:

<https://warrencountyny.gov/mma>

Note: Pursuant to New York State Legislation (S.50001/A.40001): “Notwithstanding the provisions of article 7 of the public officers law to the contrary, any state agency, department, corporation, office, authority, board, or commission, as well as any local public body, or public corporation as defined in section 66 of the general construction law, or political subdivisions as defined in section 100 of the general municipal law, or a committee or subcommittee or other similar body of such entity, shall be authorized to meet and take such action authorized by law without permitting in public in-person access to meetings and authorize such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed.” All of the Committee members in attendance were physically present, aside from Supervisors Seeber, Magowan, Hogan and Bruno who attended virtually.

Mr. Driscoll called the meeting of the Human Services Committee to order at 11:10 a.m.

Copies of the Veteran’s Services agenda were distributed to those in attendance; those attending remotely accessed the agenda via the Warren County website. *A copy of the agenda is on file with the meeting minutes.*

Supervisor Bruno entered the meeting at 11:11 a.m.

Motion was made by Mrs. Frasier, seconded by Mr. McDevitt and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

The meeting commenced with review of the Veteran’s Services agenda, which consisted of a request for a transfer of funds in the amount of \$2,000 from Budget Code A.1990 469, *Contingent Accounts-Other Payments/Contributions*, to Budget Code A.6510 436, *Veteran’s Services, Advertising*.

Motion was made by Ms. Hogan and seconded by Mrs. Frasier to approve the request as presented.

Discussion ensued with regard to the amount of the request, the cost of advertising and alternative advertising opportunities, following which Mr. Driscoll called the question and the aforementioned motion was carried unanimously and the matter was referred to the Finance Committee. *A copy of the request form is on file with the meeting minutes.*

Ms. Seeber requested a referral to the Personnel, Administration & Higher Education Committee to consider directing the Civil Service Office to produce a detailed written process and a checklist that Department Heads will use when advertising vacant positions.

Motion was made by Mr. Magowan, seconded by Mr. Bruno and carried unanimously to make the referral suggested by Ms. Seeber to the Personnel, Administration & Higher Education Committee.

As there was no further business to come before the Human Services Committee, on motion made by Mrs. Frasier, seconded by Mr. Bruno and carried unanimously, Mr. Driscoll adjourned the meeting at 11:36 a.m.

Respectfully submitted,
Molly Ganotes-Gleason, Legislative Office Specialist