

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: HUMAN SERVICES

DATE: MARCH 21, 2022

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COMMITTEE MEMBERS PRESENT:

SUPERVISORS DRISCOLL  
FRASIER  
MCDEVTT  
HOGAN (VIA ZOOM)  
BRUNO (VIA ZOOM)

COMMITTEE MEMBERS ABSENT:

SUPERVISORS SEEBER  
MAGOWAN

OTHERS PRESENT:

AMY MCBYRNE, DIRECTOR, COUNTRYSIDE ADULT HOME  
REPRESENTING THE DEPARTMENT OF SOCIAL SERVICES:  
CHRISTIAN HANCHETT, COMMISSIONER  
JULIE MONTERO, FISCAL MANAGER  
MIKE GRAY, DIRECTOR, WASHINGTON COUNTY YOUTH BUREAU  
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD (ZOOM)  
RYAN MOORE, COUNTY ADMINISTRATOR  
LARRY ELMEN, COUNTY ATTORNEY  
AMANDA ALLEN, CLERK OF THE BOARD  
RYAN DICKEY, SECOND ASSISTANT COUNTY ATTORNEY  
SUPERVISORS DICKINSON  
LEGGETT  
MERLINO  
RUNYON (VIA ZOOM)  
STROUGH  
WILD  
REPRESENTING THE TOURISM DEPARTMENT:  
JOANNE CONLEY, DIRECTOR, TOURISM  
KRISTEN HANIFIN, DEVELOPMENT/EVENT COORDINATOR  
GINELLE JONES, DIRECTOR, PUBLIC HEALTH/PATIENT SERVICES (VIA ZOOM)  
CAROLYN BORDONARO, ACCOUNT EXECUTIVE, LAKE PLACID ADVERTISER  
WORKSHOP INC.  
TIM KELLEHER, PRESIDENT, LAKE PLACID ADVERTISER WORKSHOP INC.  
ALLIE WITHEE, MANAGER SEARCH & PAID MEDIA, LAKE PLACID ADVERTISER  
WORKSHOP INC.  
DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS  
MICHAEL R. SWAN, COUNTY TREASURER  
LESLIE LOVELACE, SECRETARY TO THE CLERK OF THE BOARD

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Please note, the following contains a summarization of the March 21, 2022 meeting of the Human Services Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <https://warrencountyny.gov/mma>

**Note: Pursuant to New York State Legislation (S.50001/A.40001): “Notwithstanding the provisions of article 7 of the public officers law to the contrary, any state agency, department, corporation, office, authority, board, or commission, as well as any local public body, or public corporation as defined in section 66 of the general construction law, or political subdivisions as defined in section 100 of the general municipal law, or a committee or subcommittee or other similar body of such entity, shall be authorized to meet and take such action authorized by law without permitting in public in-person access to meetings and authorize such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed.” All of the Committee members in attendance were physically present aside from Ms. Hogan and Mr. Bruno who attended remotely.**

Mr. Driscoll called the meeting of the Human Services Committee to order at 11:20 a.m.

Motion was made by Mrs. Frasier, seconded by Mr. Bruno and carried by a unanimous vote of those present (*Ms. Seeber and Mr. Magowan absent*) to approve the minutes of the previous Human Services Committee meeting, subject to correction by the Clerk of the Board.

Copies of the Countryside Adult Home and Department of Social Services (*DSS*) agendas were distributed to those in attendance; those participating virtually accessed the agendas via the Warren County website. Copies of the agendas are on file with the minutes.

The Committee began with a review of the Countryside Adult Home agenda which included only one action item, that being a request to fill the vacant position of Cook #5, *Grade 4, Base Annual Salary \$31,789*, due to resignation.

Motion was made by Mrs. Frasier, seconded by Mr. McDevitt and carried by a unanimous vote of those present (*Ms. Seeber and Mr. Magowan absent*) to approve the request as outlined above and refer same to the Personnel, Administration and Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

The Information for Discussion portion of the agenda was reviewed which included an overview of the Census and Overtime Reports included in the agenda packet.

Moving on, Committee commenced review of the Department of Social Services agenda, beginning with the introduction of the Youth Bureau Program Director Mike Gray, *Director, Washington County Youth Bureau*, who provided a brief update on the training programs offered in the area.

Committee reviewed the remainder of the agenda which included the following requests:

2. To fill the vacant position of Caseworker #24 in the Foster Care/Adoption Unit, *Grade 16, Base Annual Salary \$47,023*, due to retirement.

Motion was made by Mrs. Frasier, seconded by Mr. McDevitt and carried by a unanimous vote of those present (*Ms. Seeber and Mr. Magowan absent*) to approve the request as outlined above and refer same to the Personnel, Administration & Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

3. To amend the County Budget in the amount of \$126,379 to reflect the receipt of funds received by the New York State Office of Temporary & Disability Assistance (*OTDA*), for rental assistance.

Motion was made by Mr. Bruno, seconded by Mr. McDevitt and carried by a unanimous vote of those present (*Ms. Seeber and Mr. Magowan absent*) to approve the request as outlined above and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

Christian Hanchett, *DSS Commissioner*, noted April was Child Abuse Month and advised his staff would be participating in various ways to show their support for child abuse awareness.

Ms. Hogan entered the meeting via Zoom at 11:37 a.m.

Concluding with the Information for Discussion/Review portion of the agenda, privilege of the floor was extended to Julie Montero, *Fiscal Manager*, who reviewed the monthly Revenue, Expenditures and Overtime reports, copies of which are on file with the minutes.

Mr. Driscoll informed Veterans' Services was in the process of reviewing Request for Proposals for the Peer-to-Peer Program which would consist of five meetings and the next meeting would be held on March 24<sup>th</sup> on Zoom. He said the goal was to have the process completed by April.

There being no further business to come before the Human Services Committee, on motion made by Mrs. Frasier, seconded by Mr. Bruno and carried by a unanimous vote of those present (*Ms. Seeber and Mr. Magowan absent*), Mr. Driscoll adjourned the meeting at 11:40 a.m.

Respectfully submitted,  
Leslie Lovelace, Secretary to the Clerk of the Board