

# WARREN COUNTY BOARD OF SUPERVISORS

## COMMITTEE: HUMAN SERVICES

DATE: APRIL 25, 2022

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### COMMITTEE MEMBERS PRESENT:

SUPERVISORS: DRISCOLL (ZOOM)  
FRASIER  
MCDEVITT  
BRUNO

### REPRESENTING THE DEPARTMENT OF SOCIAL SERVICES:

CHRISTIAN HANCHETT, COMMISSIONER  
JULIE MONTERO, FISCAL MANAGER  
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD  
RYAN MOORE, COUNTY ADMINISTRATOR  
AMANDA ALLEN, CLERK OF THE BOARD  
RYAN DICKEY, SECOND ASSISTANT COUNTY ATTORNEY  
FRANK E. THOMAS, BUDGET OFFICER  
SUPERVISORS BRAYMER  
DICKINSON  
MERLINO  
STROUGH  
WILD  
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR  
DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS  
MICHAEL SWAN, COUNTY TREASURER  
GINA MINTZER, EXECUTIVE DIRECTOR, LAKE GEORGE CHAMBER OF  
COMMERCE & CVB  
JEFF MEAD, COOL INSURING ARENA GENERAL MANAGER  
MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST

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### COMMITTEE MEMBERS ABSENT:

SUPERVISORS: SEEBER  
MAGOWAN  
HOGAN

*Please note, the following contains a summarization of the April 25, 2022 meeting of the Human Services Committee; the meeting in its entirety can be viewed on the Warren County website using the following link:*

<https://warrencountyny.gov/mma>

***Note: Pursuant to New York State Legislation (S.50001/A.40001): “Notwithstanding the provisions of article 7 of the public officers law to the contrary, any state agency, department, corporation, office, authority, board, or commission, as well as any local public body, or public corporation as defined in section 66 of the general construction law, or political subdivisions as defined in section 100 of the general municipal law, or a committee or subcommittee or other similar body of such entity, shall be authorized to meet and take such action authorized by law without permitting in public in-person access to meetings and authorize such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed.” All of the Committee members in attendance were physically present aside for Supervisor Driscoll who attended virtually.***

Mr. Driscoll called the meeting of the Human Services Committee to order at 11:10 a.m., he apologized for not being physically present due to an injury. He advised that he would remain present virtually, but asked Mrs. Frasier, as Vice-Chair, to preside as Chair for the remainder of the meeting. Mrs. Frasier assumed the Chair at 11:11 a.m.

Copies of the Social Services agenda were distributed to those in attendance; those attending remotely accessed the agenda via the Warren County website. *A copy of the agenda is on file with the meeting minutes.*

Motion was made by Mr. McDevitt, seconded by Mr. Bruno and carried by a unanimous vote of those present (*Supervisors Seeber, Magowan and Hogan absent*) to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

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The meeting commenced with review of the Social Services agenda, the following requests being presented:

- 1) To amend the County Budget in the amount of \$20,000 to reflect receipt of a donation from the Children's Committee of Warren County intended to be used for Foster Care services for children.

Motion was made by Mr. Bruno, seconded by Mr. McDevitt and carried by a unanimous vote of those present (*Supervisors Seeber, Magowan and Hogan absent*) to approve the request as presented and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

- 2) To amend the Table of Organization and Salary Schedule to create and fill the new position of Community Services Worker (Part-Time), *Grade 8, Base Annual Salary \$37,918*, effective May 23, 2022.

Motion was made by Mr. McDevitt, seconded by Mr. Driscoll and carried by a unanimous vote of those present (*Supervisors Seeber, Magowan and Hogan absent*) to approve the request as presented and refer same to the Personnel, Administration & Higher Education Committee. *A copy of the Resolution Request and Notice Intent to Fill Vacant Position forms are on file with the minutes.*

- 3) To fill the vacant position of Sr. Account Clerk #4 in the Accounting Unit, *Grade 7, Base Annual Salary \$36,414*, due to a lateral transfer.
- 4) To fill the vacant position of Sr. Account Clerk #7 in the Accounting Unit, *Grade 7, Base Annual Salary \$36,414*, due to a resignation.

Motion was made by Mr. Bruno, seconded by Mr. McDevitt and carried by a unanimous vote of those present (*Supervisors Seeber, Magowan and Hogan absent*) to approve the requests as presented and refer same to the Personnel, Administration & Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

- 5) To fill the vacant position of Medicaid Clerk #1 in the Reception Unit, *Grade 5, Base Annual Salary \$33,076*, due to resignation.

Motion was made by Mr. Driscoll, seconded by Mr. McDevitt and carried by a unanimous vote of those present (*Supervisors Seeber, Magowan and Hogan absent*) to approve the request as presented and refer same to the Personnel, Administration & Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

- 6) To fill the vacant position of Intake Clerk in the Reception Unit, *Grade 4, Base Annual Salary \$31,789*, due to termination.

Motion was made by Mr. Bruno, seconded by Mr. Driscoll and carried by a unanimous vote of those present (*Supervisors Seeber, Magowan and Hogan absent*) to approve the request as presented and refer same to the Personnel, Administration & Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

- 7) To fill the vacant position of Caseworker #27, *Grade 16, Base Annual Salary \$47,023*, due to resignation.

Motion was made by Mr. McDevitt, seconded by Mr. Driscoll and carried by a unanimous vote of those present (*Supervisors Seeber, Magowan and Hogan absent*) to approve the request as presented and refer same to the Personnel, Administration & Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

- 8) To fill the vacant position of Caseworker #39, *Grade 16, Base Annual Salary \$47,023*, due to resignation.

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Motion was made by Mr. Bruno, seconded by Mr. Driscoll and carried by a unanimous vote of those present (*Supervisors Seeber, Magowan and Hogan absent*) to approve the request as presented and refer same to the Personnel, Administration & Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

- 9) To fill the vacant position of Caseworker #37, *Grade 16, Base Annual Salary \$47,023*, due to termination.

Motion was made by Mr. Bruno, seconded by Mr. Driscoll and carried by a unanimous vote of those present (*Supervisors Seeber, Magowan and Hogan absent*) to approve the request as presented and refer same to the Personnel, Administration & Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

- 10) Proclamations: it was noted that May was Foster Care Appreciation/Awareness Month and June was Elder Abuse Prevention Awareness Month.

Concluding with the Information for Discussion portion of the agenda, it was noted that the Commissioner's Report of Activities and Updates was included in the agenda packet, and an overview of the Monthly Revenue, Expenditure and Overtime Reports, also included in the agenda packet, were provided.

With regard to Countryside Adult Home, it was noted that they were still recruiting for the Cook position, all residents had received the COVID-19 vaccine and the booster, and that Spectrum News had done a segment on the facility.

As there was no further business to come before the Human Services Committee, on motion made by Mr. McDevitt, seconded by Mr. Bruno and carried by a unanimous vote of those present, (*Supervisors Seeber, Magowan and Hogan absent*) Mr. Driscoll adjourned the meeting at 11:20 a.m.

Respectfully submitted,  
Molly Ganotes-Gleason, Legislative Office Specialist