

Human Services Committee
Warren County Department of Social Services

COMMITTEE MEETING AGENDA

July 18, 2022

Committee Members: Supervisors Driscoll, Frasier, Seeber, Magowan, McDevitt, Hogan and Bruno.

Chair of the Board shall serve as an Ex-Officio member when needed in accordance with the Section C(4) of the Rules of the Board.

I. Committee meeting called to order by Chair

II. Motion to approve minutes of prior Committee meeting

III. Action Agenda/New Business

1. **Request to Amend the Table of Organization:**

Request to Create and Fill the position of Principal Account Clerk #4 (Grade 10, Base Salary \$40,784), in the Accounting Unit, and delete the Sr. Account Clerk #7 (Grade 7, Base Salary \$36,414), effective August 22, 2022.

Rationale: The duties performed align with Principal Account Clerk.

Attachment #1

IV. Information for Discussion and/or Review

Chris Hanchett, Commissioner

-Commissioner's Report of Activities & Updates; (Previously distributed by Committee Chairman Driscoll)

Julie Montero, Fiscal Manager

-Monthly Reports: Revenue, Expenditures and Overtime.

Attachment #2

Mike Gray, Youth Bureau

V. Referrals/Pending Items: None

VI. Privilege of the Floor and public comment (please allow 15 second delay on live stream meetings)

VII. Motion to Adjourn

ATTACHMENTS:

- 1) Amend Table of Organization: Create & Fill Principal Account Clerk #4, Delete Sr. Account Clerk #7
- 2) Monthly Revenue and Expenditure Reports

RESOLUTION REQUEST FORM NO. 11

Request to Create New Position

ATTACHMENT #1

DEPARTMENT NAME: SOCIAL SERVICES

DATE: 7/18/22

- (a) Title of Requested Position: **PRINCIPAL ACCOUNT CLERK #4**
- (b) Annual **Base** Salary (and Grade if Applicable): **40,784 GRADE 10**
- (c) Effective Date for New Position:* **8/22/22**
*Please do not backdate unless the purpose is to correct an error.
- (d) List Any Position in the Department's Table of Organization Being Deleted as a Result of this Request: (Include annual salary and grade if applicable):
SR ACCOUNT CLERK #7 - \$36,414 GRADE 7
- (e) Where are Funds in the Budget for this Position? List Budget Code, Object Code, Full Title and Amount:
A 6010 110
- (f) Has Personnel Officer Reviewed and Approved of the New Position Title? (This is necessary **BEFORE** bringing the request to committees.)
Yes
- (g) Is this a mandated position? If so, please explain:
Yes, the position is mandated and reimbursed
- (h) Is there expected revenue from this position? If so, please explain:

RESOLUTION REQUEST FORM NO. 12

Schedule "A"

NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an *existing* funded position in their budget that is vacated due to a retirement, resignation, termination or promotion. This notice may not be used for requests to create a *new* position. For complete instructions on the procedure to be followed, see the reverse of this form.

DEPARTMENT HEAD COMPLETES THIS SECTION

Department: SOCIAL SERVICES Payroll Dept. No: 40.02
Title of Position: Principal Account Clerk #4 Base Salary of Position: \$40,784 Grade: 10
Filling at Step # (If Known): _____
Budget code and title: A6010 110 - Salaries - Regular Union Non-Union
This position is vacated due to: Retirement Resignation Termination Promotion Other create
Employee No./Last Name: _____ Date of Vacancy: 8/22/22
Is this position mandated? Yes No Is the position reimbursable? Yes No
Source of reimbursement: Federal 50 % State 25 % Other _____ %

CIVIL SERVICE STATUS AND HUMAN RESOURCES DIRECTOR APPROVAL

Competitive-active eligible list Competitive-no list (*hiring would be provisional*) Non-Competitive Other _____
Actual Impact to Budget Report will be provided monthly by Human Resources Director.
Candidate's qualifications must be approved by Personnel Officer prior to hiring. Person 7/12/22
Human Resources Director has approved this form when initialed. 18 7/12/22

COUNTY ADMINISTRATOR COMPLETES THIS SECTION

The Administrator has no objection to the filling of the vacancy.
 The Administrator objects to the filling of the vacancy.

Administrator Signature [Signature] Date 7/13/22

BUDGET OFFICER COMPLETES THIS SECTION

The Budget Officer has no objection to the filling of the vacancy.
 The Budget Officer objects to the filling of the vacancy.

Budget Officer Signature Frank E. Thomas Date 7/13/22

SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee Human Services

The committee has no objection to the filling of the vacancy.
 The committee objects to the filling of the vacancy.
 In the case of an emergency, Committee Chair has no objection to the filling of the vacancy.
 In the case of an emergency, Committee Chair objects to the filling of the vacancy.

Ranking Committee Member Signature Bennet F. Dussally Date 07/19/22

PRINCIPAL ACCOUNT CLERK

DISTINGUISHING FEATURES OF THE CLASS: An incumbent in this position is responsible for independently performing difficult and complex account keeping functions and/or planning, assigning and supervising major account keeping activities for a municipal office. The work is performed under general supervision in accordance with outlined policies or procedures allowing for independent judgment in planning and carrying out the details of the work. Difficult technical or policy problems are referred to a supervisor for decision making or review of recommendations. Supervision may be exercised over the work of clerical staff. Does related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative only)

Plans, assigns, reviews and/or performs the processes relating to maintaining and checking a wide variety of financial records and reports;
Oversees and assists in the classification of a complex variety of receipts and expenditures and the distribution of costs according to prescribed processes and codes;
Directs and/or performs the audit of varied accounts, claims and records and the preparation of reports thereon;
Directs and/or performs the compilation, preparation and analysis of a variety of complex financial and statistical records and reports;
Assists in the preparation of annual operating budgets and ensures the maintenance of necessary financial controls;
Oversees and/or performs the processes related to receiving and accounting for large amounts of money in payment for a variety of bills, taxes and related obligations;
Revises, systematizes and installs account-keeping methods and procedures;
Reconciles ledgers of revenue received with bank statements;
May oversee or participate in the preparation of payroll data for compilation and processing;
May oversee or participate in the preparation of purchase orders and vendor bid processes;
May supervise clerical staff and/or instruct employees in the specialized details of the work;
Conducts correspondence in connection with financial matters;
Uses computer applications or other automated systems such as spreadsheets, word processing, calendar, e-mail and database software in performing work assignments;
Performs related work as assigned.

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES:

Thorough knowledge of current methods used in keeping and checking financial records and reports;
Thorough knowledge of office terminology, procedures and equipment;
Thorough knowledge of business English;
Good knowledge of current general and government accounting;
Proficiency in the use of computer applications such as spreadsheets, word processing, calendar, e-mail and computer applications used for accounting and financial management;
Ability to plan, assign and supervise the work of account keeping and clerical assistants;
Ability to understand and carry out complex oral and written directions;
Ability to make arithmetic computations rapidly and accurately;
Ability to prepare correspondence and reports;
Ability to secure the cooperation of others;
Ability to deal effectively with the public;
Ability to readily acquire familiarity with departmental organization, functions, laws, policies and regulations;
Sound judgment in solving complex account keeping problems;
A high degree of accuracy, initiative and resourcefulness;
Initiative, tact; courtesy; integrity.

MINIMUM QUALIFICATIONS:

Graduation from high school or possession of a high school equivalency diploma and:

- A) Bachelor's Degree or higher in accounting, finance, business administration or related field; or
- B) Associate's Degree in accounting, finance, business administration or related field and two (2) years of years progressively responsible experience in maintaining financial accounts and records; or
- C) Four (4) years of progressively responsible experience in maintaining financial accounts and records.

NOTE: Education beyond the secondary level must be obtained from an institution that is a regionally accredited or New York State registered college or university.

BUDGET ANALYSIS

REVENUE AND EXPENDITURES FOR JUNE 2022

FUND(S): A

CODE(S): 6010, 6030, 6050, 6070, 6100, 6109, 6119, 6140, 6141, 6142, 7311, 7312, 7313

EXPENSES	2022 BUDGETED	JUNE 2022 EXP	JUNE 2021 EXP	2022 YTD ACTUAL	2021 Prior Year Totals
110 Salaries - Regular	\$7,679,179.00	\$542,084.57	\$492,240.08	\$3,279,185.72	\$6,695,043.50
120 Salaries - Overtime	\$75,222.00	\$15,149.55	\$7,756.99	\$103,017.64	\$152,298.11
130 Salaries - Part Time	\$194,737.00	\$14,867.90	\$7,330.31	\$99,633.42	\$164,015.66
100's PERSONAL SERVICES Total	\$7,949,138.00	\$572,102.02	\$507,327.38	\$3,481,836.78	\$7,011,357.34
200's EQUIPMENT	\$61,633.84	\$893.69	\$53,026.60	\$18,325.98	\$75,764.22
400's CONTRACTUAL	\$23,780,007.96	\$1,401,613.59	\$1,612,118.57	\$9,615,371.88	\$22,160,405.70
800's EMPLOYEE BENEFITS	\$3,528,191.00	\$213,267.74	\$221,190.49	\$1,603,387.08	\$3,273,383.48
TOTALS	\$35,318,970.80	\$2,187,877.04	\$2,393,663.04	\$14,718,921.72	\$32,520,910.77

REVENUE	2022 BUDGETED	JUNE 2022 REVENUE	JUNE 2021 REVENUE	2022 YTD ACTUAL	2021 Prior Year Totals
	\$17,125,586.00	\$1,233,143.55	\$2,327,644.39	\$7,502,296.74	\$17,474,163.60

ATTACHMENT #2

Expense Budget Performance Report

Fiscal Year to Date 06/30/22
 Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund A - General										
Department 6010 - Social Services										
	EXPENSE									
	Personal Services									
110	Salaries - Regular	6,735,301.00	.00	6,735,301.00	476,701.38	.00	2,876,345.95	3,858,955.05	43	5,801,708.60
120	Salaries - Overtime	49,222.00	.00	49,222.00	8,994.82	.00	67,000.33	(17,778.33)	136	102,227.77
130	Salaries - Part Time	63,148.00	.00	63,148.00	5,085.91	.00	47,036.66	16,111.34	74	65,573.22
	<i>Personal Services Totals</i>	\$6,847,671.00	\$0.00	\$6,847,671.00	\$490,782.11	\$0.00	\$2,990,382.94	\$3,857,288.06	44%	\$5,969,509.59
	Equipment									
210	Furniture/Furnishings	.00	900.00	900.00	253.25	.00	767.10	132.90	85	6,593.71
220	Office Equipment	.00	9,747.82	9,747.82	.00	1,818.76	5,942.39	1,986.67	80	9,671.83
230	Automotive Equipment	.00	.00	.00	.00	.00	.00	.00	+++	37,650.00
230.1	Automotive Equipment - Reserve	.00	.00	.00	.00	.00	.00	.00	+++	12,550.00
260	Other Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$50,200.00
	<i>230 - Totals</i>	.00	500.00	500.00	280.25	.00	330.24	169.76	66	\$0.00
	<i>Equipment Totals</i>	\$0.00	\$11,147.82	\$11,147.82	\$533.50	\$1,818.76	\$7,039.73	\$2,289.33	79%	\$66,465.54
	Contractual Expense									
410	Supplies	70,000.00	(6,434.18)	63,565.82	1,362.44	9,980.68	21,864.44	31,720.70	50	62,221.26
411	Rent-Building/Property	1,043,146.00	.00	1,043,146.00	.00	.00	521,572.68	521,573.32	50	1,366,817.60
418	Ins-General Liability	39,041.00	10,127.95	49,168.95	.00	.00	49,168.95	.00	100	33,524.80
423	Telephone	20,000.00	.00	20,000.00	592.16	.00	5,720.98	14,279.02	29	16,947.21
424	Postage	28,000.00	.00	28,000.00	1,740.63	100.00	13,088.20	14,811.80	47	26,918.15
426	Subscriptions	500.00	.00	500.00	.00	.00	.00	500.00	0	.00
427	Memberships & Dues	5,500.00	.00	5,500.00	.00	.00	5,266.00	234.00	96	5,488.00
428	Data Processing & Internet Fees	5,000.00	.00	5,000.00	164.98	1,162.00	2,014.88	1,823.12	64	4,048.11
432	Special Project Supply	250,000.00	.00	250,000.00	.00	.00	.00	250,000.00	0	75,101.00
435	Medical Fees	500.00	3,000.00	3,500.00	125.92	.00	1,752.92	1,747.08	50	1,972.65
436	Advertising Fees	250.00	.00	250.00	.00	.00	.00	250.00	0	49.57
439	Misc Fees & Expenses	8,000.00	.00	8,000.00	1,220.50	.00	5,745.50	2,254.50	72	34,258.13
440	Legal/Transcript Fees	10,000.00	.00	10,000.00	114.00	.00	2,749.00	7,251.00	27	7,535.00
441	Auto-Supplies & Repair	6,000.00	1,255.14	7,255.14	.00	.00	684.28	6,570.86	9	2,695.00
442	Automotive - Gas & Oil	7,500.00	.00	7,500.00	.00	.00	4,213.45	3,286.55	56	7,285.06
444	Travel/Education/Conference	12,000.00	(500.00)	11,500.00	28.08	1,486.00	2,776.13	7,237.87	37	15,063.06
469	Other Payments/Contributions	3,000.00	.00	3,000.00	.00	(1,000.00)	1,000.00	3,000.00	0	1,000.00
470	Contract	471,500.00	40,842.05	512,342.05	39,689.28	197,074.62	113,265.71	202,001.72	61	478,869.77
471	Administration	.00	126,379.00	126,379.00	.00	.00	.00	126,379.00	0	.00
	<i>Contractual Expense Totals</i>	\$1,979,937.00	\$174,669.96	\$2,154,606.96	\$45,037.99	\$208,803.30	\$750,883.12	\$1,194,920.54	45%	\$2,139,794.37
	Employee Benefits									
810	Retirement	762,238.00	.00	762,238.00	49,712.87	.00	345,419.31	416,818.69	45	788,019.42
830	Social Security	421,998.00	.00	421,998.00	28,143.03	.00	172,885.26	249,112.74	41	345,426.81

Expense Budget Performance Report

Fiscal Year to Date 06/30/22
 Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund A - General										
Department 6010 - Social Services										
EXPENSE										
Employee Benefits										
831	Medicare Contribution	98,691.00	.00	98,691.00	6,581.83	.00	40,432.84	58,258.16	41	80,785.24
860	Hospitalization	1,400,979.00	.00	1,400,979.00	100,865.86	.00	654,111.26	746,867.74	47	1,295,219.15
865	Dental Insurance	23,232.00	.00	23,232.00	1,647.52	.00	10,805.74	12,426.26	47	21,839.55
Employee Benefits Totals		\$2,707,138.00	\$0.00	\$2,707,138.00	\$186,951.11 /	\$0.00	\$1,223,654.41 /	\$1,483,483.59	45%	\$2,531,290.17
Other Benefits										
840	Workmen's Compensation	30,332.00	.00	30,332.00	.00	.00	30,332.00	.00	100	30,519.22
850	Unemployment Insurance	8,000.00	.00	8,000.00	.00	.00	.00	8,000.00	0	.00
855	Disability	8,000.00	.00	8,000.00	.00	.00	(327.85)	8,327.85	-4	9,768.28
861	Retirees Hospitalization	254,760.00	.00	254,760.00	.00	.00	108,822.28	145,937.72	43	215,935.16
862	Health Insurance Cost Reimbursement	5,250.00	.00	5,250.00	.00	.00	1,030.71	4,219.29	20	2,135.47
Other Benefits Totals		\$306,342.00	\$0.00	\$306,342.00	\$0.00 /	\$0.00	\$139,857.14 /	\$166,484.86	46%	\$258,358.13
EXPENSE TOTALS		\$11,841,088.00	\$185,817.78	\$12,026,905.78	\$723,304.71	\$210,622.06	\$5,111,817.34	\$6,704,466.38	44%	\$10,965,417.80
Department 6010 - Social Services Totals										
Department 6030 - Countryside Adult Home										
EXPENSE										
Personal Services										
110	Salaries - Regular	943,878.00	(41,000.00)	902,878.00	65,383.19	.00	402,839.77	500,038.23	45	893,334.93
120	Salaries - Overtime	26,000.00	40,000.00	66,000.00	6,154.73	.00	36,017.31	29,982.69	55	50,070.38
130	Salaries - Part Time	131,589.00	.00	131,589.00	9,781.99	.00	52,596.76	78,992.24	40	98,442.44
Personal Services Totals		\$1,101,467.00	(\$1,000.00)	\$1,100,467.00	\$81,319.91	\$0.00	\$99,453.84	\$609,013.16	45%	\$1,041,847.75
Equipment										
210	Furniture/Furnishings	.00	11,750.00	11,750.00	360.19	6,027.80	5,610.17	112.03	99	2,779.65
220	Office Equipment	.00	450.00	450.00	.00	.00	429.03	20.97	95	.00
260	Other Equipment	.00	39,286.02	39,286.02	.00	33,293.96	5,247.05	745.01	98	6,115.20
270	Lawn & Landscaping	500.00	.00	500.00	.00	.00	.00	500.00	0	403.83
Equipment Totals		\$500.00	\$51,486.02	\$51,986.02	\$360.19	\$39,321.76	\$11,286.25 /	\$1,378.01	97%	\$9,298.68
Contractual Expense										
410	Supplies	41,000.00	(1,745.00)	39,255.00	435.57	11,637.86	15,841.32	11,775.82	70	40,608.75
413	Repair & Maint.-Bldg/Property	20,000.00	.00	20,000.00	718.08	11,723.54	6,888.40	1,388.06	93	21,825.87
415	Electricity	28,000.00	.00	28,000.00	2,068.48	.00	10,312.40	17,687.60	37	24,920.15
416	Oil & Gas-Heating	22,000.00	.00	22,000.00	.00	.00	19,484.39	2,515.61	89	24,158.79
417	Water/Sewer/Taxes	10,000.00	.00	10,000.00	.00	.00	4,475.22	5,524.78	45	10,013.97
418	Ins-General Liability	11,987.00	.00	11,987.00	.00	.00	9,829.42	2,157.58	82	10,176.38
422	Repair/Maint-Equipment	5,000.00	(2,500.00)	2,500.00	.00	.00	1,801.09	698.91	72	837.50
423	Telephone	3,500.00	.00	3,500.00	47.76	.00	325.57	3,174.43	9	3,253.18
424	Postage	200.00	.00	200.00	3.89	.00	84.32	115.68	42	130.98
426	Subscriptions	500.00	.00	500.00	.00	.00	.00	500.00	0	474.00

Expense Budget Performance Report

Fiscal Year to Date 06/30/22
 Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund A - General										
Department 6030 - Countryside Adult Home										
EXPENSE										
<i>Contractual Expense</i>										
427	Memberships & Dues	1,400.00	.00	1,400.00	.00	.00	1,344.00	56.00	96	1,344.00
428	Data Processing & Internet Fees	3,000.00	.00	3,000.00	287.93	.00	1,618.62	1,381.38	54	2,631.52
434	Allowances	18,500.00	.00	18,500.00	3,000.00	.00	8,600.00	9,900.00	46	14,750.00
435	Medical Fees	2,000.00	.00	2,000.00	.00	305.00	195.00	1,500.00	25	574.50
436	Advertising Fees	500.00	.00	500.00	.00	.00	.00	500.00	0	295.00
437	Consulting Fees	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	.00
439	Misc Fees & Expenses	1,000.00	.00	1,000.00	101.75	.00	625.25	374.75	63	734.00
441	Auto-Supplies & Repair	3,000.00	.00	3,000.00	.00	.00	1,542.96	1,457.04	51	4,020.67
442	Automotive - Gas & Oil	2,000.00	.00	2,000.00	.00	.00	899.94	1,100.06	45	2,359.11
444	Travel/Education/Conference	2,000.00	.00	2,000.00	.00	.00	641.27	1,358.73	32	1,853.37
445	Foods	190,000.00	(450.00)	189,550.00	6,367.03	38,222.50	74,564.58	76,762.92	60	145,506.03
451	Medical Supply Expense	4,000.00	1,000.00	5,000.00	.00	2,790.70	1,044.30	1,165.00	77	3,164.34
453	Uniforms & Clothing	200.00	7,000.00	7,200.00	.00	8.35	6,991.65	200.00	97	248.97
470	Contract	45,000.00	.00	45,000.00	494.30	7,458.71	21,847.95	15,693.34	65	37,692.71
<i>Contractual Expense Totals</i>		\$419,787.00	\$3,305.00	\$423,092.00	\$13,524.79	\$72,146.66	\$188,957.65	\$161,987.69	62%	\$351,573.79
<i>Employee Benefits</i>										
810	Retirement	112,397.00	.00	112,397.00	7,768.45	.00	54,554.17	57,842.83	49	126,152.26
830	Social Security	68,289.00	.00	68,289.00	4,781.74	.00	29,001.16	39,287.84	42	61,570.30
831	Medicare Contribution	15,974.00	.00	15,974.00	1,118.36	.00	6,782.54	9,191.46	42	14,399.52
860	Hospitalization	173,273.00	.00	173,273.00	12,116.32	.00	83,564.51	89,708.49	48	168,178.63
865	Dental Insurance	3,312.00	.00	3,312.00	232.72	.00	1,598.58	1,713.42	48	3,253.35
<i>Employee Benefits Totals</i>		\$373,245.00	\$0.00	\$373,245.00	\$26,017.59	\$0.00	\$175,500.96	\$197,744.04	47%	\$373,554.06
<i>Other Benefits</i>										
840	Workmen's Compensation	19,254.00	.00	19,254.00	.00	.00	19,254.00	.00	100	14,763.47
850	Unemployment Insurance	9,000.00	.00	9,000.00	.00	.00	.00	9,000.00	0	.00
855	Disability	1,500.00	1,000.00	2,500.00	.00	.00	(269.33)	2,769.33	-11	.00
861	Retirees Hospitalization	97,469.00	.00	97,469.00	.00	.00	41,940.41	55,528.59	43	86,269.66
862	Health Insurance Cost Reimbursement	1,500.00	.00	1,500.00	299.04	.00	299.04	1,200.96	20	.00
<i>Other Benefits Totals</i>		\$128,723.00	\$1,000.00	\$129,723.00	\$299.04	\$0.00	\$61,224.12	\$68,498.88	47%	\$101,033.13
EXPENSE TOTALS		\$2,023,722.00	\$54,791.02	\$2,078,513.02	\$121,521.52	\$111,468.42	\$928,422.82	\$1,038,621.78	50%	\$1,877,307.41
Department 6030 - Countryside Adult Home Totals		(\$2,023,722.00)	(\$54,791.02)	(\$2,078,513.02)	(\$121,521.52)	(\$111,468.42)	(\$928,422.82)	(\$1,038,621.78)	50%	(\$1,877,307.41)
Department 6050 - Public Facil. For Children										
EXPENSE										
<i>Contractual Expense</i>										
469	Other Payments/Contributions	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	1,935.00
<i>Contractual Expense Totals</i>		\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0%	\$1,935.00
EXPENSE TOTALS		\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0%	\$1,935.00

Expense Budget Performance Report

Fiscal Year to Date 06/30/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund A - General										
Department 6050 - Daycare EXPENSE	Department 6050 - Public Facil. For Children	(\$10,000.00)	\$0.00	(\$10,000.00)	\$0.00	\$0.00	\$0.00	(\$10,000.00)	0%	(\$1,935.00)
Contractual Expense		1,071,747.00	.00	1,071,747.00	56,297.54	.00	197,877.29	873,869.71	18	413,779.74
Contract		\$1,071,747.00	\$0.00	\$1,071,747.00	\$56,297.54	\$0.00	\$197,877.29	\$873,869.71	18%	\$413,779.74
EXPENSE TOTALS										
		\$1,071,747.00	\$0.00	\$1,071,747.00	\$56,297.54	\$0.00	\$197,877.29	\$873,869.71	18%	\$413,779.74
Department 6055 - Daycare										
Department 6070 - Services for Recipients EXPENSE	Department 6070 - Services for Recipients	(\$1,071,747.00)	\$0.00	(\$1,071,747.00)	(\$56,297.54)	\$0.00	(\$197,877.29)	(\$873,869.71)	18%	(\$413,779.74)
Contractual Expense		350,000.00	.00	350,000.00	21,308.74	.00	125,276.28	224,723.72	36	318,369.59
Contract		\$350,000.00	\$0.00	\$350,000.00	\$21,308.74	\$0.00	\$125,276.28	\$224,723.72	36%	\$318,369.59
EXPENSE TOTALS										
		\$350,000.00	\$0.00	\$350,000.00	\$21,308.74	\$0.00	\$125,276.28	\$224,723.72	36%	\$318,369.59
Department 6070 - Services for Recipients										
Department 6100 - Medicaid EXPENSE	Department 6100 - Medicaid	(\$11,249,062.00)	\$0.00	(\$11,249,062.00)	(\$21,308.74)	\$0.00	(\$125,276.28)	(\$224,723.72)	36%	(\$318,369.59)
Contractual Expense		11,249,062.00	.00	11,249,062.00	634,035.00	.00	4,798,126.00	6,450,936.00	43	10,076,645.00
Contract		\$11,249,062.00	\$0.00	\$11,249,062.00	\$634,035.00	\$0.00	\$4,798,126.00	\$6,450,936.00	43%	\$10,076,645.00
EXPENSE TOTALS										
		\$11,249,062.00	\$0.00	\$11,249,062.00	\$634,035.00	\$0.00	\$4,798,126.00	\$6,450,936.00	43%	\$10,076,645.00
Department 6100 - Medicaid										
Department 6101 - Medical Assistance EXPENSE	Department 6101 - Medical Assistance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$82.08	417.92	16	50,868.51
Contractual Expense		500.00	500.00	500.00	.00	.00	82.08	417.92	16%	50,868.51
Contract		\$500.00	\$500.00	\$500.00	\$0.00	\$0.00	\$82.08	\$417.92	16%	\$50,868.51
EXPENSE TOTALS										
		\$500.00	\$500.00	\$500.00	\$0.00	\$0.00	\$82.08	\$417.92	16%	\$50,868.51
Department 6101 - Medical Assistance										
Department 6109 - Aid To Dependent Children EXPENSE	Department 6109 - Aid To Dependent Children	\$1,700,000.00	.00	1,700,000.00	243,379.14	.00	1,093,128.58	606,871.42	64	1,916,660.91
Contractual Expense		1,700,000.00	0.00	1,700,000.00	243,379.14	0.00	1,093,128.58	606,871.42	64%	1,916,660.91
Contract		\$1,700,000.00	\$0.00	\$1,700,000.00	\$243,379.14	\$0.00	\$1,093,128.58	\$606,871.42	64%	\$1,916,660.91
EXPENSE TOTALS										
		\$1,700,000.00	\$0.00	\$1,700,000.00	\$243,379.14	\$0.00	\$1,093,128.58	\$606,871.42	64%	\$1,916,660.91
Department 6109 - Aid To Dependent Children										
Department 6119 - Child Care EXPENSE	Department 6119 - Child Care	(\$1,700,000.00)	\$0.00	(\$1,700,000.00)	(\$243,379.14)	\$0.00	(\$1,093,128.58)	(\$606,871.42)	64%	(\$1,916,660.91)
Contractual Expense		1,700,000.00	.00	1,700,000.00	243,379.14	.00	1,093,128.58	606,871.42	64	1,916,660.91
Contract		\$1,700,000.00	\$0.00	\$1,700,000.00	\$243,379.14	\$0.00	\$1,093,128.58	\$606,871.42	64%	\$1,916,660.91
EXPENSE TOTALS										
		\$1,700,000.00	\$0.00	\$1,700,000.00	\$243,379.14	\$0.00	\$1,093,128.58	\$606,871.42	64%	\$1,916,660.91

Expense Budget Performance Report

Fiscal Year to Date 06/30/22
Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd	Prior Year Total
Fund A - General										
Department 6119 - Child Care										
	EXPENSE									
	Contractual Expense									
470	Contract	5,145,000.00	.00	5,145,000.00	239,980.50	.00	1,896,635.35	3,248,364.65	37%	5,028,668.12
	<i>Contractual Expense Totals</i>	\$5,145,000.00	\$0.00	\$5,145,000.00	\$239,980.50	\$0.00	\$1,896,635.35	\$3,248,364.65	37%	\$5,028,668.12
	EXPENSE TOTALS	\$5,145,000.00	\$0.00	\$5,145,000.00	\$239,980.50	\$0.00	\$1,896,635.35	\$3,248,364.65	37%	\$5,028,668.12
Department 6123 - Juvenile Delinquent Care										
	EXPENSE									
	Contractual Expense									
470	Contract	10,000.00	.00	10,000.00	239.40	.00	239.40	9,760.60	2%	3,406.76
	<i>Contractual Expense Totals</i>	\$10,000.00	\$0.00	\$10,000.00	\$239.40	\$0.00	\$239.40	\$9,760.60	2%	\$3,406.76
	EXPENSE TOTALS	\$10,000.00	\$0.00	\$10,000.00	\$239.40	\$0.00	\$239.40	\$9,760.60	2%	\$3,406.76
Department 6129 - State Training School										
	EXPENSE									
	Contractual Expense									
470	Contract	.00	.00	.00	.00	.00	.00	.00	+++	650,000.00
	<i>Contractual Expense Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$650,000.00
	EXPENSE TOTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$650,000.00
Department 6140 - Home Relief										
	EXPENSE									
	Contractual Expense									
470	Contract	1,500,000.00	.00	1,500,000.00	147,810.49	.00	537,309.38	962,690.62	36%	1,089,028.75
	<i>Contractual Expense Totals</i>	\$1,500,000.00	\$0.00	\$1,500,000.00	\$147,810.49	\$0.00	\$537,309.38	\$962,690.62	36%	\$1,089,028.75
	EXPENSE TOTALS	\$1,500,000.00	\$0.00	\$1,500,000.00	\$147,810.49	\$0.00	\$537,309.38	\$962,690.62	36%	\$1,089,028.75
Department 6141 - Fuel Crisis Assistance										
	EXPENSE									
	Contractual Expense									
470	Contract	30,000.00	.00	30,000.00	.00	.00	(1,662.25)	31,662.25	-6%	41,624.27
	<i>Contractual Expense Totals</i>	\$30,000.00	\$0.00	\$30,000.00	\$0.00	\$0.00	(\$1,662.25)	\$31,662.25	-6%	\$41,624.27
	EXPENSE TOTALS	\$30,000.00	\$0.00	\$30,000.00	\$0.00	\$0.00	(\$1,662.25)	\$31,662.25	-6%	\$41,624.27
Department 6141 - Fuel Crisis Assistance										
	EXPENSE									
	Contractual Expense									
470	Contract	30,000.00	.00	30,000.00	.00	.00	1,662.25	(\$31,662.25)	-6%	(\$41,624.27)

Expense Budget Performance Report

Fiscal Year to Date 06/30/22
 Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund A - General										
Department 6142 - Emergency Aid For Adults										
	EXPENSE									
	Contractual Expense									
470	Contract	30,000.00	(500.00)	29,500.00	.00	.00	2,269.00	27,231.00	8%	2,252.64
	<i>Contractual Expense Totals</i>	\$30,000.00	(\$500.00)	\$29,500.00	\$0.00	\$0.00	\$2,269.00	\$27,231.00	8%	\$2,252.64
	EXPENSE TOTALS	\$30,000.00	(\$500.00)	\$29,500.00	\$0.00	\$0.00	\$2,269.00	\$27,231.00	8%	\$2,252.64
Department 6142 - Emergency Aid For Adults										
Department 7311 - Youth Bureau										
	EXPENSE									
	Other Benefits									
861	Retirees Hospitalization	12,743.00	.00	12,743.00	.00	.00	3,150.45	9,592.55	25%	9,147.99
	<i>Other Benefits Totals</i>	\$12,743.00	\$0.00	\$12,743.00	\$0.00	\$0.00	\$3,150.45	\$9,592.55	25%	\$9,147.99
	EXPENSE TOTALS	\$12,743.00	\$0.00	\$12,743.00	\$0.00	\$0.00	\$3,150.45	\$9,592.55	25%	\$9,147.99
Department 7312 - Special Delinquency Prev.										
	EXPENSE									
	Contractual Expense									
424	Postage	.00	.00	.00	.00	.00	.00	.00	+++	10.07
427	Memberships & Dues	.00	.00	.00	.00	.00	.00	.00	+++	175.00
470	Contract	105,000.00	.00	105,000.00	.00	78,750.00	26,250.00	.00	100	31,995.00
	<i>Contractual Expense Totals</i>	\$105,000.00	\$0.00	\$105,000.00	\$0.00	\$78,750.00	\$26,250.00	\$0.00	100%	\$32,180.07
	EXPENSE TOTALS	\$105,000.00	\$0.00	\$105,000.00	\$0.00	\$78,750.00	\$26,250.00	\$0.00	100%	\$32,180.07
Department 7312 - Special Delinquency Prev. Totals										
	EXPENSE									
	Contract	.00	.00	.00	.00	.00	.00	.00	+++	43,618.21
	<i>Contractual Expense Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$43,618.21
	EXPENSE TOTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$43,618.21
Department 7313 - Youth Court Totals										
	EXPENSE									
	Contract	.00	.00	.00	.00	.00	.00	.00	+++	(\$43,618.21)
	<i>Contractual Expense Totals</i>	\$35,078,362.00	\$240,608.80	\$35,318,970.80	\$2,187,877.04	\$400,840.48	\$14,718,921.72	\$20,199,208.60	+++	\$32,520,910.77
	EXPENSE TOTALS	\$35,078,362.00	\$240,608.80	\$35,318,970.80	\$2,187,877.04	\$400,840.48	\$14,718,921.72	\$20,199,208.60	+++	\$32,520,910.77
Grand Totals										
	EXPENSE									
	Contract	.00	.00	.00	.00	.00	.00	.00	+++	43,618.21
	<i>Contractual Expense Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$43,618.21
	EXPENSE TOTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$43,618.21
Department 7313 - Youth Court Totals										
	EXPENSE									
	Contract	.00	.00	.00	.00	.00	.00	.00	+++	(\$43,618.21)
	<i>Contractual Expense Totals</i>	\$35,078,362.00	\$240,608.80	\$35,318,970.80	\$2,187,877.04	\$400,840.48	\$14,718,921.72	\$20,199,208.60	+++	\$32,520,910.77
	EXPENSE TOTALS	\$35,078,362.00	\$240,608.80	\$35,318,970.80	\$2,187,877.04	\$400,840.48	\$14,718,921.72	\$20,199,208.60	+++	\$32,520,910.77

WARREN COUNTY
Receipts by G/L Distribution Report - Summary

From Date: 06/01/2022 - To Date: 06/30/2022

G/L Account Number	Due To/From Fund	Project	Transactions	Debit Amount	Credit Amount
Fund: A - General					
Account: 400.00 - State&Federal,Social Services					
	06/16/2022		1	\$0.00	\$126,996.00
	06/20/2022		1	\$0.00	\$15,425.00
	06/22/2022		1	\$0.00	\$979.00
	06/27/2022		1	\$0.00	\$11.00
	06/30/2022		2	\$0.00	\$569,079.00
			<u>6</u>	<u>\$0.00</u>	<u>\$712,490.00</u>
Account Total: State&Federal,Social Services					
				<u>\$0.00</u>	<u>\$712,490.00</u>
Fund Total: General					
			6	\$0.00	\$712,490.00

Fund Total: General

Grand Total:

6/30/22 + BA 057435

Fed / State = 1,128,350

Local = 104,793.53

TOTAL Revenue 1,233,143.55

JUNE 2022

Receipts by G/L Distribution Report - Summary

From Date: 06/01/2022 - To Date: 06/30/2022

G/L Account Number	G/L Date	Due To/From Fund	Project	Transactions	Debit Amount	Credit Amount
Account Total: Repay of Child Care						
	06/23/2022			1	\$0.00	\$4,517.45
				1	\$0.00	\$4,517.45
Department Total: Child Care						
Department: 6140 - Home Relief						
Account: 1840 - Repay of Home Relief						
	06/23/2022			1	\$0.00	\$92.28
	06/27/2022			1	\$0.00	\$677.36
	06/30/2022			1	\$0.00	\$23.00
				3	\$0.00	\$792.64
Account Total: Repay of Home Relief						
Department Total: Home Relief						
Fund Total: General						
				10	\$0.00	\$42,380.42

(CSAH) +1830

62,413.13

TOTAL LOCAL

104,793.55

Receipts by G/L Distribution Report - Summary

From Date: 06/01/2022 - To Date: 06/30/2022

G/L Account Number	G/L Date	Due To/From Fund	Project	Transactions	Debit Amount	Credit Amount
Fund: A - General						
Department: 6010 - Social Services						
Account: 1810 - Administration						
Account Total: Administration	06/23/2022			1	\$0.00	\$368.42
				1	\$0.00	\$368.42
Account: 1811 - Medical Incentive Earning						
Account Total: Medical Incentive Earning	06/07/2022			1	\$0.00	\$55.70
	06/23/2022			1	\$0.00	\$3,723.00
				2	\$0.00	\$3,778.70
Department Total: Social Services						
Department: 6101 - Medical Assistance					\$0.00	\$4,147.12
Account: 1801 - Repay of Medical Assist						
Account Total: Repay of Medical Assist	06/23/2022			1	\$0.00	\$3,600.21
				1	\$0.00	\$3,600.21
Department Total: Medical Assistance						
Department: 6109 - Aid To Dependent Children					\$0.00	\$3,600.21
Account: 1809 - Repay of Aid to A.D.C.						
Account Total: Repay of Aid to A.D.C.	06/23/2022			2	\$0.00	\$29,323.00
				2	\$0.00	\$29,323.00
Department Total: Aid To Dependent Children						
Department: 6119 - Child Care					\$0.00	\$29,323.00
Account: 1819 - Repay of Child Care						

