

Human Services Committee
Warren County Youth Bureau
COMMITTEE MEETING AGENDA
July 18, 2022

Committee Members: Supervisors Driscoll, Frasier, Seeber, Magowan, McDevitt, Hogan and Bruno.

Chair of the Board shall serve as an Ex-Officio member when needed in accordance with the Section C(4) of the Rules of the Board.

I. Committee meeting called to order by Chair

II. Motion to approve minutes of prior Committee meeting

III. Action Agenda/New Business

1. **Resolution Requests:**

a) Request authorization to submit the New York State Office of Children & Family Services Resource Allocation Plan for 2022, as outlined on the attached.

b) Request authorization to continue contractual agreements with Warren County Municipalities (Towns and the City of Glens Falls), to reimburse a portion of the costs for recreational programs and associated community youth service providers for outlined programs.

Rationale: These funds are allocated annually to provide positive youth development/recreation programming.

Attachment #1

2. **Resolution Request:**

Request authorization to enter into an agreement with Double H Hole in the Woods to operate a Winter Adaptive Ski program.

Rationale: To use youth Sports and Education Opportunity Funding to support sports programs for underserved children and youth under the age of 18.

Attachment #2

IV. Information for Discussion and/or Review

- Youth Bureau Update

V. Referrals/Pending Items: None

VI. Privilege of the Floor and public comment (please allow 15 second delay on live stream meetings)

VII. Motion to Adjourn

ATTACHMENTS:

1. Resolution Request to submit Resource Allocation Plan (RAP) 2022
Resolution Request to continue contractual agreements with municipalities in Warren County (RAP)
2. Resolution Request to enter into agreement with Double H Hole in the Woods

RESOLUTION REQUEST FORM NO. 20

ATTACHMENT #1

MISCELLANEOUS

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: YOUTH BUREAU

DATE: 07/18/22

- (a) Purpose of Request: **Requesting authorization to submit the Application for Youth Program Funds to the New York State Office of Children & Family Services as outlined in the attached 2022 Resource Allocation Plan.**
- (b) Details: **Funds are distributed to the Municipalities for Youth Programs.**
- (c) Previous Resolution Number: **384 of 2019**
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount: **A 7312 470**

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

NEW YORK STATE
OFFICE OF CHILDREN AND FAMILY SERVICES
RESOURCE ALLOCATION PLAN

Submitted herewith and incorporated herein is the Resource Allocation Package for Warren County, containing the youth services program and project applications for the 2022 program year. This submission is one of the required components of the Children and Family Services Plan, which was approved by the Office of Children and Family Services (OCFS) on July 2022.

The signing of this plan by the above-named County will qualify the County for State reimbursement for the program year, in accordance with OCFS's allocation of funds appropriated for counties engaged in comprehensive planning for the Children and Family Services Plan, provided that the youth services are rendered in accordance with the Rules and Regulations of OCFS and the Children and Family Services Plan guidelines and OCFS fiscal policies. Subject to the provisions hereof, the amount approved for allocation to the County is \$ 54,727 as delineated in the program summary submitted herewith and incorporated herein.

OCFS will reimburse the County directly for expenditures relating to this Resource Allocation Package. OCFS will reimburse the County for expenditures made in accordance with the approved Program Applications and Budgets for the agencies listed on the program summary submitted herewith. Reimbursement will be made to the County only after the submission of vouchers and supporting documents which conform to applicable federal and State laws, rules, regulations, OCFS fiscal policies, procedures, and requirements, including those established by the Comptroller of the State of New York, and which are acceptable to OCFS as proof of expenditures. The County will submit, upon request, adequate and acceptable documentation to substantiate claims for reimbursement.

The County shall retain the overall responsibility to monitor and ensure the maintenance and availability of complete financial and project records for all programs. Within six weeks of the end of the program period, the County will submit Program Annual Reports on forms supplied by the Office of Children and Family Services.

The County agrees to permit on-site inspections and financial audits during the term of this Resource Allocation Plan and at any time thereafter by authorized representatives of OCFS and the New York State Comptroller, to keep records necessary to assure proper accounting for program funds, and to disclose fully the receipt and disposition of funds received under this Plan. The County agrees to allow OCFS, or its representatives when specifically directed by OCFS, to take possession of all books, records, and documents relating to this Plan provided, however, that OCFS will return to the County such books, records, and documents upon completion of OCFS's official purpose.

Any change or modification in the services to be rendered, or in the program budgets, must be approved in writing by OCFS, which reserves the right to modify the services rendered by the County or the program budgets at its discretion or when such modifications may be required by the State Comptroller.

OCFS may withhold approval for State Aid reimbursement for youth programs included in the Resource Allocation Package when there is noncompliance with this plan and/or the above referenced Rules, Regulations and Guidelines, or when the county does not have a Children and Family Services Plan approved by OCFS. This plan shall be deemed executory to the extent of monies made available to OCFS from the State of New York for Local Assistance programs and no liability on account thereof shall be incurred by OCFS or the State of New York beyond monies made available for such purposes.

The County certifies that a resolution was properly passed by the County Board approving this Resource Allocation

COUNTY CHIEF EXECUTIVE OFFICER:

Signature:

Date:

Print Name:

Title:

Address:

COUNTY FISCAL OFFICER:

Signature:

Date:

Print Name:

Title:

Address:

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: YOUTH BUREAU

DATE: 7/18/22

(a) Purpose of Request:

Requesting continuation of agreements with the Towns and Municipalities within the County, to reimburse a portion of the costs for recreational programs and associated community youth service providers for 2022.

(b) Details:

The New York State Office of Children & Family Services provides an allocation to reimburse Warren County costs to the Towns and Municipalities as outlined. Reimbursement is 100% up to this allocation.

(c) Previous Resolution Number:

Resolution 284 of 2018; 385 of 2019;

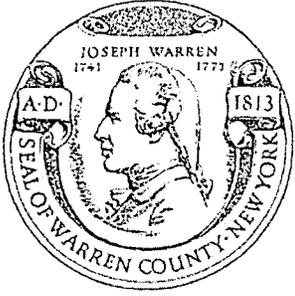
(d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:

Expense Code: A.7312 470

Revenue Code: A.7312 3822

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS



WARREN COUNTY YOUTH BUREAU

383 Broadway
 Fort Edward, New York 12828
 (518) 746-2330 or (518) 746-2333
 Fax (518) 746-2331

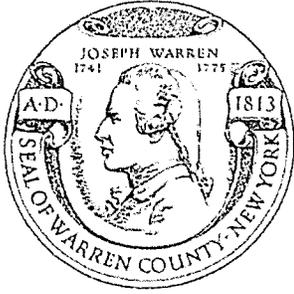
Michael J. Gray
Director

Susan Mowrey
Assistant Director

Attachment #1

Town Name:	Previously Funded Amount	Recommended 2022 Allocation
City of Glens Falls	\$3,375.00	\$4,541.00
Town of Bolton	\$1,275.00	\$2,446.00
Town of Chester	\$2,375.00	\$3,541.00
Town of Hague	\$1,325.00	\$2,491.00
Town of Horicon	\$1,375.00	\$2,541.00
Town of Johnsbury	\$1,435.00	\$2,601.00
Town of Lake George	\$1,435.00	\$2,601.00
Town of Luzerne	\$1,625.00	\$2,791.00
Town of Queensbury	\$3,375.00	\$4,541.00
Town of Stony Creek	\$1,325.00	\$2,491.00
Town of Thurman	\$1,375.00	\$2,541.00
Town of Warrensburg	\$1,775.00	\$2,941.00
Total:	\$22,070.00	\$36,067.00
Community Program Title:		

Catholic Charities (Youth and Family Counseling)	\$5,311.00	\$5,311.00
Community Maternity Services (Homebased Parent Education)	\$3,393.00	\$3,393.00
WAIT House Crisis Service Program	\$5,000.00	\$5,000.00
Warren County Alternative Sentencing Program	\$2,296.00	\$2,296.00
Youth Bureau-Administration	\$2,660.00	\$2,660.00
Total:	\$18,660	\$18,660
Overall:	\$40,730	\$54,727.00



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Michael J. Gray
Director

Susan Mowrey
Assistant Director

Attachment #3

(c) Name of Contractor

City of Glens Falls

(d) Address 42 Ridge Street, Glens Falls, NY 12801

(e) Contact Name

William Collins, Mayor

Contact: 518-761-3805

Payment Provisions \$4,541.00

(c) Name of Contractor

Town of Bolton

(d) Address 4949 Lake Shore Drive, Bolton Landing, NY 12814

(e) Contact Name

Town Supervisor Ronald F. Conover

Contact: 518-644-2461

Payment Provisions \$2,446.00

(c) Name of Contractor

Town of Chester

(d) Address 6307 US-9, Chestertown, NY 12817

(e) Contact Name

Town Supervisor Craig R. Leggett

Contact: 518-494-2711

Payment Provisions \$3,541.00

(c) Name of Contactor

Town of Hague

(d) Address 9793 Graphite Mountain Road, Hague, NY 12836

(e) Contact Name

Town Supervisor Edna Frasier

Contact: 518-543-6161 x 12

Payment Provisions \$2,491.00

(c) **Name of Contactor**

Town of Horicon

(d) **Address** 6604 NY-8, Brant Lake, NY 12815

(e) **Contact Name**

Town Supervisor Michael Geraci

Contact: 518-494-3647

Payment Provisions \$2,541.00

(c) **Name of Contactor**

Town of Johnsburg

(d) **Address** 219 Main Street, North Creek, NY 12853

(e) **Contact Name**

Town Supervisor Andrea Hogan

Contact: 518-251-2421

Payment Provisions \$2,601.00

(c) **Name of Contactor**

Town of Lake George

(d) **Address** 20 Old Post Road, Lake George, NY 12845

(e) **Contact Name**

Town Supervisor Dennis J. Dickinson

Contact: 518-668-3667

Payment Provisions \$2,601.00

(c) **Name of Contactor**

Town of Lake Luzerne

(d) **Address** 539 Lake Ave, Lake Luzerne, NY 12846

(e) **Contact Name**

Town Supervisor Eugene J. Merlino

Contact: 518-696-2711 ext. 3

Payment Provisions \$2,791.00

(c) **Name of Contactor**

Town of Queensbury

(d) **Address** 742 Bay Road, Queensbury, NY 12804

(e) **Contact Name**

Town Supervisor John F. Strough

Contact: 518-761-8229

Payment Provisions \$4,541.00

(c) **Name of Contactor**

Town of Stony Creek

(d) **Address** 52 Hadley Road, Stony Creek, NY 12878

(e) **Contact Name**

Town Supervisor Frank E. Thomas

Contact: 518-696-3575

Payment Provisions \$2,491.00

(c) **Name of Contactor**

Town of Thurman

(d) **Address** 311 Athol Road, Athol, NY 12810

(e) **Contact Name**

Town Supervisor Debi Runyon

Contact: 518-623-9649

Payment Provisions \$2,541.00

(c) **Name of Contactor**

Town of Warrensburg

(d) **Address** 3797 Main Street, Warrensburg, NY 12885

(e) **Contact Name**

Town Supervisor Kevin Geraghty

Contact: 518-623-9511

Payment Provisions \$2,941.00

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

ATTACHMENT #2

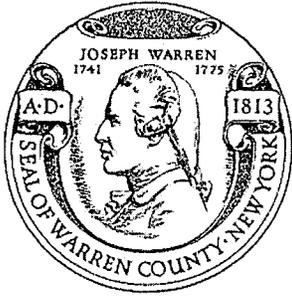
DEPARTMENT NAME: Warren County Youth Bureau

DATE: 7/13/2022

- (a) Is this a Result of a Bid or Request for Proposal?
No
- (b) Purpose of Contract:
To use Youth Sports and Education Opportunity Funding to support sports programs for underserved children and youth under the age of 18.
- (c) Name of Contractor:
Double H Ranch Hole in the Woods
- (d) Address of Contractor:
97 Hidden Valley Road, Lake Luzerne, NY 12846
- (e) Contractor's Contact Person and Telephone Number:
Max Yurenda, maxyurenda@doublehranch.org, 518-696-5676
- (f) Has or will the Contract be provided, if so, please attach:
- (g) Commencement Date of Contract:
1/1/22
- (h) Termination Date of Contract:
12/31/22
- (i) Payment Provisions:
 - i) lump sum amount **\$6,974.00**
 - ii) hourly rate amount
 - iii) total amount not to exceed
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR Capital Project OR Capital Reserve Project Number, Title, and Amount:**
A.7312 470

Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

*as listed in budget and LOGOS



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Director

Susan Mowrey
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Attachment #2

Youth Sports and Education Opportunity Funding

Background: Part Y of Chapter 59 of the Laws of 2021 legalized mobile sports wagering in New York State. Subdivision 8 of section 1367 of the Racing, Pari-Mutuel Wagering and Breeding Law established that 1% of the state tax proceeds from mobile sports wagering were to be used to support grants for sports activities and education for youth. A grantmaking fund was created under OCFS in the SFY 2021-2022 budget for the purpose of providing annual awards to support sports programs for underserved children and youth under the age of 18. The focus of these grants will be to support youth development via local nonprofit organizations.

Grant Award: \$6,974

Dates of Service: 1/1/22-12/31/22

Program Description:

The Double H Ranch Adaptive Winter Sports Program offers children ages 6-16 dealing with chronic and life-threatening illnesses the opportunity to participate in various winter sports free of charge with necessary equipment provided.