

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: HUMAN SERVICES

DATE: AUGUST 22, 2022

COMMITTEE MEMBERS PRESENT:

SUPERVISORS: DRISCOLL
FRASIER
SEEBER (ZOOM)
MAGOWAN
MCDEVITT
HOGAN (ZOOM)

REPRESENTING THE DEPARTMENT OF SOCIAL SERVICES:

CHRISTIAN HANCHETT, COMMISSIONER
JULIE MONTERO, FISCAL MANAGER
AMY MCBYRNE, DIRECTOR, COUNTRYSIDE ADULT HOME
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD
SUPERVISOR CRAIG LEGGETT, ACTING COUNTY ADMINISTRATOR
LARRY ELMAN, COUNTY ATTORNEY
AMANDA ALLEN, CLERK OF THE BOARD
FRANK E. THOMAS, BUDGET OFFICER
SUPERVISORS MERLINO
WILD
RYAN DICKEY, SECOND ASSISTANT COUNTY ATTORNEY
GINA MINTZER, LAKE GEORGE CHAMBER OF COMMERCE AND CVB,
EXECUTIVE DIRECTOR,
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS
MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST

COMMITTEE MEMBER ABSENT:

SUPERVISOR: BRUNO

Please note, the following contains a summarization of the August 22, 2022 meeting of the Human Services Committee; the meeting in its entirety can be viewed on the Warren County website using the following link:

<https://warrencountyny.gov/mma>

Note: Pursuant to New York State Legislation (S.50001/A.40001): “Notwithstanding the provisions of article 7 of the public officers law to the contrary, any state agency, department, corporation, office, authority, board, or commission, as well as any local public body, or public corporation as defined in section 66 of the general construction law, or political subdivisions as defined in section 100 of the general municipal law, or a committee or subcommittee or other similar body of such entity, shall be authorized to meet and take such action authorized by law without permitting in public in-person access to meetings and authorize such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed.” All of the Committee members in attendance were physically present aside for Supervisors Seeber and Hogan who attended virtually.

Mr. Driscoll called the meeting of the Human Services Committee to order 10:16 a.m.

Copies of the Countryside Adult Home, Warren County Youth Bureau and Department of Social Services agendas were distributed to those in attendance; those attending remotely accessed the agendas via the Warren County website. *A copy of the agendas are on file with the meeting minutes.*

Motion was made by Mrs. Frasier, seconded by Mr. McDevitt and carried by a majority vote of those present (*Mr. Bruno absent*), with Ms. Hogan abstaining, to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

The meeting commenced with review of the Countryside Adult Home agenda review with the following requests:

- 1) To amend the Table of Organization and Salary Schedule to create and the new position of Temporary Help, effective September 1, 2022.

Motion was made by Mr. Magowan, seconded by Mrs. Frasier and carried by a unanimous vote of those present (*Mr. Bruno absent*) to approve the request as presented and forward the same to the Personnel, Administration & Higher Education Committee. *A copy of the resolution request form is on file with the minutes.*

- 2) To amend the Warren County Policy for Retirees to allow retired employees of Countryside Adult Home to return in per diem or part-time positions at the step they retired at, rather than at entry level.

Following discussion, motion was made by Mr. Magowan and seconded by Mr. McDevitt and carried by a unanimous vote of those present (*Mr. Bruno absent*) to approve the request and refer same to the Personnel, Administration & Higher Education Committee. *A copy of the resolution request form is on file with the minutes.*

Ms. Seeber left the meeting at 10:39 a.m.

Further discussion was held, during which it was suggested that this change be put forth for all departments, rather than just for Countryside Adult Home. Committee was advised that this matter was being referred to the Personnel, Administration & Higher Education Committee and further consideration of expanding the authority requested could be considered there.

- 3) For a new contract with The Landing at Queensbury/Pegasus Senior Living to provide alternative housing for six private pay/private room residents during renovation of Countryside Adult Home, over the term commencing October 1, 2022 and terminating upon completion of the renovation work.

Motion was made by Mrs. Frasier and seconded by Mr. Magowan to approve the request. Discussion ensued, during which it was determined that no information was available relative to the anticipated cost of the agreement requested. As an alternate solution, the Commissioner of the Department of Social Services indicated he believed he had authority under other resolutions which allowed him to achieve the necessary agreement with The Landing at Queensbury/Pegasus Senior Living administratively. Mrs. Frasier withdrew her motion, and Mr. Magowan his second, in favor of allowing the Commissioner of the Department of Social Services to handle the necessary contract administratively and without Board resolution.

Finally, the Census Report was reviewed.

There being no further Countryside Adult Home business to discuss, review of the Warren County Youth Bureau agenda commenced with the sole item listed being a request to to extend the contracts with the towns and municipalities within Warren County to reimburse a portion of the costs for recreational programs and associated community Youth Board service providers for 2022.

Motion was made by Mrs. Frasier, seconded by Mr. Magowan and carried by a unanimous vote of those present (*Ms. Seeber and Mr. Bruno absent*) to approve the request as presented and the necessary resolution was authorized for the September 16th Board Meeting. *A copy of the resolution request form is on file with the minutes.*

There being no further Warren County Youth Board business to discuss, review of the Department of Social Services agenda commenced with the following requests:

- 1) To fill the vacant position of Social Welfare Examiner #9, *Grade 8, Base Annual Salary \$43,638*, due to promotion.
- 2) To fill the vacant position of Social Welfare Examiner #17, *Grade 8, Base Annual Salary \$43,638*, due to retirement.

Motion was made by Mr. Magowan, seconded by Mrs. Frasier and carried by a unanimous vote of those present (*Ms. Seeber and Mr. Bruno absent*) to approve the requests as outlined above and refer same to the Personnel,

Administration & Higher Education Committee for reporting purposes. *Copies of the Notice of Intent to Fill Vacant Position forms are on file with the minutes.*

- 3) To fill the vacant position of Social Services Investigator #2, *Grade 11, Base Annual Salary \$47,145*, due to resignation.

Motion was made by Mr. Magowan, seconded by Mrs. Frasier and carried by a unanimous vote of those present (*Ms. Seeber and Mr. Bruno absent*) to approve the request as outlined above and refer same to the Personnel, Administration & Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

Ms. Seeber re-joined the meeting remotely at 10:53 a.m.

- 4) To fill the vacant position of Senior Caseworker #4, *Grade 18, Base Annual Salary \$56,104*, due to resignation.

Motion was made by Mr. Magowan, seconded by Mrs. Frasier and carried by a unanimous vote of those present (*Mr. Bruno absent*) to approve the request as outlined above and refer same to the Personnel, Administration & Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

- 5) To fill the vacant position of Caseworker #16, *Grade 16, Base Annual Salary \$52,743*, due to transfer.
- 6) To fill the vacant position of Senior Caseworker #2, *Grade 18, Base Annual Salary \$56,104*, due to resignation.

Motion was made by Mrs. Frasier, seconded by Mr. McDevitt and carried by a unanimous vote of those present (*Mr. Bruno absent*) to approve the requests as outlined above and refer same to the Personnel, Administration & Higher Education Committee for reporting purposes. *Copies of the Notice of Intent to Fill Vacant Position forms are on file with the minutes.*

Finally, the Information for Discussion portion of the agenda was addressed, with an overview of the Revenue, Expenditures and Overtime Reports being provided.

Regarding the request from Countryside Adult Home for a new contract with The Landing at Queensbury/Pegasus Senior Living, for alternative housing for six private pay/private room for residents during renovation, Larry Elmen, *County Attorney*, requested the Committee reconsider approving a resolution to address the matter as no other authority existed to address the matter administratively; he asked the Committee to approve the requested resolution, with monetary details to be determined and included within the resolution to be presented to the Board.

Motion was made by Mr. Magowan and seconded by Ms. Hogan to approve the request. Discussion ensued, following which Mr. Driscoll called the question and the motion was carried by a majority vote of those present (*Mr. Bruno absent*), with Ms. Seeber and Ms. Hogan abstaining, to approve the request as presented and the necessary resolution was authorized for the September 16th Board Meeting. *A copy of the resolution request form is on file with the minutes.*

As there was no further business to come before the Human Services Committee, on motion made by Mrs. Frasier, Mr. Driscoll declared the meeting adjourned at 11:03 a.m.

Respectfully submitted,
Molly Ganotes-Gleason, Legislative Office Specialist