

Human Services Committee
Warren County Department of Social Services

COMMITTEE MEETING AGENDA

October 24, 2022

Committee Members: Supervisors Driscoll, Frasier, Seeber, Magowan, McDevitt, Hogan and Bruno.

Chair of the Board shall serve as an Ex-Officio member when needed in accordance with the Section C(4) of the Rules of the Board.

I. Committee meeting called to order by Chair

II. Approval of minutes of prior Committee meeting

III. Privilege of the floor and public comment

IV. Action Agenda/New Business Items:

1. Request:

Notice of Intent to Fill the position of Caseworker #6, Grade 16, (Step 0), Base Salary \$52,743, in the Foster Care/Adoption Unit, due to resignation effective 10/17/22.

Rationale: The position is mandated and reimbursed.

Attachment #1

2. Request:

Request to Amend County Budget; to increase revenues and expenditures in the amount of \$160,623 to reflect State Aid received for Code Blue services.

Rationale: Code Blue funds from the New York State Office of Temporary & Disability Assistance.

Attachment #2

3. Request:

Request for a Transfer of Funds, from Salaries – Regular; to Salaries – Overtime (\$110,000), and to Salaries – Part Time (\$40,000).

Attachment #3

V. Discussion Items:

1. Chris Hanchett, Commissioner

-Commissioner's Report of Activities & Updates; (Previously distributed by Committee Chairman Driscoll)

2. Julie Montero, Fiscal Manager

-Monthly Reports: Revenue, Expenditures and Overtime.

Attachment #4

VI. Referrals/Pending Items: None

VII. Privilege of the Floor and public comment

VIII. Motion to Adjourn

ATTACHMENTS:

- 1) Notice of Intent to Fill – Caseworker #16
- 2) Request to Amend Budget \$160,623
- 3) Request to Transfer Funds – various Salary accounts
- 4) Monthly Revenue and Expenditure Reports

RESOLUTION REQUEST FORM NO. 12

Schedule "A"

NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an *existing* funded position in their budget that is vacated due to a retirement, resignation, termination or promotion. This notice may not be used for requests to create a *new* position. For complete instructions on the procedure to be followed, see the reverse of this form.

DEPARTMENT HEAD COMPLETES THIS SECTION

Department: SOCIAL SERVICES Payroll Dept. No: 40.01
Title of Position: Caseworker #6 Base Salary of Position: \$52,743 Grade: 16
Filling at Step # (If Known): _____
Budget code and title: A6010 110 - Salaries - Regular Union Non-Union
This position is vacated due to: Retirement Resignation Termination Promotion Other
Employee No./Last Name: 13628/Green Date of Vacancy: 10/17/22
Is this position mandated? Yes No Is the position reimbursable? Yes No
Source of reimbursement: Federal 50 % State 25 % Other _____ %

CIVIL SERVICE STATUS AND HUMAN RESOURCES DIRECTOR APPROVAL

Competitive-active eligible list Competitive-no list (*hiring would be provisional*) Non-Competitive Other _____

Actual Impact to Budget Report will be provided monthly by Human Resources Director.

Candidate's qualifications must be approved by Personnel Officer prior to hiring. 10/14/22

Human Resources Director has approved this form when initialed. 10/14/22

COUNTY ADMINISTRATOR COMPLETES THIS SECTION

- The Administrator has no objection to the filling of the vacancy.
 The Administrator objects to the filling of the vacancy.

Administrator Signature [Signature] Date 10-14-2022

BUDGET OFFICER COMPLETES THIS SECTION

- The Budget Officer has no objection to the filling of the vacancy.
 The Budget Officer objects to the filling of the vacancy.

Budget Officer Signature Frank E. Thomas Date 10/17/22

SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee Human Services

- The committee has no objection to the filling of the vacancy.
 The committee objects to the filling of the vacancy.
 In the case of an emergency, Committee Chair has no objection to the filling of the vacancy.
 In the case of an emergency, Committee Chair objects to the filling of the vacancy.

Ranking Committee Member Signature Bennett Dussally Date 10/24/22

CASEWORKER

DISTINGUISHING FEATURES OF THE CLASS: An employee in this class renders casework services to adults, children and families to enhance their ability to cope with and resolve emotional, social, environmental and economic problems. The work requires the exercise of sound judgment in assessing the strengths and weaknesses of adults, children and families, identifying problem areas and developing and implementing an appropriate service plan. Incumbents must be emotionally mature, able to make decisions and able to work in stressful situations particularly those requiring crisis intervention. The work is generally performed under the direct supervision of an experienced Caseworker or other supervisor or administrative staff. Incumbents receive ongoing in-service training in social casework practices and procedures, including training in applicable laws and regulations.

TYPICAL WORK ACTIVITIES: (Illustrative only)

Formulates and carries out plans to meet the needs of the individual or family;

Interviews clients to assess the need for social services;

Makes investigations to determine protective services for children and adults, verifies intake information and ascertains needs;

Provides counseling to motivate the individual or family to increase their own capacity and confidence in their ability to handle problems;

Finds, studies and evaluates family homes for the placement of children and adults;

Recommends foster homes and day care homes for certification;

Determines whether a child's or an adult's needs can best be met in an institution or foster home;

Supervises children/adults placed in foster homes or an institution; Supervises foster parents in certified homes;

Makes appropriate referrals to support, paternity, fraud, medical service units, as well as outside resources;

Evaluates and helps to meet the needs of the child, the surrendering parent(s), and the adopting parent(s) in an adoption proceeding; Coordinates and develops a treatment plan and goal for the reunion of families;

Reviews cases periodically to determine changes in clients' situations affecting eligibility and need for services;

Makes referrals to Family Court for protective services, as well as voluntary placement in foster care;

Prepares petitions, affidavits, court summaries and additional paper work as required for Family Court, Surrogate Court and Supreme Court; Maintains case records; Prepares letters and reports as required.

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES:

Working knowledge of federal, state and local laws and programs relating to public welfare and the care of children; Ability to establish and maintain cooperative relationships with others;

Ability to prepare and maintain records and reports; Ability to express ideas clearly, both orally and in writing;

Ability to understand and follow oral and written directions; Good powers of observation and analysis;

Initiative, tact, good judgment, emotional maturity.

MINIMUM QUALIFICATIONS: Bachelor's Degree

NOTE: Your degree must have been awarded by a college or university accredited by a regional, national, or specialized agency recognized as an accrediting agency by the U.S. Department of Education/U.S. Secretary of Education. If your degree was awarded by an educational institution outside the United States and its territories, you must provide independent verification of equivalency. A list of acceptable companies who provide this service can be found on the Internet at <http://www.cs.ny.gov/jobseeker/degrees.cfm>. You must pay the required evaluation fee

SPECIAL REQUIREMENTS:

- A) Incumbent must be available to assume after-hours Protective Casework assignments as required. Assignments may be weeknights, weekends and holidays.
- B) Certain assignments will require access to transportation to meet field requirements made in the ordinary course of business in a confidential, timely, and efficient manner.

RESOLUTION REQUEST FORM NO. 7

ATTACHMENT #2

Request to Amend County Budget*

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Social Services

DATE: 10/12/22

- (a) Purpose of Amendment: **To increase expenses and revenue based on approval of Code Blue budget from NYS OTDA, expenses to be reimbursed 100%**

- (b) Appropriation Code, Object Code, Full Title and Amount:
A.6010 470 Contracts \$160,623

- (c) Revenue Code (with title), and Amount: **A.6010 3610 State Aid Admin \$160,623**



Office of Temporary and Disability Assistance

Approved 2/2/23 Code Blue

Attachment 5

Homelessness During Inclement Weather (Code Blue)
Total Budget Form

Social Services District Warren

Please provide separate budgets for direct district costs and, as needed, each provider agency.

Budget Categories	ADMINISTRATION COSTS	PROGRAM COSTS	TOTAL COSTS
SALARY COSTS			
1. Salary Costs	\$ -	\$ 99,437	\$ 99,437
2. Fringe Benefits	\$ -	\$ 14,916	\$ 14,916
3. Total Salary & Fringe Benefits	\$ -	\$ 114,353	\$ 114,353
NON-SALARY COSTS			
4. Contractual Costs <i>Motels</i>	\$ -	\$ 14,000	\$ 14,000
5. Travel Costs	\$ -	\$ -	\$ -
6. Equipment Costs	\$ -	\$ 16,175	\$ 16,175
7. Supplies	\$ -	\$ 1,095	\$ 1,095
8. Other Direct Expenses	\$ -	\$ -	\$ -
9. Total Non-Salary Expenses	\$ -	\$ 31,270	\$ 31,270
CLIENT RELATED COSTS			
10. Assistance Direct to Clients	\$ -	\$ 13,500	\$ 13,500
11. Transportation	\$ -	\$ 1,500	\$ 1,500
12. Other	\$ -	\$ -	\$ -
13. Total Client Related Costs	\$ -	\$ 15,000	\$ 15,000
14. Total Project Costs	\$ -	\$ 160,623	\$ 160,623

Exhibit B – Proposed Budget

Attachment 5
Homelessness During Inclement Weather (Code Blue)
Subcontractor Budget Form

Social Services District Warren
Provider Agency The Open Door Mission

Budget Categories			
	ADMINISTRATION COSTS	PROGRAM COSTS	TOTAL COSTS
SALARY COSTS			
1. Salary Costs		\$ 99,437	\$ 99,437
2. Fringe Benefits		\$ 14,916	\$ 14,916
3. Total Salary & Fringe Benefits	\$ -	\$ 114,353	\$ 114,353
NON-SALARY COSTS			
4. Contractual Costs			\$ -
5. Travel Costs			\$ -
6. Equipment Costs		\$ 16,175	\$ 16,175
7. Supplies		\$ 1,095	\$ 1,095
8. Other Direct Expenses			\$ -
9. Total Non-Salary Expenses	\$ -	\$ 17,270	\$ 17,270
CLIENT RELATED COSTS			
10. Assistance Direct to Clients		\$ 13,500	\$ 13,500
11. Transportation	\$ -	\$ 1,000	\$ 1,000
12. Other			\$ -
13. Total Client Related Costs	\$ -	\$ 14,500	\$ 14,500
14. Total Project Costs	\$ -	\$ 146,123	\$ 146,123

open door

Attachment 5
Homelessness During Inclement Weather (Code Blue)
District Budget Form

Social Services District _____

Budget Categories				ADMINISTRATION COSTS	PROGRAM COSTS	TOTAL COSTS
SALARY COSTS						
1. Salary Costs						\$ -
2. Fringe Benefits						\$ -
3. Total Salary & Fringe Benefits	\$	-	\$			\$ -
NON-SALARY COSTS						
4. Contractual Costs			\$	14,000		\$ 14,000
5. Travel Costs						\$ -
6. Equipment Costs						\$ -
7. Supplies						\$ -
8. Other Direct Expenses						\$ -
9. Total Non-Salary Expenses	\$	-	\$	14,000		\$ 14,000
CLIENT RELATED COSTS						
10. Assistance Direct to Clients			\$	-		\$ -
11. Transportation			\$	500		\$ 500
12. Other						\$ -
13. Total Client Related Costs	\$	-	\$	500		\$ 500
14. Total Project Costs	\$	-	\$	14,500		\$ 14,500

*Motels/Hotels
 transportation*

RESOLUTION REQUEST FORM NO. 10

ATTACHMENT #3

Request for Transfer of Funds

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: Social Services

SIGNED:

DATE: 10/12/2022

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.6010 110	Salaries - Regular	A.6010 120	Salaries-Overtime	\$110,000
A.6010 110	Salaries - Regular	A.6010 130	Salaries - Part time	\$40,000

Please state reason for transfers requested: To cover overtime and part time salaries through year end.

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions			

Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.

BUDGET ANALYSIS

REVENUE AND EXPENDITURES FOR SEPTEMBER 2022

FUND(S): A

CODE(S): 6010, 6030, 6050, 6055, 6070, 6100, 6109, 6119, 6140, 6141, 6142, 7311, 7312, 7313

EXPENSES	2022 BUDGETED	SEP 2022 EXP	SEP 2021 EXP	2022 YTD ACTUAL	2021 Prior Year Totals
110 Salaries - Regular	\$7,679,179.00	\$621,018.50	\$515,340.27	\$5,357,002.89	\$6,695,043.53
120 Salaries - Overtime	\$75,222.00	\$15,091.59	\$12,975.71	\$147,433.86	\$152,298.15
130 Salaries - Part Time	\$194,737.00	\$18,164.60	\$16,649.90	\$158,084.81	\$164,015.66
100's PERSONAL SERVICES Total	\$7,949,138.00	\$654,274.69	\$544,965.88	\$5,662,521.59	\$7,011,357.34
200's EQUIPMENT	\$61,633.84	\$5,809.33	\$1,373.00	\$26,253.69	\$75,764.22
400's CONTRACTUAL	\$23,780,007.96	\$1,553,390.82	\$1,256,115.89	\$16,112,661.33	\$22,160,405.73
800's EMPLOYEE BENEFITS	\$3,528,191.00	\$225,072.09	\$358,136.52	\$2,379,701.78	\$3,273,383.48
TOTALS	\$35,318,970.80	\$2,438,546.93	\$2,160,591.29	\$24,181,138.39	\$32,520,910.77

REVENUE	2022 BUDGETED	SEP 2022 REVENUE	SEP 2021 REVENUE	2022 YTD ACTUAL	2021 Prior Year Totals
	\$17,125,586.00	\$1,458,621.31	\$1,166,322.29	\$11,114,795.02	\$17,474,163.60

ATTACHMENT #4

Expense Budget Performance Report

Fiscal Year to Date 09/30/22
Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd	Prior Year Total
Fund A - General										
Department 6010 - Social Services										
EXPENSE										
<i>Personel Services</i>										
110	Salaries - Regular	6,735,301.00	297,660.00	7,032,961.00	541,541.45	.00	4,697,459.60	2,335,501.40	67	5,801,708.60
120	Salaries - Overtime	49,222.00	.00	49,222.00	8,622.88	.00	95,028.34	(45,806.34)	193	102,227.77
130	Salaries - Part Time	63,148.00	.00	63,148.00	8,944.86	.00	66,759.19	(3,611.19)	106	65,573.22
<i>Personel Services Totals</i>		\$6,847,671.00	\$297,660.00	\$7,145,331.00	\$559,109.19	\$0.00	\$4,859,247.13	\$2,286,083.87	68%	\$5,969,509.59
<i>Equipment</i>										
210	Furniture/Furnishings	.00	1,900.00	1,900.00	.00	824.21	767.10	308.69	84	6,593.71
220	Office Equipment	.00	15,747.82	15,747.82	.00	1,028.96	14,006.60	712.26	95	9,671.83
230										
230	Automotive Equipment	.00	.00	.00	.00	.00	.00	.00	+++	37,650.00
230.1	Automotive Equipment - Reserve	.00	.00	.00	.00	.00	.00	.00	+++	12,550.00
230 - Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$50,200.00
260	Other Equipment	.00	500.00	500.00	.00	.00	330.24	169.76	66	.00
<i>Equipment Totals</i>		\$0.00	\$18,147.82	\$18,147.82	\$0.00	\$1,853.17	\$15,103.94	\$1,190.71	93%	\$56,465.54
<i>Contractual Expense</i>										
410	Supplies	70,000.00	(13,934.18)	56,065.82	(2,049.68)	8,685.80	31,112.92	16,267.10	71	62,221.26
411	Rent-Building/Property	1,043,146.00	.00	1,043,146.00	86,928.79	.00	782,359.03	260,786.97	75	1,366,817.60
418	Ins-General Liability	39,041.00	10,127.95	49,168.95	42.40	.00	49,211.35	(42.40)	100	33,524.80
423	Telephone	20,000.00	.00	20,000.00	1,463.98	.00	10,771.04	9,228.96	54	16,947.21
424	Postage	28,000.00	(1,000.00)	27,000.00	2,096.86	.00	19,925.94	7,074.06	74	26,918.15
426	Subscriptions	500.00	.00	500.00	.00	.00	.00	500.00	0	.00
427	Memberships & Dues	5,500.00	.00	5,500.00	.00	.00	5,266.00	234.00	96	5,488.00
428	Data Processing & Internet Fees	5,000.00	.00	5,000.00	300.98	544.00	2,917.82	1,538.18	69	4,048.11
432	Special Project Supply	250,000.00	.00	250,000.00	.00	.00	.00	250,000.00	0	75,101.00
435	Medical Fees	500.00	4,500.00	5,000.00	(135.00)	.00	3,328.69	1,671.31	67	1,972.65
436	Advertising Fees	250.00	.00	250.00	.00	.00	.00	250.00	0	49.57
439	Misc Fees & Expenses	8,000.00	4,000.00	12,000.00	58.95	.00	8,729.65	3,270.35	73	34,258.13
440	Legal/Transcript Fees	10,000.00	(6,000.00)	4,000.00	.00	.00	2,809.00	1,191.00	70	7,535.00
441	Auto-Supplies & Repair	6,000.00	1,255.14	7,255.14	539.78	.00	5,055.85	2,199.29	70	2,695.00
442	Automotive - Gas & Oil	7,500.00	6,000.00	13,500.00	.00	.00	8,676.35	4,823.65	64	7,285.06
444	Travel/Education/Conference	12,000.00	(4,500.00)	7,500.00	168.69	.00	4,598.69	2,901.31	61	15,063.06
469	Other Payments/Contributions	3,000.00	.00	3,000.00	.00	(1,000.00)	1,000.00	3,000.00	0	1,000.00
470	Contract	471,500.00	40,842.05	512,342.05	16,544.01	147,471.62	340,619.12	24,251.31	95	478,869.77
471	Administration	.00	126,379.00	126,379.00	786.00	.00	3,810.00	122,569.00	3	.00
<i>Contractual Expense Totals</i>		\$1,979,937.00	\$167,669.96	\$2,147,606.96	\$106,745.76	\$155,701.42	\$1,280,191.45	\$711,714.09	67%	\$2,139,794.37
<i>Employee Benefits</i>										
810	Retirement	762,238.00	31,254.31	793,492.31	55,160.59	.00	532,712.83	260,779.48	67	788,019.42
830	Social Security	421,998.00	18,454.92	440,452.92	32,472.77	.00	281,942.54	158,510.38	64	345,426.81

Expense Budget Performance Report

Fiscal Year to Date 09/30/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd	Prior Year Total
Fund A - General											
Department 6010 - Social Services											
EXPENSE											
<i>Employee Benefits</i>											
831	Medicare Contribution	98,691.00	4,316.08	103,007.08	7,594.43	.00	.00	65,938.17	37,068.91	64	80,785.24
860	Hospitalization	1,400,979.00	.00	1,400,979.00	98,569.70	.00	.00	1,005,164.58	395,814.42	72	1,295,219.15
865	Dental Insurance	23,232.00	.00	23,232.00	1,653.08	.00	.00	16,633.06	6,598.94	72	21,839.55
<i>Employee Benefits Totals</i>		\$2,707,138.00	\$54,025.31	\$2,761,163.31	\$195,450.57	\$0.00	\$0.00	\$1,902,391.18	\$858,772.13	69%	\$2,531,290.17
<i>Other Benefits</i>											
840	Workmen's Compensation	30,332.00	.00	30,332.00	.00	.00	.00	30,332.00	.00	100	30,519.22
850	Unemployment Insurance	8,000.00	.00	8,000.00	.00	.00	.00	.00	8,000.00	0	.00
855	Disability	8,000.00	.00	8,000.00	.00	.00	.00	441.72	7,558.28	6	9,768.28
861	Retirees Hospitalization	254,760.00	.00	254,760.00	.00	.00	.00	175,152.72	79,607.28	69	215,935.16
862	Health Insurance Cost Reimbursement	5,250.00	.00	5,250.00	74.18	.00	.00	1,104.89	4,145.11	21	2,135.47
<i>Other Benefits Totals</i>		\$306,342.00	\$0.00	\$306,342.00	\$74.18	\$0.00	\$0.00	\$207,031.33	\$99,310.67	68%	\$258,358.13
EXPENSE TOTALS		\$11,841,088.00	\$537,503.09	\$12,378,591.09	\$861,379.70	\$157,554.59	\$157,554.59	\$8,263,965.03	\$3,957,071.47	68%	\$10,965,417.80
<i>Department 6010 - Social Services Totals</i>		(\$11,841,088.00)	(\$537,503.09)	(\$12,378,591.09)	(\$861,379.70)	(\$157,554.59)	(\$157,554.59)	(\$8,263,965.03)	(\$3,957,071.47)	68%	(\$10,965,417.80)
Department 6030 - Countryside Adult Home											
EXPENSE											
<i>Personal Services</i>											
110	Salaries - Regular	943,878.00	9,820.00	953,698.00	79,477.05	.00	.00	659,543.29	294,154.71	69	893,334.93
120	Salaries - Overtime	26,000.00	40,000.00	66,000.00	6,468.71	.00	.00	52,405.49	13,594.51	79	50,070.38
130	Salaries - Part Time	131,589.00	5,324.00	136,913.00	9,219.74	.00	.00	91,325.65	45,587.35	67	98,442.44
<i>Personal Services Totals</i>		\$1,101,467.00	\$55,144.00	\$1,156,611.00	\$95,165.50	\$0.00	\$0.00	\$803,274.43	\$353,336.57	69%	\$1,041,847.75
<i>Equipment</i>											
210	Furniture/Furnishings	.00	12,670.00	12,670.00	5,809.33	.00	.00	11,795.68	874.32	93	2,779.65
220	Office Equipment	.00	450.00	450.00	.00	.00	.00	429.03	20.97	95	.00
260	Other Equipment	.00	39,286.02	39,286.02	.00	33,293.96	33,293.96	5,247.05	745.01	98	6,115.20
270	Lawn & Landscaping	500.00	.00	500.00	.00	.00	.00	.00	500.00	0	403.83
<i>Equipment Totals</i>		\$500.00	\$52,406.02	\$52,906.02	\$5,809.33	\$33,293.96	\$33,293.96	\$17,471.76	\$2,140.30	96%	\$9,298.68
<i>Contractual Expense</i>											
410	Supplies	41,000.00	(2,665.00)	38,335.00	1,237.90	10,034.97	10,034.97	23,754.97	4,545.06	88	40,608.75
413	Repair & Maint.-Bldg/Property	20,000.00	3,000.00	23,000.00	3,121.07	8,806.13	8,806.13	12,605.81	1,588.06	93	21,825.87
415	Electricity	28,000.00	.00	28,000.00	2,393.30	.00	.00	17,146.02	10,853.98	61	24,920.15
416	Oil & Gas-Heating	22,000.00	6,000.00	28,000.00	5,304.19	695.81	695.81	25,389.46	1,914.73	93	24,158.79
417	Water/Sewer/Taxes	10,000.00	.00	10,000.00	.00	.00	.00	7,499.85	2,500.15	75	10,013.97
418	Ins-General Liability	11,987.00	.00	11,987.00	.00	.00	.00	9,829.42	2,157.58	82	10,176.38
422	Repair/Maint-Equipment	5,000.00	(2,150.00)	2,850.00	.00	.00	.00	1,801.09	1,048.91	63	837.50
423	Telephone	3,500.00	(2,500.00)	1,000.00	48.28	.00	.00	470.41	529.59	47	3,253.18
424	Postage	200.00	.00	200.00	.00	.00	.00	145.67	54.33	73	130.98
426	Subscriptions	500.00	.00	500.00	.00	.00	.00	.00	500.00	0	474.00

Expense Budget Performance Report

Fiscal Year to Date 09/30/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd	Prior Year Total
Fund A - General											
Department 6030 - Countryside Adult Home											
	EXPENSE										
	<i>Contractual Expense</i>										
427	Memberships & Dues	1,400.00	.00	1,400.00	.00	.00	1,344.00	56.00	96	1,344.00	
428	Data Processing & Internet Fees	3,000.00	.00	3,000.00	.00	.00	2,194.48	805.52	73	2,631.52	
434	Allowances	18,500.00	.00	18,500.00	1,300.00	.00	11,100.00	7,400.00	60	14,750.00	
435	Medical Fees	2,000.00	.00	2,000.00	.00	305.00	195.00	1,500.00	25	574.50	
436	Advertising Fees	500.00	(500.00)	.00	.00	.00	.00	.00	+++	295.00	
437	Consulting Fees	5,000.00	(2,350.00)	2,650.00	.00	.00	.00	2,650.00	0	.00	
439	Misc Fees & Expenses	1,000.00	.00	1,000.00	.00	.00	625.25	374.75	63	734.00	
441	Auto-Supplies & Repair	3,000.00	3,313.81	6,313.81	.00	.00	1,542.96	4,770.85	24	4,020.67	
442	Automotive - Gas & Oil	2,000.00	2,000.00	4,000.00	.00	.00	2,201.53	1,798.47	55	2,359.11	
444	Travel/Education/Conference	2,000.00	.00	2,000.00	175.00	.00	1,666.27	333.73	83	1,853.37	
445	Foods	190,000.00	(450.00)	189,550.00	6,093.48	40,697.49	115,972.14	32,880.37	83	145,506.03	
451	Medical Supply Expense	4,000.00	1,000.00	5,000.00	.00	2,009.93	1,825.07	1,165.00	77	3,164.34	
453	Uniforms & Clothing	200.00	7,000.00	7,200.00	.00	8.35	6,991.65	200.00	97	248.97	
470	Contract	45,000.00	(6,000.00)	39,000.00	334.01	6,242.88	25,710.98	7,046.14	82	37,692.71	
	<i>Contractual Expense Totals</i>	\$419,787.00	\$5,698.81	\$425,485.81	\$20,007.23	\$68,800.56	\$270,012.03	\$86,673.22	80%	\$351,573.79	
	<i>Employee Benefits</i>										
810	Retirement	112,397.00	5,895.12	118,292.12	9,106.01	.00	84,082.86	34,209.26	71	126,152.26	
830	Social Security	68,289.00	3,480.92	71,769.92	5,640.19	.00	47,524.54	24,245.38	66	61,570.30	
831	Medicare Contribution	15,974.00	814.10	16,788.10	1,319.06	.00	11,114.59	5,673.51	66	14,399.52	
860	Hospitalization	173,273.00	.00	173,273.00	13,227.20	.00	127,082.51	46,190.49	73	168,178.63	
865	Dental Insurance	3,312.00	.00	3,312.00	254.88	.00	2,435.26	876.74	74	3,253.35	
	<i>Employee Benefits Totals</i>	\$373,245.00	\$10,190.14	\$383,435.14	\$29,547.34	\$0.00	\$272,239.76	\$111,195.38	71%	\$373,554.06	
	<i>Other Benefits</i>										
840	Workmen's Compensation	19,254.00	.00	19,254.00	.00	.00	19,254.00	.00	100	14,763.47	
850	Unemployment Insurance	9,000.00	.00	9,000.00	.00	.00	.00	9,000.00	0	.00	
855	Disability	1,500.00	1,000.00	2,500.00	.00	.00	(269.33)	2,769.33	-11	.00	
861	Retirees Hospitalization	97,469.00	.00	97,469.00	.00	.00	67,217.60	30,251.40	69	86,269.66	
862	Health Insurance Cost Reimbursement	1,500.00	.00	1,500.00	.00	.00	750.00	750.00	50	.00	
	<i>Other Benefits Totals</i>	\$128,723.00	\$1,000.00	\$129,723.00	\$0.00	\$0.00	\$86,952.27	\$42,770.73	67%	\$101,033.13	
	EXPENSE TOTALS	\$2,023,722.00	\$124,438.97	\$2,148,160.97	\$150,529.40	\$102,094.52	\$1,449,950.25	\$596,116.20	72%	\$1,877,307.41	
Department 6030 - Countryside Adult Home											
	EXPENSE										
	<i>Contractual Expense</i>										
469	Other Payments/Contributions	10,000.00	38,500.00	48,500.00	6,293.00	.00	46,856.58	1,643.42	97	1,935.00	
	<i>Contractual Expense Totals</i>	\$10,000.00	\$38,500.00	\$48,500.00	\$6,293.00	\$0.00	\$46,856.58	\$1,643.42	97%	\$1,935.00	
	EXPENSE TOTALS	\$10,000.00	\$38,500.00	\$48,500.00	\$6,293.00	\$0.00	\$46,856.58	\$1,643.42	97%	\$1,935.00	

Expense Budget Performance Report

Fiscal Year to Date 09/30/22
 Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund A - General										
Department 6050 - Public Facil. For Children										
Department 6055 - Daycare EXPENSE										
Contractual Expense										
470 Contract		1,071,747.00	.00	1,071,747.00	57,498.87	.00	404,598.98	667,148.02	38%	413,779.74
		\$1,071,747.00	\$0.00	\$1,071,747.00	\$57,498.87	\$0.00	\$404,598.98	\$667,148.02	38%	\$413,779.74
	EXPENSE TOTALS	\$1,071,747.00	\$0.00	\$1,071,747.00	\$57,498.87	\$0.00	\$404,598.98	\$667,148.02	38%	\$413,779.74
	Department 6055 - Daycare	(\$1,071,747.00)	\$0.00	(\$1,071,747.00)	(\$57,498.87)	\$0.00	(\$404,598.98)	(\$667,148.02)	38%	(\$413,779.74)
Department 6070 - Services for Recipients EXPENSE										
Contractual Expense										
470 Contract		350,000.00	.00	350,000.00	20,546.24	.00	176,896.22	173,103.78	51%	318,369.59
		\$350,000.00	\$0.00	\$350,000.00	\$20,546.24	\$0.00	\$176,896.22	\$173,103.78	51%	\$318,369.59
	EXPENSE TOTALS	\$350,000.00	\$0.00	\$350,000.00	\$20,546.24	\$0.00	\$176,896.22	\$173,103.78	51%	\$318,369.59
	Department 6070 - Services for Recipients	(\$350,000.00)	\$0.00	(\$350,000.00)	(\$20,546.24)	\$0.00	(\$176,896.22)	(\$173,103.78)	51%	(\$318,369.59)
Department 6100 - Medicaid EXPENSE										
Contractual Expense										
470 Contract		11,249,062.00	(288,500.00)	10,960,562.00	773,556.00	.00	7,685,132.00	3,275,430.00	70%	10,076,645.00
		\$11,249,062.00	(\$288,500.00)	\$10,960,562.00	\$773,556.00	\$0.00	\$7,685,132.00	\$3,275,430.00	70%	\$10,076,645.00
	EXPENSE TOTALS	\$11,249,062.00	(\$288,500.00)	\$10,960,562.00	\$773,556.00	\$0.00	\$7,685,132.00	\$3,275,430.00	70%	\$10,076,645.00
	Department 6100 - Medicaid	(\$11,249,062.00)	\$288,500.00	(\$10,960,562.00)	(\$773,556.00)	\$0.00	(\$7,685,132.00)	(\$3,275,430.00)	70%	(\$10,076,645.00)
Department 6101 - Medical Assistance EXPENSE										
Contractual Expense										
470 Contract		.00	500.00	500.00	.00	.00	163.08	336.92	33%	50,868.51
		\$0.00	\$500.00	\$500.00	\$0.00	\$0.00	\$163.08	\$336.92	33%	\$50,868.51
	EXPENSE TOTALS	\$0.00	\$500.00	\$500.00	\$0.00	\$0.00	\$163.08	\$336.92	33%	\$50,868.51
	Department 6101 - Medical Assistance	\$0.00	(\$500.00)	(\$500.00)	\$0.00	\$0.00	(\$163.08)	(\$336.92)	33%	(\$50,868.51)
Department 6109 - Aid To Dependent Children EXPENSE										
Contractual Expense										
470 Contract		1,700,000.00	250,000.00	1,950,000.00	209,198.97	.00	1,853,049.49	96,950.51	95%	1,916,660.91
		\$1,700,000.00	\$250,000.00	\$1,950,000.00	\$209,198.97	\$0.00	\$1,853,049.49	\$96,950.51	95%	\$1,916,660.91
	EXPENSE TOTALS	\$1,700,000.00	\$250,000.00	\$1,950,000.00	\$209,198.97	\$0.00	\$1,853,049.49	\$96,950.51	95%	\$1,916,660.91
	Department 6109 - Aid To Dependent Children	(\$1,700,000.00)	(\$250,000.00)	(\$1,950,000.00)	(\$209,198.97)	\$0.00	(\$1,853,049.49)	(\$96,950.51)	95%	(\$1,916,660.91)
Department 6119 - Child Care EXPENSE										
Contractual Expense										

Expense Budget Performance Report

Fiscal Year to Date 09/30/22

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd	Prior Year Total
Fund A - General										
Department 6119 - Child Care										
	EXPENSE									
	Contractual Expense									
470	Contract	5,145,000.00	.00	5,145,000.00	245,425.48	.00	3,423,725.46	1,721,274.54	67%	5,028,668.12
	<i>Contractual Expense Totals</i>	\$5,145,000.00	\$0.00	\$5,145,000.00	\$245,425.48	\$0.00	\$3,423,725.46	\$1,721,274.54	67%	\$5,028,668.12
	EXPENSE TOTALS	\$5,145,000.00	\$0.00	\$5,145,000.00	\$245,425.48	\$0.00	\$3,423,725.46	\$1,721,274.54	67%	\$5,028,668.12
	Department 6119 - Child Care Totals	(\$5,145,000.00)	\$0.00	(\$5,145,000.00)	(\$245,425.48)	\$0.00	(\$3,423,725.46)	(\$1,721,274.54)	67%	(\$5,028,668.12)
Department 6123 - Juvenile Delinquent Care										
	EXPENSE									
	Contractual Expense									
470	Contract	10,000.00	.00	10,000.00	.00	.00	448.02	9,551.98	4%	3,406.76
	<i>Contractual Expense Totals</i>	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$448.02	\$9,551.98	4%	\$3,406.76
	EXPENSE TOTALS	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$448.02	\$9,551.98	4%	\$3,406.76
	Department 6123 - Juvenile Delinquent Care Totals	(\$10,000.00)	\$0.00	(\$10,000.00)	\$0.00	\$0.00	(\$448.02)	(\$9,551.98)	4%	(\$3,406.76)
Department 6129 - State Training School										
	EXPENSE									
	Contractual Expense									
470	Contract	.00	.00	.00	.00	.00	.00	.00	+++	650,000.00
	<i>Contractual Expense Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$650,000.00
	EXPENSE TOTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$650,000.00
	Department 6129 - State Training School Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	(\$650,000.00)
Department 6140 - Home Relief										
	EXPENSE									
	Contractual Expense									
470	Contract	1,500,000.00	.00	1,500,000.00	113,581.73	.00	817,354.44	682,645.56	54%	1,089,028.75
	<i>Contractual Expense Totals</i>	\$1,500,000.00	\$0.00	\$1,500,000.00	\$113,581.73	\$0.00	\$817,354.44	\$682,645.56	54%	\$1,089,028.75
	EXPENSE TOTALS	\$1,500,000.00	\$0.00	\$1,500,000.00	\$113,581.73	\$0.00	\$817,354.44	\$682,645.56	54%	\$1,089,028.75
	Department 6140 - Home Relief Totals	(\$1,500,000.00)	\$0.00	(\$1,500,000.00)	(\$113,581.73)	\$0.00	(\$817,354.44)	(\$682,645.56)	54%	(\$1,089,028.75)
Department 6141 - Fuel Crisis Assistance										
	EXPENSE									
	Contractual Expense									
470	Contract	30,000.00	.00	30,000.00	21.00	.00	(2,194.25)	32,194.25	-7%	41,624.27
	<i>Contractual Expense Totals</i>	\$30,000.00	\$0.00	\$30,000.00	\$21.00	\$0.00	(\$2,194.25)	\$32,194.25	-7%	\$41,624.27
	EXPENSE TOTALS	\$30,000.00	\$0.00	\$30,000.00	\$21.00	\$0.00	(\$2,194.25)	\$32,194.25	-7%	\$41,624.27
	Department 6141 - Fuel Crisis Assistance Totals	(\$30,000.00)	\$0.00	(\$30,000.00)	(\$21.00)	\$0.00	\$2,194.25	(\$32,194.25)	-7%	(\$41,624.27)

Expense Budget Performance Report

Fiscal Year to Date 09/30/22
 Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd	Prior Year Total
Fund A - General										
Department 6142 - Emergency Aid For Adults										
EXPENSE										
Contractual Expense										
470	Contract	30,000.00	(500.00)	29,500.00	516.54	.00	3,652.37	25,847.63	12%	2,252.64
	<i>Contractual Expense Totals</i>	\$30,000.00	(\$500.00)	\$29,500.00	\$516.54	\$0.00	\$3,652.37	\$25,847.63	12%	\$2,252.64
	EXPENSE TOTALS	\$30,000.00	(\$500.00)	\$29,500.00	\$516.54	\$0.00	\$3,652.37	\$25,847.63	12%	\$2,252.64
Department 6142 - Emergency Aid For Adults Totals		(\$30,000.00)	\$500.00	(\$29,500.00)	(\$516.54)	\$0.00	(\$3,652.37)	(\$25,847.63)	12%	(\$2,252.64)
Department 7311 - Youth Bureau										
EXPENSE										
Other Benefits										
861	Retirees Hospitalization	12,743.00	.00	12,743.00	.00	.00	5,040.72	7,702.28	40%	9,147.99
	<i>Other Benefits Totals</i>	\$12,743.00	\$0.00	\$12,743.00	\$0.00	\$0.00	\$5,040.72	\$7,702.28	40%	\$9,147.99
	EXPENSE TOTALS	\$12,743.00	\$0.00	\$12,743.00	\$0.00	\$0.00	\$5,040.72	\$7,702.28	40%	\$9,147.99
Department 7311 - Youth Bureau Totals		(\$12,743.00)	\$0.00	(\$12,743.00)	\$0.00	\$0.00	(\$5,040.72)	(\$7,702.28)	40%	(\$9,147.99)
Department 7312 - Special Delinquency Prev.										
EXPENSE										
Contractual Expense										
424	Postage	.00	.00	.00	.00	.00	.00	.00	+++	10.07
427	Memberships & Dues	.00	.00	.00	.00	.00	.00	.00	+++	175.00
470	Contract	105,000.00	.00	105,000.00	.00	52,500.00	52,500.00	.00	100	31,995.00
	<i>Contractual Expense Totals</i>	\$105,000.00	\$0.00	\$105,000.00	\$0.00	\$52,500.00	\$52,500.00	\$0.00	100%	\$32,180.07
	EXPENSE TOTALS	\$105,000.00	\$0.00	\$105,000.00	\$0.00	\$52,500.00	\$52,500.00	\$0.00	100%	\$32,180.07
Department 7312 - Special Delinquency Prev. Totals		(\$105,000.00)	\$0.00	(\$105,000.00)	\$0.00	(\$52,500.00)	(\$52,500.00)	\$0.00	100%	(\$32,180.07)
Department 7313 - Youth Court										
EXPENSE										
Contractual Expense										
470	Contract	.00	.00	.00	.00	.00	.00	.00	+++	43,618.21
	<i>Contractual Expense Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$43,618.21
	EXPENSE TOTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$43,618.21
Department 7313 - Youth Court Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	(\$43,618.21)
Fund A - General Totals		\$35,078,362.00	\$661,942.06	\$35,740,304.06	\$2,438,546.93	\$312,149.11	\$24,181,138.39	\$11,247,016.56		\$32,520,910.77
Grand Totals		\$35,078,362.00	\$661,942.06	\$35,740,304.06	\$2,438,546.93	\$312,149.11	\$24,181,138.39	\$11,247,016.56		\$32,520,910.77

WARREN COUNTY
Receipts by G/L Distribution Report - Summary

From Date: 09/01/2022 - To Date: 09/30/2022

G/L Account Number	G/L Date	Due To/From Fund	Project	Transactions	Debit Amount	Credit Amount
Fund: A - General						
Account: 400.00 - State&Federal,Social Services						
	09/08/2022			2	\$0.00	\$380,865.00
	09/15/2022			1	\$0.00	\$87,724.00
	09/19/2022			1	\$0.00	\$51,415.00
	09/23/2022			1	\$0.00	\$1,557.00
	09/28/2022			1	\$0.00	\$180,880.00
	09/30/2022			3	\$0.00	\$523,682.00
				<u>9</u>	<u>\$0.00</u>	<u>\$1,226,123.00</u>

Account Total: State&Federal,Social Services

Fund Total: General

Grand Total:

Fed/State
Local
TOTAL
Revenue

+ 232,498.31
 1,458,621.31

Account: 1801 - Repay of Medical Assist

09/26/2022	1	\$0.00	\$3,950.17
09/29/2022	1	\$0.00	\$29,210.03
Account Total: Repay of Medical Assist		\$0.00	\$33,160.20
Department Total: Medical Assistance		\$0.00	\$33,160.20

Department: 6109 - Aid To Dependent Children

Account: 1809 - Repay of Aid to A.D.C.

09/26/2022	2	\$0.00	\$16,618.82
09/29/2022	1	\$0.00	\$1,817.00
Account Total: Repay of Aid to A.D.C.		\$0.00	\$18,435.82
Department Total: Aid To Dependent Children		\$0.00	\$18,435.82

Department: 6119 - Child Care

Account: 1819 - Repay of Child Care

09/26/2022	1	\$0.00	\$2,595.33
09/29/2022	1	\$0.00	\$98,604.15
Account Total: Repay of Child Care		\$0.00	\$101,199.48
Department Total: Child Care		\$0.00	\$101,199.48

Department: 6140 - Home Relief

Account: 1840 - Repay of Home Relief

09/07/2022	1	\$0.00	\$87.00
09/21/2022	2	\$0.00	\$2,489.34
09/26/2022	1	\$0.00	\$417.50
09/29/2022	1	\$0.00	\$7,452.66
Account Total: Repay of Home Relief		\$0.00	\$10,446.50

Department Total: Home Relief

Fund Total: General

Grand Total:		\$0.00	\$232,498.31
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WARREN COUNTY
Receipts by G/L Distribution Report - Summary

From Date: 09/01/2022 - To Date: 09/30/2022

G/L Account Number	G/L Date	Due To/From Fund	Project	Transactions	Debit Amount	Credit Amount
Fund: A - General						
Department: 6010 - Social Services						
Account: 1810 - Administration						
Account Total: Administration	09/26/2022			2	\$0.00	\$542.71
				2	\$0.00	\$542.71
Account: 1811 - Medical Incentive Earning						
Account Total: Medical Incentive Earning	09/13/2022			2	\$0.00	\$107.13
	09/26/2022			1	\$0.00	\$3,723.00
				3	\$0.00	\$3,830.13
Account: 3610 - Social Services Admin						
Account Total: Social Services Admin	09/08/2022			1	\$0.00	\$7,459.41
				1	\$0.00	\$7,459.41
Account: 435 - Medical Fees						
Account Total: Medical Fees	09/26/2022			1	\$0.00	\$135.00
				1	\$0.00	\$135.00
Department Total: Social Services						
Department: 6030 - Countryside Adult Home						
Account: 1830 - Repay - Adult Care, Pub Inst						
Account Total: Repay - Adult Care, Pub Inst	09/29/2022			2	\$0.00	\$53,975.25
				2	\$0.00	\$53,975.25
Account: 2680 - Insurance Recoveries						
Account Total: Insurance Recoveries	09/13/2022			1	\$0.00	\$3,313.81
				1	\$0.00	\$3,313.81
Department Total: Countryside Adult Home						
Department: 6101 - Medical Assistance						
					\$0.00	\$57,289.06

