

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: HUMAN SERVICES

DATE: OCTOBER 24, 2022

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COMMITTEE MEMBERS PRESENT:

SUPERVISORS DRISCOLL  
FRASIER  
MAGOWAN  
MCDEVTT  
BRUNO

COMMITTEE MEMBERS ABSENT:

SUPERVISORS SEEBER  
HOGAN

OTHERS PRESENT:

REPRESENTING THE DEPARTMENT OF SOCIAL SERVICES:

CHRISTIAN HANCHETT, COMMISSIONER  
JULIE MONTERO, FISCAL MANAGER  
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD  
SUPERVISOR CRAIG LEGGETT, ACTING COUNTY ADMINISTRATOR  
AMANDA ALLEN, CLERK OF THE BOARD

RYAN DICKEY, SECOND ASSISTANT COUNTY ATTORNEY

FRANK THOMAS, BUDGET OFFICER

SUPERVISORS BRAYMER

GERACI

MERLINO

STROUGH

REPRESENTING THE TOURISM DEPARTMENT:

ALFRED SNOW, DIRECTOR, TOURISM  
LEISA GRANT, PRINCIPAL ACCOUNT CLERK  
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR  
DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS  
MICHAEL R. SWAN, COUNTY TREASURER  
LESLIE LOVELACE, SECRETARY TO THE CLERK OF THE BOARD

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*Please note, the following contains a summarization of the October 24, 2022 meeting of the Human Services Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <https://warrencountyny.gov/mma>*

Mr. Driscoll called the meeting of the Human Services Committee to order at 11:19 a.m.

Motion was made by Mr. Bruno, seconded by Mr. Magowan and carried by a unanimous vote of those present (*Ms. Seeber and Ms. Hogan absent*) to approve the minutes of the previous Human Services Committee meeting, subject to correction by the Clerk of the Board.

Copies of the Department of Social Services (*DSS*) agenda were distributed to those in attendance; a copy of the agenda is on file with the minutes.

The Committee commenced review of the Action Agenda/New Business Items portion of the Department of Social Services agenda which included the following requests

1. To fill the vacant position of Caseworker #6 in the Foster Care/Adoption Unit, *Grade 16, Base Annual Salary \$52,743*, due to resignation.

Motion was made by Mrs. Frasier and seconded by Mr. Magowan to approve the request as presented; following discussion, Mr. Driscoll called the question and the motion carried by a unanimous vote of those present (*Ms. Seeber and Ms. Hogan absent*) to approve the request as outlined above and refer same to the Personnel, Administration & Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

2. To amend the County Budget in the amount of \$160,623 to reflect the receipt of funds from the New York State Office of Temporary & Disability Assistance (*OTDA*) for Code Blue services.

Motion was made by Mr. Magowan and seconded by Mr. Bruno to approve the request as presented; following discussion, Mr. Driscoll called the question and the motion carried by a unanimous vote of those present (*Ms. Seeber and Ms. Hogan absent*) to approve the request as outlined above and refer

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same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

3. To authorize a transfer of funds amongst various budget codes totaling \$150,000 to cover overtime and part-time salaries through the end of the year.

Motion was made by Mr. Magowan and seconded by Mrs. Frasier to approve the request as presented; following discussion, Mr. Driscoll called the question and the motion carried by a unanimous vote of those present (*Ms. Seeber and Ms. Hogan absent*) to approve the request as outlined above and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

Concluding, the Information for Discussion/Review portion of the agenda was addressed with the following items being reviewed:

- Commissioner's Report of Activities and Updates.
- Revenue, Expenditures and Overtime Reports.

There being no further business to come before the Human Services Committee, on motion made by Mr. Magowan and seconded by Mr. Bruno, Mr. Driscoll declared the meeting adjourned at 11:33 a.m.

Respectfully submitted,  
Leslie Lovelace, Secretary to the Clerk of the Board