

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: LEGISLATIVE, RULES & GOVERNMENTAL OPERATIONS

DATE: JULY 19, 2022

COMMITTEE MEMBERS PRESENT:

SUPERVISORS: DRISCOLL
FRASIER
THOMAS
MCDEVITT

OTHERS PRESENT:

MICHAEL COLVIN, DIRECTOR, INFORMATION TECHNOLOGY
AMY CLUTE, ADMINISTRATOR, SELF-INSURANCE
REPRESENTING THE BOARD OF ELECTIONS:
ELIZABETH McLAUGHLIN, COMMISSIONER (D)
WILLIAM VANNESS, COMMISSIONER (R)
LARRY ELMEN, COUNTY ATTORNEY
AMANDA ALLEN, CLERK OF THE BOARD
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
SUPERVISORS BRAYMER (ZOOM)
GERACI (ZOOM)
LEGGETT
MAGOWAN
DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS
MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST

COMMITTEE MEMBERS ABSENT:

SUPERVISORS: STROUGH
CONOVER
SEEBER

Please note, the following contains a summarization of the July 19, 2022 meeting of the Legislative, Rules & Governmental Operations Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <https://warrencountyny.gov/mma>

Note: Pursuant to New York State Legislation (S.50001/A.40001): “Notwithstanding the provisions of article 7 of the public officers law to the contrary, any state agency, department, corporation, office, authority, board, or commission, as well as any local public body, or public corporation as defined in section 66 of the general construction law, or political subdivisions as defined in section 100 of the general municipal law, or a committee or subcommittee or other similar body of such entity, shall be authorized to meet and take such action authorized by law without permitting in public in-person access to meetings and authorize such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed.” All of the Committee members in attendance were physically present.

In the absence of Committee Chairman Strough, Supervisor Driscoll, as Vice-Chair, called the meeting of the Legislative, Rules & Governmental Operations Committee to order at 12:30 p.m.

The agendas were distributed to those in attendance and those participating virtually accessed the agendas via the Warren County website; *copies of the agendas are on file with the meeting minutes.*

Motion was made by Mrs. Frasier, seconded by Mr. McDevitt and carried by a unanimous vote of those present (*Messrs. Strough and Conover and Ms. Seeber absent*) to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

The meeting commenced with review of the Information Technology agenda, which included the following request:

- 1) To amend the Table of Organization and Salary Schedule to create and fill the new position Computer Help Desk Tech. II - Temporary, *Base Annual Salary \$53,493 - pro-rated to \$25.7177/hr for up to \$20,000*, effective August 22, 2022.

Motion was made by Mr. McDevitt, seconded by Mrs. Frasier and carried by a unanimous vote of those present (*Messrs. Strough and Conover and Ms. Seeber absent*) to approve the request as outlined above and to refer same to the Personnel, Administration & Higher Education Committee. *A copy of the resolution request and the Notice of Intent to Fill Vacant Position forms are on file with the minutes.*

There being no further Information Technology business to discuss, review of the Self-Insurance agenda commenced with the Informational Items portion of the agenda which included an update on the 2023 Self-Insurance Plan Participant Assessments per New York State WCL Article 5 section 67, as the share that each participant will pay must filed with the Board of Supervisors and the Treasurer annually.

There being no further Self-Insurance business to discuss, review of the Board of Elections agenda commenced with the following requests being presented:

- 1) To authorize a new contract with Fort Orange Printing in an amount not to exceed \$33,693 for printing services for the term commencing August 5, 2022 and terminating August 6, 2023, with the option to renew for up to three one-year terms based upon agreement by both parties.

Motion was made by Mrs. Frasier, seconded by Mr. Thomas and carried by a unanimous vote of those present (*Messrs. Strough and Conover and Ms. Seeber absent*) to approve the request as presented and the necessary resolution was authorized for the August 19th Board Meeting. *A copy of the resolution request form is on file with the minutes.*

- 2) To authorize a new contract with Clear Ballot, Inc. in the amount of \$47,536 for a term commencing January 1, 2023 and terminating December 31, 2027.

Motion was made by Mrs. Frasier, seconded by Mr. McDevitt and carried by a unanimous vote of those present (*Messrs. Strough and Conover and Ms. Seeber absent*) to approve the request as presented and the necessary resolution was authorized for the August 19th Board Meeting. *A copy of the resolution request form is on file with the minutes.*

- 3) To authorize a sole provider contract with Dominion Voting in an amount not to exceed \$5,000 per year to provide repairs not covered under the contract for leased voting machine for the remainder of the existing seven-year lease term for said voting machines (*lease agreement authorized by Resolution No. 377 of 2020*).

Motion was made by Mr. McDevitt, seconded by Mrs. Frasier and carried by a unanimous vote of those present (*Messrs. Strough and Conover and Ms. Seeber absent*) to approve the request as presented and the necessary resolution was authorized for the August 19th Board Meeting. *A copy of the resolution request form is on file with the minutes.*

There being no further Board of Elections business to discuss, Committee moved on to the Legislative agenda which consisted of only the listing of Referral/Pending Items. Items were outlined, there being no one on the Committee wishing to discuss any of the matters listed, it was determined that all would be carried over for review at the next meeting.

As there was no further business to come before the Legislative, Rules & Governmental Operations Committee, on motion made by Mrs. Frasier and seconded by Mr. McDevitt, Mr. Driscoll declared the meeting adjourned at 12:53 p.m.

Respectfully submitted,
Molly Ganotes-Gleason, Legislative Office Specialist