

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: LEGISLATIVE, RULES & GOVERNMENTAL OPERATIONS

DATE: OCTOBER 25, 2022

COMMITTEE MEMBERS PRESENT:

SUPERVISORS STROUGH  
DRISCOLL  
CONOVER  
THOMAS  
MCDEVITT

OTHERS PRESENT:

MICHAEL COLVIN, DIRECTOR, INFORMATION TECHNOLOGY  
SUPERVISOR CRAIG LEGGETT, ACTING COUNTY ADMINISTRATOR  
LARRY ELMEN, COUNTY ATTORNEY  
SARAH MCLENITHAN, DEPUTY CLERK OF THE BOARD  
SUPERVISOR MAGOWAN  
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR  
LEXIE DELUREY, DIRECTORY, REAL PROPERTY TAX SERVICES  
DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS  
MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST

COMMITTEE MEMBERS ABSENT:

SUPERVISORS FRASIER  
SEEBER

Please note, the following contains a summarization of the October 25, 2022 meeting of the Legislative, Rules & Governmental Operations Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <https://warrencountyny.gov/mma>

Mr. Strough called the meeting of the Legislative, Rules & Governmental Operations Committee to order at 1:01 p.m.

Motion was made by Mr. Conover, seconded by Mr. Driscoll and carried by a unanimous vote of those present (*Mrs. Frasier and Ms. Seeber absent*) to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Copies of the Information Technology agenda were distributed to those in attendance; *a copy of the agenda is on file with the meeting minutes.*

The Committee began with a review of the Action Agenda Items portion of the Information Technology agenda which included the following:

1. To appropriate funds in the amount of \$20,000 from Budget Code A.895.00, *Computer Reserve Fund*, to Budget Code A.1680 220.1, *Information Technology, Office Equipment-Reserve*, to purchase computers and related equipment and software.

Motion was made by Mr. Conover, seconded by Mr. Driscoll and carried by a unanimous vote of those present (*Mrs. Frasier and Ms. Seeber absent*) to approve the request as outlined above and the refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

2. To amend the Table of Organization and Salary Schedule to create and fill the new position of Programmer I, *Annual Salary \$65,942*, and delete the position of Computer Programmer II, *Annual Salary \$65,695*, effective November 21, 2022.

Motion was made by Mr. Conover, seconded by Mr. Thomas and carried by a unanimous vote of those present (*Mrs. Frasier and Ms. Seeber absent*) to approve the request as outlined above and refer same to the Personnel, Administration & Higher Education Committee. *Copies of the resolution request form and Notice of Intent to Fill Vacant Position form are on file with the minutes.*

3. To fill the vacant position of Computer Help Desk Tech I, *Annual Salary \$57,757*, due to promotion.

Motion was made by Mr. Thomas, seconded by Mr. McDevitt and carried by a unanimous vote of those present (*Mrs. Frasier and Ms. Seeber absent*) to approve the request as outlined above and refer same to the Personnel, Administration & Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

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4. To authorize a new contract with New York State Office of Information Technology to provide End Point Protection at no cost to the County for a term commencing upon execution and terminating with 90 days written notice.

Motion was made by Mr. Conover, seconded by Mr. Driscoll and carried by a majority vote of those present (*Mrs. Frasier and Ms. Seeber absent*) to approve the request as outlined above and the necessary resolution was authorized for the November 18<sup>th</sup> Board meeting. *A copy of the resolution request form is on file with the minutes.*

Moving on, privilege of the floor was called for. Lexie Delurey, *Director, Real Property Tax Services*, provided an overview of Real Property Tax Law Section 467, through which New York State had increased the exemption income limit for senior citizens from \$24,000 to \$29,000 and she suggested enacting a Local Law to increase the exemption income limits commensurately at the County level.

A lengthy discussion ensued following which a motion was made by Mr. Conover, seconded by Mr. McDevitt and carried by a unanimous vote of those present (*Mrs. Frasier and Ms. Seeber absent*) to introduce a Local Law setting income levels for persons sixty-five years of age or over in combination with sliding scale increment levels of Real Property Tax exemption and the necessary resolution was authorized for the November 18<sup>th</sup> Board meeting. *A copy of the resolution request form is on file with the minutes.*

There being no further business to come before the Legislative, Rules & Governmental Operations Committee, on motion made by Mr. McDevitt, seconded by Mr. Driscoll and carried by a unanimous vote of those present (*Mrs. Frasier and Ms. Seeber absent*), Mr. Strough adjourned the meeting at 1:21 p.m.

Respectfully submitted,  
Molly Ganotes-Gleason, Legislative Office Specialist  
*(As transcribed by Leslie Lovelace, Secretary to the Clerk of the Board)*