

## WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: NACo/NYSAC

DATE: OCTOBER 6, 2022

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**COMMITTEE MEMBERS PRESENT:**

SUPERVISORS: SEEBER  
BRAYMER  
LEGETT  
DRISCOLL

**OTHERS PRESENT:**

LARRY ELMEN, COUNTY ATTORNEY  
AMANDA ALLEN, CLERK OF THE BOARD  
FRANK E. THOMAS, BUDGET OFFICER  
SUPERVISORS MAGOWAN  
WILD  
TAMMIE DeLORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR  
DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS  
MICHAEL SWAN, COUNTY TREASURER  
ROBERT TERWILLIGER, FIRST ASSISTANT COUNTY ATTORNEY  
MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST

**COMMITTEE MEMBER ABSENT:**

SUPERVISOR: HOGAN

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Please note, the following contains a summarization of the October 6, 2022 meeting of the NACo/NYSAC Committee; the meeting in its entirety can be viewed on the Warren County website using the following link:

<https://warrencountyny.gov/mma>

Ms. Seeber called the meeting of the NACo/NYSAC (*National Association of Counties/New York State Association of Counties*) Committee to order at 9:02 a.m.

Copies of the meeting agenda were distributed; a copy of the agenda is on file with the meeting minutes.

It was advised there were no minutes to approve as this was the first meeting of the Committee.

Commencing the agenda review, the Discussion Items portion was reviewed, as follows:

National Association of Counties (NACo)-

1. Summer Conference 2022 Training discussion that was held July 21-24, 2022 - NACo provided public training that was available on-line.
3. NACo Resolutions - Would be sent to all Department Heads to determine if there was interest in supporting resolutions for recommendation to the Board.
2. NACo High Performance Leadership Program - NACo provided a twelve week on-line training program that was available at the cost of \$1,800 per person, adding there were scholarship and promotions to aid in the cost.

New York State Association of Counties (NYSAC) items were discussed in the following order:

4. Diversity, Equality and Inclusion Training for Department Heads - A motion was made by Ms. Braymer, seconded by Mr. Driscoll and carried by a unanimous vote of those present (*Ms. Hogan absent*) to include Diversity, Equality and Inclusion as an annual training module for all Warren County employees commencing in 2023. A resolution to this effect was authorized for the October 21, 2022 board meeting.
1. Amazon Prime business opportunity - It was noted Amazon Prime connected with local business, following discussion the census of the Committee was to invite a representative from Amazon Prime and Julie Butler, *Purchasing Agent*, to discuss further at a future meeting.
3. Employee Appreciation Day - Would be discussed at a future meeting.
2. Employee Retention Interviews - Was not discussed.
5. NYSAC 2022 Fall semester resolutions - Would be sent to all Department Heads to determine if there was interest in supporting resolutions for recommendation to the Board.

Other

1. NYSAC Committee Nominations Form for all interested Supervisors and Department Heads - Was not discussed.
2. NACo Committee Nominations Form for all interested Supervisors and Department Heads - Was not discussed.
3. Submission of Best Practices by Warren County Departments - One response was what were they proud of, adding employees were doing innovative things that could be highlighted at one of the meetings. It was requested for Department Heads to provide their best practices.
4. Goals for these Committee meetings, updates by members of NACo/NYSAC Committee members and any other items for future topics to be discussed by the Committee - There were none.

As there was no further business to come before the NACo/NYSAC Committee, on motion made by Ms. Braymer, seconded by Mr. Driscoll and carried by a unanimous vote of those present (*Ms. Hogan absent*), Ms. Seeber adjourned the meeting at 9:32 a.m.

Respectfully submitted,  
Molly Ganotes-Gleason, Legislative Office Specialist